

August 23, 2023
Regular Session

The Bellevue City Council met on Wednesday, August 23, 2023 in Regular Session at 6:30 P.M. in the Council Chambers with Mayor Roger Michels presiding. The Pledge of Allegiance was recited by all present. The roll was called as follows:

PRESENT: Councilmembers Nic Kueter, Lyn Medinger, Tim Roth, and Jayden Scheckel. Also present were City Administrator/Clerk Teresa Weinschenk, Kelley Brown (zoom), Officer Kody Sieverding, and Steve Nemmers.

ABSENT: Councilmember Tom Roth

APPROVAL OF AGENDA:

Mayor Roger Michels reviewed the Agenda and declared it approved.

CONSENT AGENDA

Scheckel moved with a second by Kueter to approve the Consent Agenda. Motion carried unanimously.

- A. Approve Minutes of July 19, 2023 Regular Session and July 31, 2023 Special Session
- B. Approve July Financials
- C. Approve Library Bills and Claims
- D. Approve Bills and Claims as Authorized
- E. Approve New Vendors
- F. Approve Renewal of Class C Retail Alcohol License with Outdoor Service for Horizon Lane, Inc Effective September 1, 2023
- G. Approve Renewal of Class E Retail Alcohol (LE) for the Family Dollar Effective September 9, 2023 Pending Dram
- H. Approve Renewal of Class E Retail Alcohol (LE) for the Car Wash Effective October 1, 2023 Pending Dram

VISITORS

STEVE NEMMERS-BELLEVUE CHAMBER OF COMMERCE

Steve Nemmers, on behalf of the Chamber, requested an additional contribution of \$12,500.00 for FY24 and \$20,000.00 for FY25 and FY26, from Council to begin the search for a Chamber Director. Nemmers went on to explain to Council that the Chamber is hoping by increasing the salary, they will be able to find someone that will stay. The Chamber has had several directors which has made it difficult to have continuity.

Nemmers went onto state, with the help of the City, we can increase the salary and hopefully keep someone in the position, which will be an investment for the City. The Chamber will be looking for someone to organize and take ownership of the position. Mayor and Council agreed with Nemmers that the City and the Chamber should work more closely together. The additional contribution will come out of Hotel/Motel Tax.

RESOLUTION NO. 26-23 CONTRIBUTING TO A NEW CHAMBER DIRECTOR'S SALARY

Tim Roth moved with a second by Medinger to approve Resolution No. 26-23. Motion carried unanimously.

**RESOLUTION NO. 26-23
RESOLUTION APPROVING FINANCIAL COMMITMENT TO
THE BELLEVUE CHAMBER OF COMMERCE**

WHEREAS, the City of Bellevue desires to improve the economy in our City; and

WHEREAS, we believe combining our efforts with the Chamber of Commerce will benefit our community; and,

WHEREAS, the Bellevue Chamber promotes and protects the interests of the business community; and,

WHEREAS, the Bellevue Chamber wishes to employ a full-time Chamber Director; and,

WHEREAS, the Bellevue City Council agrees that this would be in the best interests of the Community; and

WHEREAS, the City of Bellevue wishes to contribute to the continued wellbeing of the Chamber; and,

WHEREAS, the Chamber Board and the City Council recognizes that our collective strength in a unified effort on economic development activities will generate the greatest success for our community; and,

WHEREAS, it is necessary to make a financial commitment for a set time to insure stability of the Bellevue Chamber of Commerce.

NOW THEREFORE, BE IT RESOLVED that the Bellevue City Council commits to an annual contribution to support the efforts to employ a full-time Chamber Director. Contribution as follows for a three-year period to the Bellevue Chamber of Commerce:

FYE 2024	Additional \$12,500 (\$7,500 paid)
FYE 2025	\$20,000
FYE 2026	\$20,000

PASSED AND APPROVED THIS 23rd day of August, 2023.

Roger Michels, Mayor

ATTEST:

Teresa L. Weinschenk, City Administrator/Clerk

JJ’S MEMORIAL PARK UPDATE

Mayor Michel’s informed Council that we are waiting on the playground equipment; delivery has been delayed until the mid-September. The bathroom should be delivered mid-October. The school would like to start building the pavilion in September. Things are moving along.

APPROVE HERITAGE DAY COMMITTEE SENDING A LETTER TO ENTITY’S WITHIN THE COMMUNITY

Tim Roth moved with a second by Kueter to approve and support the Heritage Day Committee sending a letter informing the dates for Heritage Days 2024. Motion carried unanimously.

RESOLUTION NO. 27-23 AFFIRMING SUPPORT FOR CHILD CARE SOLUTIONS FOR BELLEVUE AND JACKSON COUNTY

The City is not providing additional funding for the grant. JCEA is applying for the grant on behalf of the County. Tim Roth moved with a second by Scheckel to approve Resolution No. 27-23. Motion carried unanimously.

**RESOLUTION NO. 27-23
RESOLUTION AFFIRMING SUPPORT FOR CHILD CARE SOLUTIONS
FOR BELLEVUE AND JACKSON COUNTY, IOWA**

WHEREAS, The City of Bellevue, Iowa, (the “City”), adopted a Comprehensive Plan in 2022; and,

WHEREAS, Community Well-Being is one of the focus areas of the Comprehensive Plan, “We value the collaboration of local government, private and public organizations, volunteers, and those in uniform that provides a safe community for residents and visitors; and

WHEREAS, Youth is also a focus area of the Comprehensive Plan, “We value the support our community has for our youth by recognizing they are the future of our community. We have excellent public and private schools, strong extra-curricular programs and many youth activities; and

WHEREAS, The City recognizes that Child Care is an invaluable component of ensuring both the safety of, and providing the support for, the youth, who are the future of our community; and

WHEREAS, The City recognizes that along with public and private schools, safe and affordable Child Care opportunities provide the necessary support for the future of our community; and

WHEREAS, The City recognizes that a study and a plan is necessary to ensure the efficient progression and addition of Child Care options for Bellevue and Jackson County; and

NOW, THEREFORE, Be it Resolved by the City Council of the City of Bellevue, Iowa, as follows:

Section 1. The City is hereby affirming its commitment to Child Care Initiatives as part of the Community Well-Being and Youth Vision statements listed in the 2022 Comprehensive Plan.

Section 2. The City supports and agrees to be the applicant for the Rural Child Care Market Study Grant (the “grant”) to provide the data and planning options to improve child care initiatives in Bellevue and Jackson County, and

Section 3. JCEA shall write and assist in the administration of the grant on behalf of the City as week as provide the matching funds for the grant.

Section 4. The City is a partner of JCEA; therefore, City funds are included in the match for this grant.

Section 5. The City is committed to pursuing all viable and affordable options recommended in the completed study.

Passed and approved this 23rd day of August 2023

Roger Michels, Mayor

ATTEST:

Teresa Weinschenk, City Administrator/Clerk

SPECIAL EVENT WITH STREET CLOSURE: BELLEVUE LION’S CLUB COLOR RUN FRIDAY, SEPTEMBER 8, 2023 COLE PARK

Kueter moved with a second by Medinger to approve Bellevue Lion’s Club Color Run. Motion carried unanimously.

GARBAGE SURVEY

Mayor Michels and City Council reviewed and discussed the Garbage and Recycling Results from the survey that was sent out this spring/summer. The City received 285 responses. Much discussion regarding the amount of garbage (tonnage), whether it should be once a week or twice a week, etc. Most of the comments from the survey were positive. Garbage is finally in the black.

Mayor Michels stated that he has not had any complaints regarding garbage and recycling. They are doing a great job and doing something right, since now we are in the black. Council has specific questions regarding garbage and recycling collection. Weinschenk will have Nick Kilburg attend the meeting on September 20th to answer Council questions. It was decided to leave garbage and recycling on the current schedule and not change anything.

MAYOR PROCLAMATION FOR CONSTITUTION WEEK

The Mayor proclaimed September 17-September 23 as Constitution Week and asks the citizens to reaffirm the ideals of the Framers of the Constitution had I 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

COUNCIL AND MAYOR UPDATES

Weinschenk informed Mayor and Council that the Annexation South of town has been approved by the State of Iowa. Weinschenk will notify ECIA regarding the USDA Grant.

Weinschenk informed Mayor and Council that the Local SHIIP/SMP Sponsor Site – Jackson County Regional Health Center is now offering a Satellite Office in Bellevue during Medicare Open Enrollment October 15th thru Dec 7th, on Tuesdays and Thursdays 8:30am – 3:30pm. This will take place by appointment in the Council Chambers.

Medinger stated that there is new administration at the Jackson County Health Center. The hospital had their open house.

UPCOMING MEETING DATES

The Council plans to meet next in regular sessions at 6:30pm on September 20. Weinschenk will verify the date with the absent Councilmember.

RECEIPTS AND DISBURSEMENTS

The following amounts were received or expended in the month of July:

FUNDS	RECEIPTS	DISBURSED
GENERAL:		
Basic General Fund	57,592.71	245,593.84
Franchise-Prop Tx	745.85	
Franchise Streets	745.84	
Lib Gift Fund	227.02	
L.O.T. Prop Tax Red	11,555.60	
SPECIAL REVENUE:		
L.O.T. Street Dept	11,555.59	5,928.50
Employee Benefit	924.03	
Road Use Tax	26,556.53	123,284.14
TIF Fund	693.74	
Debt Service	10,258.85	
CAPITAL PROJECTS:		
PROPRIETARY FUNDS:		
Ambulance	12,739.30	12,386.79
Telecommunication	138,884.15	602,121.17
Sanitation	41,330.44	49,720.08
Water	67,257.27	31,186.93
Electric	268,877.66	204,579.32
Electric Cap Fund	2,090.11	
Customer Deposit	1,228.00	1,256.50

Storm Water Fund	6,108.00	5,926.51
Sewer	51,219.76	33,552.06
Sewer Cap. Improvement	6,060.53	
TOTALS	716,650.98	1,315,535.84

LIBRARY BILLS AND CLAIMS

Access Systems	Copier Exp	115.40
Baker & Taylor	Oper Supp	846.22
Demco	Oper Supp	300.57
Kueter True Value	Building Maint	13.48
Petty Cash	Misc & Postage	26.90
Windstream	Telephone	25.34

BILLS AND CLAIMS

White Cap L.P.	Corded Earplugs	32.10
WIN LLC	Internet & Video Support	11000.00
Windstream	Pool Phone Exp	74.28
Card Service Center	FD Purchase	703.71
IPERS	Retirement	19000.97
IRS	SS/Fed WH/Medicare	14938.45
Treas State of IA	W/H	3926.76
Register of Copyrights	Cable Royalty Fees	2006.00
Black Hills Energy	City Gas Exp	538.28
Card Service Center	City Purchase	1713.78
Medical Assoc Health	City Health Ins	34279.55
Treas State of IA	W/H	5454.61
Sun Life Financial	City Life Ins	184.08
Treas State of IA	July Sales & Consumer Tax	5024.43
Windstream	Pool Phone Exp	74.31
ISPN	Internet & Video Support	2387.50
IRS	SS/Fed WH/Medicare	12869.20
C&D Car Wash	Cable Fuel Exp	48.68
Mastercard	Cable Supp	157.32
Productivity Plus	Parks Equip Maint	300.00
Verizon Wireless	City Phone Exp	435.20
IPERS	Retirement	17718.42
IRS	SS/Fed WH/Medicare	12983.99
Treas State of IA	W/H	3622.87
A&P Graphics	Cole Park Sign Fees	125.00

Access Systems	FD Copier Exp	158.82
American Test Center	FD Truck & Ladder Inspection	1580.00
American Funds	Payroll W/H	820.00
Banner Fire Equipment	FD Bunker Gear	1209.17
Bellevue Lumber	City Supplies	73.78
Bellevue Municipal Utilities	City Util Exp	5772.23
Bellevue Sand & Gravel	City Supplies	807.21
Bellevue State Bank	Mo Cable Pmt	8000.00
Benders Foods	City Supplies	78.75
Big Ten Network	July Prog Charges	1311.64
Bormann's Neighborhood Pitstop	City Fuel Exp	941.10
C&D Car Wash	City Fuel Exp	722.96
Card Service Center	FD Supplies	1080.05
Carrico Aquatic Resources	Pool Oper Supp	1344.96
Caseys General Store	Police Fuel Exp	699.88
Cedar Falls Util	July Transport & Rental Fee	2385.56
ChemSearch	Sanitation Supp	441.95
Cintas	Sanitation Supp	123.58
City of Bellevue	LOT Funds to DS	4508.50
City of Bellevue	Office Transfers	16805.40
City of Maquoketa	Jackson Co FY24 Comm Fee	34696.11
Cloos & Sons	Park's Supp	420.00
Comelec Services	4th St Storm Siren Maint	422.25
Dennis Gerardy	Window Cleaning	165.00
Diamond Vogel	Traffic Paint	429.70
Dittmer Recycling	July Recycling Tipping Fees	742.00
DMASWA/Sanitary Landfill	Glass Recycling Tipping Fee	72.90
Dubuque Net Serv	Mo Office 365 Maint	13228.95
Emergency Medical Products	Amb Oper Supp	1072.07
Engraved Gift Collection	FD Supplies	147.66
Fidelity Bank & Trust	Mo Cable Pmt	8000.00
Hartig Drug	FD Medical	39.99
Heming Pest Control	Mo Pest Control	166.00
IA Division of Criminal Investigation	Criminal History Checks	1000.00
Innovative Systems	Mo Maint/Stmt	7026.54
Iowa Medicaid Enterprise	3Q2023 GEMT Payment	911.37
ISPN	Internet & Video Support	2412.50
J&R Supply	City Equip	4032.00
Jackson Co Emergency MGT	FY 2024 Dues	7089.00
Jackson Co Tourism	FY 2024 Membership Dues	60.00
Jackson Co Treasurer	22-23 Riviera Belle Lot D Prop Tax	22.00

John Deere Financial	City Supplies	559.39
Kieffer Plumbing & Heating	Pool Building Maint	253.90
Klocke's Emergency Vehicles	Amb Vehicle Maint	42.38
Kueter True Value	City Supplies	783.20
LL Pelling Co	Street Work	32739.90
Lectronics, Inc	FY2024 Alarm Service	468.00
Lyn Medinger	Reimb FD Equip Maint	27.80
Lynch Dallas	City Legal Exp	2530.96
Marquee Sports Network	July Prog Charges	2527.84
Medline	Amb Oper Supp	139.93
Mercy One Dubuque Medical Center	2Q2023 EMS Pharm Fee	175.00
Mutual Wheel Company	Sanitation Equip Maint	18.40
National Content & Technology Coop	July Prog Chrg	37256.19
NBC Sports Chicago	July Prog Chrg	2158.64
Nexstar Broadcasting	July Prog Charges	3604.60
NICC Business Comm Solutions	FD Cont Ed	189.00
Office Depot	City Oper Supp	55.10
Operation New View	22-23 Annual Cont/ Prj Share	4240.00
Origin Design	City of Bellevue Projects	935.00
O'Toole Office Supply	T. Weinschenk Name Plates	88.50
Paramount Ems	Helmle & Rowan Tuition Fees	2800.00
Petty Cash	City Reimb	66.12
River Valley Energy	City Fuel Exp	2830.70
Roeder Bros	City Equip Maint	274.97
Scripps Media	July Prog Charges	86.24
Service Master Clean	FD Carpet Cleaning	416.05
Shelby Mutzl	Clothing Allow Reimb	189.93
Showtime Network	July Prog Charges	59.50
State Hygienic Lab	Pool Bacteria Test	14.50
Steel Mart	Sanitation Minor Equip	354.97
Stryker Medical	Amb Cots	58782.97
Telvue Corporation	Public Access Animated Content	888.00
The Herald Leader	City Publications	387.81
The Locksmith Express	FD Bldg Maint	14.00
Till's Garage	Fire Truck/Maint on City Equip	49446.19
Tina Wagner	Reimb Mulch in Riverview Park	28.89
Tri State Porta Potty	Muni Lot & Feld Park Rentals	720.00
Truck Country	Sanitation Equip Maint	14.47
Universal Electric Supply	Cole Park Camera Supp	80.97
Washington National Ins Co	Cancer & Accident Ins	648.70
Waste Auth of Jack Co	July Tipping Fees	6366.40

Weber Paper Co	City Supplies	74.55
Weldon Tire	Sanit Equip Maint	1954.65
White Cap L.P.	JJ's Mem Park Storm Sewer	991.36
WIN, LLC	Internet & Video Support	11000.00
Windstream	City/Pool Phone Exp	829.78
Wyatt Fier	Clothing Allow Reimb	109.30

ADJOURNMENT

As there were no other matters on the agenda for discussion, Mayor Roger Michels adjourned the meeting at 7:16 P.M.

City Administrator/Clerk

Mayor