

December 14, 2022
Regular Session

The Bellevue Municipal Utilities met in Regular Session on Wednesday, December 14, 2022 at 12:00 P.M. in the Bellevue Council Chambers with Chairman Ken Walsh presiding. The roll call was as follows:

PRESENT: Board Members Barry Nudd, Ken Walsh and Lucy Zeimet. Also present were Utility Superintendent Jamie Haxmeier and Board Secretary Abbey Skrivseth,

ABSENT: None.

APPROVAL OF AGENDA

Nudd moved with a second by Walsh to approve the Agenda. Motion carried unanimously.

CONSENT AGENDA

Walsh moved with a second by Nudd to approve the Consent Agenda. Motion carried unanimously.

- A. Approve Minutes of November 9, 2022 Regular Session
- B. Approve November 2022 Financial Reports
- C. Approve Bills and Claims as Authorized
- D. Approve New Vendor List

UPDATE ON DECEMBER 5, 2022 CITY COUNCIL PUBLIC HEARING TO APPLY FOR USDA GRANT FOR WATER/WASTE WATER EXTENSION TO STAMP PROPERTY

Skrivseth provided an update from the Council's public hearing as part of the requirement to apply for an up-to 75% grant in the form of a forgivable loan. It was clarified that if the City was awarded the loan/grant, then the Council and Utility Board would have further discussion on the project including updates from the City Engineer.

Skrivseth also clarified that she is continuing to work on the annexation process to the Stamp property. The City Attorney indicated that the State will not allow another flag pole extension to annex the Stamp Property, therefore, annexing other properties to form connectivity must be done. The annexation process is being held up by the two cemeteries located south along Highway 52 owned by the First Presbyterian Church and St. John's Lutheran Church. Skrivseth attended both churches board meetings a few months ago. Both Churches still have reservations and indicated that their congregation will need to be involved. Skrivseth indicated it would be beneficial to have councilmembers and a utility board member present at these congregation meetings to help answer questions and encourage the annexation process which is crucial for the growth of the town to develop the Stamp property.

APPROVE RESOLUTION NO. 11-22UB ESTABLISHING REBATES FOR ENERGY EFFICIENCY PROGRAMS

Walsh moved with a second by Nudd to approve Resolution No. 11-22UB. Motion carried unanimously.

RESOLUTION NO. 11-22UB

A RESOLUTION ESTABLISHING REBATES FOR ENERGY EFFICIENCY PROGRAMS

WHEREAS, the Bellevue Municipal Utility Board of Trustees is responsible for the management of the Bellevue Municipal Utilities, and

WHEREAS, it is the responsibility of the Bellevue Municipal Utility Board of Trustees to encourage energy efficiency, and

NOW, THEREFORE BE IT RESOLVED that the following and attached rebates are established effective January 01, 2023. Program guidelines and applications are to be administered through the offices of the City of Bellevue and the City Clerk/Administrator.

1. Tree Planting Program – The Bellevue Municipal Utilities will reimburse customers half of the cost of planting trees up to a maximum of \$200.00
2. Backflow Stop Valve Rebate – Rebate up to \$500.00 for qualifying property owners where a previous problem has occurred for the installation of a sewer backflow stop valve.
3. Rain Barrels – Up to 55 gallons: Rebate \$15.00
 - i. Large than 55 gallons: Rebate \$25.00
4. Residential Air Source Heat Pump
 - i. Cold Climate Heat Pump: Rebate \$400/Ton
 - ii. Standard Heat Pump: Rebate \$200/ Ton
 - iii. Gas Backup on All Heat Pumps: Rebate for An Additional \$100/ton
5. Residential Water Heater
 - i. Air Source Heat Pump Water Heater: Rebate \$650
 - ii. Resistance Storage Water Heater: Rebate \$75
 - iii. Go Electric Bonus for New Homes and Electric Conversions: Rebate +\$100
6. Residential Energy Star Clothes Washer Replacement
 - i. Rebate \$40
7. Residential Electric Dryer Replacement:
 - i. Rebate: \$20
8. All Star Home Checklist – All Star Home Bonus: Rebate \$200
9. Residential Weatherization: Rebate Up To \$2,200
10. Low-Income Weatherization - LIHEAP: Rebate Up To \$2,800
11. Commercial Air Source Heat Pumps
 - i. Geothermal Closed Loop System
 1. First 40 Tons: Rebate \$400/ Ton
 2. Remaining Tonnage: Rebate \$175/ Ton
 - ii. Geothermal Open Loop System
 1. First 40 Tons: Rebate \$300/Ton
 2. Remaining Tonnage: Rebate \$125/Ton
 - iii. Water Source System

1. First 40 Tons: Rebate \$200/Ton
 2. Remaining Tonnage: Rebate \$75/Ton
 - iv. Geothermal and Water Source System Unit Replacement
 1. First 200 Tons: Rebate \$75/Ton
 - v. Air Source Heat Pump
 1. First 40 Tons: Rebate \$200/ Ton
 2. Remaining Tonnage: Rebate \$50/ Ton
 - vi. Energy Star Air Source Heat Pump
 1. First 40 Tons: Rebate \$250/ Ton
 2. Remaining tonnage: Rebate \$100/ Ton
 - vii. Contractor Incentives: Rebate \$40/Ton
12. Air-Cooled & Water-Cooled Chillers
1. Air Cooled: Rebate \$20/Ton
 2. Water Cooled: Rebate \$30/Ton
 3. Chiller Pipe Insulation: Rebate \$2/Foot

Passed and approved this 14th day of December 2022.

Secretary

Chairman

DISCUSSION ON VARIOUS EQUIPMENT PURCHASES

Haxmeier provided an update on a couple of equipment maintenance updates which are within his approval authority and/or co-authority with Skrivseth. One update includes a new belt for the wastewater sludge press, which is original and roughly 21 years old. A second item is the electric crimp tool. Haxmeier was looking into purchasing a new tool in comparison to the cost of having the existing tool inspected and repaired. Lastly, Haxmeier indicated the one-man bucket truck pricing has increased by ~\$30,000 from the beginning of the year. If the truck is ordered in early 2024, the projected delivery date is 2026.

Zeimet pointed out that she appreciated Haxmeier keeping the Board informed but he should go ahead and purchase items that are within his approval authority when needed, especially routine maintenance items. The rest of the Board was in agreement.

DISCUSSION ON WATER FEES

Two items were discussed for water fees. The first was regarding the facility fee charge for a property having two water meters and the existing ordinance not being very clear if one or two facility fees should be charged. It was clarified that the facility fee is supposed to cover the cost of the water meter, the cost to read the meters and to eventually support the infrastructure improvements to the water department. With the rising cost of equipment including water meters, it can take a few years to payoff the cost of the meter. Meters usually last roughly 10 years.

The second item was the water connection fee, which is at \$200 and \$400 depending on the size of the connection. Due to the rising costs of material, the fee is not covering the material cost of

parts that are needed to hook up a water meter. The point of the connection fee was for the fee to cover the costs to install the water meter, which is not occurring as the water department is losing money. The board agree not to charge a labor fee.

After discussion on both items, the Board directed Skrivseth to update the rates for the water system to charge a facility fee per meter regardless of the purpose or number of meters on a parcel and to update the connection fee to equal the material cost at the time of connection. A new resolution will be presented at the January meeting.

**STAFFING DISCUSSION AND POSSIBLE APPROVAL TO AUTHORIZE
ADVERTISING FOR ENTRY LEVEL JOURNEYMAN LINEMAN POSITION**

Discussion was had over the Utility staffing levels. The Board gave Haxmeier and Skrivseth the discretion to advertise for an Entry Level Journeyman Lineman position in the near future.

UPCOMING MEETING DATES

The Board will meet in Regular Session on January 11, 2023 at Noon

BILLS AND CLAIMS

The following Bills and Claims were paid as approved:

Business	Memo	Amount
Dream Bellevue Endowment	Comm Prj Donation 1 of 3	5000.00
John Deere Financial	Util Clothing Allowance	221.95
The Herald Leader	Util Publications	119.32
Windstream	Util Phone Exp	146.48
Barry Nudd	Util Board Compensation	1200.00
Black Hills Energy	Util Gas Exp	1037.11
Dr. Ken Walsh	Util Board Compensation	1200.00
Iowa Finance Authority	Radium Trmt Fac SRF Loan Pmt	4560.00
Iowa Rural Water Assoc	Comm Dues Member for 2023	275.00
Lucy Zeimet	Util Board Compensation	1200.00
Medical Associates Health	Util Health Ins	7983.52
Sun Life Financial	Util Life Ins	62.40
Alan Jackson	Water Proofing Power Plant	1000.00
All Equipment	WW Equip Maint	2081.49
Bellevue Municipal Util	Water Loan Pmts to Elec & Elec Cap	75000.00
Bellevue Municipal Util	City Util Inv	8739.04
Bormann's Neighborhood PitStop	Util Gas Exp	573.40
Brown Supply Co	Fire Hydrant	3525.00
C&D Car Wash	Util Gas Exp	15.77
Chris Prichard	Service Deposit Refund	190.50
Cintas	Util Office Supp	41.42
City of Bellevue	Util Office Trsf/PILT to Cable	39470.59

Clifton Barnhardt	Account Credit Refund	4.65
Fletcher Reinhardt	Elec Overhead Line Maint	2831.76
Gordon Electric Supply	Elec Oper Supp	143.30
Hawkins Inc	WW Maint/Water Trmt Chem	2838.39
IPAIT	Purchased Power	112952.18
J&R Supply	Elec Misc	930.00
Jonathon Mahon	Account Credit Refund	5.68
Josh Klemme	Res Air Conditioner Rebate	100.00
Kueter True Value	Util Supp	160.98
Lois Mussmann	Service Deposit Refund	50.00
MacQueen Equipment	WW New 2022 Sewer Jetter	85645.00
Mastercard	Util Oper Supp	1448.94
Microbac Laboratories	Water Lab Testing	28.50
Mississippi Valley Pump	WW Collection System Maint	5500.50
Municipal Supply	Water Meter	1039.76
Office Depot	Util 2023 Calendars	60.72
Origin Design	Util Exp	3243.00
Per Mar	1q2023 Alarm Monitoring Service	253.59
Petty Cash	Util Reimb	112.65
QC Analytical Services	WW Testing	421.00
Robert Paulsen	Washer/Dryer Rebate	60.00
Roeder Bros	WW Sewer Jetter Maint	79.20
Stacie Huling	Account Credit Refund	190.67
State Hygienic Lab	Water Testing	20.00
Subsurface Solutions	Monthly Mapping Fee	45.00
The Herald Leader	Util Publications	85.14
Treas State of Iowa	Nov Sales Tax & Elect Consumer Use Tax	4805.48
Treas State of Iowa	Nov Water WET Tax	1956.74
Universal Electric Supply	Elec Bldg Maint	1646.84
Verizon Wireless	Util Phone Exp	257.30
Weber Paper Company	Util Office Supp	59.85
Windstream	Util Phone Exp	57.20

ADJOURNMENT

As there was no further business to come before the Board, Chairman Walsh adjourned the meeting at 12:50 P.M.

Secretary

Chairman

