June 23, 2025
Regular Session

The Bellevue City Council met on Monday, June 23, 2025 in Regular Session at 6:30 P.M. in the Council Chambers with Mayor William Reistroffer presiding. The Pledge of Allegiance was recited by all present. The roll called was as follows.

PRESENT: Councilmembers Memphis Jess, Nic Kueter, Lyn Medinger, Brent Roling and Jayden Scheckel. Also present was City Administrator/Clerk Teresa Weinschenk, Assistant Police Chief Ryan Kloft, Carter Michels

ABSENT: None

APPROVAL OF AGENDA

Mayor William Reistroffer reviewed the Agenda and declared it approved.

CONSENT AGENDA

Jess moved with a second by Scheckel to approve the Consent Agenda. Motion carried unanimously.

A. Approve Minutes of May 5, 2025 Regular Session
B. Approve Renewal of Class C Retail Liquor License (LC) with Outdoor Service for Prost LLC Effective August 1, 2025 Pending Dram
C. Approve 5 Day Class C Retail Alcohol License (BW) for St. Joseph's Church Effective August 29, 2025 Pending Dram
D. Approve Library Bills and Claims (June)
E. Approve Bills and Claims

VISITORS

ASSISTANT POLICE OFFICER RYAN KLOFT-

Kloft reviewed the call for service reports for April and May. A report will come to Council each month along with the speed trailer results. The speed trailer was positioned on State Street (Hwy 64) by the Car Wash for two weeks. It was also positioned at South Riverview (Hwy 52) on the north side of the bridge. There are speeding issues in this area. The council requested a report showing the number of citations issued. Kloft will provide the report at next month's meeting. Kloft requested approval to advertise for a part-time position. Kueter moved with a second by Roling to approve posting for a part-time police officer position. Motion carried unanimously.

CONSIDERATION AND APPROVAL OF THE SECOND READING OF ORDINANCE NO. 493 AMENDING TITLE III COMMUNITY PROTECTION CHAPTER 3 TRAFFIC CODE SECTION 3-3-19 REGULATIONS 4. NO PARKING OR RESTRICTED PARKING ZONES

Medinger moved with a second by Kueter to approve the second reading of Ordinance No. 493. Roll call voted unanimously. Kueter moved with a second by Scheckel to suspend the statutory rule requiring Ordinance No. 493 be considered and voted on for passage at two council meetings to be finally passed and now put in its final consideration and adoption upon publication. Roll call voted carried unanimously.

ORDINANCE NO. 493

AN ORDINANCE AMENDING TITLE III COMMUNITY PROTECTION CHAPTER 3 TRAFFIC CODE SECTION 3-3-19 PARKING REGULATIONS 4. NO PARKING OR RESTRICTED PARKING ZONES

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLEVUE, IOWA, AS FOLLOWS:

SECTION 1. *Purpose:* The purpose of this ordinance is to amend Title III Community Projection, Chapter 3 Traffic Code by adding no parking areas, stop signs, and pedestrian crossings and moving one handicap parking space due to restricted visibility and safety concerns.

SECTION 2. *Amendment & Replacement*: Title III Community Projection, Chapter 3 Traffic Code, section definitions defined below are hereby amended to add the following along with one replacement:

3-3-19(4) Parking Regulations- No Parking or Restricted Parking Zones

"NO PARKING ANYTIME"	Traffic Bound
Park Street from Riverview Street to Second Street	East & West

SECTION 3. *Repealer*. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 4. *Severability*. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 5. *Effective Date*. This ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this 23rd day of June, 2025.

_____

William Reistroffer, Mayor

ATTEST

_____

Teresa Weinschenk, City Administrator/Clerk

1st Reading _____
2nd Reading_____
3rd Reading _____

DISCUSSION ON FELDERMAN PARK

The council would like to form the committee again and put a list of priorities in place. Kueter would like to see bathrooms like the ones at Ensign Park has along with a concession stand. Weinschenk will bring the list of committee members from 2019 to the next meeting.

APPROVE RESOLUTION NO. 14-25 LEASE AGREEMENT BETWEEN BARD BSG LLC AND CITY OF BELLEVUE

Weinschenk explained this agreement is for the Police Department shooting range. Kueter moved with a second by Roling to approve Resolution No. 14-25. Motion carried unanimously

RESOLUTION 14-25
LEASE AGREEMENT BETWEEN BARD BSG LLC & CITY OF BELLEVUE

This Lease Agreement is made by and between the Bard BSG LLC ("Bard") and the City of Bellevue, Iowa ("City")

RECITALS:

Whereas, Bard owns a fifteen-acre property, Parcel ID'S: 440225351001000, Section 25, Township 87 Range 4 and 440226400006000, Section 26, Township 87 Range 4, both in Jackson County, Iowa; and

Whereas, Bard wishes to lease that the portion of Parcels 440225351001000 and 440226400006000 currently in use as a shooting range by the Bellevue Police Department to the City;

NOW THEREFORE, in consideration of the agreements herein, Bard does hereby grant to the City the exclusive right to use that portion of Parcels 440225351001000 and 440226400006000 which has previously been used as a shooting range ("the Property") to the City. See Exhibit A, attached, demonstrating the area to be leased.

1. **Term. The initial term of this Lease Agreement shall extend from June 19, 2025 to June 18, 2030. Thereafter, the lease shall be extended for additional five (5) year terms, unless cancelled in writing by either party within 180 days of the expiration of the current term.**

2. **Rent. The City shall pay $1.00 per year during the term of the lease, the initial payment being due immediately upon execution of the lease, and subsequent payments being due on or before July 1 of each year thereafter.**

3. **Indemnity/Insurance. The City shall indemnify, defend and hold harmless Bard from and against any and all losses, damages and expenses occasioned by, or rising out of, any accident or other negligent action by the City which causes injury to any person or property on or about the Property which is due to the use and occupancy by the City of the shooting range area shown in Exhibit A. The**

City shall maintain at all times workers' compensation insurance as required by law as well as casualty and liability insurance in the amounts required by City policy, and as recommend by the City's insurance agent. A certificate of insurance may be inspected at any time by Bard.

Removal of Items from Property. In the event that at the expiration of this lease agreement, there remains any above-ground debris, signs, targets or other materials left by the City on the property, the City shall remove the same within one year; otherwise said materials and equipment shall become the property of Bard. However, the City shall have no obligation to remove or dispose of bullets or brass which are buried and not accessible from above ground.

4. **Maintenance of the Range Area. During the term of the lease, the City shall have the exclusive responsibility to maintain the shooting range, signs on the shooting range, lanes, target areas, grass, and berm areas.**

5. **Continuity. It is agreed that all the terms and provisions of this lease shall be binding upon and endure to the benefit of the heirs, executors, administrators, successors, and assignors of the respective parties.**

6. **Complete Agreement. This is the complete agreement of the parties. Any amendments, deletions, or additions shall be made in writing with the same formality as the original.**

7. **Governing Law. This agreement shall be governed by the laws of the State of Iowa.**

8. **Notices. Any written notices shall be provided:**

To: City of Bellevue, Iowa
Attn: City Clerk
Bellevue City Hall
106 N Third Street
Bellevue, IA 52031

To: Bard BSG LLC
29427 Hwy 52
Bellevue, IA 52031-8957

IN WITNESS WHEREOF we have hereunto set our hands this 19th day of

June, 2025

Bard BSG LLC. **City of Bellevue, Iowa**

By:_____ **By:_____**
Bard BSG, LLC **Bill Reistroffer, Mayor**

APPROVE RESOLUTION NO. 15-25 AMENDMENT TO THE PERSONNEL POLICY & PROCEDURE MNUAL ADOPTED 07/01/2020
The new hands-free law goes into effect July 1st. Law enforcement is exempt from this policy. Jess moved with a second by Roling to approve Resolution No 15-25. Motion carried unanimously

RESOLUTION NO. 15-25 CITY
04-25UB UTILITY
01-25 LIBRARY

A RESOLUTION AMENDING A REVISION TO THE PERSONNEL POLICY & PROCEDURE MANUAL ADOPTED 07/01/2020

WHEREAS, the City of Bellevue has adopted personnel policies for their employees, and

WHEREAS, the Bellevue City Council, the Bellevue Municipal Utility Board of Trustees, and the Bellevue Library Board of Trustees, have employees working under their authority, and

WHEREAS, the Council and two Boards have jointly reviewed the Personnel Manual, have made revisions, and reviewed them with Department Heads as follows:

APPENDIX D- COMPANY ELECTRONIC DEVICE USAGE POLICY PURPOSE: to ensure the safety of all employees and comply with state laws regarding electronic device usage while driving.

1. **Prohibited Activities:** Employees are prohibited from using handheld electronic devices for texting, calling or any other purpose while operating a company vehicle or a personal vehicle for work purposes

2. **Allowed Activities:** Hands-free or voice-activated device use is permitted when it does not distract from safe driving.

3. **Stopped Vehicle Exception:** Employees may use handheld devices only when the vehicle is completely stopped and parked off the roadway

4. **Compliance:** Failure to adhere to this policy may result in disciplinary action.

5. **Exemption**: This policy does not apply to Law Enforcement when use of such devices is necessary in the performance of official duties

NOW, THEREFORE, BE IT RESOLVED, that the Personnel Manual dated 07/01.2020 is formally revised by the City of Bellevue for all employees.

Revised by the Bellevue City Council this 23rd day of June 2025

Teresa Weinschenk
City Administrator/Clerk

William Reistroffer
Mayor

Revised by the Municipal Utility Board of Trustees this 9th day of July 2025.

Teresa Weinschenk
Secretary

Dr. Ken Walsh
Chairman

Adopted by the Bellevue Library Board of Trustee's this 15th day of July, 2025.

Michael Burris
Secretary

Curt Zeimet
President

UPCOMING MEETING DATES
The Council will meet next on July 7, 2025, Work Session at 5:30 P.M. Regular Session at 6:30 P.M. July 21, 2025, Regular Session at 6:30 P.M

LIBRARY BILLS AND CLAIMS MAY

Business	Memo	Amount
Access Systems	Copier Exp	196.59
Baker & Taylor Books	Lib Books	1058.65
Kueter True Value	Equip Maint	10.48
Subscription Services of American	Subscriptions	253.01
Windstream	Phone Exp	26.74

BILLS AND CLAIMS

Business	**Memo**	**Amount**
IPERS	Retirement	28070.10
IRS	SS/Fed WH/Medicare	14092.50
Treas State of Iowa	State Withholding	4174.14
Black Hills Energy	City Gas Exp	766.85
Delta Dental	Dental & Vision Ins	581.38
Heather Merrick	Lifeguard Certification Reimb	1000.00
Medical Assoc Health	City Health Ins	36481.87
Productivity Plus	Parks Equip Maint	315.97
Sun Life Financial	City Life Ins	187.20
Iowa One Call	Locate Exp	8.70

Mastercard	Cable Supp	109.94
Treas State of Iowa	May City Sales/Cons Use Tax	4830.52
C&D Car Wash	Cable Fuel Exp	99.89
IRS	SS/Fed WH/Medicare	12831.47
Verizon Wireless	City Phone Exp	622.32
A&P Graphics	Cole Park Sign	131.25
Access Systems	Copier Exp	441.41
American Funds	Payroll W/H	1120.00
Ascendance Truck	FD Equip Maint	4075.00
Bard Materials	City Supp	252.20
Bellevue Express	City Fuel Exp	591.68
Bellevue Lumber	City Supp	23.20
Bellevue Municipal Utilities	City Util Exp	4555.76
Bellevue State Bank	Mo Cable Pmt	8000.00
Big Ten Network	May Prg Charges	1073.00
Bound Tree	Amb Oper Supp	672.56
Brian Crist	Amb Call Comp	35.00
C&D Car Wash	City Fuel Exp	1313.83
Cade Smith	Amb Call Comp	110.00
Card Services Center	FD Purch	778.91
Card Services Center	City Purch	1184.24
Caseys General Store	City Fuel Exp	21.68
Cedar Falls Util	Transport & Rental Fee	1405.81
Charity Crist	Amb Call Comp	280.00
Christopher Read	Amb Call Comp	1455.00
Charles Kueter	Amb Call Comp	150.00
Cintas	City Oper Supp	44.03
City of Dubuque WRRC	Pool Water Testing	20.00
Clark Boat Co	Hydro Turf & Windshield Repair	1065.65
Cloos & Sons	Parks Misc	740.00
Colby Medinger	Amb Call Comp	520.00
Daniel Gonner	Amb Call Comp	975.00
Dennis Ernst	Amb Call Comp	205.00
Dennis Gerardy	Window Cleaning	185.00
Diamond Vogel	Paint for Streets	1143.50
Dittmer Recycling	May Recycling Tipping Fees	739.50
DMASWA Sanitary Landfill	Tipping Fees	6282.00
Dogi-Dogi	Dog Waste Bags	563.93
Dubuque Fire Equipment	Fire Extinguisher Maint	77.90
Dubuque Net Serv	Mo Office Maint/Cable Support	6495.02
Elizabeth Small	Amb Call Comp	125.00
Feld Fire	FD Equip Maint	3401.58
Fidelity Bank & Trust	Mo Cable Pmt	8000.00

Fire Service Training Bureau	FD Cont Ed	250.00
Freedom Hydraulics	City Equip Maint	267.51
Glen Gassman	Amb Call Comp	510.00
Grace Rowan	Amb Call Comp	930.00
Gregory Schulte	Amb Call Comp	1320.00
Heming Pest Spray	Mo Pest Spray	166.00
Holly Helmle	Amb Call Comp	430.00
Hunter Zeimet	Amb Call Comp	555.00
Iowa Workforce Development	2Q2025 Unemployment	413.67
Innovative Systems	Mo Software Maint/Mo Stmt	7003.30
IPERS	Retirement	18435.33
IRS	SS/Fed WH/Medicare	13913.05
ISPN Internet Service	Internet & Video Support	1736.40
Jason Staner	Amb Call Comp	635.00
John Deere Financial	Clothing Allow	712.26
Justiel Hunter	Amb Call Comp	35.00
Kerensa Kettman	Amb Call Comp	990.00
Kevin Sieverding	Amb Call Comp	660.00
Kilburg Equipment	Dumpsters	1800.00
Kone	Elevator Maint	331.98
Konner Michels	Amb Call Comp	325.00
Kueter True Value	City Supp	697.62
Kyle Bales	Amb Call Comp	1235.00
Lectronics	Alarm Service Maint	270.00
Lyn Medinger	Amb Call Comp	1030.00
Marquee Sports Network	May Prog Charges	2333.82
MES Service Co	FD Equip Maint	2212.62
Motorola Solutions	FD Radio Exp	1607.14
National Content & Techology Co-op	May Prog Charges	32169.73
Nexstar Broadcasting	May Prog Charges	4274.14
NICC Business & Comm Solutions	City Continuing Ed	72.00
Nieland Refrigeration	Comm Center Freezer Maint	572.37
NK Metalworks	FD Equip Maint	2852.23
Office Depot	City Supp	53.92
PCC Inc	Outside Amb Billing	1030.55
Power & Telephone	Cable Splitters	422.31
Productivity Plus	Parks Equip Maint	71.05
Racom Corp	Amb Vehicle Maint	490.00
RAD Lawncare	Park Weed Spraying	457.00
River Valley Energy	City Fuel Exp	3033.30
Roeder Bros	City Purch	16.86
Roger Michels	Amb Call Comp	15.00
Scott County Health Dept	Pool Inspection	370.00

Scripps Media Retransmission	May Prog Charges	71.52
Service Master	Amb Bldg Maint	747.08
Showtime Networks	May Prog Charges	84.06
Sons of American Legion	Flags	343.00
Stephanie Penniston	Amb Call Comp	590.00
Superior Welding	City Oper Supp	367.96
Teresa Weinschenk	Training Reimb	40.19
Terry Mueller	Amb Call Comp	1340.00
The Herald Leader	City Publications	763.97
Tills Garage	City Vehicle Maint	107.04
Treas State of Iowa	State Withholding	2622.02
Tri State Porta Potty	Monthly Rentals	405.00
Truck Country	City Vehicle Maint	222.48
USA Television Mid America	May Prog Charges	2535.72
Valerie Gassman	Amb Call Comp	310.00
Veach Diesel & Auto Repair	City Vehicle Maint	174.10
Virginia Brewer	Amb Call Comp	425.00
Washington National Ins Co	Cancer & Accident Ins	1446.53
Water Street Partners	TIF Agreement Payment	10123.11
Weber Paper	City Supp	290.60
White Cap LLC	Public Works Glasses & Ear Plugs	243.64
WIN	Cable & Internet Transport Fee	11000.00
Windstream	City Phone Exp	968.47

COUNCIL AND MAYOR UPDATES
None

ADJOURNMENT 7:13 P.M.
As there were no other matters on the agenda for discussion, Mayor William Reistroffer adjourned the meeting at 7:30 P.M.

City Administrator/Clerk

Mayor

COUNCIL WORKSESSION

PRESENT: Councilmembers Memphis Jess, Nic Kueter, Lyn Medinger, Brent Roling and Jayden Scheckel. Also present was City Administrator/Clerk Teresa Weinschenk and Carter Michels.

GAGA Court: Carter Michels presented a PowerPoint and video explaining how GAGA Ball is played. Michels said that the cost will be between $4,000-$6,000.
Jackson Property Work Session: July 7, 2025, at 5:30 p.m.

ADJOURNMENT 7:13 P.M.
As there were no other matters on the agenda for discussion, Mayor William Reistroffer adjourned the meeting at 7:30 P.M.

City Administrator/Clerk Mayor

COUNCIL WORKSESSION

PRESENT: Councilmembers Memphis Jess, Nic Kueter, Lyn Medinger, Brent Roling and Jayden Scheckel. Also present was City Administrator/Clerk Teresa Weinschenk and Carter Michels.

GAGA Court: Carter Michels presented a PowerPoint and video explaining how GAGA Ball is played. Michels said that the cost will be between $4,000-$6,000.
Jackson Property Work Session: July 7, 2025, at 5:30 p.m.

ADJOURNMENT 7:13 P.M.