

The Bellevue City Council met on Wednesday, December 20, 2023 in Regular Session at 6:30 P.M. in the Council Chambers with Mayor Roger Michels presiding. The Pledge of Allegiance was recited by all present. The roll was called as follows:

PRESENT: Councilmembers Nic Kueter, Tim Roth, Tom Roth and Jayden Scheckel. Also present were City Administrator/Clerk Teresa Weinschenk, Police Chief Dennis Schroeder, Police Officer Kody Sieverding, Utility Supervisor Jamie Haxmeier, Ben Alviar, Kelley Brown, Janet Callaghan, John Callaghan, Lori Domer, Jo Fifield, Memphis Jess, Emily Medinger, Teri Michels, Mark Mueller, Phyliss Reistroffer, William Reistroffer, Brent Roling

ABSENT: Councilmember Lyn Medinger

APPROVAL OF AGENDA:

Mayor Roger Michels reviewed the Agenda and declared it approved.

CONSENT AGENDA

Kueter moved with a second by Scheckel to approve the Consent Agenda. Motion carried unanimously.

- A. Approve Minutes of November 20, 2023 Regular Session and December 1, 2023 Special Session
- B. Approve November Financials
- C. Approve Library Bills and Claims
- D. Approve Bills and Claims as Authorized
- E. Approve New Vendors
- F. Approve Renewal of Class C Retail Alcohol License (LC) for Riverview Hotel Effective January 28, 2024
- G. Approve Renewal of Class E Retail Alcohol License (LE) for Bormann's Neighborhood Pitstop, LLC Effective January 30, 2024
- H. Approve Renewal of Special Class C Retail Alcohol License (BW) for Textile Brewery, LLC DBA: River Ridge Brewing Effective February 11, 2024

VISITORS

POLICE CHIEF DENNIS SCHROEDER

INTRODUCTION, CONSIDERATION AND APPROVAL OF THE FIRST READING OF ORDINANCE NO. 483 AMENDING TITLE III COMMUNITY PROTECTION, CHAPTER 15 FEES FOR POLICE SERVICES

Chief Schroeder requested the ordinance be updated to reflect the change in pricing for police reports from \$5.00 to \$5.00 for the first page and \$2.00 for each additional page.

Tim Roth moved with a second by Scheckel to introduce and approve the first reading of Ordinance No. 483. Roll call vote carried unanimously.

Then Tom Roth moved with second by Scheckel to suspend the statutory rule requiring Ordinance No. 483 be considered and voted on for passage at two additional Council meetings and be passed now. Roll call vote carried unanimously.

ORDINANCE NO. 483

AN ORDINANCE AMENDING TITLE III COMMUNITY PROTECTION, CHAPTER 15 FEES FOR POLICE SERVICES

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLEVUE, IOWA, AS FOLLOWS:

SECTION 1. *Purpose.* The purpose of this ordinance is to amend the fees for police reports and add fees photos, body camera footage and postage.

SECTION 2. *Amendment.* Section 3-15-2 Fees for Police Reports is hereby amended by deleting and substituting the following section in its place and adding a new Section 3-15-4 Fees for Photos or Body Camera Footage.

SUBSTITUTE:

3-15-2 FEES FOR POLICE REPORTS

1. Any person who requests a police case report or motor vehicle accident report from the Bellevue Police Department shall pay the sum of five dollars (\$5.00) for the first page and two (\$2.00) for any additional pages plus the cost of postage to the Police Officer providing the report. The Police Officer shall issue a receipt if requested and shall account for said funds to the Chief of Police. ~~for up to four (4) pages or ten dollars (\$10.00) for five (5) or more pages plus the cost of postage to the Police Officer providing the report. For any report over five (5) pages an additional charge of one dollar (\$1.00) per page will be added. The Police Officer shall issue a receipt if requested and shall account for said funds to the Chief of Police~~

~~2. Any person who requests a police motor vehicle accident report from the Bellevue Police Department shall pay the sum of five dollars (\$5.00) per report plus the cost of postage. The Police Officer shall issue a receipt if requested and shall account for said funds to the Chief of Police~~

ADDITION:

3-15-4 FEES FOR PHOTOS OR BODY CAMERA FOOTAGE

Any person who requests photos or body camera footage from the Bellevue Police Department shall pay the sum of \$15.00 per USB (Universal Serial Bus) flash drive supplied by the Bellevue Police Department plus the cost of postage. The Police Officer shall issue a receipt if requested and shall account for said funds to the Chief of Police

SECTION 3. *Repealer.* All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 4. *Severability.* If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. *Effective Date.* This ordinance shall be in effect after its final passage, approval, and publication as provided by law.

Passed and approved this 20th day of December 2023.

Roger Michels, Mayor

ATTEST

Teresa Weinschenk, City Administrator/Clerk

UPDATE ON SPEED SIGNS

Chief Schroeder updated Mayor and Council on the three new solar speed signs that were installed in the 25 mph speed zones on North and South Riverview and on State Street. These were received through an Iowa Department of Transportation grant at no cost to the City.

APPROVE HIRING TWO PART-TIME POLICE OFFICERS, JAYSON HEIAR AND SCOTT HEIAR

Both officers have been working for the Bellevue PD. They will need to test, have a background check and officially be hired as part time employees to work for the City of Bellevue. This is a requirement that we were recently informed about. Tim Roth moved with a second by Kueter to

approve hiring Jayson Heiar and Scott Heiar as part-time Police Officers. Motion carried unanimously.

APPROVE HIRING A FULL-TIME POLICE OFFICER

The Bellevue Police Department is requesting a new hire to replace a vacant full-time position. Chief Schroeder requested the hiring of Issac Crist to replace Brandon Coin, who resigned as of 12/31/2023. Tim Roth moved with a second by Scheckel to approve hiring Issac Crist as a full-time Police Officer. Motion carried unanimously.

APPROVE HIRING A PART-TIME POLICE OFFICER

Chief Schroeder informed Mayor and Council that currently the department is staffed for part time. However, he is seeking approval to post and hire a part time officer when needed. Tom Roth moved with a second by Tim Roth to approve Chief Schroeder to hire a part time officer when needed. Motion carried unanimously.

MARK MUELLER- POOL COST UPDATE

Mueller presented the estimate of \$3,401,566. This is subject to change since suppliers didn't want to give out quotes. The Friends of the Pool will be writing a check out for \$2400 for engineering services for the draft design. It has been discovered that the pool is leaking water. Not sure what is going on or sure if it is going to harm. Tim Roth suggested filling the pool back up since it is 2.5 ft lower than it should be. Mueller will work with John Kieffer and Steve Engleman.

UPDATE ON COMMUNITY CENTER TRIO AND NEI3A

Trio will be finished providing hot meals at the Senior Center 12/31/2023 due to NEI3A breaking their contract. NEI3A is negotiating with an Iowa company that provides frozen meals to both Home Delivered individuals and congregate sites. They have a monthly menu and nutrition analysis information. We will continue to work towards the goal of providing hot meals daily at the Bellevue Meal Site.

OATH OF OFFICE

Mayor Roger Michels conducted the Oath of Office for William Reistroffer, Mayor and Council Members Memphis Jess and Brent Roling. They will start their new roles on January 1, 2024.

COUNCIL AND MAYOR UPDATES

Mayor Roger Michels thanked Delbert Jackson for his generous contribution to Jackson Park and thanked the City Crews for all their hard work. Tim and Tom Roth also said their farewells as this is their last meeting.

UPCOMING MEETING DATES

The Council will meet next in regular session at 6:30 pm on January 8th and January 22nd.

RECEIPTS AND DISBURSEMENTS

The following amounts were received or expended in the month of November:

| FUNDS | RECEIPTS | DISBURSED |
|--------------------------|-----------------|------------------|
| GENERAL: | | |
| Basic General Fund | 146,875.05 | 139,056.57 |
| Franchise-Prop Tx | 892.70 | |
| Franchise Streets | 892.70 | |
| Lib Gift Fund | 1,760.00 | |
| L.O.T. Prop Tax Red | 14,086.51 | |
| SPECIAL REVENUE: | | |
| Employee Benefits | 21,906.37 | |
| L.O.T. Street Dept | 14,086.50 | 4,508.50 |
| Road Use Tax | 26,156.25 | 21,501.88 |
| Debt Service | 14,014.69 | 25,392.08 |
| TIF Fund | 22,461.24 | 6,927.95 |
| CAPITAL PROJECTS: | | |

PROPRIETARY**FUNDS:**

| | | |
|------------------------|-------------------|-------------------|
| Ambulance | 14,158.04 | 7,936.84 |
| Telecommunication | 137,426.88 | 99,162.78 |
| Sanitation | 39,472.81 | 30,031.23 |
| Water | 41,478.16 | 31,907.56 |
| Electric | 238,636.05 | 172,023.90 |
| Electric Cap Fund | 2,370.25 | |
| Customer Deposit | 733.00 | 499.00 |
| Storm Water Fund | 6,091.68 | 5,925.48 |
| Sewer | 39,552.47 | 30,015.31 |
| Sewer Cap. Improvement | 6,331.74 | |
| TOTALS | 789,383.09 | 574,889.08 |

LIBRARY BILLS AND CLAIMS - NOVEMBER

| Business | Memo | Amount |
|----------------------------|----------------|---------------|
| Access Systems | Copier Exp | 113.58 |
| Ass. Rural & Small Library | Membership | 50.00 |
| Baker & Taylor | Oper Supp | 1498.02 |
| Johathan May | Summer Reading | 70.00 |
| Kueter True Value | Oper Supp | 4.49 |
| Petty Cash | Misc & Postage | 66.00 |
| State Historical Society | Periodicals | 29.95 |
| Windstream | Telephone | 26.34 |

LIBRARY BILLS AND CLAIMS – DECEMBER

| Business | Memo | Amount |
|--------------------------|----------------|---------------|
| Access Systems | Copier Exp | 118.00 |
| Baker & Taylor | Oper Supp | 421.73 |
| Kueter True Value | Oper Supp | 15.48 |
| Maquoketa Sentinel Press | Subscription | 60.00 |
| Oriental Trading Co | Oper Supp | 65.02 |
| Petty Cash | Misc & Postage | 37.66 |
| Weber Paper Co | Oper Supp | 132.30 |
| Windstream | Telephone | 26.34 |

BILLS AND CLAIMS

| Business | Memo | Amount |
|----------------------|-----------------------------|---------------|
| Black Hills Energy | City Gas Exp | 589.22 |
| Card Service Center | City Purchase | 3164.91 |
| Delta Dental | Dental & Vision Insurance | 167.00 |
| Heming Pest Control | Monthly Pest Control | 166.00 |
| IRS | SS/Fed WH/Medicare | 12674.53 |
| Lynch Dallas PC | City Legal Expense | 87.50 |
| Medical Assoc Health | City Health Ins | 34758.30 |
| Productivity Plus | Parks Equip Maint | 106.51 |
| Secretary of State | D Schroeder Notary Renewal | 30.00 |
| Sun Life Financial | City Life Ins | 184.08 |
| Barcodes LLC | Library Receipt Printer | 1210.00 |
| Iowa One Call | Locate Exp | 22.75 |
| IRS | SS/Fed WH/Medicare | 12118.02 |
| Kueter True Value | Cable Supplies | 3.62 |
| Treas State of IA | Nov City Sales/Cons Use Tax | 4893.34 |

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| Verizon Wireless | City Phone Exp | 492.53 |
| A-1 Windshield Repair | Rdwy Equipment Maint | 825.00 |
| Access Systems | Copier Exp | 370.11 |
| American Funds | Payroll W/H | 820.00 |
| Bales Auto Repair | Amb Vehicle Maint | 200.00 |
| Bellevue Baseball Team c/o D Schroeder | Yearly Sign Maint (2023) | |
| Bellevue Municipal Utilities | City Util Exp | 5428.61 |
| Bellevue Sand & Gravel | City Supplies | 203.25 |
| Bellevue State Bank | Mo Cable Pmt | 8000.00 |
| Benders Foods | City Supplies | 178.49 |
| Big Ten Network | Nov Prog Charges | 1260.15 |
| Bob's Marine | FD Equip Maint | 53.48 |
| Bormann's Neighborhood Pitstop | City Fuel Exp | 1068.45 |
| C&D Car Wash | City Fuel Exp | 664.89 |
| Cade Smith | Amb Call Comp | 345.00 |
| Calix | Cable ONT Enclosures | 1167.24 |
| Card Service Center | FD Supplies | 1695.34 |
| Card Service Center | FD Supplies | 2366.94 |
| Caseys General Store | City Fuel Exp | 33.86 |
| Cedar Falls Util | Nov Transport & Rental Fee | 1192.78 |
| Chris Read | Amb Call Comp | 1675.00 |
| Cintas | Public Works Supp | 111.82 |
| City of Bellevue | LOT Funds to DS/Office Transfers | 21313.90 |
| Clark Boat Company | City Equip Maint | 278.98 |
| Colby Medinger | Amb Call Comp | 680.00 |
| Comelec Services | Maint Storm Siren | 795.50 |
| Dan Gonner | Amb Call Comp | 805.00 |
| Danko Emergency Equipment | FD Equip Maint | 115.00 |
| Dennis Ernst | Amb Call Comp | 180.00 |
| Dennis Gerardy | Window Cleaning | 60.00 |
| Dittmer Recycling | Nov Recycling Tipping Fees | 690.00 |
| Dubuque Net Serv | Mo Office 365 Maint | 1183.31 |
| Edward Cast Stone | Memorial Benches | 675.00 |
| Elizabeth Small | Amb Call Comp | 465.00 |
| Emergency Medical Products | Amb Oper Supp | 504.98 |
| Feld Fire | FD Minor Equip | 335.02 |
| Fidelity Bank & Trust | Mo Cable Pmt | 8000.00 |
| Glen Gassman | Amb Call Comp | 317.00 |
| Grace Rowan | Amb Call Comp | 1100.00 |
| Heming Pest Control | Mo. Pest Spray | 166.00 |
| Hi-Viz Safety | Rdwy Handicap Sign | 24.00 |
| Holly Helmle | Amb Call Comp | 325.00 |
| Hunter Zeimet | Amb Call Comp | 545.00 |
| IA Assn of Municipal Util | 4Q2023 Safety Training | 608.00 |
| Iowa Law Enforcement Academy | R Kloft Rifle Instructor Recert | 175.00 |
| IA Municipal Workers Comp Assoc | 2022-2023 Audit Premium Adj | 2456.00 |
| Innovative Systems | Mo Maint/Stmt | 7159.68 |
| Iowa Medicaid Enterprise | Dec 2023/Jan 2024 GEMT Prg Cost | 775.83 |
| ISPN | Internet & Video Support | 2462.50 |
| Jason Staner | Amb Call Comp | 590.00 |
| Jerid Beschen | Amb Call Comp | 110.00 |
| John Deere Financial | City Clothing Allowance | 307.35 |
| Justin Veach | Amb Call Comp | 460.00 |
| Kayla Bruggenwirth | Amb Call Comp | 35.00 |

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| Kerensa Kettmann | Amb Call Comp | 1055.00 |
| Kevin Sieverding | Amb Call Comp | 755.00 |
| Kieffer Plumbing & Heating | Pool Winterization | 154.00 |
| Kirkwood Comm College | FD Continuing Ed | 890.00 |
| Kone Inc | Elevator Maint | 296.43 |
| Kueter True Value | City Supplies | 476.89 |
| Kyle Bales | Amb Cont Ed Reimb | 54.81 |
| Lands End | New Council Polo | 167.59 |
| Lectronics Inc | FD/City Hall Annual Alarm Inspection | 1078.00 |
| Lyn Medinger | Amb Call Comp | 1030.00 |
| Lynch Dallas PC | City Legal Fees | 137.50 |
| Mark Mueller | Pool Bldg Maint | 12.24 |
| Marquee Sports Network | Nov Prog Charges | 2434.60 |
| Martin Equipment | Rdwy Equipment Maint | 975.28 |
| Mastercard | Cable Oper Supp | 296.48 |
| Max Reed | Amb Call Comp | 135.00 |
| Medical Assoc Clinic | FD Medical/Police Flue Shot | 272.00 |
| Meier Construction | Rdwy Storm Sewer Maint | 514.85 |
| Mercy Medical Center | 3Q2023 Pharmacy Fees | 200.00 |
| National Content & Technology Coop | Nov Prog Chrg | 35179.68 |
| NBC Sports Chicago | Nov Prog Chrg | 2176.20 |
| Nexstar Broadcasting | Nov Prog Charges | 3451.36 |
| NICC Business Comm Solutions | City Continuing ED | 5494.00 |
| Office Depot | City Oper Supp | 263.88 |
| O'Toole Office Supply | Name Plates - New Council | 118.50 |
| Paul Jess | Clothing Allowance Reimb | 192.56 |
| PCC, Inc | Outside Amb Billing | 422.71 |
| Petty Cash | Reimbursement | 41.95 |
| River Valley Energy | City Fuel Exp | 3073.22 |
| Roeder Bros | City Equip Maint | 421.44 |
| Samantha Sanford | Amb Call Comp | 150.00 |
| Scripps Media | Nov Prog Charges | 82.24 |
| Showtime Network | Nov Prog Charges | 70.05 |
| Stephanie Penniston | Amb Call Comp | 500.00 |
| Superior Welding Supply | Amb Oper Supp | 774.88 |
| Supreme Radio Communication | Police Minor Equip | 827.50 |
| Terry Mueller | Amb Call Comp | 1275.00 |
| The Herald Leader | City Publication | 1201.49 |
| Till's Garage | City Vehicle Maint | 306.03 |
| Tri State Porta Potty | Muni Lot Rental | 130.00 |
| TRIO Community Meals | Nov Congregate Meals | 468.00 |
| Truck Country | Sanitation Equip Maint | 47.17 |
| Valerie Gassman | Amb Call Comp | 355.00 |
| Virginia Brewer | Amb Call Comp | 420.00 |
| Washington National Ins Co | Cancer & Accident Ins | 1266.60 |
| Waste Auth of Jack Co | Nov Tipping Fees | 4885.10 |
| Weber Paper | City Supplies | 187.34 |
| Weldon Tire | Sanitation Equip Maint | 2329.64 |
| WIN, LLC | Internet & Video Support | 11000.00 |
| Windstream | City Phone Exp | 838.82 |
| Zarnoth Brush Works | Rdwy Sweeper Maint | 1322.10 |

ADJOURNMENT

As there were no other matters on the agenda for discussion, Mayor Roger Michels adjourned the meeting at 7:15 P.M.

City Administrator/Clerk

Mayor