

September 21, 2022
Regular Session

The Bellevue Municipal Utilities met in Regular Session on Wednesday, September 21, 2022 at 12:00 P.M. in the Bellevue Council Chambers with Chairman Dr. Ken Walsh presiding. The roll call was as follows:

PRESENT: Board Members Barry Nudd, Ken Walsh and Lucy Zeimet. Also present were Electric Superintendent Jamie Haxmeier, Board Secretary Abbey Skrivseth, Kelley Brown and Ben Davison.

ABSENT: None.

APPROVAL OF AGENDA

Zeimet moved with a second by Nudd to approve the Agenda. Motion carried unanimously.

CONSENT AGENDA

Zeimet moved with a second by Walsh to approve the Consent Agenda. Motion carried unanimously.

- A. Approve Minutes of August 17, 2022 Regular Session
- B. Approve August 2022 Financial Reports
- C. Approve Bills and Claims as Authorized
- D. Approve New Vendor List

DISCUSSION ON ELECTRIC CARS AND CHARGING STATIONS

Zeimet requested this be placed back on the agenda to consider again. The Board had discussed this earlier in the year. Skrivseth informed the Board that the Iowa DOT indicated the state's Volkswagen clean air act grant is no longer active and last year was their last grant cycle. Haxmeier thought he had read about another grant and was going to look into it.

Walsh would still like to see private businesses, such as the gas stations, provide their own charging stations. Skrivseth pointed out it would be nice to have charging stations in our downtown in order to incentivize people to spend some time and shop in town. The City's only option for off street parking would be in the Municipal Parking Lot, which would need approval from the Corps of Engineers. Brief discussion was then had over electric cars needing backup generators and the amount of electric usage that is needed. Skrivseth was also going to circle back with Off Shore to see if they had any plans to have charging stations on their property.

COMPLETION OF PAINTING WATER RESERVOIR

Haxmeier updated the Board that the water reservoir painting is now complete and turned out great. K&W Coatings LLC had to replace two of the vent pipes.

APPROVE RESOLUTION NO. 10-22UB INTERNAL LOAN ELECTRIC TO WATER FUND

Zeimet moved with a second by Walsh to approve Resolution No. 10-22UB. Roll call vote carried unanimously.

RESOLUTION NO. 10-22UB
A RESOLUTION AUTHORIZING AN INTERNAL LOAN FROM THE ELECTRIC FUND TO THE WATER FUND TO PROVIDE FUNDING FOR THE WATER MAIN REPLACEMENT SIXTH STREET AND CHURCH STREET 2022 PROJECT

WHEREAS, the Bellevue Municipal Utility Board of Trustees has responsibility for the electric and water departments of the City of Bellevue, and

WHEREAS, the Bellevue Municipal Utility Board of Trustees recognizes the need to keep repairs and maintenance projects to the water infrastructure, and

WHEREAS, the Water Department paid contractor Connolly Construction roughly \$178,000 and Origin Design their engineer estimate of \$68,900, and

WHEREAS, at this time, the electric fund has adequate reserves, and

WHEREAS, repayment for the internal loan will come from the revenue generated by the Water Department,

NOW, THEREFORE, BE IT RESOLVED that the Bellevue Municipal Utility Board of Trustees hereby authorizes a \$175,000 internal loan from the Electric Fund to the Water Fund to help provide interest free financial support of the Water Main Replacement Sixth Street and Church Street project. A payment schedule is attached to this original resolution.

Passed and approved this 21st day of September, 2022.

Dr. Ken Walsh, Chairman

ATTEST:

Abbey J. Skrivseth, Secretary

APPROVE MASON JACKSON'S JOURNEYMAN LINEMAN LEVEL 1 PAY INCREASE

Mason Jackson passed his Journeyman Lineman Level 1. Walsh moved with a second by Nudd to approve Mason Jackson pay increase to \$23.73 for the 9/23/22 payroll. Motion carried unanimously.

APPROVE EXCEPTION FOR ACCIDENTAL EXCESSIVE WATER & SEWER CONSUMPTION FOR A RESIDENTIAL CUSTOMER

Skrivseth explained that the Board's resolution allows the City Administrator's Office to approve, adjust and credit back accidental or situational excessive water consumption for water

and/or sewer. Assistant City Clerk Emily Medinger runs a monthly report to monitor customers that have excessive water consumption in case an accident or situation has occurred at the property, then she notifies the property owner. The office can only approve this adjustment once per year for the property owner and anything more would need to be approved by the Utility Board.

Zeimet came before the Board as a BMU customer requesting a second adjustment. Zeimet had an outdoor timer hose that split, the hose accident was fixed and the office provided Zeimet a credit back as outlined in the resolution. The very next month, Zeimet had a basement toilet lever get stuck and continuously run while she was gone on vacation, which triggered a second accident and excessive water consumption. Skrivseth and Medinger encouraged Zeimet to ask the Board for an exception for the second adjustment and this would be their recommendation for any BMU customer.

Zeimet said she would leave the room while the Board discussed but Nudd and Walsh both agreed it was not necessary. Both agreed that for any BMU customer, the Board would consider a second adjustment should a unique accidental event arise, such as Zeimet.

Walsh moved with a second by Nudd to approve Zeimet’s second residential water and sewer adjustment. Roll call vote carried:

AYES: Nudd and Walsh.

NAYES: None.

ABSTAIN: Zeimet (conflict of interest).

UPCOMING MEETING DATES

The Board will meet in Regular Session on October 12, 2022 at Noon.

BILLS AND CLAIMS

The following Bills and Claims were paid as approved:

Business	Memo	Amount
Medical Associates	M. Jackson Drug Screen	25.00
Windstream	Util Phone Exp	148.01
Black Hills Energy	Util Fuel Exp	867.31
Central Iowa Power Coop	2Q2022 Energy Efficiency Prj Const	291.67
Medical Associates	Util Health Ins	7983.52
Sun Life Financial	Util Life Ins	62.40
Treas St of IA	Aug Elect Cons Use Tax	46.85
Treas St of IA	Aug WET Tax	2368.17
Treas St of IA	Aug Sales Tax	7330.21
ALL Equipment	Sewer Equip Maint	1006.40
Altorfer	Elec Generator Exp	812.10

Bellevue Municipal Util	City Util Inv	7894.37
Bellevue Municipal Util	Water Loan Elect Fund-Water Main Prj 6th St	175000.00
Bormann's Neighborhood Pitstop	Util Gas Exp	531.73
Business Radio Licensing	FCC Business Radio Lic Fee-Water	110.00
C&D Car Wash	Util Gas Exp	543.89
Casey's General Store	Util Gas Exp	67.80
Cintas	Util Office Supp	108.67
City of Bellevue	Util Office Trsf/PILT to Cable	39470.59
Connolly Construction	Water Prj 6th St Pmt 3 Final	9357.73
Dubuque Fire Equipment	Service Fire Extinguishers	544.50
Fletcher Reinhardt	Elec Overhead Line Maint	1205.16
IA Assn of Municipal Util	M. Jackson Apprenticeship Prg	1200.00
Interstate Pipe & Supply	Water 6th St Main Replacement	404.36
Iowa One Call	Locate Exp	190.58
IA Utilities Board	OCA Assessment	1390.07
IPAIT	Purchased Power	148655.25
Jason Staner	Res Air Conditioner Rebate	100.00
K&W Coatings	Water Reservoir Repainting	24340.00
Kieffer Plumbing & Heating	Sewer Oper Supp	341.87
Kueter True Value	Util Supp	448.71
Martha Miller	Service Deposit Refund	360.00
Mastercard	Util Purch	923.56
Meltler-Toledo	Sewer Analytical Balance on Scale	413.00
Michel Septic	WW Pump Out Potters/Headworks	350.00
Microbac Laboratories	Water Outside Lab Testing	434.50
Nico Sisler	Service Deposit Refund	321.00
Origin Design	6th St Water Main Prj	4000.00
Origin Design	City of Bellevue Misc	668.50
Per Mar Security	4q2022 Alarm Monitoring Service	250.86
Petty Cash	Util Reimb	140.90
QC Analytical Services	Sewer Lab Testing	384.25
RESCO	Elec Overhead Line Maint	2100.00
River Valley Energy	Util Gas Exp	1166.87
State Hygienic Laboratory	Water Lab Testing	20.00
Subsurface Solutions	Elect Mapping Portal Subs	45.00
The Herald Leader	Util Publication	239.88
Till's Garage	Util Vehicle Maint	160.50
Universal Electric Supply	Util Purch	2583.22
USA Blue Book	Sewer Oper Supp	183.42

Verizon Wireless	Util Phone Exp	257.90
Windstream	Util Phone Exp	58.42

ADJOURNMENT

As there was no further business to come before the Board, Chairman Walsh adjourned the meeting at 12:30 P.M.

Secretary

Chairman