

**CITY OF BARDSTOWN**  
**Plan Submittal Form (Revised June 2022)**



**GENERAL INFORMATION:**

**Project Name:** \_\_\_\_\_ **Submittal Date:** \_\_\_\_\_

**Subdivision/Location:** \_\_\_\_\_ **Lot #:** \_\_\_\_\_

**Site Address:** \_\_\_\_\_

**Comments:** \_\_\_\_\_

**PROJECT INFORMATION:**

Site Classification (Check one)			Review Fee
<input type="checkbox"/>	<b>Class 1</b>	Minor construction activities (i.e. Decks, garages, storage buildings, and additions more than 1,000 sq. ft. and/or entrances, sidewalk repairs, and right-of-way work)	None
<input type="checkbox"/>	<b>Class 2</b>	Single lot sites (i.e. individual single and multi-family homes)	None
<input type="checkbox"/>	<b>Class 3</b>	Small commercial, industrial, and residential subdivision sites that require a SWMP and SWPPP (less than five (5) acres disturbed <u>AND</u> less than two (2) acres impervious area added)	\$500
<input type="checkbox"/>	<b>Class 4</b>	Large commercial, industrial, and residential subdivision sites that require a SWMP and SWPPP (five (5) acres or more disturbed <u>OR</u> two (2) acres or more impervious area added)	\$900

**Total Area of Site:** \_\_\_\_\_ **Disturbed Soil Area:** \_\_\_\_\_

**Impervious Area Added:** \_\_\_\_\_ **Building/Addition Size:** \_\_\_\_\_

**REQUIRED DOCUMENTS:**

Incomplete plans and/or submittal packages will not be reviewed until all required documents have been received by the City. Plans and/or documents of the submittal package requiring major revisions may be assessed a Resubmittal Fee equal to one half (1/2) the original Review Fee. Revisions that take place after approval and issuance of the Land Disturbance Permit may be assessed the same Resubmittal Fee.

**Submittal Documents**

- SWPPP**  Yes  N/A
- SWPPP Checklist**  Yes  N/A
- Site Plan Review Checklist**  Yes  N/A
- Detention Analysis Checklist**  Yes  N/A
- Subdivision Review Checklist**  Yes  N/A
- Drainage Easement**  Yes  N/A
- Stormwater Maintenance Agreement**  Yes  N/A
- Engineer's Construction Estimate**  Yes  N/A

**For City Use**

- Yes  N/A
- Yes  N/A
- Yes  N/A
- Yes  N/A
- Yes  N/A
- Yes  N/A
- Yes  N/A
- Yes  N/A

*Note: Final Drainage Easements (with signatures) may be submitted after City review and approval, but shall be submitted prior to obtaining a Land Disturbance Permit.*

**CITY OF BARDSTOWN**  
**Plan Submittal Form (Revised June 2022)**



**FEES:**

All Fees are defined per the City’s Fee Schedule for Encroachment Work & Land Disturbance Activities. Please make checks out to the City of Bardstown and include with submittal package.

**Plan Review Fee** \_\_\_\_\_ \$ \_\_\_\_\_

**Infrastructure Review Fees**

**Street Review** \_\_\_\_\_ ft x \$0.10/ft = \$ \_\_\_\_\_

**Water Main Review** \_\_\_\_\_ ft x \$0.05/ft = \$ \_\_\_\_\_

**Gravity Sewer Review** \_\_\_\_\_ ft x \$0.05/ft = \$ \_\_\_\_\_

**Sewer Force Main Review** \_\_\_\_\_ ft x \$0.05/ft = \$ \_\_\_\_\_

**Pump Station Review** \_\_\_\_\_ PS x \$75/PS = \$ \_\_\_\_\_

**Total Review Fee\*** \_\_\_\_\_ \$ \_\_\_\_\_

\*Minimum Review Fee = \$100 (also includes Industrial pretreatment review)

**Recording Fee** \_\_\_\_\_ # of docs x \$50/doc = \$ \_\_\_\_\_

**Resubmittal Fee (Check if applicable )** \_\_\_\_\_ \$ \_\_\_\_\_

**TOTAL FEES DUE** \_\_\_\_\_ \$ \_\_\_\_\_

**Print Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

<b><u>For City Use</u></b>	
<b>Payment Method:</b> <input type="checkbox"/> Cash <input type="checkbox"/> Check (No. _____) <input type="checkbox"/> Other: _____	
<b>Payment Amount:</b> \$ _____	
<b>Notes:</b> _____	
<b>Approved By:</b> _____	<b>Date:</b> _____