

**CITY OF BARDSTOWN, KENTUCKY
SPECIAL CITY COUNCIL MEETING MINUTES
11-09-2016
5:00 PM**

The City Council met in regular session in the Council Chambers with Mayor Royalty and the following Councilmen:

Councilman Buckman
Councilman Copeland
Councilman Hagan - **absent**
Councilman Lydian
Councilman Simpson
Councilman Williams – **arrived at 5:37pm**

Others present: Director of Public Works and Engineering Larry Hamilton, Human Resources Director Larry Green, City Clerk Barbie Bryant, City Attorney Tim Butler, Chief Financial Officer Tracy Hudson, Risk Manager Greg Ashworth, Police Sergeant Jeremy Cauley, Fire Lieutenant Justin Brown, Police Captain McKenzie Mattingly, Police Lieutenant Brad Gillock, Police Sergeant Tom Blair, Councilmen-elect John Kelley, Dick Heaton, Joe Buckman and Bill Sheckles, Nelson County Gazette Reporter Jim Brooks, The Kentucky Standard Reporter Randy Patrick and citizens Jimmy Yocum, David Hayden, Pat Whelan, Nicholas Heaton, Bruce Reynolds, Damon Jackey, Otis and Jan Ballard and Margaret Sims.

Mayor Royalty called the meeting to order at 5:00pm. He informed the Council that Councilman Hagan's father had passed away earlier in the day and asked for a moment of silence.

NEW POLICE CHIEF APPOINTMENT

Mayor Royalty introduced Steve Uram as his recommendation for Police Chief.

COUNCILMAN BUCKMAN MOVED TO APPROVE THE NEW APPOINTMENT OF STEVE URAM TO THE POSITION OF POLICE CHIEF. THE MOTION WAS DULY SECONDED BY COUNCILMAN COPELAND AND CARRIED BY A VOTE OF 4 TO 0.

Mayor Royalty then administered the Oath of Office. There was a round of applause as the Mayor congratulated Police Chief Uram. Captain Mattingly presented the Chief with his badge and the keys to a city vehicle signifying the change of command.

DONATION REQUEST BY BARDSTOWN MAINSTREET/NCEDA

COUNCILMAN SIMPSON MOVED TO APPROVE THE DONATION REQUEST FROM BARDSTOWN MAINSTREET/NCEDA IN THE AMOUNT OF \$1,000 TO BE USED FOR CHRISTMAS TREE LIGHTS AND TO BE TAKEN FROM THE CITY COUNCIL CONTINGENCY FUND. THE MOTION WAS DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED BY A VOTE OF 4 TO 0.

HISTORICAL REVIEW BOARD

The following recommendations from the Bardstown Historical Review Board were presented:

- (a) COA #16-101. James Hagan applicant/owner proposes to demolish the rear of a property at 207 North 4th Street. Recommendation: Approval to demolish the rear of the property.
- (b) COA #16-102. James Hagan applicant/owner proposes to renovate the structure at 207 North 4th Street. Recommendation: Approval to renovate the structure with the proposed changes. Condition: The shutter and shutter hardware will be approved by the Preservation Coordinator. Also during the renovation, if the lap board under the asbestos siding is salvageable, the applicant will be permitted to use lap board once reviewed and approved by the Preservation Coordinator.
- (c) COA #16-103. James Hagan applicant/owner proposes to replace the windows at 207 North 4th Street. Recommendation: Approval to replace the windows on the structure. Condition: If the applicant wishes to install true divided windows, this design will be brought to the Preservation Coordinator for approval.
- (d) COA #16-104. James Hagan applicant/owner proposes to remove trees and add new landscaping at 207 North 4th Street. Recommendation: Approval of the tree removal and the new landscaping plan. Condition: Applicant will decide if he wishes to use mulch or river rock and will consult the Preservation Coordinator for approval.

COUNCILMAN LYDIAN MOVED TO ACCEPT THE RECOMMENDATIONS FROM THE HISTORICAL REVIEW BOARD FOR COA #16-101, #16-102, #16-103 AND #16-104 WITH THE CONDITIONS SET FORTH BY THE HRB. THE MOTION WAS DULY SECONDED BY COUNCILMAN COPELAND AND CARRIED BY A VOTE OF 4 TO 0.

ZONING MAP AMENDMENTS FOR APPLICATION #2476 AND #2477

The Council agreed that no further review would be necessary for Zoning Application #2467 Roman Catholic Bishop of Louisville-Bethlehem High School, or for #2477-Cees & Dees, LLC and Roman Catholic Bishop of Louisville-Bethlehem High School.

MINUTES

THE MINUTES FOR THE 10-25-2016 REGULAR COUNCIL MEETING WERE APPROVED BY UNANIMOUS CONSENT.

FIRST READING OF B2016 – CLASSIFICATION AND COMPENSATION PLAN AMENDMENTS

Councilman Buckman introduced the ordinance that will provide a position for a Recruitment/Retention Coordinator within the Fire Department in fiscal year 2016-2017. No vote was taken.

REPORTS OF STAFF AND COMMITTEES

The minutes from the 10/25 and 10/26, 2016 Police Chief Selection Committee were presented for the Council’s review.

City Attorney Butler addressed several issues concerning the Council/Employee use of city equipment, especially the iPad. He also spoke about the role of the City Police Department when situations arise at the Nelson County Jail.

Councilman Lydian discussed the use of the City Council iPad with the City Attorney.

Councilman Williams requested a clarification on the use of City vehicles when in use by the police department. After researching the issue prior to the meeting, Mayor Royalty gave a directive the any employee who lives outside Nelson County would no longer be able to take their take-home vehicle across the Nelson County line.

Councilman Copeland asked that the agenda items for the review of Open Records Requests and the policies regarding training and drive time for the BPD be discussed at the next City Council meeting.

MUNICIPAL ORDER M2016-18 COLLECTION OF E-911 FEES

City Clerk Bryant read the following:

MUNICIPAL ORDER NO. M2016-18

WHEREAS: ON AUGUST 26, 2016, THE CITY COUNCIL AMENDED THE ORDINANCE STYLED: “CHAPTER 97, 911 EMERGENCY TELEPHONE SERVICE OF THE CITY OF BARDSTOWN’S CODE OF ORDINANCES” TO ADDRESS THE ISSUE OF E-911 FEES; AND

WHEREAS: THE NEWLY AMENDED ORDINANCE EMPOWERED THE CITY COUNCIL BY MUNICIPAL ORDER TO AUTHORIZE THE MEANS, METHOD AND TIMING OF THE COLLECTION OF SAID FEE.

NOW, THEREFORE, BE IT ORDERED by the City Council of Bardstown, Kentucky, as recommended by the City’s Chief Financial Officer, that the E-911 fee as authorized by Ordinance No. B2016-09 and to be collected from property owners within the City Limits of Bardstown per that ordinance, is hereby ordered and allowed to be collected by Nelson Fiscal Court as part of its collection of its E-911 fee as authorized by Nelson Fiscal Court Order No. 300.1-2 for Fiscal Year 2016-17 and until ordered otherwise by the Bardstown City Council.

COUNCILMAN BUCKMAN MOVED TO APPROVE M2016-18 COLLECTION OF E-911 FEES. THE MOTION WAS DULY SECONDED BY COUNCILMAN SIMPSON AND CARRIED BY A VOTE OF 5-0.

The minutes will reflect that all Council members present and the Mayor signed Municipal Order M2016-18.

MUNICIPAL ORDER M2016-19 JOB DESCRIPTION FOR FIRE DEPARTMENT

City Clerk Bryant read the following:

MUNICIPAL ORDER M2016-19

A MUNICIPAL ORDER AMENDING THE JOB DESCRIPTIONS FOR THE FIRE DEPARTMENT ORIGINALLY ESTABLISHED IN MUNICIPAL ORDER NO. M2015-16, AND AMENDED IN MUNICIPAL ORDERS M2016-04 AND M2016-09.

WHEREAS: The Bardstown Fire Department received a FEMA grant in the amount of \$632,746.00; and

WHEREAS: The grant will allow the Department to hire and employ, for four years, an individual who will be dedicated to the recruitment and retention of volunteers; and

WHEREAS: The grant requires the hiring of a Recruitment & Retention Coordinator to accomplish the goals of the grant.

NOW, THEREFORE, BE IT ORDERED by the City Council of Bardstown, Kentucky, that the job description attached hereto for the Fire Department’s Recruitment & Retention Coordinator be adopted in full, to represent the true and accurate definition for the position available as an employee of the City of Bardstown.

COUNCILMAN BUCKMAN MOVED TO APPROVE M2016-19 JOB DESCRIPTION FOR FIRE DEPARTMENT. THE MOTION WAS DULY SECONDED BY COUNCILMAN SIMPSON AND CARRIED BY A VOTE OF 5-0.

RESOLUTION R2016-07 – LTADD HAZARD MITIGATION PLAN

City Clerk Bryant read the following:

R2016-07

RESOLUTION TO ADOPT THE LINCOLN TRAIL REGIONAL HAZARD MITIGATION AND FLOOD MITIGATION 2015 PLAN UPDATE

WHEREAS the City recognizes the threat that natural hazards pose to people and property within Bardstown; and

WHEREAS the City has prepared a multi-hazard and flood mitigation plan, hereby known as the Lincoln Trail Regional Hazard Mitigation and Flood Mitigation Plan in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS the Lincoln Trail Regional Hazard Mitigation and Flood Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in Bardstown from the impacts of future hazards and disasters; and

WHEREAS adoption by the City demonstrates their commitment to hazard and flood mitigation and achieving goals outlined in the 2015 Lincoln Trail Regional Hazard and Flood Mitigation Plan.

NOW THEREFORE, BE IT RESOLVED BY BARDSTOWN, KENTUCKY, THAT:

1. Bardstown adopts the Lincoln Trail Hazard and Flood Mitigation Plan; and
2. Vests the Lincoln Trail Area Development District with the responsibility, authority and means to inform all concerned parties of this action; and
3. Agrees to review the document on a regular basis according to the Plan Maintenance Procedures; and
4. Agrees to carry out plan actions to achieve objectives of the Lincoln Trail Regional Hazard and Flood Mitigation Plan.

COUNCILMAN WILLIAMS MOVED TO APPROVE R2016-07 LTADD HAZARD MITIGATION PLAN. THE MOTION WAS DULY SECONDED BY COUNCILMAN LYDIAN AND CARRIED BY A VOTE OF 5-0.

RESOLUTION R2016-08 – STATE REVOLVING LOAN PROGRAM WTP

City Clerk Bryant read the following:

R2016-08

RESOLUTION RECOGNIZING THE CITY OF BARDSTOWN AS THE LEGAL APPLICANT FOR FILING OF THE LOAN APPLICATION AND APPOINTING THE MAYOR AND SUCCESSORS-IN-TITLE AS OFFICIAL PROJECT REPRESENTATIVES OF THE FUND B (STATE REVOLVING LOAN PROGRAM) PROJECT.

WHEREAS, The City of Bardstown proposes to construct a drinking water treatment plant upgrade in the city area; and

WHEREAS, The City of Bardstown endorses said proposed service; and,

WHEREAS, under the terms of amendments to KRS 224A, the State is authorized to render financial assistance to eligible project applicants by way of the Fund B, State Revolving Loan Program established to aid in the construction of eligible drinking water improvements with consideration for approval to be based on applications submitted through the Kentucky Infrastructure Authority; and,

WHEREAS, the improvements proposed for construction by the City of Bardstown within the city area are considered eligible for such loan assistance.

NOW THEREFORE, BE IT RESOLVED by The City of Bardstown that the Mayor and Successors-in-Title are hereby authorized to execute and submit an application through the Kentucky Infrastructure Authority with such assurances and required supporting data as is necessary to obtain loan assistance from the Fund B, State Revolving Loan Program for the proposed drinking water improvements, and are hereby authorized as The City of Bardstown's Official Project Representative to carry out necessary negotiations for and administer the loan assistance the applicant may obtain from the Fund B, State Revolving Loan Program.

COUNCILMAN SIMPSON MOVED TO APPROVE R2016-0 STATE REVOLVING LOAN PROGRAM WTP. THE MOTION WAS DULY SECONDED BY COUNCILMAN WILLIAMS AND CARRIED BY A VOTE OF 5-0.

CEMETERY DEEDS

THE MOTION TO APPROVE THE CEMETERY DEEDS FOR MICHAEL T. GREENWELL, TRANSFER ONLY, MARY SUSAN GREENWELL, TRANSFER ONLY, EDWIN B. GREENWELL, II, TRANSFER ONLY AND DAMIAN RANDOLPH ALLEN WAS APPROVED BY UNANIMOUS CONSENT.

ANNOUNCEMENTS

The Mayor announced the 5-year anniversary for Joan Payton, Meter Department.

ADJOURNMENT

COUNCILMAN WILLIAMS MOVED TO ADJOURN. THE MOTION WAS DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED BY A VOTE OF 5-0.

CITY OF BARDSTOWN

John Royalty, Mayor

ATTEST:

Barbara Bryant, City Clerk