

October 21, 2019
Regular Session

The Bellevue City Council met on Monday October 21, 2019 in Regular Session at 6:30 P.M. in the Council Chambers with Mayor Roger Michels presiding. The Pledge of Allegiance was recited by all present. The roll was called as follows:

PRESENT: Councilmembers Kyle Clausen, Jayson Heiar, Lyn Medinger, Tammy Michels and Tim Roth. Also present were City Administrator/Clerk Abbey Skrivseth, Assistant Police Chief Dennis Schroeder, Reserve Officer Nick Konrardy, Warren Crouch, Don Cummings, Jo Fifield, Laura McCool, Mark Mueller, Dan Schroeder and Brian Steines.

ABSENT: None.

APPROVAL OF AGENDA:

Mayor Roger Michels reviewed the Agenda and declared it approved.

CONSENT AGENDA

Medinger moved with a second by Roth to approve the Consent Agenda. Motion carried unanimously.

- A. Approve Minutes of October 7, 2019 Regular Session
- B. Approve New Vendors
- C. Approve Bills and Claims as Authorized
- D. Approve Library Bills and Claims as Authorized

APPROVAL FOR RANGE TRAINING

Assistant Police Chief Dennis Schroeder and Reserve Officer Nick Konrardy came before the Council to request using the Police Department's leased range for a training event. After discussing details on the training, Michels moved with a second by Clausen to approve the Police Department's request to host the training at the range location. Motion carried unanimously.

APPROVAL TO REMOVE TREES AFFECTED BY THE EMERALD ASH BORER

Mayor Michels and Skrivseth provided an update on the emerald ash borer. Concerns were then discussed regarding safety and liability. Don Cummings and Warren Crouch represented the Tree Board and provided input on the situation. The Council agreed to have the ash trees taken down on City property as soon as possible versus waiting for this winter or possibly next winter. Heiar moved with a second by Clausen to approve Brian Steines' proposal to take down the necessary ash trees on City property. Motion carried unanimously.

**ORDINANCE NO. 449 AMENDING TITLE II COMMUNITY PROTECTION
CHAPTER 1 OFFENSES ON PUBLIC PROPERTY PROHIBITED AT THE COMPOST
SITE**

Heiar moved with a second by Michels to approve the second reading of Ordinance No. 449. Roll call vote carried unanimously.

JIM BUDDE REQUEST TO OEPN THE DEAD-END ALLEY GOING SOUTH ON ELM STREET TO HIS PROPERTY

Skrivseth shared Jim Budde's request to open the alley near his property at his expense. Skrivseth also provided background information and historical Council minutes on Budde's request which included requests in 2012 and 2016. Skrivseth informed Budde and the Council of the City code that states dead-end alleys should be avoided and if unavoidable then an adequate turnaround should be provided and approved by Planning and Zoning. If approved, Budde would also have to pay for engineering services along with addressing any potential storm water issues.

Medinger moved with a second by Roth to deny Budde's request to open the dead-end alley going south on Elm Street to his property. Roll call vote as follows:

AYES: Clausen, Medinger, Michels and Roth

NAYS: None

ABSTAIN: Heiar (conflict of interest, neighboring property)

Motion passed.

JIM SCHROEDER CONSTRUCTION INC – REQUEST TO UTILIZE CITY RIGHT-OF-WAY ON SOUTH THIRD STREET AND SPRUCE STREET

Dan Schroder came before the Council in follow-up to his initial request in March to use part of the City's right-of-way (ROW) on South Third Street and Spruce Street. Schroeder recently signed a seven-year lease with a property owner for the two lots located to the north and south of the Spruce Street ROW. Schroeder indicated he would put gravel on these ROWs. His equipment and items would then be stored on the gravel along with a path for driving access. Clarification was provided that a City lease for more than three years would require a public hearing. Discussion was then had regarding the City using part of the Spruce Street ROW for roll off dumpsters and trailers. The Council decided to meet on sight at the ROW locations next week in a work session and then place the approval on the next Regular Session Council agenda.

IIW ENGINEER'S PROPOSAL ON THE PROPOSED 2020 FLOODPLAIN MAP

Mark Mueller and Skrivseth explained their recent visit with IIW to go over some options as a result of the proposed 2020 Floodplain Map. IIW provided an agreement for their engineering services that mostly focused on the culvert coming off Mill Creek Road. After a detailed discussion, the Council agreed to not approve IIW's proposed agreement but to have Mueller and Skrivseth look into repairs to the Hwy 62 culvert including contacting the Iowa DOT.

NOVEMBER MEETING DATES

The Council will meet next in Regular Session on November 4th and 18th.

BILLS AND CLAIMS

The following Bills and Claims were paid as approved:

Business	Memo	Amount
Water Street Partners, LP	Catalyst Grant Reimb 1/2	60000.00
IA Workforce Dev	3rd Qtr Unemployment	813.04
IPERS	Retirement	14004.11
IRS	SS/Medicare/Fed WH	9354.11
Ryan Beeson	Reimb Overchrg on Health Ins Ded	8.00
Treas St of IA	Payroll WH	3122.32
Black Hills Energy	City Fuel Exp	411.81
Mary Jo Meier	Swim Lesson Reimb	28.00
Medical Assoc Health	City Health Ins	28155.40
Sun Life Financial	City Life Ins	178.88
Truck Country of IA	PW 2010 Dump Truck	34000.00
Bellevue Municipal Utility	City Util Exp	5024.47
Card Service Center	Cable-Remotes	470.54
Card Service Center	FD Purch	2083.69
Card Service Center	Amb Purch	399.81
IRS	SS/Medicare/Fed WH	9407.32
Lampe True Value	Cable Purch	57.21
Mastercard	Cable Purch	393.96
Treas St of IA	Cable Consumer Use Tax	214.00
Treas St of IA	Sept 16-30 Sales Tax	3194.00
Verizon Wireless	City Phone Exp	411.62
Treas St of IA	Oct 1-15 Sales Tax	1763.00
A&P Graphics	CP Playground Prj	1070.00
American Funds	Payroll WH	960.00
Becky Giesemann	Cont Ed Reimb	210.00
Bellevue Dev Group	Development TIF	89945.37
Bellevue Lumber	City Purch	71.06
Bellevue Sand & Gravel	City Purch	266.26
Benders Foods	Amb Purch	11.99
Big Ten Network	Sept Program Chrgs	1661.23
Blaze Publications	FD Operat Sup	238.75
Bormann's Neighborhood Pitstop	City Fuel Exp	691.31
Brian Roling	Clothing Allow Reimb	91.47
Casey's General Store	City Fuel Exp	794.58
Cedar Falls Utilities	Sept Transport & Rental Fee	1548.76
ChemSearch	Rdwy Misc	433.95
City of Bellevue	PW Bobcat Inter Pmt	1087.99
City of Bellevue	Office Transfers/Cable PILT	17384.81
City of Bellevue	Stm Water to DS/Park St Prj Pmt	3388.00

City of Maquoketa	Jackson Co FY20 Comm Fee	25162.61
Comcast Sportsnet Chicago	Sept Program Charges	3089.52
Culligan	FD Operat Sup	38.98
Dennis Gerardy	City Hall Window Cleaning	55.00
Delaney's Auto & Ag Rep Center	FD Equip Maint/Repair	1374.44
Dub Net Serv	Mo Office 365 Maint	602.00
Elliott Equipment	Sanit Equip Maint	111.78
Feld Fire	FD Equip Maint	171.74
Fidelity Bank	Mo Cable Payment	7765.15
Global Com Technologies	New Key Fobs/Amb Gar Panel Inst	1275.00
Gray Television Group Inc	Sept Program Chrgs	5380.74
Heming Pest Control	Mo Pest Maint	210.00
Hook & Ladder Enterprises	Rural FD Equip.	2107.00
Innovative Systems	Mo Maint/Statement/4 Qtr Maint Fee	7703.32
Iowa One Call	City Locate Exp	39.39
Iowa Prison Industries	Rdwy Signs	122.65
ISPN Internet Serv	Internet & Video Support	2022.50
J & R Supply	Rdwy Stm Sewer Maint	856.00
John Deere Financial	Clothing Allow Reimb	197.98
Kimberly Jordan	Amb Pmt Refund	298.96
Kirkwood Comm College	T Claussen FD Training	70.00
Lampe True Value	City Purchases	765.29
Lectronics, Inc	FD Bldg Security System Maint	175.00
Lynch Dallas, PC	City Legal Fees	1878.40
Manhattan Life Assur Co	Cancer Ins	193.61
Maquoketa Carpet Cleaners	Clerk's Office Carpet Cleaning	180.00
Maq Valley Electric Co-op	Security Light Exp	11.81
Midwest Business Products	Copier Exp	86.14
Mighty Miss Designs	FD Bunker Gear	990.40
National Cable TV Coop	Sept Program Chrgs	36620.53
Nexstar Broadcasting	Sept Program Chrgs	2306.50
NFPA	Fire Prevention Sup	252.45
NICC Business Comm Sol	Cont Ed Amb Training	505.00
Office Depot	City Office Sup	43.45
Panther Uniform	FD Bunker Gear	310.25
Papa's Potties	Muni Lot Rental 9/21/19 Bikes	285.00
PCC Inc.	Outside Amb Billing	1651.11
Per Mar Security Services	Service Call-Desk Move	275.00
Petty Cash	City Reimb	26.59
Racom Corporation	FD & Amb Radio Service	892.50
Rapids Wholesale	FD Equip R&M	557.70

River Valley Energy	City Fuel Exp	841.36
Roeder Bros	City Equip Maint	3570.90
Roeder Outdoor Power	FD Equip Maint	557.70
Second Street Station	Fire Prevention	164.25
Sheehan Auto Elect Corp	Rdwy Equip Maint	258.75
Shield Technology Corp	Shieldware Mobile Amb	300.00
Showtime Networks	Sept Program Chrgs	179.18
Stacy Heiar	FD Bldg Maint	100.00
Superior Welding	Amb Oper Sup	477.90
The Car Wash	City Fuel Exp	1132.37
The Herald Leader	City Publication Exp	378.20
Thompson Truck & Trailer	FD Equip R&M	160.83
United Healthcare Insurance Co	Amb Pymt Refund	773.01
Universal Electric Supply	Cable Oper Sup	31.35
Washington National Ins Co	Cancer & Accident Ins	629.80
Waste Authority of Ja Co	Sept Tipping Fees	5680.85
Waste Authority of Ja Co	Oct/Nov/Dec 2019 Assess	8873.55
Weber Paper Comp	City Oper Sup	240.54
Welter Storage Equipment	Clerk's Office Desks	1877.00
WIN	Internet & Video Support	8985.00
Windstream	City Phone Exp	846.19

LIBRARY BILLS AND CLAIMS

The following Bills and Claims were paid as authorized in October:

Business	Memo	Amount
Baker & Taylor	Libr Books	365.56
Cavendish Square	Libr Books	236.90
Demco	Operating Supplies	551.13
Lampe True Value	Operating Supplies	41.96
Marian Meyer	Reimb Libr Gift Fund	265.89
MBP	Copier Expense	56.50
Oriental Trading	Libr Gift Fund	130.72
Petty Cash	Postage & Misc	28.88
Windstream	Telephone Exp	11.49

ADJOURNMENT

As there were no other matters on the agenda for discussion, Mayor Roger Michels adjourned the meeting at 7:40 P.M.

City Administrator/Clerk

Mayor