



# City of Belton, Texas

City Council Meeting Agenda  
Tuesday, August 13, 2019 - 5:30 p.m.  
Wright Room, Harris Community Center  
401 N. Alexander, Belton, Texas

Pledge of Allegiance. The Pledge of Allegiance to the U.S. Flag will be led by Mayor Marion Grayson.

Texas Pledge. The Pledge of Allegiance to the Texas Flag will be led by Grants and Special Projects Coordinator Bob van Til.

*"Honor the Texas flag; I pledge allegiance to thee Texas, one state under God, one and indivisible."*

Invocation. The Invocation will be given by Bruce Lovesmith, Associate Pastor of Fellowship Baptist Church.

1. Call to order.
2. Public Comments.

***Citizens who desire to address the Council on any matter may register to do so prior to this meeting and speak during this item. Forms are located on the table outside of the south side entry to the meeting room. Please state your name and address for the record, and limit your comments to three minutes. Also, please understand that while the Council appreciates hearing your comments, State law (Texas Gov't Code §551.042) prohibits them from: (1) engaging in discussion other than providing a statement of specific factual information or reciting existing City policy, and (2) taking action other than directing Staff to place the matter on a future agenda.***

## **Consent Agenda**

Items 3-6 under this section are considered to be routine by the City Council and may be enacted by one motion. If discussion is desired by the Council, any item may be removed from the Consent Agenda prior to voting, at the request of any Councilmember, and it will be considered separately.

3. Consider minutes of July 23, 2019, City Council meeting.
4. Consider appointments to the following Boards and Commissions:
  - A. Library Board of Directors
  - B. Housing Board of Adjustment
5. Consider authorizing the City Manager to execute an amended Interlocal Agreement between the City of Belton and the Belton Independent School District for the School Resource Officer Program.
6. Consider a resolution authorizing the submittal of an application to the Texas Department of Transportation for the Safe Routes to School Grant.

### **Miscellaneous**

7. Consider authorizing the City Manager to execute a contract with RT Schneider Construction for construction of the E. 24<sup>th</sup> Avenue Extension Project, and any change orders associated with the contract, not to exceed the amount authorized under State law.
8. Consider authorizing the City Manager to execute a contract with Smith Contracting for construction of the Shady Lane Sewer Interceptor Project, and any change orders associated with the contract, not to exceed the amount authorized under State law.
9. Consider authorizing the City Manager to execute an agreement with American Medical Response Ambulance Services, Inc. (AMR), for the provision of emergency medical services within the City.

### **FY 2020 Budget**

10. Presentation of proposed FY2020 Ad Valorem Tax Rate.
11. Conduct Clean-up Budget Workshop.
12. Conduct vote by the City Council to place a proposal to adopt a tax rate for Fiscal Year 2020 on the Tuesday, September 17, 2019, agenda.
13. Call for two public hearings on a proposed tax rate for Fiscal Year 2020 to be held on Tuesday, August 27, 2019, and Tuesday, September 10, 2019, at 5:30 p.m. at the Harris Community Center, 401 N. Alexander Street.
14. Receive a presentation and discuss amendments to the City of Belton Fee and Rate Schedule for FY2020.

15. Receive a presentation on the FY2020 – FY2024 Strategic Plan and invite public input on September 10, 2019.

*The City Council reserves the right to adjourn into Executive Session at any time regarding any issue on this agenda for which it is legally permissible.*



# City of Belton, Texas

City Council Meeting Agenda  
Tuesday, August 13, 2019 - 5:30 p.m.  
Wright Room, Harris Community Center  
401 N. Alexander, Belton, Texas

## OFFICE OF THE CITY MANAGER

Pledge of Allegiance. The Pledge of Allegiance to the U.S. Flag will be led by Mayor Marion Grayson.

Texas Pledge. The Pledge of Allegiance to the Texas Flag will be led by Grants and Special Projects Coordinator Bob van Til.

*"Honor the Texas flag; I pledge allegiance to thee Texas, one state under God, one and indivisible."*

Invocation. The Invocation will be given by Bruce Lovesmith, Associate Pastor of Fellowship Baptist Church.

1. Call to order.
2. Public Comments.

***Citizens who desire to address the Council on any matter may register to do so prior to this meeting and speak during this item. Forms are located on the table outside of the south side entry to the meeting room. Please state your name and address for the record, and limit your comments to three minutes. Also, please understand that while the Council appreciates hearing your comments, State law (Texas Gov't Code §551.042) prohibits them from: (1) engaging in discussion other than providing a statement of specific factual information or reciting existing City policy, and (2) taking action other than directing Staff to place the matter on a future agenda.***

## **Consent Agenda**

Items 3-6 under this section are considered to be routine by the City Council and may be enacted by one motion. If discussion is desired by the Council, any item may be removed from the Consent Agenda prior to voting, at the request of any Councilmember, and it will be considered separately.



3. **Consider minutes of July 23, 2019, City Council meeting.**

A copy of the minutes is attached. Recommend approval.

4. **Consider appointments to the following Boards and Commissions:**

A. **Library Board of Directors** (Kari Martin, Janice Pustka, Peggy Williams and Jennifer Watson)

B. **Housing Board of Adjustment** (Timothy Watson)

5. **Consider authorizing the City Manager to execute an amended Interlocal Agreement between the City of Belton and the Belton Independent School District for the School Resource Officer Program.**

See Staff Report from Assistant City Manager/Chief of Police Gene Ellis. Recommend approval of the agreement as presented.

6. **Consider a resolution authorizing the submittal of an application to the Texas Department of Transportation for the Safe Routes to School Grant.**

See Staff Report from Grants and Special Projects Coordinator Bob van Til. Recommend adoption of the resolution authorizing the grant application submission.

**Miscellaneous**

7. **Consider authorizing the City Manager to execute a contract with RT Schneider Construction for construction of the E. 24<sup>th</sup> Avenue Extension Project, and any change orders associated with the contract, not to exceed the amount authorized under State law.**

See Staff Report from Director of Public Works Angellia Points. Recommend approval of the contract with RT Schneider Construction as presented.

8. **Consider authorizing the City Manager to execute a contract with Smith Contracting for construction of the Shady Lane Sewer Interceptor Project, and any change orders associated with the contract, not to exceed the amount authorized under State law.**

See Staff Report from Director of Public Works Angellia Points. Recommend approval of the contract with Smith Contracting as presented.

9. **Consider authorizing the City Manager to execute an agreement with American Medical Response Ambulance Services, Inc. (AMR), for the provision of emergency medical services within the City.**

See Staff Report from City Manager Sam Listi. Recommend approval of the contract with AMR for emergency medical services.

### **FY 2020 Budget**

#### **10. Presentation of proposed FY2020 Ad Valorem Tax Rate.**

The presentation of the proposed FY2020 Ad Valorem Tax Rate included in the packet. No Council action is required.

#### **11. Conduct Clean-up Budget Workshop.**

The presentation is included in the packet. No Council action is required.

#### **12. Conduct vote by the City Council to place a proposal to adopt a tax rate for Fiscal Year 2020 on the Tuesday, September 17, 2019, agenda.**

This is the first step in adopting a tax rate that exceeds the lower of the effective or rollback rates. After this recorded vote, the City must call for and conduct two public hearings, and publish a quarter-page notice in the newspaper per Texas Tax Code 140. This notice is placed with two different newspapers to ensure notice is published as required. The notice is also posted on the City's website. After those actions, Council will vote to adopt a tax rate, at their Special Called Meeting on September 17, 2019. A roll call vote is required by State Law. Recommend conducting vote to place a proposal to adopt a specific tax rate on the September 17, 2019, Special Called Meeting Agenda.

#### **13. Call for two public hearings on a proposed tax rate for Fiscal Year 2020 to be held on Tuesday, August 27, 2019, and Tuesday, September 10, 2019, at 5:30 p.m. at the Harris Community Center, 401 N. Alexander Street.**

Staff is recommending that the Council set Tuesday, August 27, 2019, and Tuesday, September 10, 2019, at 5:30 p.m., for the two public hearings required on the proposed tax rate. Recommend setting public hearings as indicated.

#### **14. Receive a presentation and discuss amendments to the City of Belton Fee and Rate Schedule for FY2020.**

See Staff Report from City Clerk Amy Casey. Receive presentation and discuss the proposed amendments to the Fee and Rate Schedule. No action is required on this item. Consideration of the Ordinance establishing the fees/rates for FY2020 will take place at the City Council meeting on September 10, 2019.

#### **15. Receive a presentation on the FY2020 – FY2024 Strategic Plan and invite public input on September 10, 2019.**

See Staff Report from City Manager Sam Listi. Public input will be requested at the City Council meeting on September 10, 2019, to be followed by Council action to adopt the Plan along with related budget elements on September 17, 2019.

*The City Council reserves the right to adjourn into Executive Session at any time regarding any issue on this agenda for which it is legally permissible.*

**Belton City Council Meeting**  
**July 23, 2019 – 5:30 P.M.**

The Belton City Council met in regular session in the Wright Room at the Harris Community Center with the following members present: Mayor Marion Grayson, Mayor Pro Tem Wayne Carpenter and Councilmembers David K. Leigh, Craig Pearson, Guy O'Banion, Dan Kirkley and John R. Holmes, Sr. Staff present included Sam Listi, Gene Ellis, John Messer, Amy Casey, Susan Allamon, Chris Brown, Paul Romer, Bob van Til, Angellia Points, Charlotte Walker, Bruce Pritchard, Judy Garrett, Cynthia Hernandez, Ana Borchardt, Kelly Atkinson and Cheryl Maxwell.

The Pledge of Allegiance to the U.S. Flag was led by Mayor Pro Tem Wayne Carpenter, and the Pledge of Allegiance to the Texas Flag was led by City Manager Sam Listi. The Invocation was given by Bruce Lovesmith, Associate Pastor of Fellowship Baptist Church.

1. **Call to order.** Mayor Grayson called the meeting to order at 5:30 p.m.
2. **Public Comments.**

**Consent Agenda**

**Items 3-8 under this section are considered to be routine by the City Council and may be enacted by one motion. If discussion is desired by the Council, any item may be removed from the Consent Agenda prior to voting, at the request of any Councilmember, and it will be considered separately.**

3. **Consider minutes of July 9, 2019, City Council meeting.**
4. **Consider a resolution seeking State legislation that eliminates the age limit entirely for civil service fire employees or makes it match the age requirement for police civil service employees.**
5. **Consider appointments to the following Boards and Commissions:**
  - A. **Zoning Board of Adjustment** – reappointment of Amanda Hendrick, Robin Alaniz, John Gillette, Judy Owens (alternate) and Garrett Smith (alternate).
  - B. **Housing Board of Adjustment** – reappointment of Jack Meredith.
6. **Consider authorizing the purchase of six (6) AEDs, replacement batteries and accessories, through the BuyBoard Purchasing Cooperative, to be funded through the Greathouse Trust Fund.**
7. **Consider authorizing the City Manager to execute interlocal agreements with the Salado Volunteer Fire Department and Central Bell County Fire Rescue for automatic assistance response (automatic aid).**

8. **Consider a resolution suspending for 45 days the effective date proposed by Atmos Energy, Corporation – MidTex Division (“Atmos Energy”) in its application filed on or about March 28, 2019, pursuant to section 104.301 of the Gas Utility Regulatory Act, sometimes also referred to as the “GRIP” statute.**

Upon a motion by Mayor Pro Tem Carpenter, and a second by Councilmember Holmes, the Consent Agenda, including the following captioned resolutions, was unanimously approved by a vote of 7-0.

**RESOLUTION NO. 2019-17-R**

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BELTON, TEXAS, SEEKING INTRODUCTION AND PASSAGE OF LEGISLATION THAT WOULD MODIFY OR ELIMINATE THE HIRING AGE RESTRICTION ON CIVIL SERVICE FIREFIGHTERS.**

**RESOLUTION NO. 2019-18-R**

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF BELTON, TEXAS, ("CITY") RESPONDING TO THE APPLICATION OF ATMOS ENERGY CORPORATION – MIDTEX DIVISION, TO INCREASE RATES UNDER THE GAS RELIABILITY INFRASTRUCTURE PROGRAM; SUSPENDING THE EFFECTIVE DATE OF THIS RATE APPLICATION FOR FORTY-FIVE DAYS; AUTHORIZING THE CITY TO CONTINUE TO PARTICIPATE IN A COALITION OF CITIES KNOWN AS THE "ATMOS TEXAS MUNICIPALITIES;" DETERMINING THAT THE MEETING AT WHICH THE RESOLUTION WAS ADOPTED COMPLIED WITH THE TEXAS OPEN MEETINGS ACT; MAKING SUCH OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EFFECTIVE DATE.**

**Planning and Zoning**

9. **Hold a public hearing and consider a zoning change from Commercial Highway District to Commercial Two District on approximately 0.45 acre at 1402-B South IH 35 Service Road, at the northeast corner of E. Avenue P and the IH-35 Service Road, south of Holland Road (FM 436).**

Director of Planning Cheryl Maxwell said the applicant wishes to open a used car lot on this tract by rezoning the property to Commercial Two Zoning District. She explained that the requested C-2 zoning is for the southern portion of the owner's property, which has several structures currently located onsite to include a body shop/garage, office building, and a two-pole canopy. A screened area with outdoor storage is located at the rear of the property. The northern portion of the owner's property is not included in this request and is zoned a Planned Development District with Commercial 2 as the base zoning district, to allow used car sales and is the site of Belton Collision Center Body Shop. The adjacent property to the east is zoned CH

District and is residentially developed. A mini storage warehouse facility is located on the south side of Avenue P on property zoned Commercial 2 District. The body shop/garage and outdoor storage area are not allowed in the current CH Zoning District. These uses are considered grandfathered and cannot be expanded or rebuilt if destroyed. However, the requested C-2 Zoning District will allow these uses by right.

Mrs. Maxwell said this area has a mixture of residential and commercial uses. The CH Zoning District does not allow residential uses, other than multi-family; however, there are homes in this area under the CH zoning that are considered grandfathered. It is anticipated these residential uses will transition to commercial uses over time. Solid screening is currently provided between this property and the residential property to the east. Screening is not required based on the zoning district, but is a requirement if outside storage is occurring onsite.

The Future Land Use Map (FLUM) identifies this area as a mixed use center/commercial corridor. The adjacent property to the north is zoned a Planned Development C-2 District with a body shop operation, and the property on the south side of Avenue P is zoned C-2 with a mini-storage warehouse facility. The requested C-2 Zoning District is consistent with existing zoning and uses in this vicinity along IH-35. The C-2 Zoning District will legitimize existing uses on site. It is also consistent with the FLUM and commercial uses expected along a major corridor, and appears to be reasonable in this location.

The Planning and Zoning Commission met on July 16, 2019, and unanimously recommended approval of this zoning change from CH to C-2 District, and Staff concurs with their recommendation.

Mayor Grayson opened the public hearing. Seeing no one wishing to speak, she closed the public hearing.

Upon a motion by Councilmember Leigh, and a second by Councilmember Pearson, Item #9, including the following captioned ordinance was unanimously approved by a vote of 7-0.

#### **ORDINANCE NO. 2019-34**

**AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF BELTON BY CHANGING THE DESCRIBED DISTRICT FROM COMMERCIAL HIGHWAY TO COMMERCIAL TWO DISTRICT ON A 0.45 ACRE TRACT, WITH DEVELOPMENT TO BE REGULATED UNDER TYPE AREA 2 DESIGN STANDARDS.**

10. **Hold a public hearing and consider a zoning change from Single Family Two District to Single Family Two District with a Specific Use Permit for an Accessory Dwelling Unit on approximately 4.615 acres described as Charlie**

**Miller Addition, Block 7, remaining portion of Lot 6, at 1708 S. Wall Street, on the east side of S. Wall Street, between Savage Avenue and E. Avenue S.**

Director of Planning Cheryl Maxwell said this property, as well as the adjacent properties to the north and south, are zoned Single Family Two (SF2) District, and are residentially developed except for City-owned property to the south where South Wall Tiger Park is located. Adjacent properties to the east are zoned Agricultural District and are currently undeveloped. Properties on the west side of Wall Street are zoned Commercial Highway District and are undeveloped directly across from this site.

Mrs. Maxwell explained that the applicant wishes to construct an ADU for an elderly parent. The proposed ADU will be constructed approximately 60' south of the main residence. Our Zoning Ordinance was amended in October 2018 to allow ADUs in certain zoning districts and established basic standards for this use. An ADU with a kitchen is allowed in the SF2 Zoning District as an incidental use on the same lot as the main dwelling unit, subject to approval of a Specific Use Permit. The following standards apply:

- a. Lot must be zoned AG, RE, SF-1, SF-2, SF-3;
- b. Limit to ONE ADU per lot;
- c. Minimum lot size is 5000 square feet;
- d. Maximum square feet allowed shall be 800 square feet or no more than 60% of the square footage of the main building, whichever is greater;
- e. Maximum Height: must be compatible with surrounding structures, not to exceed 2 ½ stories;
- f. Building setbacks – ADU must be constructed to the rear of the main building and observe the same side yard setbacks as required for the main building. An ADU shall have a rear yard setback of no less than 10 feet and if detached from the main structure, must be separated from the main structure by a minimum distance of 10 feet;
- g. One additional parking space is required for the addition of an ADU unless the parking requirement is already satisfied on the lot;
- h. Maximum lot coverage shall be no more than 60% with the addition of an ADU, including the main building and any other accessory buildings;
- i. Building materials shall be compatible with the main building and comply with the City of Belton Design Standards;
- j. Water and sewer utilities must share meters with the main building;
- k. Lot must be platted or exempt from platting per Section 45, Creation of Building Site;
- l. The ADU may not be sold separately from sale of the entire property, including the main dwelling unit.

Mrs. Maxwell added that the applicant's property consists of approximately 4.6 acres with the building envelope of the main structure comprising approximately 3,380 sf. The proposed ADU will be a one-story structure comprising a building envelope of 960 sf (living space and covered patio/porch). This is approximately 28% the size of

the main structure. The ADU will have a kitchen, one bathroom, one bedroom, living room, utility room, and covered patio/porch area. Per the proposed site plan, all required setbacks are satisfied – the ADU will observe a front yard setback from Wall Street of approximately 120', side yard setbacks over 80' on the south side and over 200' on the north side, a rear yard setback over 400', and approximately 60' separation from the main structure. The ADU will be accessed via the existing driveway, and a sidewalk will be constructed from the driveway to the ADU. There is currently a 2-car garage onsite and parking for approximately seven vehicles on the paved driveway, so no additional parking spaces are needed. The main structure was built in 1918 and is constructed of wood. Horizontal lap siding with fiber-cement plank construction is proposed for the ADU, which is compatible with the main building. With the addition of the ADU, lot coverage is estimated at approximately 3.4%.

Mrs. Maxwell said the proposed development plan meets all standards for an ADU. The applicant's property consists of 4.6 acres so there is ample room to construct an ADU, and the existing driveway exceeds parking requirements. It appears the addition of the ADU will have little, if any, impact to the neighborhood. The Future Land Use Map (FLUM) identifies this area primarily as residential use, and no change to this is proposed.

The Planning and Zoning Commission met on July 16, 2019, and unanimously recommended approval of this zoning change from SF2 to SF2 with an SUP for an ADU, subject to the conditions below. Staff concurs with their recommendation.

1. The use and development of the property shall conform to the SF2 Zoning District in all respects.
2. In addition, a specific use permit is authorized for an accessory dwelling unit with a kitchen, subject to standards identified in Ordinance 2018-36 and the attached site plan, elevations, and flexibility on the interior floor plan.
3. The development of the property shall conform to all applicable Design Standards per Ordinance 2014-17.

Mayor Grayson said there are known drainage issues in the area, and asked if there will be a problem with drainage in this location. Director of Public Works Angellia Points said, "Not necessarily on this property."

Mayor Grayson opened the public hearing. Seeing no one wishing to speak, she closed the public hearing.

Councilmember Leigh asked if an ADU can be zoned without an SUP. Mrs. Maxwell said an SUP is only required if a kitchen is proposed. Mr. Leigh said Staff should consider allowing kitchens with an ADU so that an SUP is not always required.



City Manager Sam Listi said Staff will take whatever guidance the Council offers. He added that Councilmember Leigh's suggested change would make a kitchen in an ADU allowed by right. Mr. Leigh said that every requirement is being reviewed, and having a kitchen should not require an SUP. He added that if almost every ADU includes a kitchen, then a kitchen should be a standard part of the ADU zoning without the use of an SUP.

Mrs. Maxwell said when the original ADU ordinance was being drafted, Staff wanted to distinguish an ADU from a pool house. She didn't want someone who was putting in a pool house to have to go through this process. She said an ADU with a kitchen is basically another house, so there are two houses on one lot, and the use of an SUP allows Council to determine if two houses are appropriate for the area. Mayor Grayson said she prefers the additional review by the Council since this ordinance is still so new.

Councilmember Holmes asked how Staff is calculating the square footage of the house and the proposed ADU. Mrs. Maxwell said the building envelope is anything that is under a roof (including porch, deck, covered garage). Staff believes that the entire size of the structure should be considered when determining the allowable square footage of the ADU. Mr. Holmes said when the ordinance was being crafted, he assumed the square footage would be the HVAC conditioned square footage of the house. Mr. Listi said that this issue came up at the P&Z meeting, and Staff told P&Z that the calculation methodology will be reviewed. He added that there were also concerns that the square footage percentage may be too large. It is currently 60% of the main structure.

Councilmember O'Banion said that this particular property is large. He asked if this property was eligible to be subdivided at some point in the future. Mrs. Maxwell said the property can be subdivided, but the ADU cannot be split from the main structure.

Upon a motion by Councilmember Holmes, and a second by Councilmember Pearson, Item #10, including the following captioned ordinance was unanimously approved by a vote of 7-0.

#### **ORDINANCE NO. 2019-35**

**AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF BELTON BY CHANGING THE DESCRIBED DISTRICT FROM SINGLE FAMILY TWO DISTRICT TO SINGLE FAMILY TWO WITH A SPECIFIC USE PERMIT FOR AN ACCESSORY DWELLING UNIT WITH DEVELOPMENT TO BE REGULATED UNDER TYPE AREA 11 DESIGN STANDARDS.**

- 11. Hold a public hearing and consider a zoning change from Single Family Two District to Single Family Two District with a Specific Use Permit for an Accessory Dwelling Unit on Lot 4, Block 9, Alexander's Addition, located at 619 N. Penelope Street, at the southeast corner of N. Penelope Street and E. 7th Avenue.**

Director of Planning Cheryl Maxwell said that this property, and the surrounding properties directly to the north, east and west, are zoned Single Family Two (SF2) District and are developed with detached single family homes. The adjacent property to the south is zoned Retail District and is the site of Sixth Street Office Plaza with a mix of office and retail use. Property to the southeast is zoned Office-1 District and is used for a law office. Property to the northwest is zoned PD (SF2) for a Tea Room. This property is located in the North Central Belton Historic District.

The applicant wishes to construct an ADU for an elderly family member. The proposed ADU will be constructed in place of an existing wooden shed that was recently approved for removal by the Historic Preservation Commission (HPC). Plans for the new ADU were approved by the HPC at their July 11, 2019, meeting.

Our Zoning Ordinance was amended in October 2018 to allow ADUs in certain zoning districts and established basic standards for this use. An ADU with a kitchen is allowed in the SF2 Zoning District as an incidental use on the same lot as the main dwelling unit, subject to approval of a Specific Use Permit. The following standards apply:

- a. Lot must be zoned AG, RE, SF-1, SF-2, SF-3;
- b. Limit to ONE ADU per lot;
- c. Minimum lot size is 5000 square feet;
- d. Maximum square feet allowed shall be 800 square feet or no more than 60% of the square footage of the main building, whichever is greater;
- e. Maximum Height: must be compatible with surrounding structures, not to exceed 2 ½ stories;
- f. Building setbacks – ADU must be constructed to the rear of the main building and observe the same side yard setbacks as required for the main building. An ADU shall have a rear yard setback of no less than 10 feet and if detached from the main structure, must be separated from the main structure by a minimum distance of 10 feet;
- g. One additional parking space is required for the addition of an ADU unless the parking requirement is already satisfied on the lot;
- h. Maximum lot coverage shall be no more than 60% with the addition of an ADU, including the main building and any other accessory buildings;
- i. Building materials shall be compatible with the main building and comply with the City of Belton Design Standards;
- j. Water and sewer utilities must share meters with the main building;
- k. Lot must be platted or exempt from platting per Section 45, Creation of Building Site;
- l. The ADU may not be sold separately from sale of the entire property, including the main dwelling unit.

Mrs. Maxwell explained that the applicant's property consists of approximately 0.52 acre (25,500 sf) with the building envelope of the main structure comprising approximately 2,890 sf. The proposed ADU will be one story comprising a building envelope of 1,440 sf (living space and covered patio). This is approximately 50% the

size of the main structure. The ADU will have a kitchen, one bathroom, two bedrooms, living room/dining area, office, laundry room, and covered patio. Per the attached site plan, all required setbacks are satisfied—the ADU will observe a 10' rear yard setback, a 24' side yard setback from 7<sup>th</sup> Avenue, and a 28' separation from the main structure. The existing concrete drive will be resurfaced and widened to accommodate two vehicles (approximately 20' x 24') and will provide additional parking onsite. The main structure is predominantly brick with some vertical fiber-cement plank construction on the back side where the garage has been enclosed. Horizontal lap siding with fiber-cement plank construction is proposed for the ADU, which is compatible with the main building as well as other buildings in this historic district. With the addition of the ADU, lot coverage is estimated at approximately 17%. All required standards appear to be satisfied.

Mrs. Maxwell said that Staff believes the proposed development plan meets all standards for an ADU. The applicant is providing two additional parking areas on site to accommodate parking needs and minimize any impact to the neighborhood. The Future Land Use Map (FLUM) identifies this area primarily as residential use, and no change to this is proposed.

At the Planning and Zoning Commission meeting on July 16, 2019, the applicant questioned the methodology used to calculate the square footage of the structures. The Planning Commission members asked Staff to review the methodology, and then proceeded to unanimously recommend approval of this zoning change from SF2 to SF2 with a SUP for an ADU, subject to the conditions below. Staff concurs with their recommendation.

1. The use and development of the property shall conform to the SF2 Zoning District in all respects.
2. In addition, a specific use permit is authorized for an accessory dwelling unit with a kitchen, subject to standards identified in Ordinance 2018-36 and the attached site plan, elevations, and flexibility on the interior floor plan.
3. The development of the property shall conform to all applicable Design Standards per Ordinance 2014-17.

Councilmember Holmes asked if Staff took into account the outlying building that exists on the property now. Mrs. Maxwell said that the wooden shed that is proposed to be removed was not counted as part of the envelope square footage.

Mayor Grayson asked if Staff makes it clear to the property owner when the permit is requested that the ADU must be sold with the main dwelling unit and cannot be sold separately. Mrs. Maxwell said that Staff gives the property owner that information. Mrs. Grayson said that the property may be overdeveloped for the neighborhood, and the property owner may not receive the value that they are anticipating.

Councilmember Leigh asked if there are deed restrictions outlining that the ADU cannot be sold separately. He wondered how the City would know that a property which contains an ADU is being sold. Mr. Listi said that cities are not allowed to enforce deed restrictions. He said if the properties were to be divided, a replat would be required which would be reviewed by the City. A second meter would also be required for water services, so a review mechanism is in place there as well.

Mr. O'Banion said that the square footage calculation methodology seems confusing, and he suggested that Staff use the same square footage calculations as the Tax Appraisal District. He also suggested lowering the percentage allowed to 40% or 50%. Councilmember Carpenter agreed that the ADU percentage needed to be reviewed.

Mayor Grayson opened the public hearing. Seeing no one wishing to speak, she closed the public hearing.

Upon a motion by Councilmember Holmes, and a second by Councilmember O'Banion, Item #11, including the following captioned ordinance was unanimously approved by a vote of 7-0.

#### **ORDINANCE NO. 2019-36**

**AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF BELTON BY CHANGING THE DESCRIBED DISTRICT FROM SINGLE FAMILY TWO DISTRICT TO SINGLE FAMILY TWO WITH A SPECIFIC USE PERMIT FOR AN ACCESSORY DWELLING UNIT WITH DEVELOPMENT TO BE REGULATED UNDER TYPE AREAS 6 & 7 DESIGN STANDARDS.**

12. **Hold a public hearing and consider a zoning change from Planned Development Single Family One District with a Specific Use Permit for an Accessory Dwelling Unit to Planned Development Single Family One District with an Amended Specific Use Permit for an Accessory Dwelling Unit on Lot 5, Block 3, Dawson Ranch Subdivision, Section I, Phase I, at 3209 Loving Cove, west of Dunns Canyon Road and north of Chisholm Trail Parkway.**

Director of Planning Cheryl Maxwell reminded Council that a request for an SUP to allow an ADU on this property was favorably recommended by the Planning Commission, and approved by the City Council at the May 28, 2019, meeting. The applicant proposed an ADU that comprised 1,284 ft, and the SUP conditions limited the ADU to that size. The applicant wishes to enlarge the size of the ADU to 1,946 sf, and the revised request is still within the standards set by the ADU Ordinance No. 2018-36.

Mrs. Maxwell said this property, and the surrounding properties to the south, east and west, are developed with detached single family homes and were rezoned to a Planned Development District with a Single Family One base zoning district in 2004, as part of the Dawson Ranch Section One development. The adjacent properties to

the north are zoned SF1 and are part of The Bluffs at Dunns Hollow Subdivision Phases I and II, currently undergoing development with detached single family homes; homes are located on the lots backing to the applicant's property.

In May, the applicant received approval to construct a 1,284 sf ADU for an elderly parent to reside onsite. Mrs. Maxwell explained that the applicant now wishes to enlarge the ADU to 1,946 sf. Our Zoning Ordinance was amended in October 2018 to allow ADUs in certain zoning districts and established basic standards for this use. An ADU with a kitchen is allowed in the SF1 Zoning District as an incidental use on the same lot as the main dwelling unit, subject to approval of a Specific Use Permit. The following standards apply:

- a. Lot must be zoned AG, RE, SF-1, SF-2, SF-3;
- b. Limit to ONE ADU per lot;
- c. Minimum lot size is 5000 square feet;
- d. Maximum square feet allowed shall be 800 square feet or no more than 60% of the square footage of the main building, whichever is greater;
- e. Maximum Height: must be compatible with surrounding structures, not to exceed 2 ½ stories;
- f. Building setbacks – ADU must be constructed to the rear of the main building and observe the same side yard setbacks as required for the main building. An ADU shall have a rear yard setback of no less than 10 feet and if detached from the main structure, must be separated from the main structure by a minimum distance of 10 feet;
- g. One additional parking space is required for the addition of an ADU unless the parking requirement is already satisfied on the lot;
- h. Maximum lot coverage shall be no more than 60% with the addition of an ADU, including the main building and any other accessory buildings;
- i. Building materials shall be compatible with the main building and comply with the City of Belton Design Standards;
- j. Water and sewer utilities must share meters with the main building;
- k. Lot must be platted or exempt from platting per Section 45, Creation of Building Site;
- l. The ADU may not be sold separately from sale of the entire property, including the main dwelling unit.

The applicant's property consists of 0.57 acre (25,082 sq. ft.) with the main structure comprising 3,464 sf (house and garage). The proposed ADU will be one story. Below is a comparison of the previous request and the new request.

Previous Request

Area: 1,284 sq. ft.  
% of Main Structure: 37%  
Lot Coverage: 20%  
Setback/Side Yard: 20'  
Setback/Rear Yard: 20'  
Setback from House: 15'

New Request

1,946 sq. ft.  
56%  
22%  
8'  
20'  
17.5'

Mrs. Maxwell said the new ADU will be similar to the previous ADU. It will have a living room, kitchen, one bedroom, one bathroom, one car garage, and porch, but now will include a laundry room. The kitchen and bedroom are also larger to accommodate a wheelchair.

Per the attached site plan, all required setbacks are satisfied. The ADU will observe a 20' rear yard setback, 8' side yard setback, and 17.5' separation from the main structure. The existing concrete drive will be extended to provide access to the new garage and will provide additional parking. Masonry (brick/stone) construction is proposed and will be similar to the existing structure.

Mrs. Maxwell said it was previously determined that an ADU would be appropriate on this property. The size of the ADU has changed, but it still meets all standards for an ADU. The ADU will be located closer to the western property line, observing an 8' setback instead of the 20' that was originally proposed; however, this revision still exceeds the minimum 7' side yard setback required for the SF1 Zoning District. The applicant is providing three additional parking areas onsite to accommodate parking needs and minimize any impact to the neighborhood. The Future Land Use Map (FLUM) identifies this area primarily as residential use, and no change to this is proposed.

While the Staff has some concerns with the large size of the ADU at 1,946 sf, it is within the standards established by the approved ordinance, which limits the area of the ADU to 60% of the main structure. Some members of the P&ZC also expressed concern about the proposed size of the ADU at the July 16<sup>th</sup> Planning Commission meeting. Mrs. Maxwell explained that the SUP provides an opportunity to review each ADU request and determine if it is appropriate in a particular location. The applicant has certainly demonstrated the need for an ADU on the property; however, we also need to be mindful of the size of the ADU to ensure it is a "good fit" for the neighborhood.

Based on information provided, the request to amend the SUP to allow a larger ADU appears to be reasonable in this location.

At the Planning and Zoning Commission meeting on July 16, 2019, there was discussion regarding the size of the proposed ADU. The adjacent property owner to the west expressed opposition to the request and concern that the ADU ordinance was too lenient. However, the Planning and Zoning Commission unanimously recommended approval of this zoning change from PD (SF1) with a SUP for an ADU to PD (SF1) with an AMENDED SUP for an ADU, subject to the conditions below. Staff concurs with their recommendation.

1. The use and development of the property shall conform to the SF1 Zoning District in all respects.

2. In addition, a specific use permit is authorized for an accessory dwelling unit with a kitchen, subject to standards identified in Ordinance 2018-36 and the attached site plan, elevations, and flexibility on the interior floor plan.
3. The development of the property shall conform to all applicable Design Standards per Ordinance 2014-17.

Councilmember Kirkley asked if there is screening between this property and the neighboring property. Mrs. Maxwell said there is a privacy fence that she estimates is 6' high.

Councilmember Holmes asked if the pool and the patio were included in the square footage calculation of the building envelope. Mrs. Maxwell said the pool was excluded, but the patio was included since it is a covered patio. He asked what the square footage is of the main structure. Mrs. Maxwell said it is 3,464 sf.

Councilmember O'Banion asked if the main structure is two stories. Mrs. Maxwell said it is a single story.

Mayor Grayson opened the public hearing.

- Jim Airhart, 3207 Loving Cove, expressed concern about a 1946 sf house being built between two existing homes in a cul-de-sac. He and his family have lived in their house for nearly 12 years and don't like having a public disagreement with the neighbors, but he has real concerns that he hopes will be taken into consideration.
- Maria Hall, 3209 Loving Cove, explained that when the original ADU plans were approved by Council, her father was using a walker. He is now transitioning to a wheelchair, and his doctor advised that the house needs to be wheelchair accessible with a 5-foot turning radius in each room. Additionally, her mother requested that a laundry room be added. She said the conditioned living space for the new floorplan is 1276 sf. She added that the fence between the Hall's house and the Airhart's house is an 8' wooden privacy fence.

Seeing no one else wishing to speak, the Mayor closed the public hearing.

Councilmember Leigh said he has empathy for both sides. However, the ADU meets all the requirements that have been set out, so he believes that Council has no basis to reject the zoning request. He added that the side yard setbacks may need to be reviewed to allow for a little more space between houses.

Mayor Grayson said that the request may not be ideal for the neighbors, but at the current time, the ordinance is being followed. She cautioned the Halls and others that are considering an ADU that adding another large dwelling unit to their property may make it difficult to sell in the future.

Councilmember O'Banion expressed concern over the size of the ADU, and said it is difficult to craft a one-size-fits-all ordinance. He feels that it is important to keep the SUP requirement at least a little longer so the Council has the ability to review them. He said that just because the request meets the criteria does not mean that the Council has to approve the SUP. He added that the ordinance needs to be reviewed regarding the size ADU that is allowed before more ADUs come to Council. Mr. O'Banion said he believes this will be a very nice structure, and while he is empathetic to the neighbors' concerns, he doesn't think the increase in size will have much more impact to the neighbor than the smaller ADU would have.

Mayor Grayson suggested that the Halls check their deed restrictions to ensure that there isn't a size limitation on outside structures.

Mayor Pro Tem Carpenter said that the request does meet the requirements, but he is concerned about the close proximity to the neighbor. He agreed that the ordinance needs to be reviewed before making decisions on any additional ADUs.

Mrs. Maxwell said that this request is an SUP which allows the Council to review all parts of it. Council is not required to approve it just because it meets the requirements.

Councilmember O'Banion said he would like to see a middle ground on this request. He said the ordinance is not perfect, and the Council doesn't have to approve something just because it meets the requirements of an Ordinance that the Council has all agreed is not perfect.

Councilmember Kirkley said he has an 8' privacy fence at his house. He said that he is unable to see very far into his neighbor's yard because of it, nor can the neighbor see into Mr. Kirkley's yard. He said the additional 700 sf will not make a difference behind an 8' privacy fence.

Mr. Carpenter stated the side yard setback was originally 20', and now it will be 8'.

Councilmember Pearson said it appears that the ADU will back up to the rear of the neighbors' pool house behind the 8' fence. Mayor Grayson asked to see an aerial view of the properties. Once the aerial view was put on the screen, Councilmember Leigh said the neighbors' pool house is just as close to the fence as the ADU will be, and he doesn't really see much difference between the two structures.

Councilmember O'Banion said that a future discussion needs to include the review of garages in relation to an ADU. He believes that most ADUs will not add a garage, but the ordinance needs to address if the square footage of a garage is included in the calculation or not.

City Attorney John Messer stated that the Council needs to let Staff know if there is a desire to put a moratorium on ADU zoning requests until the ordinance is revised.



Upon a motion by Councilmember Leigh, and a second by Councilmember Kirkley, Item #12, including the following captioned ordinance, was approved by a vote of 5-2 with Councilmembers Holmes and O'Banion providing the dissenting votes.

**ORDINANCE NO. 2019-37**

**AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF BELTON BY CHANGING THE DESCRIBED DISTRICT FROM PLANNED DEVELOPMENT-SINGLE FAMILY 1 DISTRICT WITH A SPECIFIC USE PERMIT FOR AN ACCESSORY DWELLING UNIT TO PLANNED DEVELOPMENT-SINGLE FAMILY 1 DISTRICT WITH AN AMENDED SPECIFIC USE PERMIT FOR AN ACCESSORY DWELLING UNIT WITH DEVELOPMENT TO BE REGULATED UNDER TYPE AREA 14 DESIGN STANDARDS.**

13. **Hold a public hearing and consider a final plat of Dean's Beal Street Addition, a replat of Belton Original Town, Block H, northern 180', comprising 0.688 acre, to create two lots at 1123 N. Beal Street, at the southeast corner of N. Beal Street and E. 12th Avenue, in the city limits of Belton.**

Director of Planning Cheryl Maxwell explained that this property was originally described as part of Belton Original Town, Block H. In 2004, the southern portion of Block H was replatted as Beal Street Addition, leaving the northern 180' as a remainder parcel. The owner is proposing to divide this remainder parcel into two lots. This property is listed on the National Register of Historic Places, but is not located within any of Belton's Historic Districts. There is an existing residence on the property that will remain on Lot 1, and an existing detached garage/apartment that will remain on Lot 2. The property is zoned SF2 District, so this division of land is a residential replat which requires public notice and a public hearing. Each lot satisfies all area requirements for the SF2 Zoning District as noted below:

Minimum lot area: 7,500 sf

Minimum lot width: 60'

Minimum lot depth: 100'

Front yard setback: 25'

Side yard setback: 6' with 15' on a corner lot adjacent to a street; 20' if garage entry

Rear yard setback: 20'.

Mrs. Maxwell said the garage/apartment is located approximately 5' from the north property line and is oriented to front on 12<sup>th</sup> Avenue. This structure is considered a legal non-conforming structure. Its status as such will not be affected by the 20' setback on the plat; it will remain a legal non-conforming structure. Future development on this lot will be required to observe the noted setbacks.

Maxwell provided a summary of the subdivision ordinance requirements as they apply to this subdivision plat.

**Water/Sewer:** An existing 6-inch water line runs along Ellis Street and an existing 6-inch sewer line runs along Beal Street. Both structures on this property are currently serviced via a single utility account. With the division of property, a second meter and tap fees are required. The existing fire hydrant location satisfies minimum requirements for fire protection.

**Drainage:** No additional structures are proposed on site. No drainage easements or infrastructure is needed.

**Streets:** Beal Street is identified as a minor collector on the City's Thoroughfare Plan and requires a minimum ROW width of 60' with 37' pavement width measured back-of-curb to back-of-curb (BOC). There is currently 60' ROW with a 34' pavement width (BOC), with curb and gutter. The applicant is dedicating an additional 5' ROW along Beal Street to facilitate future widening and sidewalk needs. The Director of Public Works has determined that no perimeter street improvements (PSI) are needed for Beal Street. The other perimeter streets, Ellis Street and 12<sup>th</sup> Avenue, are local streets. Local streets are required to have a minimum ROW width of 50' and pavement width of 31' (BOC). Ellis Street has 40' ROW with 23' pavement width (BOC) with curb and gutter provided. The Director of Public Works has determined that no additional ROW or PSI are needed for Ellis Street. 12<sup>th</sup> Avenue has 50' ROW with variable pavement width of approximately 20', there is no curb/gutter.

The applicant is requesting a variance to the perimeter street improvement requirement (Subdivision Ordinance Section 502.01.H.) for 12<sup>th</sup> Avenue, and Staff supports the variance request as provided in Subdivision Ordinance, Section 502.01.H.2.b.1.a., since this is a single family development not exceeding 3 acres in size or 3 lots. This is also a replat with existing development in place; no additional homes may be constructed with the current SF2 zoning.

**Sidewalks:** Per Subdivision Ordinance Section 503, sidewalks are required along both sides of collector streets, in this case, Beal Street. Through the Killeen-Temple Metropolitan Planning Organization (KTMPO), Belton has a sidewalk project in the Metropolitan Transportation Plan (MTP) that will provide a 5' sidewalk along sections of Beal Street from 24<sup>th</sup> to 6<sup>th</sup> Avenue. The project, B45-04, includes a 5' sidewalk along both sides of Beal Street from 13<sup>th</sup> Avenue to 6<sup>th</sup> Avenue. This project is ranked #12 in the long range funding section of the MTP. The applicant is requesting a variance to this requirement and Staff supports the request, given this pending project, since this is residential replat, with existing development in place and no additional development is proposed. Sidewalks are not required along Ellis Street and 12<sup>th</sup> Avenue, since they are both local streets.

**Parkland Dedication/Fees:** The parkland fee is \$200 per residential unit, or \$400 for this two lot subdivision. These funds may be used in Beall Park, across from this subdivision, or Heritage Park, within ½ mile of the subdivision. These funds are due at the time of plat signatures.

Mrs. Maxwell said Staff has reviewed the replat and finds it acceptable as a final plat. All conditions have been satisfied.

The Planning and Zoning Commission met on July 16, 2019, and unanimously recommended approval of the final plat of Dean's Beal Street Addition, subject to the conditions below. Staff concurs with their recommendation.

- Approval of variance to the perimeter street improvement requirement for 12<sup>th</sup> Avenue; and
- Approval of variance to the sidewalk requirement along Beal Street.

Councilmember O'Banion asked what the square footage is for the original building. Mrs. Maxwell said she didn't know.

Mayor Grayson asked if the property was on the historic register. Mr. Listi responded that it is on the historic register, but it is not located within an historic district.

Councilmember Pearson asked what the secondary building on the site was originally used for. Mrs. Maxwell said she was not sure what the original use was, but within the last 10-20 years it was converted to a living space similar to a garage apartment.

Councilmember O'Banion asked if the property owner intends to demolish the main structure. Mr. Listi said that is not the intent. He explained that the main structure could not be rebuilt in its current location if it is destroyed by fire, etc. The property owner will have to conform to current setback requirements. Mr. O'Banion asked, if the main structure is demolished, is the resulting lot a developable, standalone, lot. Mr. Listi replied, "It is."

Mayor Grayson opened the public hearing. Seeing no one wishing to speak, she closed the public hearing.

Upon a motion by Councilmember O'Banion, and a second by Councilmember Kirkley, Item #13 was unanimously approved by a vote of 7-0.

## **FY 2020 Budget**

### **14. Presentation of Belton Economic Development Corporation Annual Report and Budget for FY2020.**

Cynthia Hernandez, Executive Director of the Belton Economic Development Corporation, presented the BEDC Annual Report as shown in Exhibit "A." Mayor Grayson thanked Mrs. Hernandez and her Staff on a great year at BEDC.

Interim Director of Finance Susan Allamon presented the BEDC's FY2020 budget as shown in Exhibit "B."

No action was required of the Council on this item.

Mayor Grayson recognized Planner Kelly Atkinson for her contributions to Historic Preservation in Belton and wished her well as she has accepted a position with another entity.

At 7:11 p.m., the Mayor announced the Council would go into Executive Session for the following items:

**Executive Session**

15. Executive Session pursuant to the provision of the Open Meetings Law, Chapter 551, Govt. Code, Vernon's Texas Codes Annotated, in accordance with the authority contained in Section 551.074, Personnel Matter.
16. Executive Session pursuant to the provision of the Open Meetings Law, Chapter 551, Govt. Code, Vernon's Texas Codes Annotated, in accordance with the authority contained in Section 551.087, Deliberation of Economic Development Negotiations.

The Mayor reopened the meeting at 7:44 p.m., and there being no further business, the meeting was adjourned.

---

Marion Grayson, Mayor

ATTEST:

---

Amy M. Casey, City Clerk

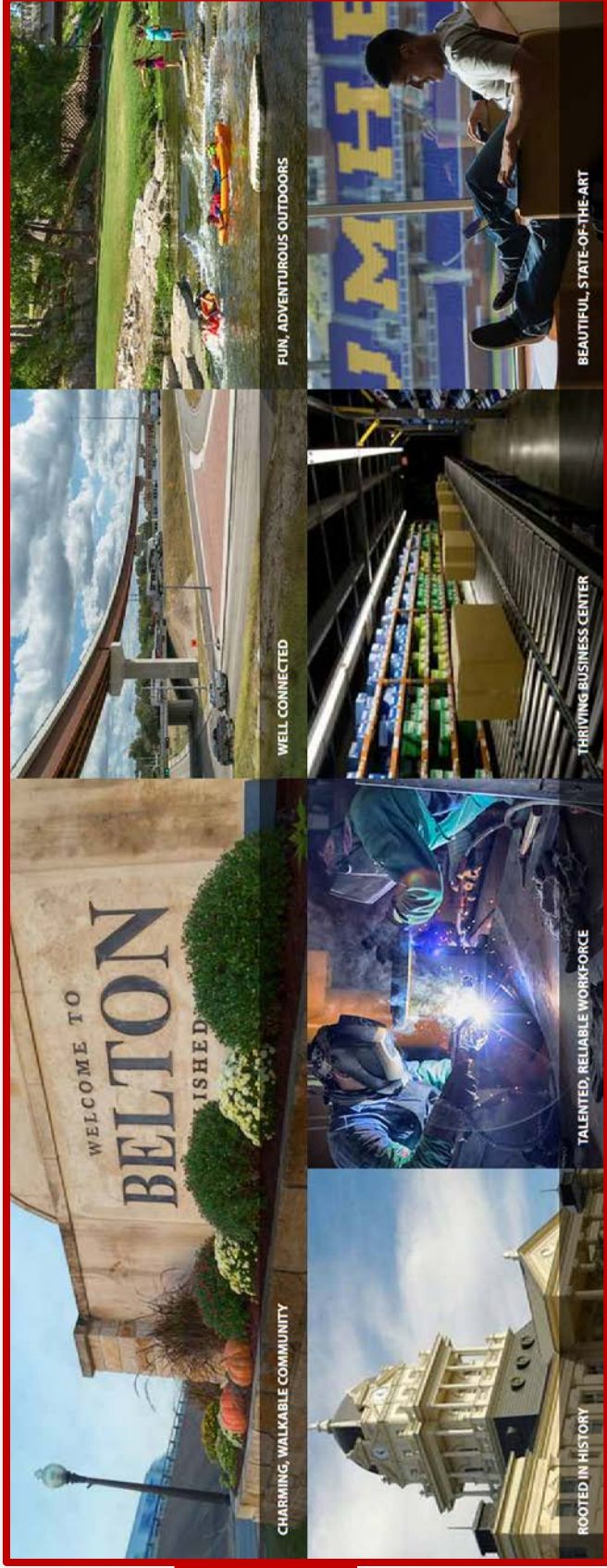


EXHIBIT "A"

BEDC | Belton City Council  
Annual Report | July 23, 2019

# Mission

To promote, assist and enhance economic development activities within the City of Belton with special emphasis on job retention, job creation, and capital investment.



# Board of Directors



Joe  
Shepperd  
Board President



Griff  
Lord  
Board Vice-President



Barry  
Harper  
Board Secretary



Steve  
Jones  
Board Member



Stevie  
Spradley  
Board Member



# BEDC Team



Cynthia  
Hernandez  
Executive Director



Ana  
Borchardt  
Director of Business  
Retention & Expansion



Karina  
Trevino  
Project Assistant



# FY 2019 Accomplishments & FY 2020 Projects



# Programs

- Business Recruitment & Marketing
- Business Retention & Expansion
- Workforce Development
- Small Business Assistance

# Business Recruitment & Marketing

- LoopNet
- Website
- Grand Central Texas Partnerships
  - 1 Trade Show
  - 1 Site Selectors Trip
  - 1 Business Mission (upcoming)
- Go Big In Texas
  - Investors Lunch
  - SXSW Reception & Christmas Reception
  - State Property Website
- Retail Attraction
  - Marketing Brochure
  - EMSI & Retail Coach Data
  - Maintain website segment for Retail



## Proposed for 2020

- Website Update
- Digital Media Campaign



# Belton Business Park

[illegible]

Texas First  
Rentals (4.8  
acres)



# Highway 93 Industrial Park



# Business Retention & Expansion

- Industry Round Table Meetings
- Chamber Partnership
- CHERMA Partnership
- Site visits
  - Two companies working through a skills for small business application
  - 4 companies expressed interest in expanding
  - 2 considering capital improvements

Ag - Meier	Southwestern Foam Technologies
Age Industries	Frito Lay
Air Gas Southwest	IER
American Spincast	Micro Distributing
Belco Manufacturing	Milo Technologies
Belltec Industries	National Athletic Supply
Bridon Bekaert	Stratasys Direct Manufacturing
CGI	Tarco of Texas
Covan/Coleman American	Tru Homes
Custom Printing	USA Capitol
ECS	UPS
Fikes Wholesale	Southern Shingles
Friend Tire Co.	





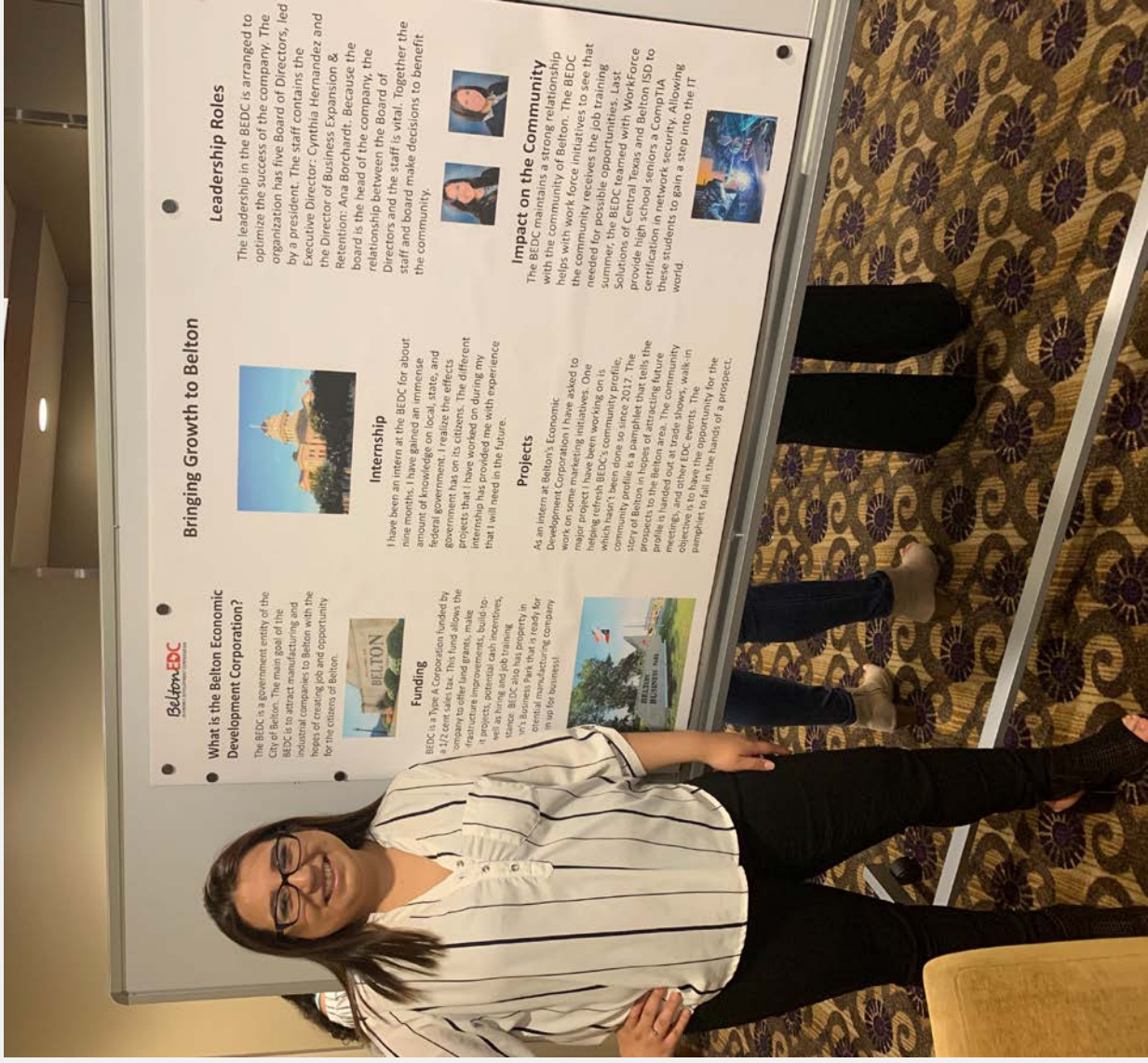
#HeroesMAKEAmerica

 MANUFACTURING  
Institute



# Workforce Development

- Heroes make America
  - Monthly P20 – Industry Partnerships
    - Teacher Externship
  - BISD CTE Advisory Board
  - TC Advisory Committee
- ## Proposed for 2020
- CTE Initiatives
  - Talent Attraction Initiatives





# All other functions...

- Small Business Assistance - connect to SBDC
- Market Reports – EMSI and Retail Coach Data to brokers and developers
- Development Assistance – advocating and working with the City on behalf of a business
- Listing all commercial sites for local brokers

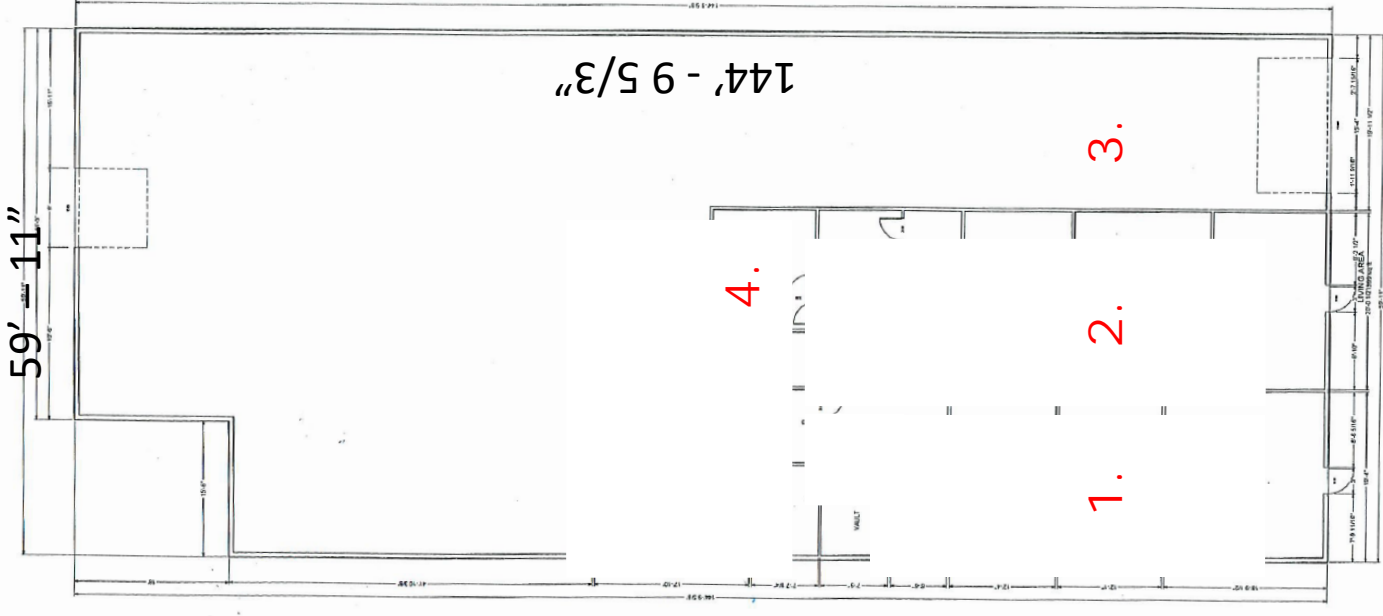
# Projects

- BEDC office building
- Infrastructure
- Land sales

# BEDC Offices



117 N East Street

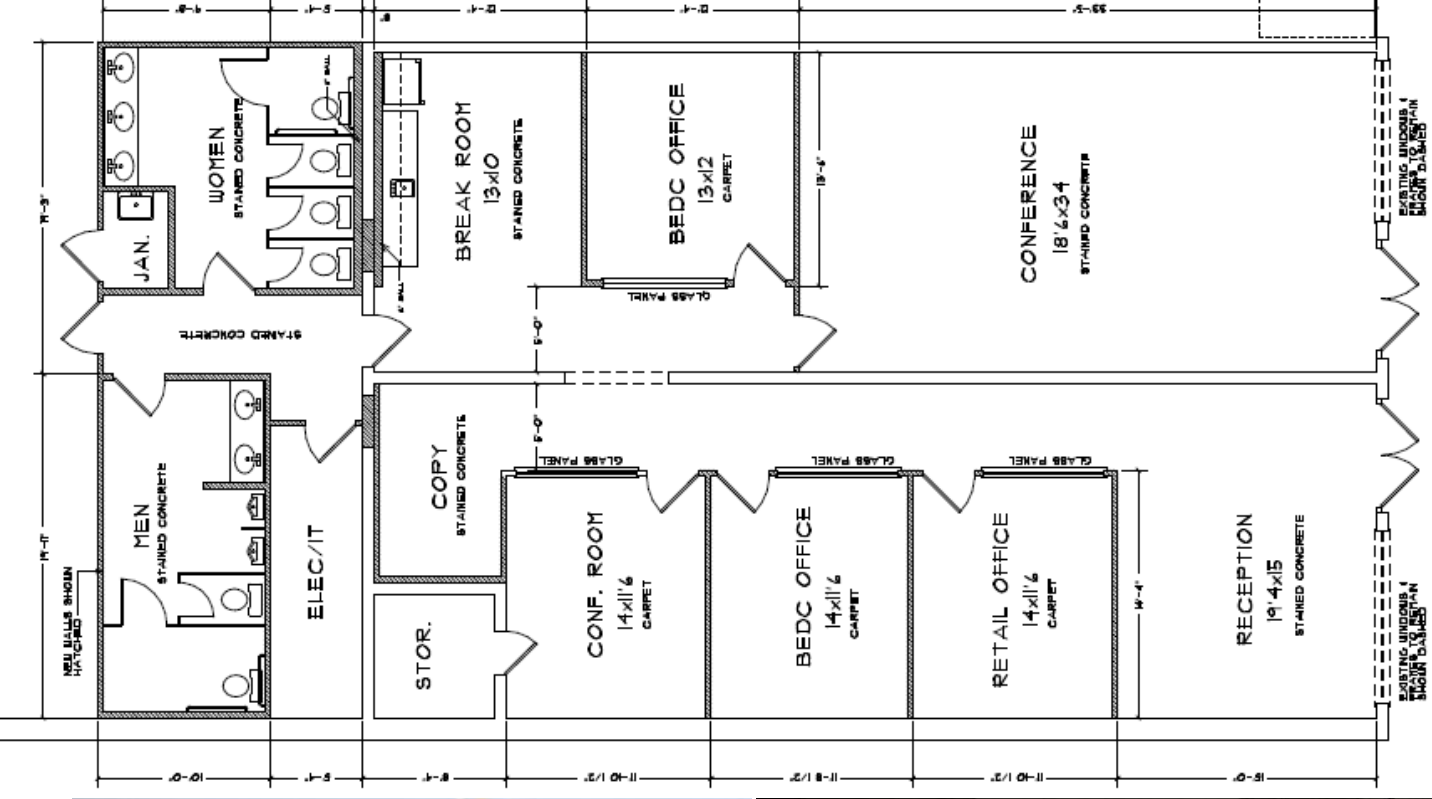




Bay #1



Bay #2







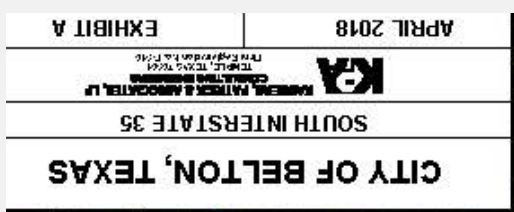




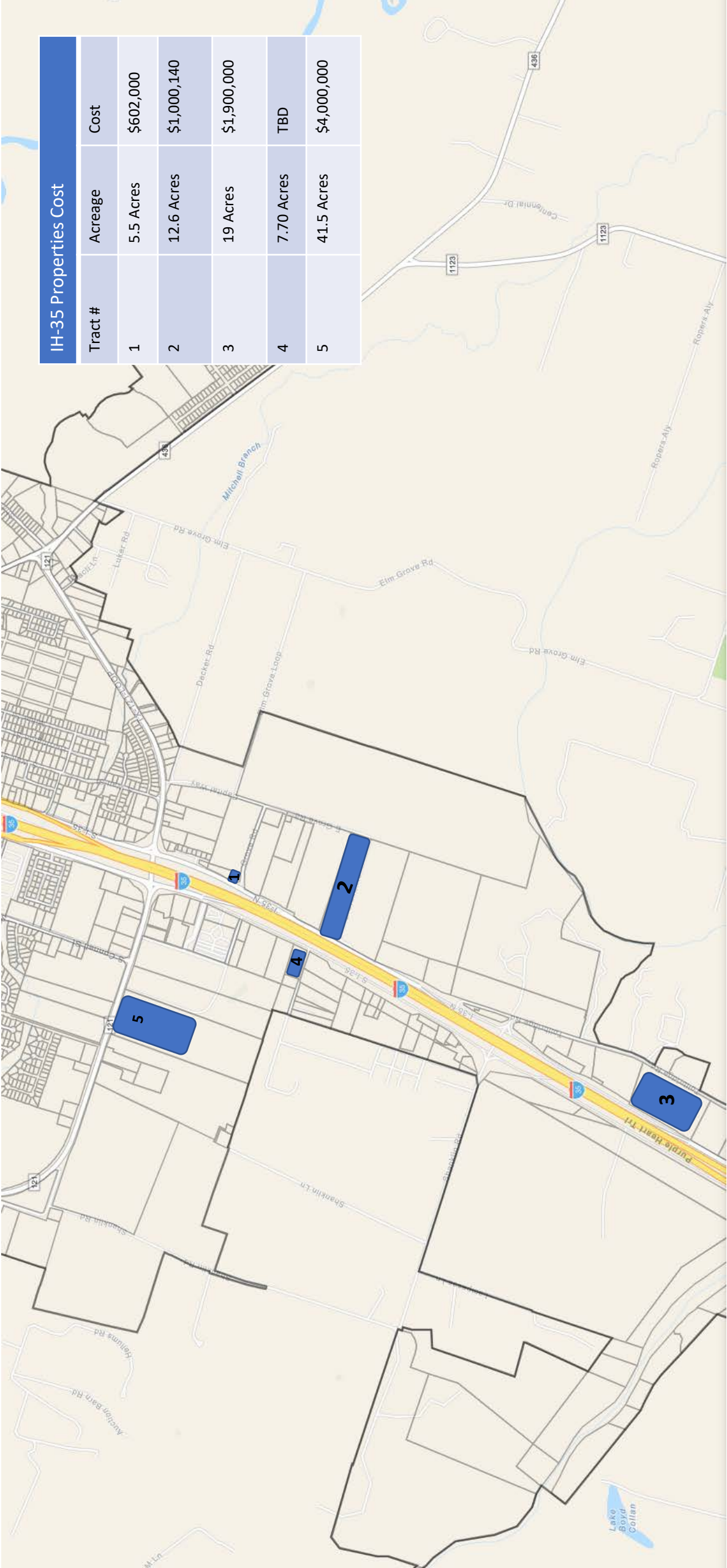


# I-35 Waterline

- 60% Design complete
- KPA to release work for environmental and archeological



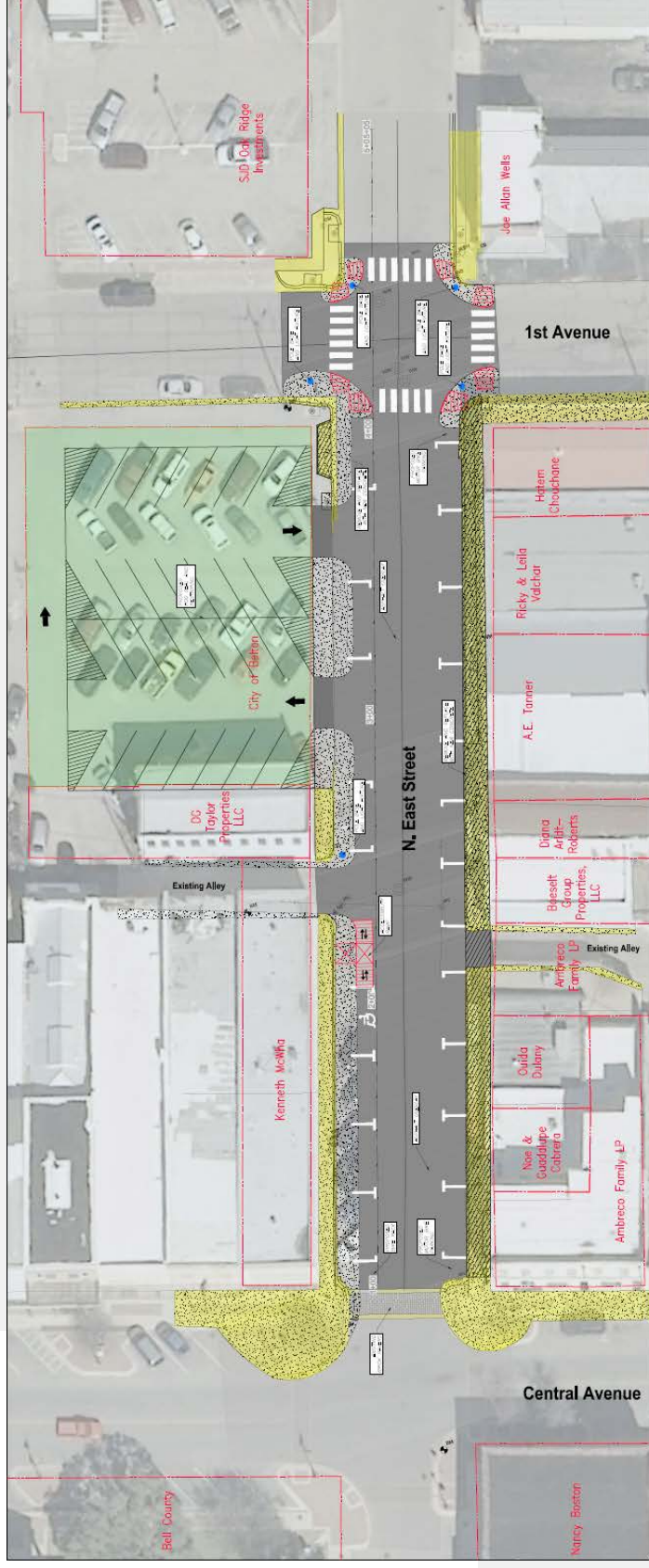




IH-35 Properties Cost			
Tract #	Acreage	Cost	
1	5.5 Acres	\$602,000	
2	12.6 Acres	\$1,000,140	
3	19 Acres	\$1,900,000	
4	7.70 Acres	TBD	
5	41.5 Acres	\$4,000,000	

# East Street

- Final design 85% complete
- Bid project in the Fall 2019
- Begin construction Jan 2020
  - East sidewalk - 3 parts
  - West-sidewalk - 2 parts



Budget Notes: \$38,500 Engineering/ \$270,800 Construction



# Avenue D Extension

- ROW to be secured by Dec 2019
- TxDOT design team to give direction on where tie into the intersection
- Replat to be submitted to the City
- Bid project March 2020



Budget Notes: \$310,000 Engineering / \$1.6 Million Construction

# 1-14 Infrastructure

## Water and Wastewater

### Waterline

- No reimbursements to DRWSC for design to date.
- All ROEs have been secured.
- Surveying is complete.
- Engineers processing survey for alignment

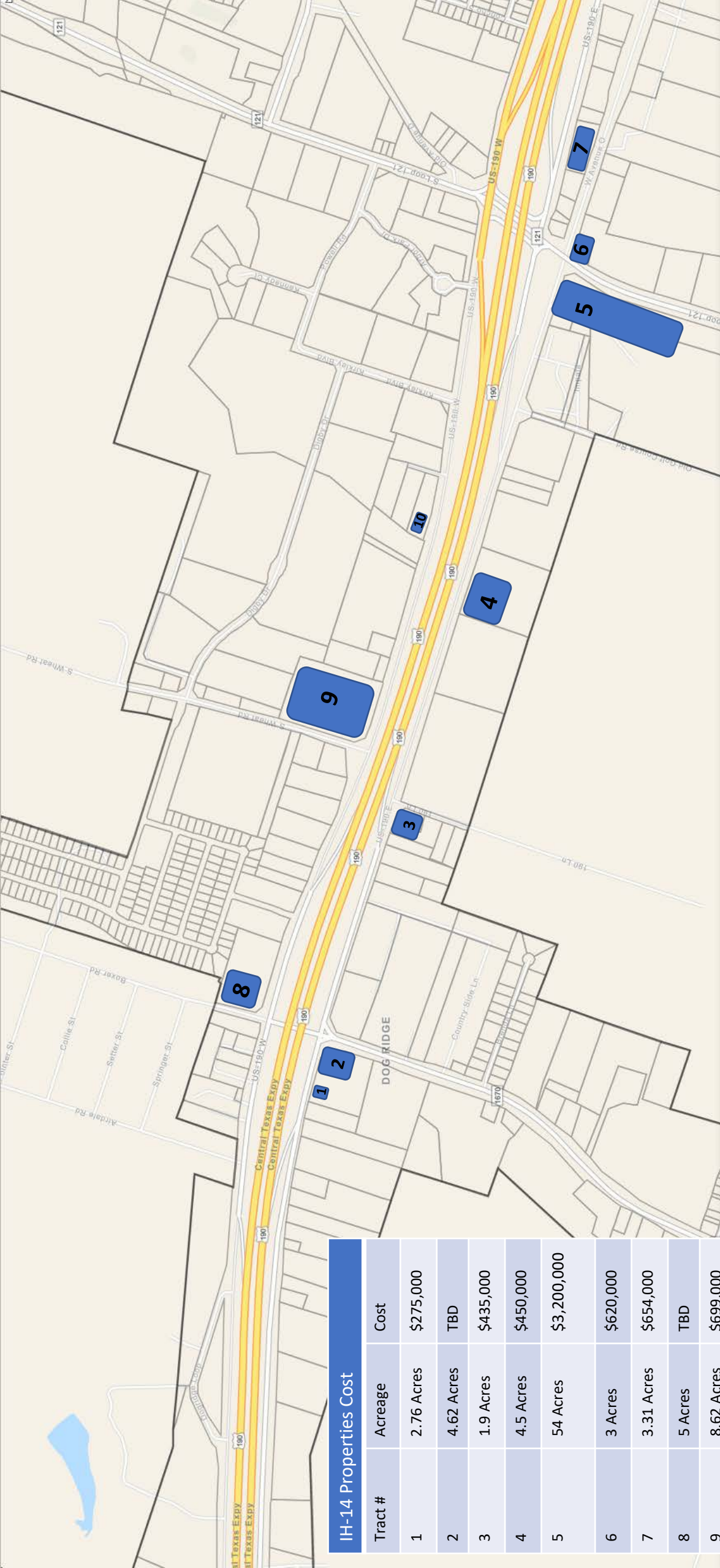
Budget Notes: \$500,000 Construction

### Wastewater line

- All ROEs have been secured.
- Engineers processing survey for alignment.
- 30% Design planned for completion in mid-July
- 60% Design planned for completion by Sept. 2019
- Potential advertisement for BIDS first part of 2020

Budget Notes: \$225,170 Eng. / \$1.1 Million Construction



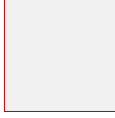


IH-14 Properties Cost

Tract #	Acreage	Cost
1	2.76 Acres	\$275,000
2	4.62 Acres	TBD
3	1.9 Acres	\$435,000
4	4.5 Acres	\$450,000
5	54 Acres	\$3,200,000
6	3 Acres	\$620,000
7	3.31 Acres	\$654,000
8	5 Acres	TBD
9	8.62 Acres	\$699,000
10	1.3 Acres	\$825,000

# Goals FY 2020

- Complete BEDC office renovation
- Enhance marketing initiatives to include talent attraction initiatives and digital marketing
- Continue workforce initiatives
- Continue to serve our existing industries
- Maintain partnership with COB retail in initiatives
- Complete East Street Sidewalk Improvement Project
- Bid Avenue D extension
- Complete IH-14 infrastructure design
- Complete design for IH-35 and bid

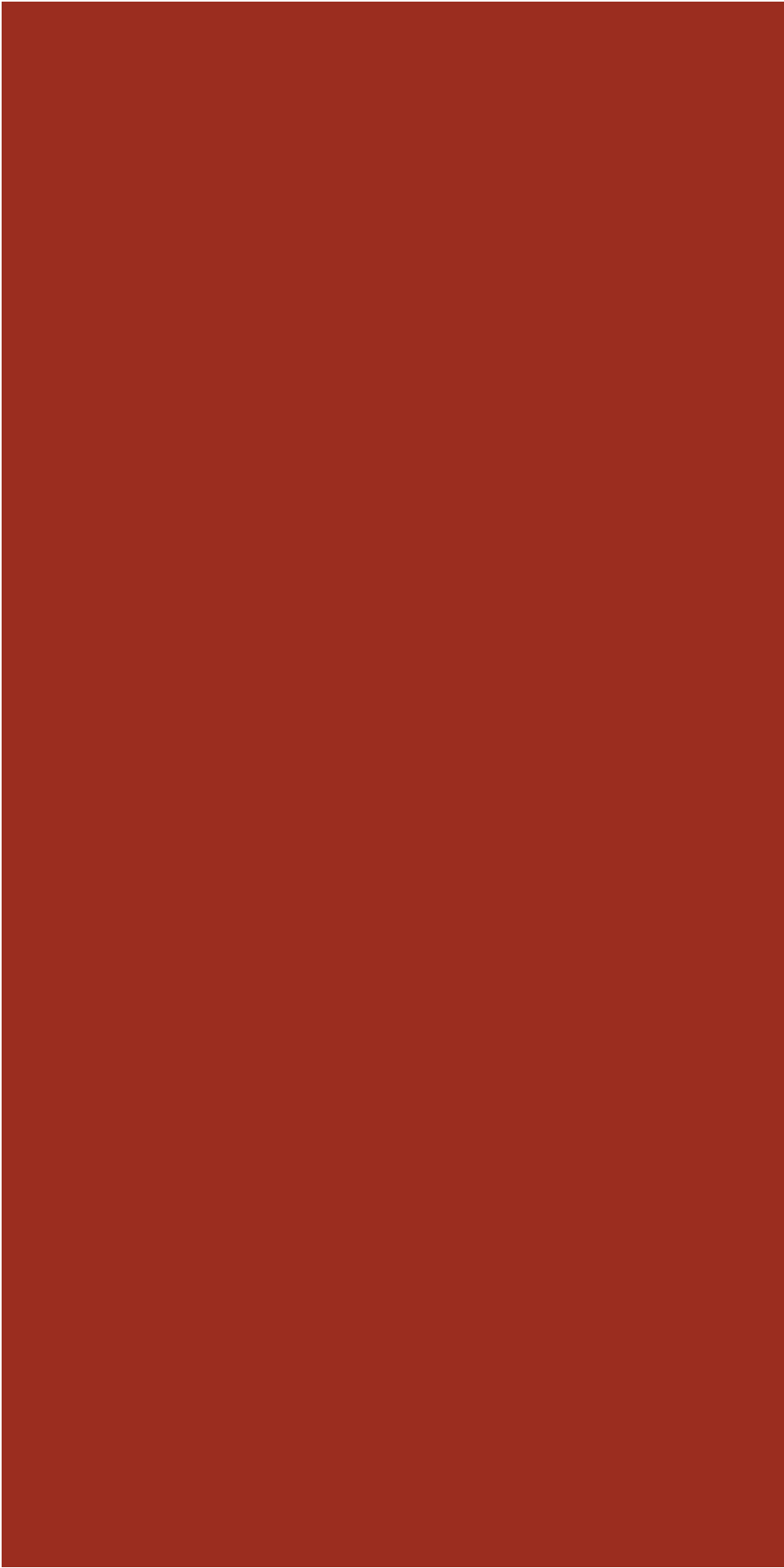




## BEDC BUDGET

Thank You!

Cynthia Hernandez  
Executive Director



# BEDC FUND

Fiscal Year 2020





# CAPITAL PROJECTS FUND

Project	Budget	Spent to Date	Budget Remaining
Avenue D	\$ 2,070,000	\$ 310,000	\$ 1,760,000
Rockwool	\$ 80,000	\$ -	\$ 80,000
East Street	\$ 419,500	\$ 38,500	\$ 381,000
I-35 Water	\$ 1,895,174	\$ 199,364	\$ 1,695,810
I-14 Water	\$ 500,000	\$ -	\$ 500,000
I-14 Sewer	\$ 1,295,810	\$ 195,810	\$ 1,100,000
Loop 121	\$ 848,339	\$ 848,339	\$ -
<b>Total</b>	<b>\$ 7,108,823</b>	<b>\$ 1,592,013</b>	<b>\$ 5,516,810</b>

## Project Funding

- \$4,100,000 funded in FY 2017
- \$1,694,500 funded in FY 2018
- \$1,450,000 funded in FY 2019
- Total Funding + Interest Earnings = \$7,410,000
- Approximately \$400,000 for new projects or existing project contingency

# OPERATING FUND

- BEDC FY 2019 -	
Beginning Fund Balance	\$549,804
Projected Revenues	\$2,253,305
Projected Expenditures	<u>(\$1,965,018)</u>
Net Impact of Projected Budget	<u>\$288,287</u>
Projected Ending Fund Balance	<u>\$ 838,091</u>

Fund Balance represents current assets less current liabilities; commonly referred to as working capital in the private sector

# OPERATING FUND

- BEDC FY 2020 -			
Estimated Beginning Fund Balance			\$838,091
Projected Revenues	\$	1,949,760	
Proposed Expenditures		<u>(\$849,489)</u>	
Net Impact of Proposed Budget			<u>\$1,100,271</u>
Projected Ending Fund Balance	\$	<u>1,938,362</u>	

# OPERATING FUND

Description	FY 2018 Actual	FY 2019 Budget	FY 2019 Projected	FY 2020 Proposed	Change from 2019 Budget	
					Amount	%
Sales Tax	\$1,755,053	\$1,816,000	\$1,809,191	<b>\$1,881,560</b>	\$65,560	3.61%
Rental Income	\$44,216	\$43,200	\$44,354	<b>\$43,200</b>	\$0	0.00%
Sale of Property	\$0	\$392,040	\$372,260	<b>\$0</b>	(\$392,040)	-
Contributions/Misc	\$7,940	\$0	\$10,000	<b>\$0</b>	\$0	0.00%
Interest Income	\$21,859	\$14,500	\$17,500	<b>\$25,000</b>	\$10,500	72.41%
<b>Total Revenues</b>	<b>\$1,829,068</b>	<b>\$2,265,740</b>	<b>\$2,253,305</b>	<b>\$1,949,760</b>	<b>(\$315,980)</b>	<b>-13.95%</b>

# OPERATING FUND

Description	FY 2018 Actual	FY 2019 Budget	FY 2019 Projected	FY 2020 Proposed	Change from 2019 Budget	
					Amount	%
Personnel	\$181,657	\$200,013	\$200,013	<b>\$205,373</b>	\$5,360	2.68%
Supplies	\$4,476	\$4,300	\$4,600	<b>\$5,800</b>	\$1,500	34.88%
Repairs & Maint	\$38,085	\$39,150	\$34,150	<b>\$72,785</b>	\$33,635	85.91%
Services	<u>\$126,578</u>	<u>\$206,676</u>	<u>\$156,255</u>	<u><b>\$230,531</b></u>	<u>\$23,855</u>	<u>11.54%</u>
Total O&M Expend	\$350,796	\$450,139	\$395,018	<b>\$514,489</b>	\$64,350	14.30%
Debt Service	\$92	\$0	\$0	<b>\$0</b>	\$0	
Capital	\$42,842	\$290,000	\$50,000	<b>\$335,000</b>	\$45,000	15.52%
Incentive Transfer	\$95,000	\$70,000	\$70,000	<b>\$0</b>	(\$70,000)	-100.00%
Infrastructure Transfer	\$0	\$0	\$0	<b>\$0</b>	\$0	
Capital Projects Transfer	\$1,694,500	\$1,450,000	\$1,450,000	<b>\$0</b>	(\$1,450,000)	-100.00%
<b>Total Expenditures</b>	<b>\$2,183,231</b>	<b>\$2,260,139</b>	<b>\$1,965,018</b>	<b>\$849,489</b>	<b>(\$1,410,650)</b>	<b>-62.41%</b>

---

# INCENTIVES FUND

5/31/19 projected cash balance: \$1,814,500

Total commitments outstanding: \$1,954,500

Cash less long term commitments is (\$140,000)

Interest earnings are projected to make up the difference between current cash and long term commitments

No transfer to the Incentive Fund is proposed in FY 2020 budget

---

# CASH FLOW PROJECTIONS AND NOTES

Anticipate a combined fund balance of \$8,544,857 at 9/30/19

- \$838,091 in the Operating Fund
- \$1,744,101 in the Incentive Fund
- \$5,962,005 in Capital Projects Fund

Anticipate a combined fund balance of \$5,158,970 at 9/30/20

- \$1,938,362 in the Operating Fund
- \$1,701,983 in the Incentive Fund
- \$1,518,625 in Capital Projects Fund



# Staff Report – City Council Agenda Item

## Agenda Item #4

Consider appointments to the following Boards/Commissions:

- A. Library Board of Directors
- B. Housing Board of Adjustment

**Originating Department:** Administration – Amy M. Casey, City Clerk

### **Background**

- A. Gary Busby and Kevin McCleish have both resigned from the Board of Directors for the Lena Armstrong Public Library. Additionally, Council recently authorized the expansion of the Board to seven representatives, adding two new positions. The Mayor is recommending Kari Martin to fill Gary Busby's unexpired term ending November 30, 2020, and Janice Pustka to fill Kevin McCleish's unexpired term ending November 30, 2019. She is also recommending Peggy Williams and Jennifer Watson to fill the two new positions.
- B. Kevin Canfield's term on the Housing Board of Adjustment ended on August 11, 2019. Mr. Canfield does not wish to be reappointed. Mayor Grayson is recommending Timothy Watson be appointed to a four year term on the HBA to replace Mr. Canfield.

### **Fiscal Impact**

N/A

### **Recommendation**

Recommend approval of the appointments.

### **Attachments**

None



# Staff Report – City Council Agenda Item



## Agenda Item #5

Consider authorizing the City Manager to execute an amended Interlocal Agreement between the City of Belton and the Belton Independent School District for the School Resource Officer Program.

### Originating Department

Police Department – Gene Ellis, Assistant City Manager/Chief of Police

### Summary Information

The City and BISD have maintained a strong partnership to keep our schools safe through the use of school resource officers (SRO) for over two decades. There are currently four Belton police officers assigned as SROs. BISD pays 10/12<sup>th</sup>'s of the salary and benefits for the SROs plus funding for vehicle use, equipment, and training.

This amended agreement adds new BISD positions of Coordinator of Safety and Assistant Superintendent for Student Services in the liaison roles between the SROs and BISD. The amended agreement clarifies required training courses, extended absences, and BISD covering all school required training costs rather than just 50% as in our current agreement.

The BISD School Board will consider this amended agreement on August 19, 2019.

### Fiscal Impact

BISD pays 10 months of salary for four officers and the City pays two months. BISD pays \$6,000 per SRO for vehicle use, equipment, and supplies. BISD will cover school related training costs.

Budgeted: ☒ Yes ☐ No

Funding Source(s): Police Department budget

### Recommendation

Recommend approval of amended interlocal agreement.

### Attachments

Amended interlocal agreement between City and BISD

**INTERLOCAL AGREEMENT  
BETWEEN THE CITY OF BELTON, TEXAS, AND  
THE BELTON INDEPENDENT SCHOOL DISTRICT  
REGARDING SCHOOL RESOURCE OFFICERS**

This Interlocal Agreement is made and entered into by and between the City of Belton, Texas (the "CITY") and the Belton Independent School District (the "BISD").

Pursuant to the Texas Interlocal Cooperation Act, Tex. Govt. Code, §§791.001 *et seq.*, the parties are empowered to contract with each other for the performance of governmental functions, including police protection.

WHEREAS, the CITY and BISD desire to enter into an interlocal agreement pursuant to which uniformed Belton Police Department ("the Department" or "BPD") police officers will be assigned to BISD campuses located within the City of Belton as School Resource Officers ("SRO") under the terms and conditions stated herein, this Agreement will establish a joint cooperative effort and relationship between the CITY and BISD to foster an efficient and cohesive program that will build a positive relationship between police, BISD administration and staff, and students (hereinafter referred to as the "SRO Program").

**A. Term.** The initial term of the Agreement shall commence upon the date that parties' signatures are affixed hereto and shall expire on August 31, 2020. After the initial term, this Agreement will automatically renew and extend for successive one (1) year terms unless either party elects to exercise their right to terminate under Section L of this Agreement.

**B. SRO Program.** The City agrees to provide Police Officer(s), known as SROs, to BISD schools situated within the jurisdiction of the Department. The number of SROs will be as agreed between the parties to this Agreement.

**1. Concept**

The SRO Program utilizes the SRO Triad concept as set forth by NASRO (National Association of School Resource Officers). The SRO Triad concept generally means that the officers assigned to the program are Law Enforcement Officers, Informal Counselors, and Teachers.

SROs are first and foremost Law Enforcement Officers for the City of Belton Police Department. SROs shall be responsible for carrying out all duties and responsibilities as a police officer and shall remain at all times under the control, through the chain of command, of the Belton Police Department; however, SROs will notify the appropriate Campus Administrators and the BISD Coordinator of Safety before taking police action on campus when practical and are enforcement officers in criminal matters only. SROs are not responsible for enforcement of any "school or house rule." SROs are not school disciplinarians and will not assume this role. SROs will report directly to their designated supervisor in the Department

in connection with normal law enforcement duties and shall consult with BISD Assistant Superintendent for Student Services concerning duties that affect the District as a whole or on a particular campus. SROs will not involve themselves in administrative matters of BISD which are not criminal offenses.

SROs are not formal counselors, and will not act as such, however, they may be used as a resource to assist students, faculty, staff and all persons involved with the District in a wide variety of subjects including, but not limited to, drug and alcohol education, in order to build rapport with students and staff.

## **2. Selection**

When an SRO position becomes available, notice shall be given to all sworn Belton Police Officers through regular postings. Interested officers will be interviewed by a committee consisting of Department personnel and BISD administrators with the final selection being made by the Chief of Police with consideration of input from BISD. The Chief of Police will make SRO assignments for a school year with an annual review.

BISD and the City will mutually agree on the specific schools to which each officer will be assigned.

If an assigned officer is not satisfactory to BISD, BISD may request that the officer be removed from the campus or District, and BPD will use good faith efforts to replace the officer, subject to available personnel resources.

## **3. Qualifications**

The SROs will be certified Peace Officers for the State of Texas and meet all requirements as set forth by Department Rules and Regulations.

## **4. Scope of Services**

(a) Assigned officers shall serve primarily as SROs as outlined in this Agreement and will not be regularly assigned additional police duties during the school year. SROs will remain at the assigned BISD campus during duty hours and will attend school activities. The City reserves the right, however, to reassign any or all officers temporarily in the event of an emergency or when the City, in its sole discretion, deems necessary.

(b) SROs will take enforcement action on criminal matters occurring on BISD campuses when appropriate and keep campus administrators and the BISD Coordinator of Safety informed of such actions. SROs will perform other duties consistent with law enforcement, including, but not limited to, traffic enforcement and direction, security monitoring and consulting, and investigation of crimes.

(c) City shall coordinate assignment and duty hours with BISD. SROs will check in with the front office of the assigned BISD campus upon arrival and departure when practical. SROs will notify the BISD Coordinator of Safety and the principal of the

assigned BISD campus in advance of a planned absence, and in the event of an unplanned absence, such as an illness or accident, will notify the assigned campus principal and the BISD Coordinator of Safety prior to the beginning of the school day. If necessary, to handle unplanned absences, BPD officers from other units may be assigned temporarily to provide coverage.

(d) The City shall provide to the SROs all the law enforcement training and certification, vehicles and police equipment, benefits, and insurance (including liability coverage) that are provided to all of City's police officers. BISD shall provide any equipment necessary to allow the SROs to communicate with BISD staff. BISD also agrees to reimburse the City for certain expenses related to vehicle usage and training as outlined in Section I of this Agreement.

(e) SROs will assist the BISD Coordinators of Safety and Emergency Preparedness with the Safety and Security Audit required by Texas Education Code §37.207.

(f) SROs will assist with emergency drills and simulations related to crisis management, emergency operations, drills and threat mediation, as needed.

(g) SROs will attend campus and District meetings, as requested by either the campus principal or District administrative staff.

## **5. Required Training**

Selected SROs are required to have the following training:

- NASRO Basic SRO Course, or equivalent SBLE course presented by the Texas School Safety Center, within three months of date of SRO assignment, subject to availability;
- Use of restraints on students in accordance with Texas Education Code §37.0021 and 19 TAC §89.1053;
- Any other training required by the Texas Education Code and/or requested and paid for by BISD and approved by the Chief of Police.

## **6. Replacement SRO**

In the case of an extended absence (defined as any time in excess of two work weeks or ten (10) consecutive days) of an officer who is assigned to BISD due to illness, vacation, FMLA, pending internal investigation or other leave, the City may assign a replacement officer. The replacement officer must obtain the required training as outlined in Section B, Subsection 5 of this Agreement. If the city chooses or is not able to provide a replacement SRO at the expiration of the extended absence, BPD will prorate the SRO's monthly salary and deduct such amount from its monthly billing to BISD.

**C. Confidential Information.** BISD, for itself, its officers, agents and employees, agrees that it shall treat all information provided to it by the City as confidential and shall not

disclose any such information to a third party without the prior written approval of the City, except as required by law.

City, for itself and its officers, agents and employees, agrees that it shall treat all information provided to it by the District as confidential and shall not disclose any such information to a third party, except as required by law. In carrying out its duties, the City, and its officers, agents and employees, shall at all times recognize and respect the confidentiality of student information, including but not limited to confidential student records, and shall seek access to such records, including District surveillance video, either for a “legitimate educational purpose” or, in the event of an emergency for the purpose of protecting the health or safety of students or others.

BISD will allow each SRO a secure computer terminal for access to select BISD student data, including District surveillance video upon request, maintained in the Skyward software system including student profile information, student family information, emergency contacts and critical alerts, student attendance and each student’s schedule. However, SROs are not authorized to redisclose any personally identifiable information from students’ education records unless the disclosure meets an exception to FERPA’s general consent requirement as set forth in BISD Board Policies FL(LEGAL) and (LOCAL).

Both Parties understand and agree that each Party is subject to the requirements of the Texas Public Information Act (“PIA”), Texas Government Code, Chapter 552. Nothing in this agreement shall be interpreted to waive the requirements of the PIA.

**D. Body Worn Cameras.** City and District agree that any use of body-worn cameras by SROs will be subject to and in compliance with state law and local regulations regarding the use and operation of body-worn cameras (BWC), in particular Texas Occupations Code §§1701.651, *et seq.* City will provide written information and training to the principal and assistant principals of the schools to which the officers are assigned, on the objectives and procedures for the use of BWCs. City may, if not otherwise prohibited by law, provide the District copies of any such filing of students, parents, employees, or others upon school property, upon request for such copies by the District, as an intergovernmental transfer. In the event the City believes that providing of a copy of such videos would be prohibited, City agrees to utilize its best efforts to facilitate the availability of the officer who made the video to answer questions, upon request by the District, in any school disciplinary investigation concerning the Officer’s knowledge of the facts and circumstances of the incident which was videoed. The parties also agree that any such film or video taken by, and kept in the possession of, the City’s officers may be considered “law enforcement records” under the FERPA, 20 U.S.C. §1232g and 34 C.F.R. §99.8, and that any copy of such film or video, if permitted by law to be provided to the District, may then become an educational record of the District under FERPA.

**E. Restraints.** In the event an SRO determines that the use of a restraint is necessary, the SRO shall promptly complete the BISD Restraint Incident Report form as required by Texas Education Code §37.0021 and as mutually agreed upon.

**F. Supervision.** The day-to-day operation and administrative control of the SRO Program shall remain with the City of Belton Police Department. The Department shall assign supervisory personnel to oversee the program.

**G. Independent Contractor.** City shall operate hereunder as an independent contractor and not as an officer, agent, servant or employee of BISD. City shall be solely responsible for the acts and omissions of its officers, members, agents, servants and employees. BISD shall be solely responsible for the acts and omissions of its officers, members, agents, servants, and employees. Neither City nor BISD shall be responsible under the Doctrine of Respondent Superior for the acts and omissions of the officers, members, agents, servants, employees or officers of the other. Nothing in this Agreement shall waive any statutory or common-law immunity or defense of City or BISD.

**H. Compensation.** BISD, in consideration for the governmental services being provided by the City pursuant to this Agreement, agrees to reimburse the City for the following expenses:

1. 10 months of each SRO's annual salary and benefits, subject to deductions due to an extended absence of an SRO;
2. \$6,000 annually per SRO, for all police vehicle travel and use, equipment and supplies; and
3. The cost of all training as outlined in Section B, Subsection 5 of this Agreement, upon proof of completion.

The City shall provide an invoice to BISD within 15 days at the end of each month from August to June. BISD shall pay the invoice within 30 days of receipt.

**I. BISD Responsibilities.** BISD will work cooperatively with the SROs to reduce criminal acts on school property and threats to schools. This will be accomplished by:

- Reporting violations of the law committed on school property, at off-campus school programs, or crimes about which school staff become aware to the SROs or the appropriate local law enforcement agency as soon as possible after becoming aware of the incident.
- Reporting suspicious activity or other events that come to the attention of school staff that could jeopardize school safety or prevent a criminal act.
- Turning over to SROs or the appropriate law enforcement agency illegal contraband seized or found by BISD staff.

BISD shall provide the SROs the following materials and facilities, which are deemed necessary to the performance of the SROs duties:

- Access to an air-conditioned and properly lighted private office, which shall contain a telephone, to be used for general business purposes.
- A location for files and records which can be properly locked and secured.
- A desk with drawers, chair, filing cabinet and office supplies.
- A campus hand-held communication radio.



**J. Notice.** Any notice given hereunder shall be in writing, and may be affected by personal delivery or by registered or certified mail, return receipt requested, at the address of the respective parties indicated below:

District: Superintendent  
Belton Independent School District  
P.O. Box 269  
Belton, Texas 76513

City: City Manager  
City of Belton  
P.O. Box 120  
Belton, Texas 76513

The foregoing addresses for notice may be changed by either the City or BISD by delivering written notice of such change, in accordance with the requirements of this Section, to the other party.

**K. General Provisions.**

**1. Interlocal Cooperation.**

The City and BISD agree to cooperate with each other in good faith, at all times during the term hereof in order to effectuate the purposes and intent of this Agreement. Each party hereto acknowledges and represents that this Agreement has been duly authorized by their respective governing body.

**2. Entire Agreement/Amendments.**

This Agreement contains the entire agreement between the parties respecting the subject matter thereof and supersedes all prior understandings and agreements between the parties regarding such matters. This Agreement may not be modified or amended except by written agreement duly executed by the parties hereto.

**3. Invalid Provisions.**

Any clause, sentence, paragraph or article of the Agreement which is determined by a court of competent jurisdiction to be invalid, illegal or unenforceable, in any respect shall not be deemed to impair, invalidate or nullify the remainder of this Agreement.

**4. Applicable Laws.**

This Agreement shall be constructed in accordance with Texas law.

**5. Governmental Powers/Immunities.**

It is understood and agreed that by execution of this Agreement, neither the City nor BISD waives or surrenders any of its governmental powers or immunities.

**6. No Waiver.**

The failure of the City or BISD to insist upon the performance of any term or provision of this Agreement or to exercise any right granted herein shall not constitute a waiver of the City's or BISD's respective right to insist upon appropriate performance or to assert any such right on any future occasion.

**7. Force Majeure.**

The City and BISD shall exercise their best efforts to meet their respective duties and obligations as set forth in this Agreement, but shall not be held liable for any delay or omission in performance due to force majeure or other causes beyond their reasonable control, including, but not limited to, compliance with any government law, ordinance or regulation, acts of God, acts of the public enemy, fires, strikes, lockouts, natural disasters, wars, riots, material or labor restrictions by any governmental authority, transportation problems and/or any other similar causes.

**L. Termination of Agreement.** This Agreement may be terminated by either party upon thirty (30) days written notice. However, BISD shall be responsible for payment due to the City for officers provided at any time during the immediately preceding year.

**BELTON INDEPENDENT  
SCHOOL DISTRICT**

**CITY OF BELTON**

\_\_\_\_\_  
Sue M. Jordan, President  
Board of Trustees

\_\_\_\_\_  
Marion Grayson, Mayor

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**ATTEST:**

**ATTEST:**

\_\_\_\_\_

\_\_\_\_\_  
Amy M. Casey, City Clerk

## RESOLUTION 2019-19-R

### **A RESOLUTION SUPPORTING “W. AVENUE H AND S. PEARL SIDEWALK SAFE ROUTES TO SCHOOL PROJECT” APPLICATION TO THE TEXAS DEPARTMENT OF TRANSPORTATION’S 2019 TRANSPORTATION ALTERNATIVES SET-ASIDE (TASA) / SAFE ROUTES TO SCHOOL-INFRASTRUCTURE (SRTS) CALL FOR PROJECTS**

WHEREAS, the Texas Department of Transportation (TxDOT) issued a call for projects in February 2019 for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TASA) and/or Safe Routes to School-Infrastructure (SRTS) Programs; and

WHEREAS, the SRTS funds may be used for development of plans, specifications, and estimates; environmental documentation; and construction of pedestrian and/or bicycle infrastructure. The SRTS funds do not require a local match. As the Project Sponsor, the Local Government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for SRTS funds; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELTON, TEXAS THAT: The City Council supports funding the project. The W. Avenue H and S. Pearl SRTS Project, as described in the Local Government’s 2019 TASA/SRTS Detailed Application (including the construction budget, TxDOT’s administrative cost, and the required local match, if any) and is willing to commit to the project’s development, implementation, construction, maintenance, management, and financing. The City Council is willing and able to authorize, by resolution or ordinance, the Local Government to enter into an agreement with TxDOT should the project be selected for funding.

DULY PASSED by majority vote of all members of the City Council of the City of Belton, Texas on the 13<sup>th</sup> day of August 2019.

---

Marion Grayson, Mayor  
City of Belton, Texas

ATTEST

---

Amy M. Casey, City Clerk



## Staff Report – City Council Agenda Item

### **Agenda Item #6**

Consider a Resolution authorizing the submittal of an application to the Texas Department of Transportation for the Safe Routes to School Grant.

### **Originating Department**

Administration – Bob van Til, Grants and Special Projects Coordinator.

### **Summary Information**

The purpose of this item is to consider a resolution authorizing the submittal of an application to the Texas Department of Transportation for the Safe Routes to School Grant (SRTS).

SRTS grants provide funds to build sidewalks and bicycle paths that connect schools to neighborhoods. The improvements must be within two miles of a school where K – 8th graders attend. The grant program funds 100% of the construction and engineering costs. Right of way acquisition and any project cost overruns are paid by the City.

The Belton project proposes to build a six-foot wide concrete sidewalk on the north side of Avenue H and on the west side of S. Pearl Street. The new sidewalk will extend from S. Saunders, where Southwest Elementary is located, to S. Pearl Street and then north on S. Pearl Street to W. Avenue D, connecting with existing sidewalks along Avenue D.

Staff suggested this project because there are no sidewalks in the area east of S. Saunders, south of W. Ave. D, west of S. Main Street, and north of IH 14. Additionally, the new sidewalk will serve not only the Southwest Elementary School, but it is also close to South Belton Middle School, Central Texas Housing Consortium residences, Jaycee Park, the Senior Activity Center, and the historic Water Standpipe Park.

The estimated total cost of the project is \$935,423, inclusive of construction, PS&E, TxDOT administration fees, and right of way.

The proposed grant amount is \$865,423, and the deadline to submit the application is August 15, 2019.

### **Fiscal Impact**

Funding Source(s): Texas Department of Transportation SRTS Grant Program.

Local Match: None required. However, the grant funds will not cover right of way acquisition (approximately \$70,000).

Budgeted: ☐ Yes ☒ No ☐ Capital Project Funds

If not budgeted: ☐ Budget Transfer ☐ Contingency ☒ Amendment Needed at time of grant if awarded late 2020

## Recommendation

Staff recommends approval of the resolution.

## Attachments

## Resolution Project map

RESOLUTION 2019-19-R

**A RESOLUTION SUPPORTING “W. AVENUE H AND S. PEARL SIDEWALK SAFE ROUTES TO SCHOOL PROJECT” APPLICATION TO THE TEXAS DEPARTMENT OF TRANSPORTATION’S 2019 TRANSPORTATION ALTERNATIVES SET-ASIDE (TASA) / SAFE ROUTES TO SCHOOL-INFRASTRUCTURE (SRTS) CALL FOR PROJECTS**

WHEREAS, the Texas Department of Transportation (TxDOT) issued a call for projects in February 2019 for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TASA) and/or Safe Routes to School-Infrastructure (SRTS) Programs; and

WHEREAS, the SRTS funds may be used for development of plans, specifications, and estimates; environmental documentation; and construction of pedestrian and/or bicycle infrastructure. The SRTS funds do not require a local match. As the Project Sponsor, the Local Government would be responsible for all non-reimbursable costs, such as right of way, and 100% of overruns, if any, for SRTS funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELTON, TEXAS, THAT: The City Council supports funding the project, the W. Avenue H and S. Pearl SRTS Project, as described in the Local Government’s 2019 TASA/SRTS Detailed Application (including the construction budget, TxDOT’s administrative cost, and the required local match, if any) and is willing to commit to the project’s development, implementation, construction, maintenance, management, and financing. The City Council is willing and able to authorize, by resolution or ordinance, the Local Government to enter into an agreement with TxDOT should the project be selected for funding.

DULY PASSED by majority vote of all members of the City Council of the City of Belton, Texas, on the 13<sup>th</sup> day of August 2019.

---

Marion Grayson, Mayor  
City of Belton, Texas

ATTEST

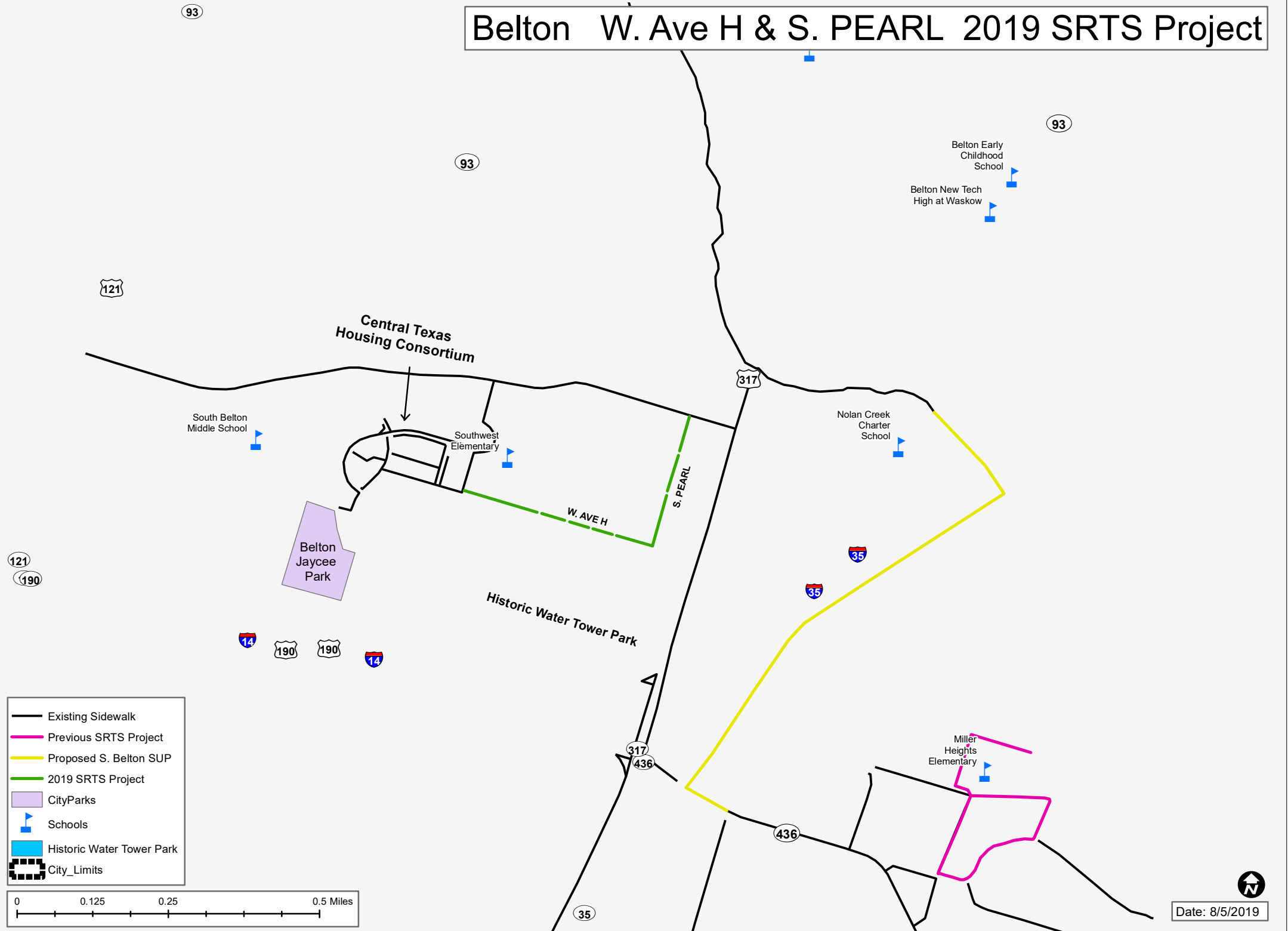
---

Amy M. Casey,  
City Clerk



# ATTACHMENT A - PROJECT LOCATION INFORMATION

## Belton W. Ave H & S. PEARL 2019 SRTS Project





# Staff Report – City Council Agenda Item

## Agenda Item #7

Consider authorizing the City Manager to execute a contract with RT Schneider Construction for construction of the E. 24<sup>th</sup> Avenue Extension project, and any change orders associated with the contract, not to exceed the amount authorized under State law.

### Originating Department

Public Works – Angellia Points, P.E., Director of Public Works/City Engineer

### Summary Information

In May 2018, the City purchased 83 acres to expand Heritage Park. The agreement required the City to extend E. 24<sup>th</sup> Avenue to provide connectivity to the adjacent land not purchased by the City. Staff identified E. 24<sup>th</sup> Avenue to be extended into the new parkland with new street connections to River Oaks Drive and future Park Lane, which will connect to the Gated River One LLC, property.

The project was designed in-house, but there were a few expenditures in order to do so.

Engineering costs were:

- Survey provided by All County Survey \$7,900
- CAD Services provided by Turley Associates \$20,000
- Geotechnical Engineering provided by Langerman Foster Engineering \$5,100
- Construction Staking and Cut Sheets to be provided by Turley Associates \$9,500
- Totaling \$42,500

Designing the project in house likely saved the City \$100,000 to \$125,000 in professional services fees. The project includes approximately 1,600 LF of 31-foot (back of curb to back of curb) roadway, 1,200 of 8-inch waterline, fire hydrants, water connections, one street light at the intersection of E. 24<sup>th</sup> Avenue and River Oaks Drive, stormwater piping, erosion control, traffic control, and signage including Heritage Park directional signage on SH317/N Main Street and within the neighborhood leading into Heritage Park.

The project bid on July 18, 2019. Seven (7) qualified bids were received for the project, as shown below.

<b>Contractor</b>	<b>Bid Amount</b>
RT Schneider Construction, Temple	\$557,352.85
Barsh Company, Waco	\$608,575.54
Lone Star Grading and Materials, Salado	\$636,207.66
Smith Contracting, Austin	\$710,556.25
TTG Utilities	\$711,381.75

QA Construction Services, Austin	\$723,789.40
Prodirt Services, Hutto	\$725,429.00

The Director of Public Works/City Engineer and the Assistant Director of Public Works evaluated the bids received. The low bidder was RT Schneider Construction of Temple, Texas. RT Schneider Construction's last project for the City of Belton was the Sparta Roadway Extension project in 2004. Although the City of Belton has not worked with RT Schneider recently, they have worked with and for the City of Temple, UMHB, City of Harker Heights, KPA, Turley Associates, Cedar Crest Hospital, etc. After speaking with a few references, it was apparent that RT Schneider has the capabilities and quality of work to successfully construct the E. 24th Avenue Extension Project.

The duration of construction for the entire project is estimated to be approximately 8 months.

### **Fiscal Impact**

The fiscal impact of the action for this item is \$557,352.85 plus any unforeseen change orders. The funding for the project is allocated in the TIRZ Funds.

Amount: **\$557,352.85**

Budgeted: ☐ Yes ☐ No ☒ TIRZ Fund

### **Recommendation**

Authorize the City Manager to execute a contract with RT Schneider Construction for the construction of the E. 24th Avenue Extension project, and any change orders associated with the contract, not to exceed the amount authorized under State law.

### **Attachments**

Engineer's Letter of Recommendation  
Bid Tabulation

# MEMO



Date: July 19, 2019

To: Sam Listi, City Manager

Cc: Amy Casey, City Clerk

From: Angellia Points, P.E., Director of Public Works/City Engineer

Re: E 24<sup>th</sup> Ave Extension Project - Recommendation of Award

---

On July 18, 2018, at 2:00 PM, sealed bids for the E 24<sup>th</sup> Ave Extension Project were opened and read aloud publicly in the Main Conference Room at Belton City Hall by the City Clerk, Amy M. Casey. A Bid Tabulation for the Bids received is attached to this memo.

There were seven (7) bidders for this project. The project includes 1,600 LF of 31-foot (B-B) roadway, 1,200 LF of 8-inch waterline, hydrants, signage, stormwater piping, grading, erosion control, traffic control, and revegetation post-construction.

The following is data provided for a comparison of the bids received:

**E 24<sup>th</sup> Ave Extension Project Base Bid**

RT Schneider Construction, Temple	\$557,352.85
Barsh Company, Waco	\$608,575.54
Lone Star Grading and Materials, Salado	\$636,207.66
Smith Contracting, Austin	\$710,556.25
TTG Utilities	\$711,381.75
QA Construction Services, Austin	\$723,789.40
Prodirt Services, Hutto	\$725,429.00

The low bidder was RT Schneider Construction of Temple, Texas. RT Schneider Construction's last project for the City of Belton was the Sparta Roadway Extension project in 2004. Although the City of Belton has not worked with RT Schneider recently, they have worked with and for the City of Temple, UMHB, City of Harker Heights, KPA, Turley Associates, Cedar Crest Hospital, etc. After speaking with a few references, it was apparent that RT Schneider has the capabilities and quality of work to successfully construct the E 24<sup>th</sup> Ave Extension Project. Therefore, at this time, I recommend that the City of Belton award the following contract to RT Schneider Construction in the amount of \$557,352.85.

Sincerely,

Angellia C. Points, P.E.

Director of Public Works/City Engineer

Enclosure: Bid Tabulation

BID TABULATION E 24th Ave Extension Project Bid Opening: July 18, 2019				RT Schneider Construction Temple, TX		Barsh Company Waco, TX		Lone Star Grading and Materials Salado, TX		Smith Contracting Austin, TX		TTG Utilities Gatesville, TX		QA Construction Services, Inc Austin, TX		Pro Dirt Services, LLC Hutto, TX	
Item No.	Description	Unit	Proposal Quantity	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
PART A: PROJECT CONTROLS																	
1	Mobilization, Bonds & Insurance (not-to-exceed 5% of Total Bid), Complete For	LS	100%	\$ 27,455.00	\$ 27,455.00	\$ 33,588.00	\$ 33,588.00	\$ 26,282.61	\$ 26,282.61	\$ 34,000.00	\$ 34,000.00	\$ 32,000.00	\$ 32,000.00	\$ 34,000.00	\$ 34,000.00	\$ 36,350.00	\$ 36,350.00
2	General Site Preparation Including, but not limited to, Tree Trimming as Approved, Fence Removal and Salvage, Ground Cover and Vegetation Removal, Stump Removal, Brick Edging Removal, Complete For	STA	16	1,355.00	\$ 21,680.00	642.00	\$ 10,272.00	1,996.00	\$ 31,936.00	2,600.00	\$ 41,600.00	1,205.00	\$ 19,280.00	800.00	\$ 12,800.00	750.00	\$ 12,000.00
3	Implement Traffic Control Plan, Complete For	LS	100%	2,000.00	\$ 2,000.00	855.00	\$ 855.00	5,285.11	\$ 5,285.11	10,000.00	\$ 10,000.00	8,680.00	\$ 8,680.00	7,000.00	\$ 7,000.00	6,000.00	\$ 6,000.00
4	Prepare Stormwater Pollution Prevention Plan (SWPPP) and Permit Documents with Submittals to TCEQ and City of Belton, Complete For	LS	100%	1,000.00	\$ 1,000.00	987.00	\$ 987.00	2,787.50	\$ 2,787.50	900.00	\$ 900.00	1,140.00	\$ 1,140.00	2,500.00	\$ 2,500.00	5,000.00	\$ 5,000.00
5	Implement and Administer SWPPP Permitting and Reporting Requirements, Complete For	LS	100%	1,750.00	\$ 1,750.00	395.00	\$ 395.00	557.50	\$ 557.50	3,000.00	\$ 3,000.00	1,400.00	\$ 1,400.00	2,500.00	\$ 2,500.00	2,500.00	\$ 2,500.00
6	Install, Maintain, and Remove Silt Fence, Complete For	LF	60	2.40	\$ 144.00	3.00	\$ 180.00	13.83	\$ 829.80	5.00	\$ 300.00	8.00	\$ 480.00	4.00	\$ 240.00	30.00	\$ 1,800.00
7	Install, Maintain, and Remove Rock Filter Dam, Complete For	LF	200	26.00	\$ 5,200.00	29.00	\$ 5,800.00	39.03	\$ 7,806.00	40.00	\$ 8,000.00	32.00	\$ 6,400.00	24.00	\$ 4,800.00	40.00	\$ 8,000.00
8	Install, Maintain, and Remove Construction Exits, Complete For	EA	2	2,000.00	\$ 4,000.00	1,316.00	\$ 2,632.00	1,352.46	\$ 2,704.92	2,000.00	\$ 4,000.00	2,890.00	\$ 5,780.00	2,600.00	\$ 5,200.00	2,000.00	\$ 4,000.00
9	Install, Maintain, and Remove Curb Inlet and Flume Protections, Complete For	LF	62	10.00	\$ 620.00	6.00	\$ 372.00	22.30	\$ 1,382.60	12.00	\$ 744.00	10.00	\$ 620.00	20.00	\$ 1,240.00	20.00	\$ 1,240.00
10	Install, Maintain, and Remove Tree Protections, Complete For	EA	8	125.00	\$ 1,000.00	526.00	\$ 4,208.00	274.12	\$ 2,192.96	300.00	\$ 2,400.00	240.00	\$ 1,920.00	250.00	\$ 2,000.00	500.00	\$ 4,000.00
11	Provide and Install 4-inch Sandy Loam Top Soil, Complete For	SY	10,000	2.30	\$ 23,000.00	3.29	\$ 32,900.00	4.00	\$ 40,000.00	4.25	\$ 42,500.00	5.50	\$ 55,000.00	4.00	\$ 40,000.00	6.50	\$ 65,000.00
12	Provide and Install St. Augustine Grass Sod, Complete For	SY	2,000	8.20	\$ 16,400.00	9.21	\$ 18,420.00	6.33	\$ 12,660.00	8.00	\$ 16,000.00	5.00	\$ 10,000.00	6.50	\$ 13,000.00	9.00	\$ 18,000.00
13	Provide and Install Drill Seed or Hydromulch for Erosion Control, Including Water to Establish and Sustain Growth, Complete For	SY	8,000	2.50	\$ 20,000.00	0.37	\$ 2,960.00	2.76	\$ 22,080.00	1.00	\$ 8,000.00	1.50	\$ 12,000.00	2.00	\$ 16,000.00	3.00	\$ 24,000.00
14	Submit Trench Safety Plan Prepare and Signed by P.E. in Conformance with State Law and OSHA, Complete For	LS	100%	886.00	\$ 886.00	1,118.00	\$ 1,118.00	940.65	\$ 940.65	1,000.00	\$ 1,000.00	850.00	\$ 850.00	3,500.00	\$ 3,500.00	1,500.00	\$ 1,500.00
15	Implement Trench Safety Plan for Ditches and Structures, Complete For	LF	1,200	1.75	\$ 2,100.00	0.88	\$ 1,056.00	1.88	\$ 2,256.00	1.00	\$ 1,200.00	1.50	\$ 1,800.00	1.50	\$ 1,800.00	1.00	\$ 1,200.00
16	Items Requested by Owner Not Shown on the Construction Drawings	LS	1	10,000.00	\$ 10,000.00	10,000.00	\$ 10,000.00	10,000.00	\$ 10,000.00	10,000.00	\$ 10,000.00	10,000.00	\$ 10,000.00	10,000.00	\$ 10,000.00	10,000.00	\$ 10,000.00
TOTAL PART A: PROJECT CONTROLS					\$ 137,235.00		\$ 125,743.00		\$ 169,701.65		\$ 183,644.00		\$ 167,350.00		\$ 156,580.00		\$ 200,590.00

PART B: UTILITIES																	
1	8-inch C900 PVC DR-18 Waterline, Including Thrust Blocking and All Mechanical Restraints and Detectable Tape and Connection to Existing Pipe, Complete For	LF	1,200	40.50	\$ 48,600.00	31.37	\$ 37,644.00	42.98	\$ 51,576.00	40.00	\$ 48,000.00	35.50	\$ 42,600.00	55.00	\$ 66,000.00	52.00	\$ 62,400.00
2	Fire Hydrant Assembly, Including 6-inch Gate Valve with Box and 6-inch Lead Pipe, Complete For	EA	3	4,915.00	\$ 14,745.00	6,376.00	\$ 19,128.00	5,216.36	\$ 15,649.08	6,300.00	\$ 18,900.00	5,135.00	\$ 15,405.00	4,600.00	\$ 13,800.00	5,500.00	\$ 16,500.00
3	16-inch Steel Encasement Pipe by Open Cut with Spacers and Sealed Ends, Complete For	LF	40	106.00	\$ 4,240.00	86.00	\$ 3,440.00	112.56	\$ 4,502.40	100.00	\$ 4,000.00	135.00	\$ 5,400.00	112.50	\$ 4,500.00	125.00	\$ 5,000.00
4	Furnish and Install 8-inch Gate Valve with Valve Box, Complete For	EA	4	1,770.00	\$ 7,080.00	1,605.00	\$ 6,420.00	1,876.51	\$ 7,506.04	2,000.00	\$ 8,000.00	1,590.00	\$ 6,360.00	2,250.00	\$ 9,000.00	2,500.00	\$ 10,000.00



BID TABULATION E 24th Ave Extension Project Bid Opening: July 18, 2019				RT Schneider Construction Temple, TX		Barsh Company Waco, TX		Lone Star Grading and Materials Salado, TX		Smith Contracting Austin, TX		TTG Utilities Gatesville, TX		QA Construction Services, Inc Austin, TX		Pro Dirt Services, LLC Hutto, TX	
Item No.	Description	Unit	Proposal Quantity	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
5	Furnish and Install 8-inch 45 Degree Bend, Complete For	EA	4	660.00	\$ 2,640.00	553.00	\$ 2,212.00	697.02	\$ 2,788.08	375.00	\$ 1,500.00	555.00	\$ 2,220.00	600.00	\$ 2,400.00	750.00	\$ 3,000.00
6	Furnish and Install 8-inch 22.5 Degree Bend, Complete For	EA	1	615.00	\$ 615.00	618.00	\$ 618.00	650.67	\$ 650.67	480.00	\$ 480.00	510.00	\$ 510.00	600.00	\$ 600.00	1,000.00	\$ 1,000.00
7	Furnish and Install 8-inch 11.25 Degree Bend, Complete For	EA	1	600.00	\$ 600.00	553.00	\$ 553.00	633.29	\$ 633.29	385.00	\$ 385.00	495.00	\$ 495.00	600.00	\$ 600.00	1,000.00	\$ 1,000.00
8	Furnish and Install 8-inch x 6-inch Reducer, Complete For	EA	1	1,230.00	\$ 1,230.00	539.00	\$ 539.00	1,304.16	\$ 1,304.16	335.00	\$ 335.00	445.00	\$ 445.00	600.00	\$ 600.00	900.00	\$ 900.00
9	Furnish and Install 8-inch Cap with Mega Lugs, Complete For	EA	1	450.00	\$ 450.00	408.00	\$ 408.00	475.41	\$ 475.41	175.00	\$ 175.00	345.00	\$ 345.00	600.00	\$ 600.00	500.00	\$ 500.00
10	Furnish and Install 8-inch by 8-inch Tee, Complete For	EA	1	1,100.00	\$ 1,100.00	829.00	\$ 829.00	1,153.34	\$ 1,153.34	625.00	\$ 625.00	905.00	\$ 905.00	400.00	\$ 400.00	1,500.00	\$ 1,500.00
11	Furnish and Install 2-inch Automatic Flush Assembly, Complete For	EA	1	7,275.00	\$ 7,275.00	8,099.00	\$ 8,099.00	7,723.96	\$ 7,723.96	6,700.00	\$ 6,700.00	8,590.00	\$ 8,590.00	6,000.00	\$ 6,000.00	6,600.00	\$ 6,600.00
12	Furnish and Install Air Release Valve, Complete For	EA	1	6,650.00	\$ 6,650.00	5,915.00	\$ 5,915.00	7,054.83	\$ 7,054.83	8,100.00	\$ 8,100.00	7,720.00	\$ 7,720.00	2,000.00	\$ 2,000.00	6,600.00	\$ 6,600.00
13	Furnish and Install Water Sample Station, Complete For	EA	1	1,270.00	\$ 1,270.00	2,302.00	\$ 2,302.00	1,348.63	\$ 1,348.63	2,700.00	\$ 2,700.00	1,650.00	\$ 1,650.00	2,500.00	\$ 2,500.00	2,100.00	\$ 2,100.00
14	Furnish and Install 2-inch Water Service Taps with Corporation Stops and Saddle for Service Lines, and Meter Box, Complete For	EA	2	1,750.00	\$ 3,500.00	1,743.00	\$ 3,486.00	1,839.63	\$ 3,679.26	1,600.00	\$ 3,200.00	2,050.00	\$ 4,100.00	3,000.00	\$ 6,000.00	1,400.00	\$ 2,800.00
15	Furnish and Install 2-inch Water Service Lines Using Endopoly SODR-9 (CTS), Complete For	LF	60	23.75	\$ 1,425.00	13.00	\$ 780.00	25.23	\$ 1,513.80	20.00	\$ 1,200.00	24.60	\$ 1,476.00	12.00	\$ 720.00	40.00	\$ 2,400.00
16	Furnish and Install 1-1/2-inch Water Service Taps with Corporation Stops and Saddle for Service Lines, and Meter Box, Complete For	EA	1	1,485.00	\$ 1,485.00	2,171.00	\$ 2,171.00	1,576.03	\$ 1,576.03	1,500.00	\$ 1,500.00	1,805.00	\$ 1,805.00	3,000.00	\$ 3,000.00	1,500.00	\$ 1,500.00
17	Furnish and Install 1-1/2-inch Water Service Lines Using Endopoly SODR-9 (CTS), Complete For	LF	5	50.00	\$ 250.00	143.00	\$ 715.00	52.93	\$ 264.65	70.00	\$ 350.00	156.00	\$ 780.00	12.00	\$ 60.00	700.00	\$ 3,500.00
18	Adjust Existing Wastewater Manhole Ring and Covers using 2-inch Inserts, Complete For	EA	1	1,050.00	\$ 1,050.00	460.00	\$ 460.00	1,118.50	\$ 1,118.50	1,900.00	\$ 1,900.00	1,285.00	\$ 1,285.00	700.00	\$ 700.00	1,600.00	\$ 1,600.00
19	Adjust Existing Water Valve Boxes to Finished Elevation, Complete For	EA	4	530.00	\$ 2,120.00	66.00	\$ 264.00	559.25	\$ 2,237.00	700.00	\$ 2,800.00	585.00	\$ 2,340.00	50.00	\$ 200.00	800.00	\$ 3,200.00
20	Repair/Replace/Extend Irrigation Lines, Complete For	LS	100%	2,500.00	\$ 2,500.00	6,578.00	\$ 6,578.00	1,451.63	\$ 1,451.63	10,000.00	\$ 10,000.00	3,100.00	\$ 3,100.00	900.00	\$ 900.00	4,200.00	\$ 4,200.00
21	Provide and Complete Hydrostatic Testing and Disinfectant for Bacterial Testing for All Potable Water Improvements, Complete For	LS	100%	1,310.00	\$ 1,310.00	855.00	\$ 855.00	1,391.10	\$ 1,391.10	4,000.00	\$ 4,000.00	5,575.00	\$ 5,575.00	4,500.00	\$ 4,500.00	5,000.00	\$ 5,000.00
TOTAL PART B: UTILITIES					\$ 110,135.00		\$ 103,416.00		\$ 115,597.86		\$ 124,850.00		\$ 113,106.00		\$ 125,080.00		\$ 141,300.00

PART C: ROADWAY AND DRAINAGE																	
1	Provide and Install Structural Fill, Complete For	CY	275	31.20	\$ 8,580.00	35.00	\$ 9,625.00	15.25	\$ 4,193.75	35.00	\$ 9,625.00	20.00	\$ 5,500.00	24.00	\$ 6,600.00	38.00	\$ 10,450.00
2	Unclassified Street Excavation of Existing Pavement, Natural Ground, and Materials, Complete For	CY	2,100	8.30	\$ 17,430.00	7.94	\$ 16,674.00	10.42	\$ 21,882.00	10.00	\$ 21,000.00	11.50	\$ 24,150.00	18.00	\$ 37,800.00	20.00	\$ 42,000.00
3	Remove and Dispose of Existing Concrete Apron, Curb and Gutter, and Radii, Complete For	SY	80	22.70	\$ 1,816.00	10.00	\$ 800.00	18.84	\$ 1,507.20	28.00	\$ 2,240.00	21.50	\$ 1,720.00	45.00	\$ 3,600.00	30.00	\$ 2,400.00
4	Remove and Dispose of Existing Asphalt Path, Complete For	SY	278	2.50	\$ 695.00	3.00	\$ 834.00	5.45	\$ 1,515.10	5.00	\$ 1,390.00	8.00	\$ 2,224.00	7.00	\$ 1,946.00	10.00	\$ 2,780.00
5	Prepare Street Subgrade, Complete For	SY	5,067	1.25	\$ 6,333.75	1.35	\$ 6,840.45	1.40	\$ 7,093.80	4.25	\$ 21,534.75	4.00	\$ 20,268.00	5.00	\$ 25,335.00	2.00	\$ 10,134.00
6	HMAC Saw Cut, Complete For	LF	81	5.00	\$ 405.00	2.00	\$ 162.00	4.28	\$ 346.68	5.00	\$ 405.00	5.00	\$ 405.00	8.00	\$ 648.00	10.00	\$ 810.00
7	Provide 2" Pavement Milling of Existing Pavement on E 24th Ave, Hilltop, and River Oaks Drive, Complete For	SY	750	1.50	\$ 1,125.00	9.18	\$ 6,885.00	1.24	\$ 930.00	1.25	\$ 937.50	1.50	\$ 1,125.00	6.00	\$ 4,500.00	3.00	\$ 2,250.00



BID TABULATION E 24th Ave Extension Project Bid Opening: July 18, 2019				RT Schneider Construction Temple, TX		Barsh Company Waco, TX		Lone Star Grading and Materials Salado, TX		Smith Contracting Austin, TX		TTG Utilities Gatesville, TX		QA Construction Services, Inc Austin, TX		Pro Dirt Services, LLC Hutto, TX	
Item No.	Description	Unit	Proposal Quantity	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
8	Provide HMAC Type "D" Spot Level Up/Patch Prior to HMAC Overlay Construction in Soft Spots on Milled Surface, Complete For	TN	8	255.00	\$ 2,040.00	270.00	\$ 2,160.00	234.33	\$ 1,874.64	250.00	\$ 2,000.00	286.00	\$ 2,288.00	270.00	\$ 2,160.00	250.00	\$ 2,000.00
9	6-inch Crushed Limestone Base, TxDOT Item 247, Type A, Grade 2 or Better, Complete For	SY	5,067	6.60	\$ 33,442.20	6.78	\$ 34,354.26	8.70	\$ 44,082.90	8.50	\$ 43,069.50	9.50	\$ 48,136.50	12.00	\$ 60,804.00	10.00	\$ 50,670.00
10	4-inch Depth Type "B" HMAC, TxDOT Item 340, with Tack Coat, Complete For	SY	4,059	17.25	\$ 70,017.75	26.04	\$ 105,696.36	18.17	\$ 73,752.03	18.00	\$ 73,062.00	22.25	\$ 90,312.75	20.00	\$ 81,180.00	18.00	\$ 73,062.00
11	2-inch Depth Type "C" or "D" HMAC, TxDOT Item 340, with Tack Coat, Complete For	SY	4,770	9.75	\$ 46,507.50	13.85	\$ 66,064.50	9.82	\$ 46,841.40	9.75	\$ 46,507.50	12.00	\$ 57,240.00	12.50	\$ 59,625.00	10.00	\$ 47,700.00
12	24-inch Standard Curb and Gutter with Curb Markers, Complete For	LF	1,733	14.10	\$ 24,435.30	19.73	\$ 34,192.09	18.29	\$ 31,696.57	17.00	\$ 29,461.00	22.00	\$ 38,126.00	24.00	\$ 41,592.00	16.00	\$ 27,728.00
13	24-inch Spill Curb and Gutter with Curb Markers, Complete For	LF	606	14.10	\$ 8,544.60	19.73	\$ 11,956.38	18.68	\$ 11,320.08	19.00	\$ 11,514.00	23.50	\$ 14,241.00	28.00	\$ 16,968.00	16.00	\$ 9,696.00
14	18-inch Ribbon Curb with Curb Markers, Complete For	LF	27	15.50	\$ 418.50	13.00	\$ 351.00	19.43	\$ 524.61	15.00	\$ 405.00	16.50	\$ 445.50	18.00	\$ 486.00	30.00	\$ 810.00
15	Saw Tooth Curb, Complete For	LF	28	15.50	\$ 434.00	15.00	\$ 420.00	58.19	\$ 1,629.32	50.00	\$ 1,400.00	21.50	\$ 602.00	30.00	\$ 840.00	100.00	\$ 2,800.00
16	20-foot Reinforced Concrete Radii, Complete For	EA	5	500.00	\$ 2,500.00	695.00	\$ 3,475.00	774.68	\$ 3,873.40	800.00	\$ 4,000.00	2,380.00	\$ 11,900.00	1,500.00	\$ 7,500.00	400.00	\$ 2,000.00
17	15-foot Reinforced Concrete Radii, Complete For	EA	2	386.00	\$ 772.00	589.00	\$ 1,178.00	674.26	\$ 1,348.52	750.00	\$ 1,500.00	2,115.00	\$ 4,230.00	1,200.00	\$ 2,400.00	375.00	\$ 750.00
18	10-foot Reinforced Concrete Radii, Complete For	EA	2	275.00	\$ 550.00	400.00	\$ 800.00	427.35	\$ 854.70	700.00	\$ 1,400.00	1,895.00	\$ 3,790.00	900.00	\$ 1,800.00	300.00	\$ 600.00
19	5-foot Reinforced Concrete Radii, Complete For	EA	4	210.00	\$ 840.00	379.00	\$ 1,516.00	275.40	\$ 1,101.60	650.00	\$ 2,600.00	940.00	\$ 3,760.00	800.00	\$ 3,200.00	300.00	\$ 1,200.00
20	5-Foot Wide Reinforced Sidewalk, Doweled into Existing Sidewalk and New Curb, with Redwood, Complete For	SY	22	123.00	\$ 2,706.00	54.00	\$ 1,188.00	99.57	\$ 2,190.54	60.00	\$ 1,320.00	170.00	\$ 3,740.00	60.00	\$ 1,320.00	55.00	\$ 1,210.00
21	6-inch Depth Reinforced Concrete Driveway with Flat Work and Radii, Complete For	SY	182	65.00	\$ 11,830.00	65.00	\$ 11,830.00	72.24	\$ 13,147.68	78.00	\$ 14,196.00	125.00	\$ 22,750.00	65.00	\$ 11,830.00	95.00	\$ 17,290.00
22	6-inch Depth Reinforced Concrete Valley Gutter, Flumes, and/or Flat Work, Complete For	SY	45	99.25	\$ 4,466.25	55.00	\$ 2,475.00	119.66	\$ 5,384.70	95.00	\$ 4,275.00	122.00	\$ 5,490.00	60.00	\$ 2,700.00	95.00	\$ 4,275.00
23	Aluminum Traffic and Park Signage and Break-Away Type Pole Support, 2 3/8" OD Socket and Wedge Type, as Locations Shown on the Plans, Complete For	EA	21	502.00	\$ 10,542.00	526.00	\$ 11,046.00	463.26	\$ 9,728.46	800.00	\$ 16,800.00	545.00	\$ 11,445.00	400.00	\$ 8,400.00	500.00	\$ 10,500.00
24	Relocate Existing Sign, Complete For	EA	1	400.00	\$ 400.00	59.00	\$ 59.00	278.75	\$ 278.75	600.00	\$ 600.00	550.00	\$ 550.00	300.00	\$ 300.00	750.00	\$ 750.00
25	5-foot x 5-foot Recessed, Reinforced Pad and Flume, Complete For	EA	2	2,650.00	\$ 5,300.00	164.00	\$ 328.00	988.30	\$ 1,976.60	8,100.00	\$ 16,200.00	1,780.00	\$ 3,560.00	500.00	\$ 1,000.00	2,500.00	\$ 5,000.00
26	Grouted Rip Rap Stones, Complete For	SY	83	75.00	\$ 6,225.00	119.00	\$ 9,877.00	122.19	\$ 10,141.77	160.00	\$ 13,280.00	104.00	\$ 8,632.00	28.00	\$ 2,324.00	48.00	\$ 3,984.00
27	10-foot x 5-foot Recessed Stormwater Inlet, Complete For	EA	1	5,000.00	\$ 5,000.00	6,112.00	\$ 6,112.00	5,294.23	\$ 5,294.23	5,000.00	\$ 5,000.00	4,358.00	\$ 4,358.00	5,500.00	\$ 5,500.00	4,800.00	\$ 4,800.00
28	24-inch Reinforced Concrete Pipe Stormwater Pipe, Complete For	LF	80	98.50	\$ 7,880.00	104.00	\$ 8,320.00	104.55	\$ 8,364.00	80.00	\$ 6,400.00	95.00	\$ 7,600.00	120.00	\$ 9,600.00	100.00	\$ 8,000.00
29	Concrete Headwall with Energy Dissipaters, Complete For	EA	1	2,050.00	\$ 2,050.00	2,631.00	\$ 2,631.00	2,175.82	\$ 2,175.82	3,300.00	\$ 3,300.00	2,725.00	\$ 2,725.00	3,500.00	\$ 3,500.00	3,200.00	\$ 3,200.00
30	Provide 24-inch TY-I White Solid Stop Bar Pavement Marking, Complete For	EA	70	55.00	\$ 3,850.00	66.00	\$ 4,620.00	55.75	\$ 3,902.50	22.00	\$ 1,540.00	68.00	\$ 4,760.00	35.00	\$ 2,450.00	25.00	\$ 1,750.00
31	Provide TY II-B-B Raised Pavement Markers (Blue) for Hydrant Locations, Complete For	EA	4	55.00	\$ 220.00	66.00	\$ 264.00	55.75	\$ 223.00	30.00	\$ 120.00	68.00	\$ 272.00	50.00	\$ 200.00	100.00	\$ 400.00
32	Install Temporary and Construct Masonry Mailbox with City Provided Bricks, Complete For	EA	2	990.00	\$ 1,980.00	1,315.00	\$ 2,630.00	2,787.50	\$ 5,575.00	1,500.00	\$ 3,000.00	1,645.00	\$ 3,290.00	800.00	\$ 1,600.00	1,200.00	\$ 2,400.00
33	Provide and Install Type III Barricade per Detail T-23, Complete For	EA	1	1,500.00	\$ 1,500.00	987.00	\$ 987.00	1,672.50	\$ 1,672.50	900.00	\$ 900.00	1,230.00	\$ 1,230.00	2,500.00	\$ 2,500.00	500.00	\$ 500.00
34	Drainage Ditch Grading as Shown on the Plans, Complete For	SY	2,650	3.50	\$ 9,275.00	2.75	\$ 7,287.50	5.58	\$ 14,787.00	8.00	\$ 21,200.00	3.00	\$ 7,950.00	5.66	\$ 14,999.00	4.00	\$ 10,600.00
TOTAL PART C: ROADWAYS AND DRAINAGE					\$ 300,110.85		\$ 373,638.54		\$ 341,210.85		\$ 382,182.25		\$ 418,815.75		\$ 427,207.00		\$ 364,499.00

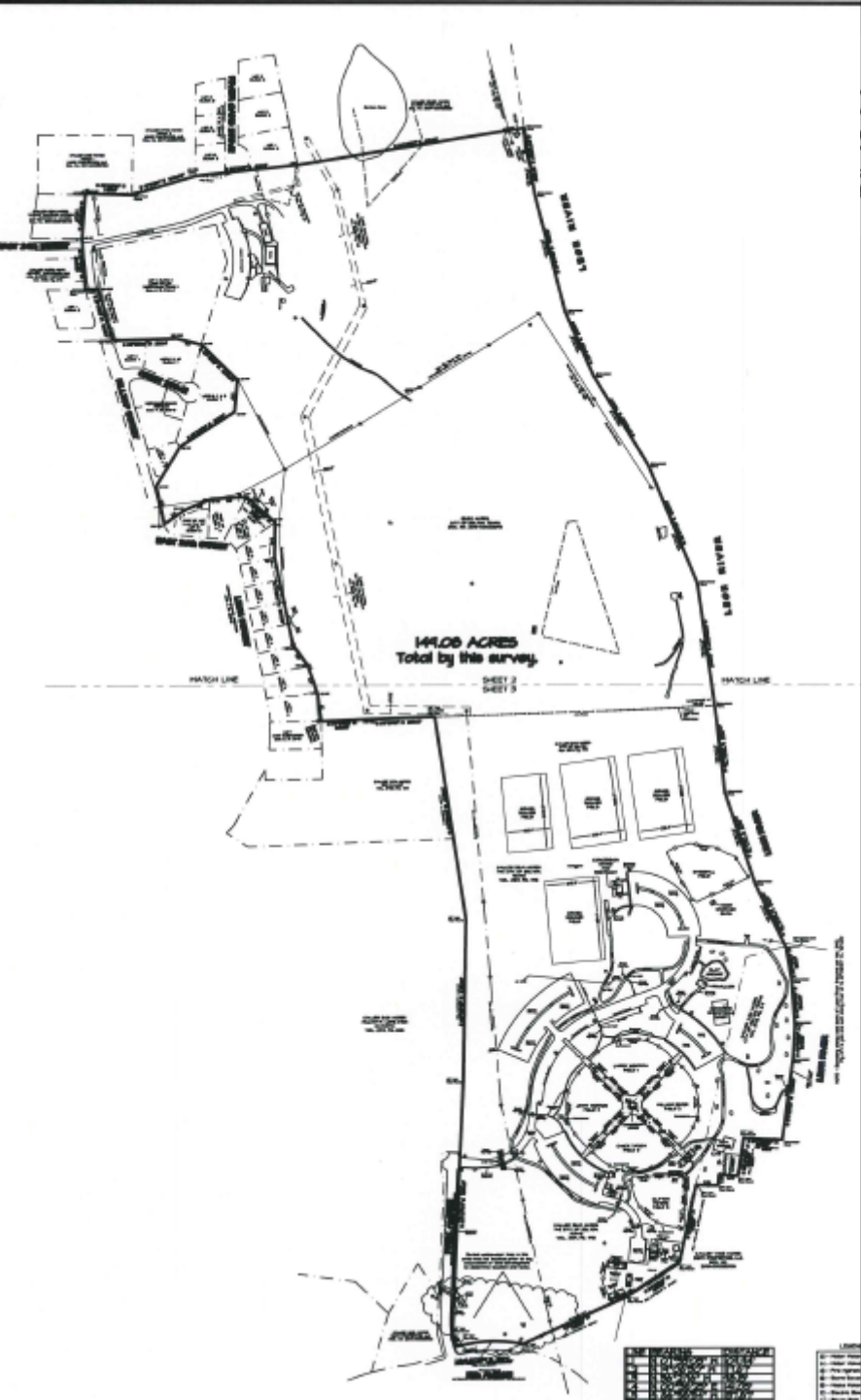
BID TABULATION E 24th Ave Extension Project Bid Opening: July 18, 2019				RT Schneider Construction Temple, TX		Barsh Company Waco, TX		Lone Star Grading and Materials Salado, TX		Smith Contracting Austin, TX		TTG Utilities Gatesville, TX		QA Construction Services, Inc Austin, TX		Pro Dirt Services, LLC Hutto, TX	
Item No.	Description	Unit	Proposal Quantity	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
PART D: ELECTRICAL AND LIGHTING																	
1	Install Street Light Pre-Cast Foundation Provided by Oncor and Install Handhold Ground Boxes Provided by Oncor, Complete For	EA	1	1,500.00	\$ 1,500.00	658.00	\$ 658.00	1,672.50	\$ 1,672.50	5,000.00	\$ 5,000.00	3,550.00	\$ 3,550.00	12,000.00	\$ 12,000.00	4,800.00	\$ 4,800.00
2	4" PVC Schedule 80 Conduit with Capped Ends, Complete For	LF	240	26.55	\$ 6,372.00	17.00	\$ 4,080.00	26.59	\$ 6,381.60	27.00	\$ 6,480.00	23.00	\$ 5,520.00	10.42	\$ 2,500.80	26.00	\$ 6,240.00
3	Provide and Install 2-inch Schedule 40 PVC Conduit for Street Light with Pull Wire, Complete For	LF	80	25.00	\$ 2,000.00	13.00	\$ 1,040.00	20.54	\$ 1,643.20	105.00	\$ 8,400.00	38.00	\$ 3,040.00	5.27	\$ 421.60	100.00	\$ 8,000.00
TOTAL PART D: ELECTRICAL AND LIGHTING					\$ 9,872.00		\$ 5,778.00		\$ 9,697.30		\$ 19,880.00		\$ 12,110.00		\$ 14,922.40		\$ 19,040.00

BID SUMMARY	RT Schneider Construction Temple, TX		Barsh Company Waco, TX		Lone Star Grading and Materials Salado, TX		Smith Contracting Austin, TX		TTG Utilities Gatesville, TX		QA Construction Services, Inc Austin, TX		Pro Dirt Services, LLC Hutto, TX	
PART A: PROJECT CONTROLS	\$	137,235.00	\$	125,743.00	\$	169,701.65	\$	183,644.00	\$	167,350.00	\$	156,580.00	\$	200,590.00
PART B: UTILITIES	\$	110,135.00	\$	103,416.00	\$	115,597.86	\$	124,850.00	\$	113,106.00	\$	125,080.00	\$	141,300.00
PART C: ROADWAY AND DRAINAGE	\$	300,110.85	\$	373,638.54	\$	341,210.85	\$	382,182.25	\$	418,815.75	\$	427,207.00	\$	364,499.00
PART D: ELECTRICAL AND LIGHTING	\$	9,872.00	\$	5,778.00	\$	9,697.30	\$	19,880.00	\$	12,110.00	\$	14,922.40	\$	19,040.00
TOTAL	\$	557,352.85	\$	608,575.54	\$	636,207.66	\$	710,556.25	\$	711,381.75	\$	723,789.40	\$	725,429.00
Did Bidder Acknowledge Addendum No. 1?	YES		YES		YES		YES		YES		YES		YES	
Did Bidder Provide 5% Bid Security?	YES		YES		YES		YES		YES		YES		YES	

I hereby certify that this is a correct and true tabulation of all bids received for the E 24th Ave Extension Project.



Angellia C. Points, P.E. Date 7/19/19  
Director of Public Works/City Engineer  
City of Belton



# E 24<sup>TH</sup> AVE EXTENSION PROJECT

BID AWARD



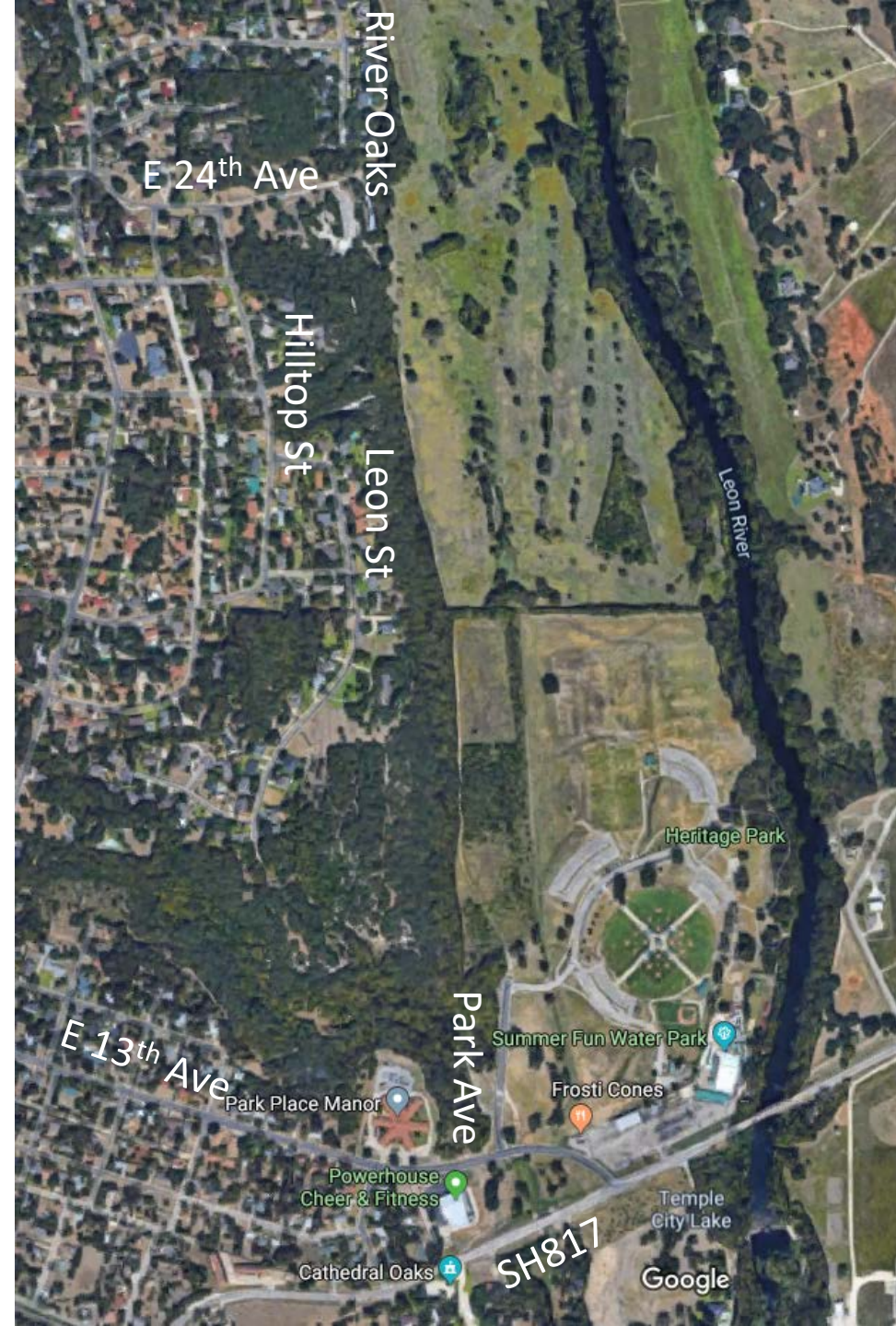


---

# HERITAGE PARK

In May 2018, the City purchased 83 acres to expand Heritage Park.

The agreement required the City to extend E 24<sup>th</sup> Ave to provide connectivity to the adjacent land not purchased by the City.







## E 24<sup>TH</sup> AVE EXTENSION



TIRZ Funded

The project was designed in-house with outside survey, geotechnical, and CAD assistance

Connections will be made to River Oaks Drive and to Gated River One, LLC property

Project includes traffic control, erosion control, signage, stormwater, light at River Oaks Drive/E 24<sup>th</sup> Ave, modifications to River Oaks Drive cul-de-sac, hydrants, and water taps along E 24<sup>th</sup> for future water service





# Heritage Park Expansion

## Temporary Road Alignment



### Phase I – Extension of 24th Avenue into new parkland

- Provide access to the acquired parkland
- Provide connectivity to the adjacent land not purchased by the City
- Designed in-house by Director of Public Works/City Engineer Angellia Points, P.E.



### Phase II(a) – Extension of temporary roadway

- Improve access to the new parkland
- Create connectivity and circulation within Heritage Park
- Work began in April and is scheduled to be complete in late 2019, early 2020

### Phase II(b) – Master planning

- Community engagement through Parks Board for prioritization of facilities & potential park layouts
- Expected to begin in late 2019

### Phase III – Extension of permanent road and utilities

### Phase IV – Park features and facilities (primarily grant funded)

### Funding

- \$1,000,000 has been funded by the TIRZ to date
- \$1,100,000 is proposed to be funded in FY 2020
- \$5,000,000 total TIRZ funding is projected through 2022



# Bid Summary

- The design was completed in June 2019. The project was bid on June 18, 2019.
- 7 qualified bids were received.
- The engineer's OPCC was \$800,000.
- Funding for project: TIRZ.

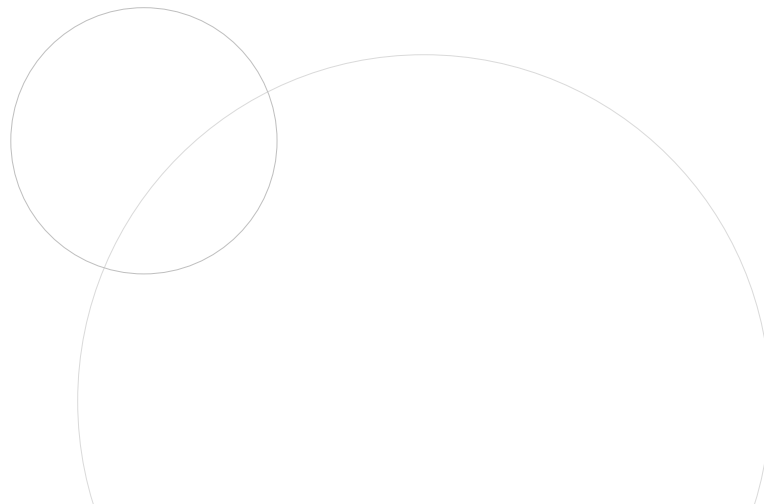
Contractor	Base Bid
RT Schneider Construction, Temple	\$557,352.85
Barsh Company, Waco	\$608,575.54
Lone Star Grading and Materials, Salado	\$636,207.66
Smith Contracting, Austin	\$710,556.25
TTG Utilities	\$711,381.75
QA Construction Services, Austin	\$723,789.40
Prodirt Services, Hutto	\$725,429.00



## Recommendation

---

Authorize the City Manager to execute a contract with RT Schneider Construction for the construction of the E 24th Ave Extension project, and any change orders associated with the contract, not to exceed the amount authorized under State law.





## Staff Report – City Council Agenda Item

### Agenda Item #8

Consider authorizing the City Manager to execute a contract with Smith Contracting for construction of the Shady Lane Sewer Interceptor project, and any change orders associated with the contract, not to exceed the amount authorized under State law.

### Originating Department

Public Works – Angellia Points, P.E., Director of Public Works/City Engineer

### Summary Information

The City has received three (3) Community Development Block Grants (CDBGs) to construct three separate sections of the sewer line between the Public Works office area to, and just south of, the City's main lift station that pumps all of the City's sewer to the Temple-Belton Wastewater Treatment Plant. About half of Belton's sewer is sent through the Miller Heights area, and a majority of the sewer flows down the Shady Lane sewer line. The sewer from Three Creeks is also sent through this area. With the most recent CDBG project completed in 2016, the 12" sewer line was paralleled with a new 21" sewer line, which now has a capacity of 12.95 MGD near Shady Lane/Belle Oaks Apartments and 15.19 MGD near the lift station. The 2011 CDBG project replaced an existing 12" with a 15" and 12" line ranging in capacity downstream of 7.1 MGD to 1.33 MGD upstream near Magnolia. The South Belton Sewer System (SBSS) Project will connect into the sewer on Shady Lane. The SBSS is designed for 7.75 MGD of sewer, including the 1.8 MGD build out of Three Creeks. Therefore, the sewer line along Shady Lane between the Public Works facility and Belle Oaks Apartments needs to be increased in size or paralleled to prevent overflows from occurring in the future as development continues.

On February 13, 2018, the City entered into a professional services contract with Halff Associates to design the Shady Lane sewer project. They evaluated replacing the 2011 CDBG sewer line vs. installing a parallel interceptor. After much deliberation, Halff and Staff agreed it was more cost effective and was less disruptive to the customers on Shady for the City to install a true sewer interceptor (24" to 30" in diameter) in Shady Lane in order to carry the flows from Three Creeks and South Belton. The projected fully-developed flows through this sewer line interceptor is projected to be 12.7 MGD. This includes flows from existing Miller Heights area, a future BISD school site, South Belton Sewer, and taking two lift stations offline (Miller Lift Station – Done; Liberty Hill Lift Station – Planned).

Halff completed the design in March 2019. TCEQ provided their approval of the project in late May. The project was advertised in June and bid on July 23, 2019. The project was bid with two alternative bids. Alternative Bid 1 accounts for the addition of an 8" waterline between the Public Works yard and Shady Lane. Alternative Bid 2 accounts for coating each of the proposed manholes.

Five (5) bids were received for the project, as shown in the following table.

<b>Contractor</b>	<b>Base Bid</b>	<b>Alt Bid 1 Waterline</b>	<b>Alt Bid 2 Coatings</b>
<b>MA Smith Contracting, Austin</b>	<b>\$1,030,757.70</b>	<b>\$20,800.00</b>	<b>\$53,130.00</b>
<b>Patin Construction, Taylor</b>	<b>\$1,348,947.00</b>	<b>\$39,700.00</b>	<b>\$22,330.00</b>
<b>Bell Contractors, Belton</b>	<b>\$1,602,223.78</b>	<b>\$12,401.59</b>	<b>\$24,841.30</b>
<b>Santa Clara Construction, Austin</b>	<b>\$1,731,358.00</b>	<b>\$29,200.00</b>	<b>\$27,665.00</b>
<b>Prota Construction, Austin</b>	<b>\$1,736,092.00</b>	<b>\$19,324.00</b>	<b>\$29,392.00</b>

The Director of Public Works/City Engineer, the Assistant Director of Public Works, and Halff Associates evaluated the bids received. The low bidder, MA Smith Contracting (Smith) of Austin, successfully constructed Sparta Road Improvements, including the roundabout. Also, Halff Associates has worked with Smith on numerous projects. After review of the bids, Halff and Staff recommend proceeding with Smith's base bid and Alternative Bid 2 (manhole coatings). Alternative Bid 1 is not recommended for award since the waterline price is higher than expected and not a critical need. The total cost of the base bid plus Alternative Bid 2 is \$1,083,887.70, which is also the total low bid when compared to the other base bids plus Alternate Bid 2. The duration of construction for the entire project is estimated to be 6 months.

### **Fiscal Impact**

The fiscal impact of the action for this item is \$1,083,887.70 plus any unforeseen change orders. The funding for the project is allocated in the 2016 Water and Sewer Bond Fund.

Amount: **\$1,083,887.70**

Budgeted: ☐ Yes ☐ No ☒ 2016 Water and Sewer Bond Fund

### **Recommendation**

Authorize the City Manager to execute a contract with MA Smith Contracting Co. Inc., for the construction of the Shady Lane Sewer Interceptor project, and any change orders associated with the contract, not to exceed the amount authorized under State law.



**Attachments**

Engineer's Letter of Recommendation  
Bid Tabulation  
CDBG Projects Location Map



To: Angellia Points, P.E.  
Director of Public Works/City Engineer  
City of Belton  
1502 Holland Road  
P.O. Box 120  
Belton, TX 76512

AVO 33647

Date: 7/24/19

Subject: **Recommendation for Award** – Shady Lane Sewer Interceptor Project

The City opened bids for the **Shady Lane Sewer Interceptor Project** on Tuesday, July 23, 2019 at 2 p.m. After tabulating and checking bid totals, we have determined that the lowest responsible bidder was Smith Contracting Company Inc..with an accurate bid for the base bid of **\$1,030,757.70** and bid for the alternate 2 of **\$53,130.00**. The base bid and alternate 2 bids result in a total bid of **\$1,083,887.70**. Based on this being the lowest responsible bid, we recommend award of this construction contract to Smith Contracting Company Inc. A tabulation of the bids is attached for your records.

If you have any questions regarding the bids or this letter, please let me know.

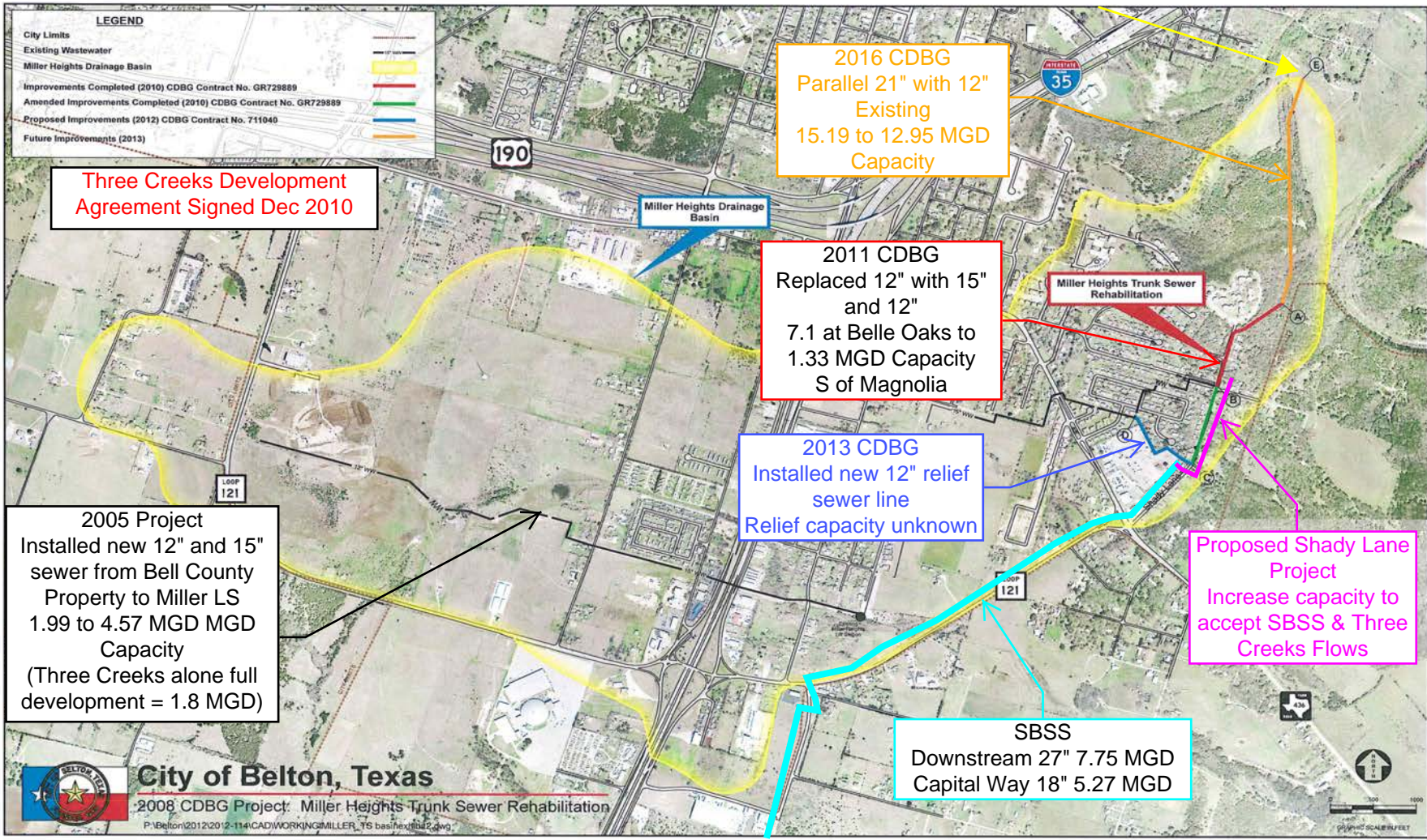
Sincerely,  
**Halff Associates, Inc.**

A handwritten signature in blue ink, appearing to read "Dan Franz", is written over a light blue circular stamp.

Dan Franz, P.E., CFM  
Public Works Team Leader

Shady Lane Sewer Interceptor Project  
City of Belton  
BID TABULATION

BASE BID															
		UNIT	QUANTITY	EOPCC		PROTA, INC		SANTA CLARA CONSTRUCTION, LTD		PATIN CONSTRUCTION, LLC		SMITH CONTRACTING CO, INC		BELL CONTRACTOS, INC	
	ITEM			UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT
	MISCELLANEOUS														
0.01	Mobilization, including City required bonds and insurance, amount not to exceed 5% of the total bid amount, for the sum of	LS	1	5%	\$68,960.88										
0.02	General Site Preparation and Restoration, complete in place for the sum of	LS	1	\$5,000.00	\$5,000	\$89,200.00	\$89,200.00	\$85,000.00	\$85,000.00	\$65,000.00	\$65,000.00	\$49,000.00	\$49,000.00	\$52,384.25	\$52,384.25
0.03	Provide trench safety for sanitary sewer installation, complete in place for the sum of	LF	2,786	\$2.00	\$5,572	\$5.00	\$13,930.00	\$1.00	\$2,786.00	\$12.00	\$33,432.00	\$1.00	\$2,786.00	\$12.27	\$34,184.22
0.04	Prepare SWPPP, including all requirements needed to apply and receive TCEQ required MS4 permits, complete in place for the sum of	LS	1	\$3,000.00	\$3,000	\$7,338.00	\$7,338.00	\$4,000.00	\$4,000.00	\$3,000.00	\$3,000.00	\$5,000.00	\$5,000.00	\$1,775.41	\$1,775.41
0.05	Signed and Sealed Traffic Control Plan by a Texas Professional Engineer, complete in place for the sum of	LS	1	\$3,000.00	\$3,000	\$2,232.00	\$2,232.00	\$750.00	\$750.00	\$2,500.00	\$2,500.00	\$3,000.00	\$3,000.00	\$1,821.01	\$1,821.01
0.06	Traffic control during construction, including barricades, traffic signs and all other materials and incidentals, complete in place for the sum of	Mth	5	\$3,500.00	\$17,500	\$8,447.00	\$42,235.00	\$2,000.00	\$10,000.00	\$2,500.00	\$12,500.00	\$3,000.00	\$15,000.00	\$5,029.23	\$25,146.15
	UTILITIES														
0.07	Furnish and install bypass pumping, complete in place for the sum of	LS	1	\$15,000.00	\$15,000	\$35,907.00	\$35,907.00	\$10,000.00	\$10,000.00	\$75,000.00	\$75,000.00	\$35,000.00	\$35,000.00	\$61,137.23	\$61,137.23
0.08	Furnish and Install (24") PVC C905 DR25 for gravity sewer, including trench, bedding and backfill, complete in place for the sum of	LF	1,338	\$270.00	\$361,260	\$219.00	\$293,022.00	\$265.00	\$354,570.00	\$184.00	\$246,192.00	\$110.00	\$147,180.00	\$290.07	\$388,113.66
0.09	Furnish and Install (30") PVC C905 DR25 gravity sewer, including trench, bedding and backfill, complete in place for the sum of	LF	1,448	\$310.00	\$448,880	\$407.00	\$589,336.00	\$588.00	\$851,424.00	\$210.00	\$304,080.00	\$260.00	\$376,480.00	\$417.75	\$604,902.00
0.10	Furnish and install (5') diameter Pre-Cast Concrete Sanitary Sewer Manhole, complete in place for the sum of	EA	7	\$10,000.00	\$70,000	\$22,475.00	\$157,325.00	\$9,000.00	\$63,000.00	\$9,000.00	\$63,000.00	\$7,600.00	\$53,200.00	\$8,610.45	\$60,273.15
0.11	Furnish and install (5') diameter Pre-Cast Concrete Sanitary Sewer Manhole with internal drop connection, including Raven lining system, complete in place for the sum of	EA	2	\$12,000.00	\$24,000	\$25,618.00	\$51,236.00	\$17,000.00	\$34,000.00	\$10,500.00	\$21,000.00	\$8,800.00	\$17,600.00	\$10,311.06	\$20,622.12
0.12	Furnish and install (5') diameter Concrete Manhole with Cast-in-Place Foundation and Pre-Cast Risers, complete in place for the sum of	EA	2	\$13,000.00	\$26,000	\$13,377.00	\$26,754.00	\$9,000.00	\$18,000.00	\$17,500.00	\$35,000.00	\$9,800.00	\$19,600.00	\$12,379.93	\$24,759.86
0.13	Furnish and install (6') diameter Pre-Cast Concrete Sanitary Sewer Manhole, complete in place for the sum of	EA	1	\$12,000.00	\$12,000	\$27,304.00	\$27,304.00	\$15,500.00	\$15,500.00	\$18,000.00	\$18,000.00	\$10,400.00	\$10,400.00	\$14,013.92	\$14,013.92
0.14	Furnish and install End of Line Cleanout, complete in place for the sum of	EA	1	\$3,750.00	\$3,750	\$3,762.00	\$3,762.00	\$1,200.00	\$1,200.00	\$2,500.00	\$2,500.00	\$1,700.00	\$1,700.00	\$1,364.82	\$1,364.82
0.15	Field test gravity sewer pipe, complete in place for the sum of	LF	2,786	\$2.00	\$5,572	\$13.00	\$36,218.00	\$4.00	\$11,144.00	\$4.00	\$11,144.00	\$0.70	\$1,950.26	\$4.41	\$12,286.26
0.16	Field test sanitary sewer manholes, complete in place for the sum of	EA	12	\$220.00	\$2,640	\$409.00	\$4,908.00	\$600.00	\$7,200.00	\$350.00	\$4,200.00	\$125.00	\$1,500.00	\$562.84	\$6,754.08
0.17	Cut and Plug existing Sanitary Sewer, complete in place for the sum of	EA	6	\$700.00	\$4,200	\$1,135.00	\$6,810.00	\$750.00	\$4,500.00	\$5,000.00	\$30,000.00	\$800.00	\$4,800.00	\$1,209.33	\$7,255.98
0.18	Connect to existing sanitary sewer manhole or existing sanitary sewer main, complete in place for the sum of	EA	9	\$3,000.00	\$27,000	\$3,701.00	\$33,309.00	\$1,000.00	\$9,000.00	\$10,000.00	\$90,000.00	\$3,100.00	\$27,900.00	\$2,426.95	\$21,842.55
0.19	Remove existing sanitary sewer, complete in place for the sum of	LF	260	\$45.00	\$11,700	\$53.00	\$13,780.00	\$15.00	\$3,900.00	\$10.00	\$2,600.00	\$37.32	\$9,703.20	\$9,703.20	\$9,703.20
0.20	Abandon existing manhole, complete in place for the sum of	EA	3	\$500.00	\$1,500	\$1,892.00	\$5,676.00	\$1,500.00	\$4,500.00	\$2,000.00	\$6,000.00	\$1,800.00	\$5,400.00	\$1,203.85	\$3,611.55
0.21	Remove existing manhole, complete in place for the sum of	EA	2	\$750.00	\$1,500	\$3,573.00	\$7,146.00	\$1,200.00	\$2,400.00	\$3,000.00	\$6,000.00	\$2,600.00	\$5,200.00	\$671.78	\$1,343.56
0.22	Reconnect existing sewer service in vertical conflict with proposed interceptor to proposed interceptor, complete in place for the sum of	EA	10	\$1,000.00	\$10,000	\$2,517.00	\$25,170.00	\$600.00	\$6,000.00	\$2,000.00	\$20,000.00	\$1,500.00	\$15,000.00	\$732.32	\$7,323.20
0.23	Remove and replace existing water service in vertical conflict with proposed interceptor, complete in place for the sum of	EA	7	\$1,250.00	\$8,750	\$1,582.00	\$11,074.00	\$1,500.00	\$10,500.00	\$2,500.00	\$17,500.00	\$1,500.00	\$10,500.00	\$772.57	\$5,407.99
0.24	Remove and replace 24" Corrugated Metal Drainage pipe, complete in place for the sum of	LF	30	\$50.00	\$1,500	\$183.00	\$5,490.00	\$160.00	\$4,800.00	\$150.00	\$4,500.00	\$100.00	\$3,000.00	\$276.69	\$8,300.70
	EROSION CONTROL														
0.25	Construction entrance, complete and in place for the sum of	EA	1	\$1,500.00	\$1,500	\$1,914.00	\$1,914.00	\$2,000.00	\$2,000.00	\$1,500.00	\$1,500.00	\$1,800.00	\$1,800.00	\$1,320.00	\$1,320.00
0.26	Furnish and Install Temporary Sediment Control Fence, complete in place for the sum of	LF	846	\$2.60	\$2,200	\$4.00	\$3,384.00	\$4.00	\$3,384.00	\$2.50	\$2,115.00	\$2.25	\$1,903.50	\$2.20	\$1,861.20
0.27	Furnish and install Rock Berm, complete in place for the sum of	LF	30	\$30.00	\$900	\$52.00	\$1,560.00	\$25.00	\$750.00	\$100.00	\$3,000.00	\$33.00	\$990.00	\$38.50	\$1,155.00
	SURFACE RESTORATION														
0.28	Furnish and install hydromulch, complete and in place for the sum of	SY	2,188	\$2.00	\$4,376	\$1.00	\$2,188.00	\$1.25	\$2,735.00	\$0.50	\$1,094.00	\$1.00	\$2,188.00	\$0.94	\$2,056.72
0.29	Furnish and install (4") Topsoil , complete in place for the sum of	SY	2,188	\$3.00	\$6,564	\$7.00	\$15,316.00	\$1.00	\$2,188.00	\$5.00	\$10,940.00	\$5.00	\$10,940.00	\$3.30	\$7,220.40
0.3	Furnish and install sod, complete and in place for the sum of	SY	308	\$7.00	\$2,156	\$53.00	\$16,324.00	\$6.00	\$1,848.00	\$20.00	\$6,160.00	\$7.00	\$2,156.00	\$6.05	\$1,863.40
0.31	Remove and replace concrete drive, including sawing, removal and recycling of existing concrete driveway, forming, joint materials and testing in accordance with the plans, specifications, and details for the sum of complete in place for the sum of	SY	223	\$80.00	\$17,840	\$122.00	\$27,206.00	\$65.00	\$14,495.00	\$100.00	\$22,300.00	\$103.00	\$22,969.00	\$24.37	\$5,434.51
0.32	Remove and replace gravel drive, complete and in place for the sum of	SY	19	\$25.00	\$475	\$24.00	\$456.00	\$60.00	\$1,140.00	\$125.00	\$2,375.00	\$50.00	\$950.00	\$19.32	\$367.08
0.33	Remove and replace HMAC drive, complete and in place for the sum of	SY	14	\$31.00	\$434	\$62.00	\$868.00	\$130.00	\$1,820.00	\$300.00	\$4,200.00	\$200.00	\$2,800.00	\$55.00	\$770.00
0.34	Mill and overlay existing asphalt with 2" Type "D or C" HMAC, including joint materials and sawing in accordance with the plans, specifications and details for the sum of	SY	6,120	\$35.00	\$214,200	\$19.00	\$116,280.00	\$18.00	\$110,160.00	\$15.00	\$91,800.00	\$12.75	\$78,030.00	\$12.82	\$78,458.40
0.35	Remove and replace concrete curb and gutter, including sawing, removal and recycling of existing concrete curb in accordance with the plans, specifications, and details complete in place for the sum of	LF	1,550	\$25.00	\$38,750	\$25.00	\$38,750.00	\$25.00	\$38,750.00	\$40.00	\$62,000.00	\$22.00	\$34,100.00	\$32.31	\$50,080.50
0.36	Remove and replace reinforced concrete valley gutter in accordance with the plans, specifications, and details complete in place for the sum of	SY	21	\$150.00	\$3,150	\$157.00	\$3,297.00	\$150.00	\$3,150.00	\$200.00	\$4,200.00	\$150.00	\$3,150.00	\$74.72	\$1,569.12
0.37	Remove and reinstall mailboxes, complete and in place for the sum of	EA	8	\$200.00	\$1,600	\$360.00	\$2,880.00	\$750.00	\$6,000.00	\$500.00	\$4,800.00	\$600.00	\$4,800.00	\$559.82	\$4,478.56
0.38	Remove and replace special mailbox, complete and in place for the sum of	EA	1	\$2,500.00	\$2,500	\$3,574.00	\$3,574.00	\$2,000.00	\$2,000.00	\$1,000.00	\$1,000.00	\$1,800.00	\$1,800.00	\$1,752.13	\$1,752.13
0.39	Remove and reinstall signs, complete and in place for the sum of	EA	1	\$300.00	\$300	\$436.00	\$436.00	\$500.00	\$500.00	\$500.00	\$500.00	\$1,100.00	\$1,100.00	\$559.82	\$559.82
0.4	Remove and replace fence, complete and in place for the sum of	LF	172	\$25.00	\$4,300	\$39.00	\$6,708.00	\$20.00	\$3,440.00	\$70.00	\$12,040.00	\$60.00	\$10,320.00	\$36.83	\$6,334.76
0.41	Remove and replace gate, complete and in place for the sum of	EA	2	\$250.00	\$500	\$3,228.00	\$6,456.00	\$2,500.00	\$5,000.00	\$3,500.00	\$7,000.00	\$3,200.00	\$6,400.00	\$847.32	\$1,694.64
0.42	Remove, preserve, and reinstall existing gate, complete and in place for the sum of	EA	1	\$150.00	\$150	\$1,223.00	\$1,223.00	\$1,000.00	\$1,000.00	\$2,500.00	\$2,500.00	\$2,400.00	\$2,400.00	\$962.32	\$962.32
0.43	Remove and replace existing headwalls, complete and in place for the sum of	LS	1	\$7,000.00	\$7,000	\$5,043.00	\$5,043.00	\$1,500.00	\$1,500.00	\$5,000.00	\$5,000.00	\$6,500.00	\$6,500.00	\$6,264.26	\$6,264.26
0.44	Install temporary fencing during construction, complete and in place for the sum of	LF	111	\$9.00	\$999.00	\$11.00	\$1,221.00	\$4.00	\$444.00	\$25.00	\$2,775.00	\$15.00	\$1,665.00	\$4.48	\$497.28
	BASE BID			\$1,448,178.48		BASE BID	\$1,745,414.00	BASE BID	\$1,731,358.00	BASE BID	\$1,348,947.00	BASE BID	\$1,030,757.70	BASE BID	\$1,602,223.78



Three Creeks Development Agreement Signed Dec 2010

2016 CDBG  
Parallel 21" with 12"  
Existing  
15.19 to 12.95 MGD  
Capacity

2011 CDBG  
Replaced 12" with 15"  
and 12"  
7.1 at Belle Oaks to  
1.33 MGD Capacity  
S of Magnolia

2013 CDBG  
Installed new 12" relief  
sewer line  
Relief capacity unknown

2005 Project  
Installed new 12" and 15"  
sewer from Bell County  
Property to Miller LS  
1.99 to 4.57 MGD  
Capacity  
(Three Creeks alone full  
development = 1.8 MGD)

Proposed Shady Lane  
Project  
Increase capacity to  
accept SBSS & Three  
Creeks Flows

SBSS  
Downstream 27" 7.75 MGD  
Capital Way 18" 5.27 MGD



City of Belton, Texas

2008 CDBG Project: Miller Heights Trunk Sewer Rehabilitation

P:\Belton\2012\2012-114\CAD\WORKING\MILLER\_75 basin\miller2.dwg



# Shady Lane Sewer Interceptor Project

Bid Award



# Background

- ▶ About half of Belton's sewer is sent through the Miller Heights area and a majority flows down Shady Lane sewer line.
- ▶ Shady Lane Sewer Project was identified during South Belton Sewer design as a bottleneck in the sewer system with existing sewer flows with the committed Three Creeks ultimate build-out and now added flows from South Belton Sewer.
- ▶ 3 Community Development Block Grants (CDBGs) constructed 3 separate sections of the sewer line between the Public Works office area to just south of the City's main lift station.
- ▶ The most recent CDBG project increased pipe capacity up to 12.95 MGD. The existing 12" on Shady lane can only carry 1.33 MGD near Magnolia. For comparison, Three Creeks ultimate build-out alone is estimated to be 1.8 MGD.
- ▶ Halff Associates and Staff evaluated possible solutions: replace the 12" line or install an interceptor. Both agreed a true interceptor (parallel line in Shady) would be most cost effective and less disruptive to the customers along Shady.



**LEGEND**

- City Limits
- Existing Wastewater
- Miller Heights Drainage Basin
- Improvements Completed (2010) CDBG Contract No. GR729889
- Amended Improvements Completed (2010) CDBG Contract No. GR729889
- Proposed Improvements (2012) CDBG Contract No. 711040
- Future Improvements (2013)

2016 CDBG  
Parallel 21" with 12"  
Existing  
15.19 to 12.95 MGD  
Capacity

Three Creeks Development  
Agreement Signed Dec 2010

2011 CDBG  
Replaced 12" with 15"  
and 12"  
7.1 at Belle Oaks to  
1.33 MGD Capacity  
S of Magnolia

Miller Heights Trunk Sewer  
Rehabilitation

2013 CDBG  
Installed new 12" relief  
sewer line  
Relief capacity unknown

2005 Project  
Installed new 12" and 15"  
sewer from Bell County  
Property to Miller LS  
1.99 to 4.57 MGD MGD  
Capacity  
(Three Creeks alone full  
development = 1.8 MGD)

Proposed Shady Lane  
Project  
Increase capacity to  
accept SBSS & Three  
Creeks Flows

SBSS  
Downstream 27" 7.75 MGD  
Capital Way 18" 5.27 MGD



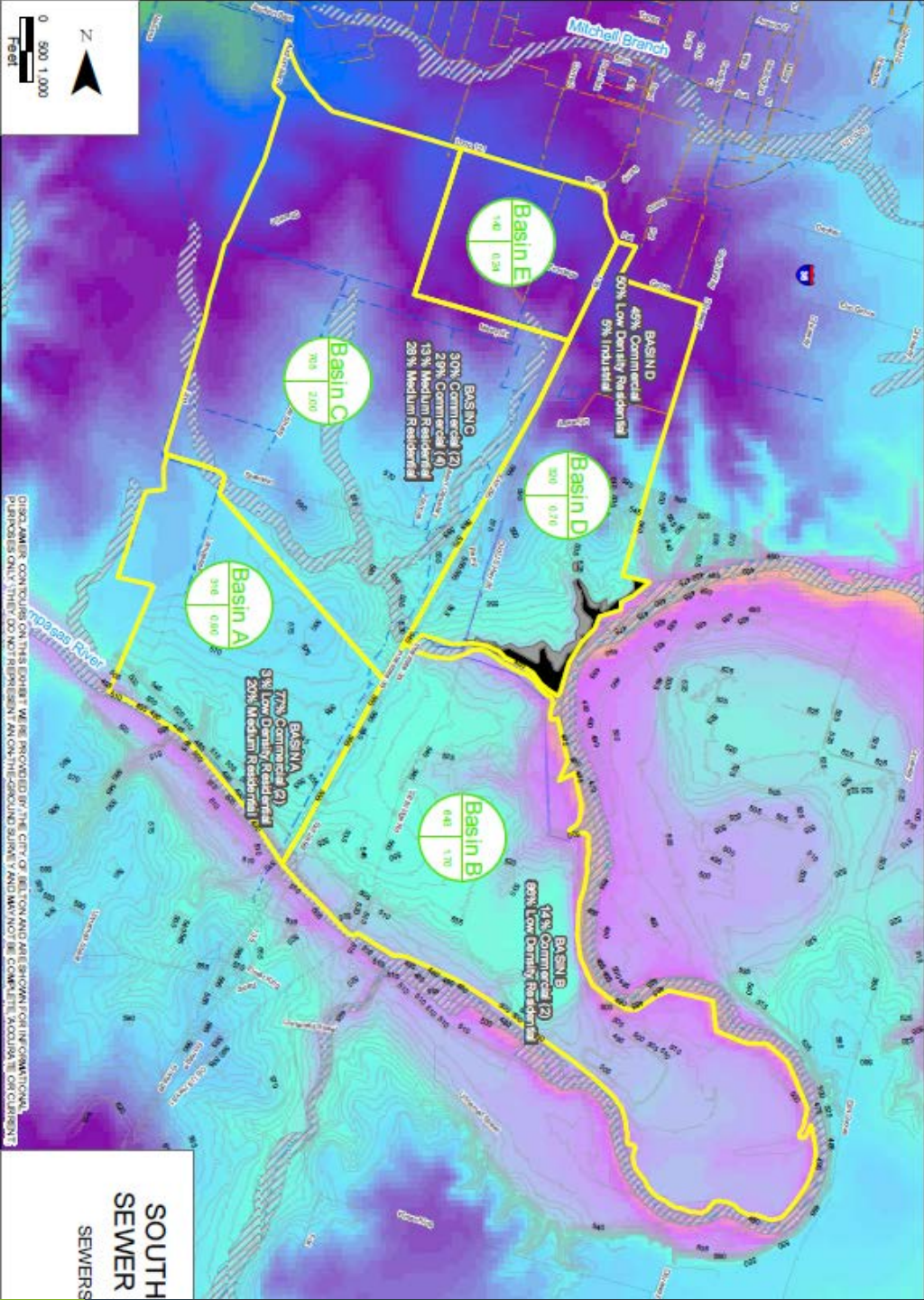
**City of Belton, Texas**

2008 CDBG Project: Miller Heights Trunk Sewer Rehabilitation

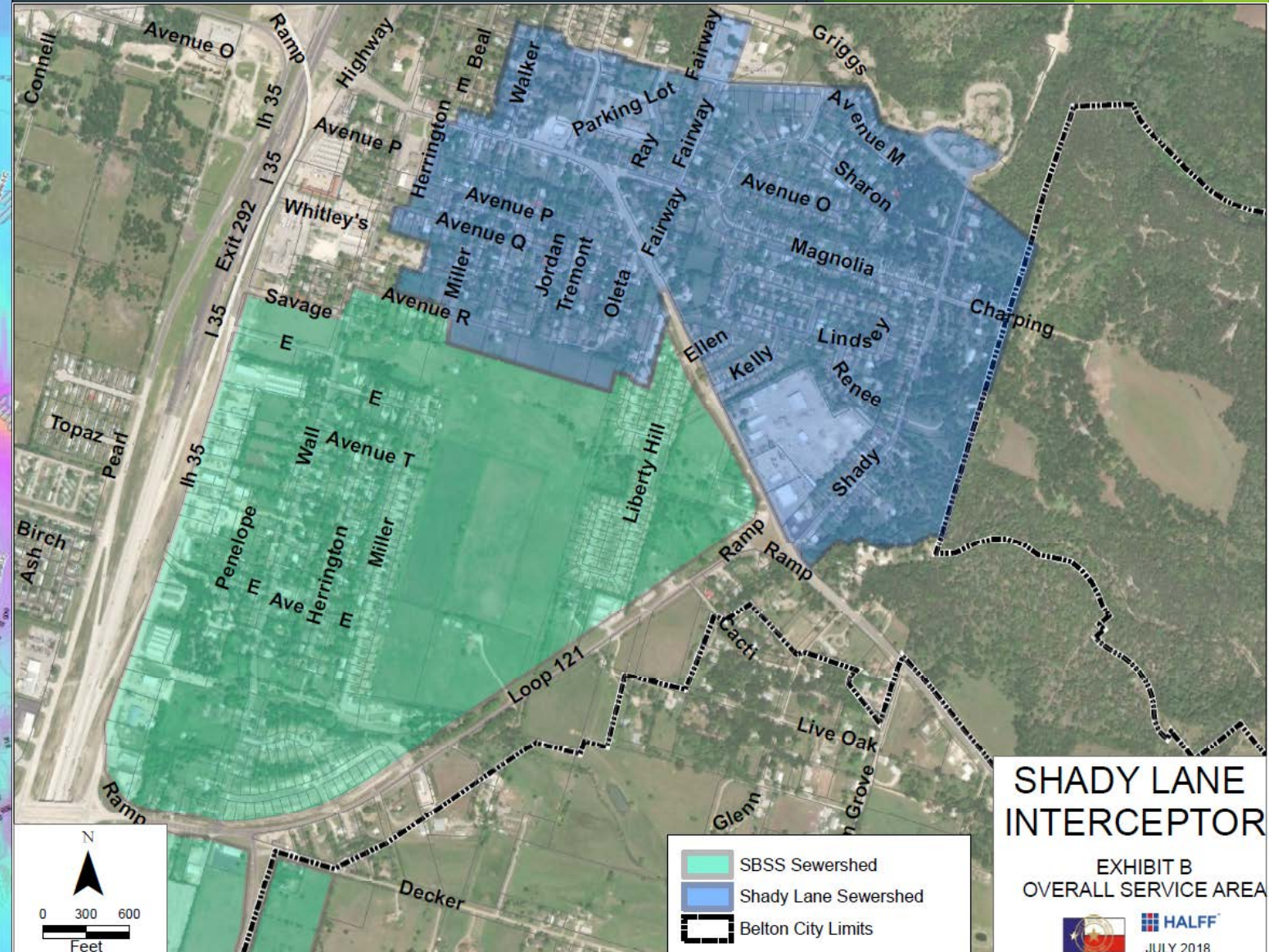
P:\Belton\2012\2012-114\CAD\WORKING\MILLER\_TS\_bas\ext\miller2.dwg





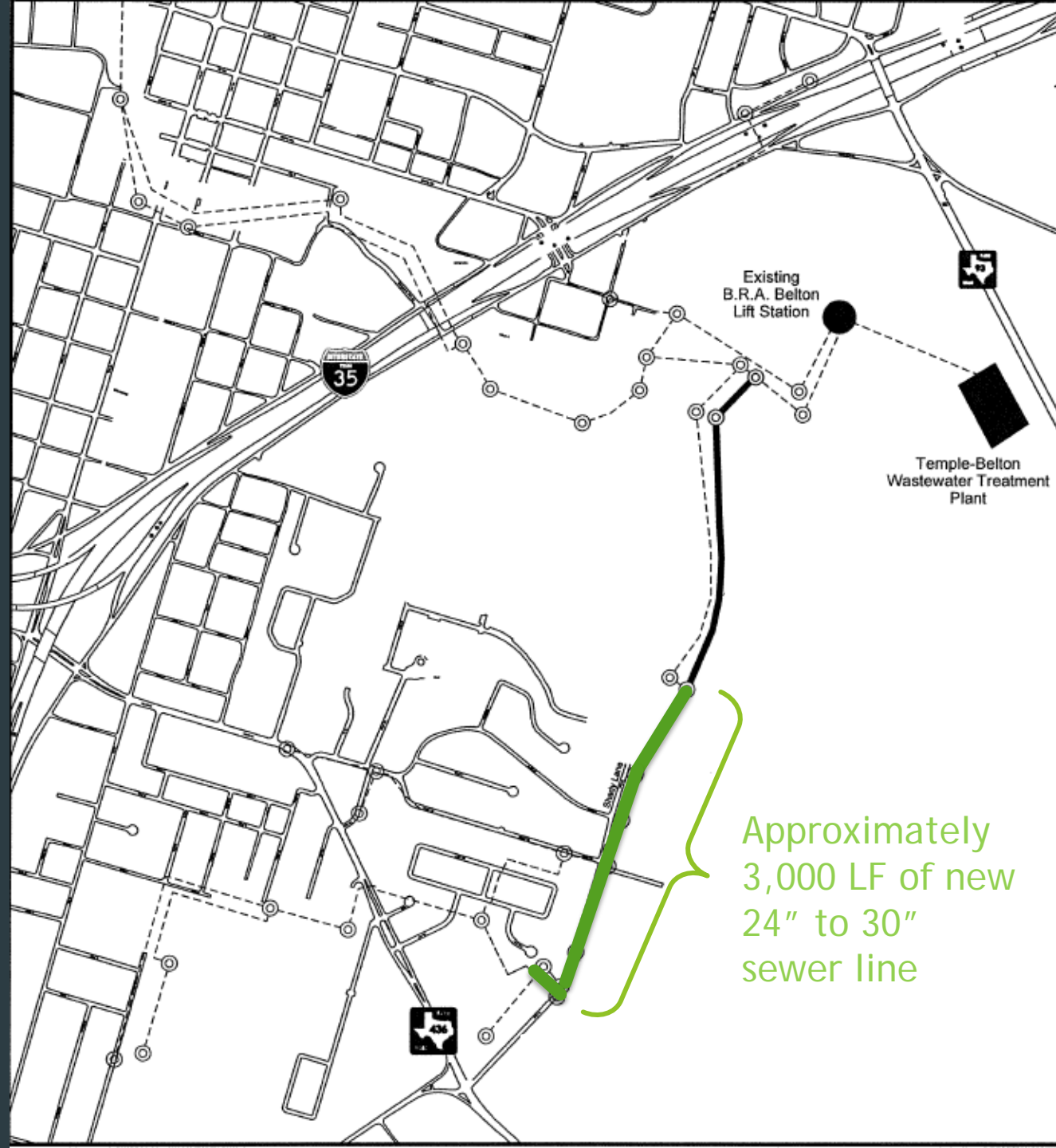


# Areas that drain through Shady Lane





# Project Location



# Bid Summary

- ▶ The design was completed in February 2019, and TCEQ approved the project in late May. The project was bid on July 23, 2019.
- ▶ The bid included two alternative bids. Alt Bid 1 was addition of an 8" waterline between Public Works and Shady Lane, and Alt Bid 2 was coating all of the proposed manholes. Staff recommends proceeding with the base bid + Alt Bid 2 only.
- ▶ 5 qualified bids were received. The engineer's base bid OPCC was \$1,624,200.
- ▶ Funding for project: 2016 Water and Sewer Bond Fund.

Contractor	Base Bid	Alt Bid 1 - Waterline	Alt Bid 2 - Coatings
MA Smith Contracting, Austin	\$1,030,757.70	\$20,800.00	\$53,130.00
Patin Construction, Taylor	\$1,348,947.00	\$39,700.00	\$22,330.00
Bell Contractors, Belton	\$1,602,223.78	\$12,401.59	\$24,841.30
Santa Clara Construction, Austin	\$1,731,358.00	\$29,200.00	\$27,665.00
Prota Construction, Austin	\$1,736,092.00	\$19,324.00	\$29,392.00



# 2016 Water and Sewer Bond Funding

Funding Summary	Amount
<u>Available 2016 W/S CO Funds</u>	<u>\$10,190,940.69</u>
Expenditure: South Belton Sewer Phase I Construction	\$2,265,529.39
Expenditure: South Belton Sewer Phase II Design	\$622,709.00
Expenditure: North Belton Waterline Construction	\$819,533.47
Expenditure: North Belton Waterline Construction Admin Services	\$35,120.00
Expenditure: Shady Lane Sewer Design	\$165,700.00
Expenditure: Shady Lane Sewer Construction Admin Services	\$16,350.00
<u>Expenditure: Shady Lane Sewer Construction</u>	<u>\$1,083,887.70</u>
Net Remaining for Project Contingencies and SBSS Phase II	\$5,182,111.13

## Recommendation

Authorize the City Manager to execute a contract with MA Smith Contracting Co., Inc. for the construction of the Shady Lane Sewer Interceptor project, and any change orders associated with the contract, not to exceed the amount authorized under State law.



# Staff Report – City Council Agenda Item

## Agenda Item #9

Consider authorizing the City Manager to execute an agreement with American Medical Response Ambulance Services, Inc. (AMR), for the provision of emergency medical services within the City.

### Originating Department

Administration – Sam A. Listi, City Manager

### Summary Information

Attached is a proposed Agreement between AMR and the City of Belton for outsourced Ambulance Services. The Agreement is the result of negotiations between the parties over the last several months, following a Management recommendation to Council on June 11, 2019, to contract out EMS services in the City. This recommendation was not made lightly, given the legacy of outstanding, directly provided services in Belton for decades, but with all prudence, given the documented challenges of revenue and staffing in the Belton Fire Department over the last fifteen months.

After an initial trial period begun on April 1, 2019, within which AMR has served as backup to a reduced fleet of one operating City ambulance, we have come to the conclusion that outsourced EMS service is the only practical response for sustainable EMS service delivery at this time. We outlined a Proposed Fire Department Model in June, with AMR providing EMS and the City of Belton providing a Paramedic Engine Company for Priority 1 calls and all other fire and emergency service response. The Agreement with AMR is for one year, with two 1-year renewal options, leaving the opportunity for the Council to revisit this decision in the future.

### Summary of Agreement Terms

- Term: One year, with two 1-year renewal options
- Personnel: Two - 1 paramedic and 1 EMT on each ambulance
- Response Time: Not to exceed an average of 7.5 minutes
- Ambulance/Stretchers:
  - City vehicles (3) branded “Belton EMS”
  - Leased to AMR at \$2,100 per month (\$700 each)
  - Housed at two fire stations

- Crew Quarters at Stations: Lease payment to COB of \$1,600 per month (\$800 each)
- Ambulance Rates:

	AMR RATES	COB RATES
Treat no Transport	\$0	\$200 - \$700 (Depending on care provided)
ALS Emergency Base Rate	\$1,125	\$850
ALS Emergency Mandated	\$1,125	\$950
BLS Emergency Base Rate	\$900	\$600
Mileage	\$20	\$15
Non-Covered Excess Mileage	\$15	\$15

AMR may increase rates yearly on anniversary date not to exceed the percentage increase in the Medical CPI during the most recent 12-month period for which published figures are available from the U.S Department of Labor.

### **Fiscal Impact**

Net positive of approximately \$94,235

- \$520,000 lost ambulance revenue
- \$614,235 staffing EMS expenditures eliminated

### **Recommendation**

Recommend approval of agreement with AMR.

### **Attachments**

Proposed Agreement  
PowerPoint



# Emergency Medical Services Agreement

This Emergency Ambulance Services Agreement ("Agreement") is made and entered into this 13<sup>th</sup> day of August 2019, by and between City of Belton, Texas, a home rule City ("City"), and American Medical Response Ambulance Services, Inc. ("AMR") a wholly owned subsidiary of American Medical Response, Inc., a Delaware corporation.

A. City is a political subdivision of the State of Texas (the "State") with authority over the delivery of pre-hospital emergency medical services ("EMS") within its jurisdiction.

B. AMR is a licensed provider of high quality EMS with the capability to provide EMS within City's jurisdiction and Service Area. For purposes of this Agreement, "Service Area" shall mean the area within the incorporated city limits of the City of Belton.

C. In order to assure that residents and visitors within City's jurisdiction receive appropriate EMS when required as a result of injury or illness, City's Governing Body (the "Governing Body") desires to grant AMR the exclusive right to provide the specific EMS described herein, and AMR desires to provide such EMS, subject to the terms and conditions specified herein.

NOW, THEREFORE, in consideration of their mutual promises, the parties hereby agree as follows:

## 1. Exclusive Operating Area.

1.1 City hereby grants AMR the exclusive right to provide EMS within the incorporated city limits of the City of Belton, Texas (the "Service Area"). City shall require all public safety answering points and communications facilities, including the Bell County Communications Center, authorized to receive emergency medical calls and/or to dispatch emergency ambulances within the Service Area ("Communications Center") to direct such calls directly to the nearest available AMR ambulance in accordance with the dispatch protocols agreed upon by AMR and City and attached hereto as Exhibit 1.1 ("Dispatch Protocols"). Subject to Section 1.2, City shall not permit any other provider of ambulance services to respond to 911 medical calls within the Service Area requiring emergency dispatch, as defined in 42 CFR Section 414.605 and/or in the Dispatch Protocols ("Emergency Calls"), regardless of whether such calls are placed through the 911 system or to a seven digit number, unless no AMR unit is available. City shall require that all such Emergency Calls, including those received on seven digit numbers, be routed to AMR as provided in the Dispatch Protocols.

1.2 AMR may enter into mutual aid agreements with licensed ambulance providers, as deemed necessary by AMR to ensure adequate coverage throughout the Service Area, and as approved in writing by the City. All mutual aid partners ("Partners") shall meet the applicable requirements of this Agreement.

## 2. Ambulance Services.

2.1 AMR shall respond to all requests for EMS within the Service Area from a Communications Center, provided however, if no AMR Ambulances are available, the Communication Center may dispatch the next closest Partner. Nothing contained in this Agreement shall affect non-emergency ambulance services within the City.

2.2 AMR shall respond to all requests for EMS from the Communications Center using a Type I or Type III advanced life support ("ALS") Ambulance. Each ALS Ambulance shall be staffed with two personnel, at least one of whom shall be licensed or certified to perform procedures of an Emergency Medical Technician—Paramedic ("EMT-Paramedic") and at least one of whom shall be licensed or certified at the level of EMT-Basic or higher.

2.3 All AMR ambulances used to provide EMS (the "Ambulances") shall be licensed and equipped with all supplies and equipment required by State law and shall comply with City policies and procedures agreed upon by AMR ("City Policies"). In addition, all AMR Ambulances shall be maintained in good working order in accordance with AMR's maintenance policies and procedures.

2.4 AMR and its personnel shall comply with all federal, State and local laws, and with all City policies. Without limiting the foregoing, all AMR personnel shall be fully licensed or certified as required by law and shall comply with all licensing, certification or other laws.

2.5 AMR shall perform EMS in accordance with prevailing standards of care in the ambulance industry. To help assure maintenance of such standards, AMR shall operate a quality improvement program consistent with industry standards.

2.7 Although AMR may have additional services within the Service Area or adjacent to the Service Area, AMR may not use any of the City-designated EMS system infrastructure or factors of production to provide service for any other purpose not covered by the terms of this Agreement, unless AMR first presents a plan and receives written approval from the City. Under no circumstances will such outside obligations interfere with AMR meeting its obligations under this Agreement.

## 3. Response Time Standards; Deployment.

3.1 Pursuant to the additional terms set forth in Exhibit 13.4, AMR shall deploy a minimum of two Type I or Type III ALS Ambulances at all times and shall deploy additional Ambulances as necessary to meet the needs of the City with an average response time not to exceed seven and one half (7.5) minutes as further defined in this Agreement. These response times will be calculated of the 2 primary Belton units covering the city. Specific terms regarding response times and deployments are specified in Exhibit 3.1.

3.2 In addition to the additional terms set forth in Exhibit 13.4(L), AMR shall provide disaster and mass

casualty support in both pre-planned exercises and real events. Upon request of the City of Belton Emergency Management Coordinator or Incident Commander, AMR shall be able to provide the following assets within 3 hours of a disaster or mass casualty event:

(a) Mobile Command Center: A bus outfitted with six work stations with laptops, wireless access, and printer capabilities.

(b) Medical Ambulance Ambus: A Mobile Intensive Care Unit (MICU) capable emergency response vehicle that can transport up to 14 stretcher patients or 10 ambulatory patients during a single transport.

(c) Additional emergency response vehicles: AMR will respond or augment additional necessary vehicles (including ambulances) with Partners, as directed by the Incident Command in coordination with Medical Command.

#### **4. Term.**

**4.1** AMR shall commence providing EMS hereunder effective October 1, 2019, and this Agreement shall continue in full force and effect for one (1) year, through September 30, 2020 (the "Initial Term").

**4.2** This agreement shall have two (2) one (1) year renewal options. The parties may renew this agreement with written consent. The initial term and all renewal periods shall be cumulatively referred to as the "Term."

#### **5. City's Consideration.**

As part of the consideration of AMR's undertakings hereunder, City shall provide the following to AMR:

**5.1** Subject to Section 2.4, the Bell County Communications Center shall perform dispatching services by accepting and processing calls in its Communications Centers, in accordance with Dispatch Protocols developed by the International Academy of Emergency Medical Dispatch and approved by the Bell County Regulatory Board of Operations and the Medical Directors of the affected services.

**5.2** City's fire department shall provide medical first response ("First Responder Services"). City and its medical first responder personnel ("City Personnel") shall comply with the requirements set forth on Exhibit 5.2.

#### **6. Termination.**

**6.1** Notwithstanding Section 4, City may terminate this Agreement in the event of material breach ("Material Breach") by AMR of this Agreement. Material Breach shall include:

(a) Failure to provide EMS consistent with the prevailing standards of care in the ambulance

industry and acceptable to the Belton Medical Director, such that the continued delivery of such EMS would be insufficient to ensure the health and safety to the residents of the Service Area;

(b) Failure to comply with any other material provision of this Agreement including, but not limited to, those terms as agreed to and further specified in Exhibit 13.4 and incorporated herein for all purposes.

**6.2** As a condition precedent to termination by the City, the City shall provide AMR with no less than thirty (30) days' advance written notice citing, with specificity, the basis for the Material Breach (the "Breach Notice"). In the event AMR shall have cured the Material Breach within such thirty (30) days period, or such longer period as may be specified in the Breach Notice, this Agreement shall remain in full force and effect. In the event City reasonably deems AMR to remain in Material Breach as of the end of the notice period specified in the Breach Notice, City shall provide AMR with a notice of termination ("Termination Notice"), setting forth the specific reasons City believes AMR remains in Material Breach and the effective date of termination ("Termination Date"), which shall be no less than thirty (30) days from the date of the Termination Notice.

**6.3** AMR may appeal City's Breach Notice or Termination Notice, by filing a notice of appeal ("Appeal Notice") with City's Governing Body at least twenty days prior to the Termination Date. Following receipt of such Appeal Notice, the Governing Body shall hold a hearing as soon as reasonably practicable, in which AMR shall be entitled to contest the Breach Notice and/or Termination Notice, as the case may be. City's Governing Body may affirm or reverse the Breach or Termination Notice, or may provide AMR with additional time within which to cure the Material Breach. Notwithstanding Section 6.2, this Agreement shall remain in effect until City's Governing Body has issued a written decision following the appeal. The written decision of City's Governing Body shall be binding on the parties. Notwithstanding the foregoing, nothing herein shall impair the rights of either party to seek damages or such other relief as may be available under applicable law in a court of competent jurisdiction.

**6.4** AMR shall post a performance bond in the amount of two hundred and fifty thousand dollars (\$250,000) to secure its performance hereunder. Such performance bond may consist of either a surety bond issued by a licensed insurer or surety or a letter of credit issued by a licensed bank. In the event the City terminates this Agreement due to Material Breach by AMR, City shall be entitled to draw on such performance bond.

**6.5** AMR may terminate this Agreement, with or without cause, upon one hundred eighty (180) days written notice to City, subject to forfeiture of the Performance Bond required under 6.4.

**6.6** In the event of termination by either party for any reason, or of expiration of this Agreement, AMR

shall cooperate with City and with the successor provider to help assure a smooth transition.

**6.7** Should AMR fail to prevail in a future procurement cycle, or should this Agreement be terminated by the City or AMR per the provisions stated herein, AMR shall comply with all terms of this Agreement until the new contracted service provider assumes the EMS responsibilities, but in no event shall the requirements of AMR hereunder exceed 180 days without mutual written consent (referred to herein as the “lame duck” period. To assure that the required performance is fully consistent with all requirements of this Agreement the following provisions will apply:

(a) Throughout such “lame duck” period, AMR shall continue all operations and support services at the same levels of effort and performance as were in effect prior to the award of a subsequent contract to a competing firm;

(b) AMR shall make no changes in methods of operation which could reasonably be considered to be aimed at cutting AMR’s service and operating costs to maximize profits during the final stages of this Agreement;

(c) The City recognizes that, if a competing firm prevails in a future procurement cycle, AMR may reasonably begin to prepare for transition of service to the new contracted provider during the “lame duck” period, and the City shall not unreasonably withhold its approval of AMR’s requests to begin an orderly transition process, including reasonable plans to relocate staff, scale down certain inventory items, so long as such transition activities do not impair AMR’s performance during the “lame duck” period, and so long as such transition activities are approved in advance by the City;

(d) During the “lame duck” period, AMR may not change employee benefits, wages or working conditions after the award of the contract to a successor firm, without the written consent of the City; and

(e) Failure to fully comply with these requirements will be considered a Material Breach and will be subject to forfeiture of the performance bond outlined in Section 6.4.

## **7. Billing and Payment.**

**7.1** AMR shall be solely entitled to perform, and responsible for performing, billing of patients and third party payers for EMS provided hereunder. City shall not bill, or permit any other party to bill patients or third party payors, for EMS, including but not limited to transport, first response or dispatch services provided in connection with a Emergency Calls except for transports prior to October 1, 2019.

**7.2** AMR shall comply with all applicable laws governing billing and collection, including but not limited to laws and regulations applicable to patients covered by

Medicare, Medicaid, Tricare and other public or private reimbursement programs.

**7.3** AMR shall further comply with the rate requirements set forth by City ordinance. AMR may increase rates yearly on anniversary date not to exceed the percentage increase in the Medical CPI during the most recent 12-month period for which published figures are available from the U.S Department of Labor. See rates in Appendix A

**7.4** In the event of extraordinary circumstances beyond the control of AMR, AMR may request a temporary rate adjustment. All requests for such adjustment shall be in writing and accompanied by documentation of incremental cost and revenue projections, underlying utilization assumptions, amortization policies, and marginal-cost pricing rationale, which support the amount of adjustment requested, along with such other related financial information as may be requested by the City. All requests shall be subject to the review and award or denial by City Council in its sole discretion.

## **8. Records.**

**8.1** AMR shall maintain accurate books, documents and records reflecting the EMS provided and all bills or claims submitted to patients or third party payers. All such records should be prepared and maintained in accordance with applicable law, including but not limited to the Health Insurance Portability and Accountability Act of 1996 and applicable regulations promulgated thereunder (“HIPAA”).

**8.2** Subject to all applicable laws and regulations, City shall be entitled to review and inspect such records to the extent necessary to assure compliance with the terms of this Agreement. Any such review or inspection shall occur at AMR’s premises, during regular business hours, upon not less than two full business days’ advanced written notice.

## **9. Mutual Cooperation.**

**9.1** The parties shall fully cooperate with each other to assist AMR in the performance of this Agreement.

**9.2** Each party shall designate a primary liaison, who shall be the primary point of contact for the other party in connection with the performance of this Agreement. In the event either party is dissatisfied with the other party’s conduct or performance related to this Agreement, the primary liaison for each party shall meet and confer, with such other personnel as they may deem appropriate, in order to informally resolve such issue, if possible.

## **10. Insurance.**

Each party shall maintain, throughout the term of this Agreement, the insurance coverage specified on Exhibit 10. Each party shall furnish to the other certificates evidencing such coverage prior to the effective date hereof,

and providing for no less than thirty (30) days advance written notice to the other party prior to the diminution or cancellation of such coverage.

#### **11. Indemnification.**

To the extent allowable under Texas law, each party (the "Indemnitor") shall indemnify, defend and hold the other, and its employees and agents (collectively the "Indemnitee") harmless against any claims, liability, losses or damages (collectively "Claims"), incurred by the Indemnitee which arise from any breach of this Agreement or any negligent, intentional or other tortious act or failure to act of the Indemnitor related to the performance of this Agreement. This provision shall survive the termination of this Agreement. The Indemnitee agrees to promptly notify the Indemnitor of any Claim against it which it expects to give rise to a duty of indemnity by the Indemnitor.

#### **12. Dispute Resolution.**

**12.1** All disputes which in any manner arise out of or relate to this Agreement or the subject matter thereof, and which cannot be informally resolved, shall be resolved exclusively by binding arbitration, in accordance with the Commercial Arbitration rules of the American Arbitration Association. The parties shall have the rights of discovery as provided for by applicable Texas law. Arbitration shall take place in Temple, Texas, unless the parties otherwise agree.

**12.2** Notwithstanding the foregoing, because time is of the essence of this Agreement, the parties specifically reserve the right to seek a judicial temporary restraining order, preliminary injunction, or other similar short term equitable relief, and grant the arbitrator the right to make a final determination of the parties' rights, including whether to make permanent or dissolve such court order. Further, nothing herein shall be construed as requiring arbitration of claims brought by patients or other third parties.

#### **13. Miscellaneous Provisions.**

**13.1** It is mutually agreed that AMR is and at all times shall be acting as an independent contractor. City shall neither have nor exercise any control or direction over the methods by which AMR and its employees shall perform their duties arising hereunder.

**13.2** Any notice required or permitted by this Agreement shall be in writing and shall be delivered as follows, with notice deemed given as indicated: (a) by personal delivery, when delivered personally; (b) by overnight courier, upon written verification of receipt; or (c) by certified or registered mail, return receipt requested, upon verification of receipt. Notice shall be sent to the following addresses:

#### **If to City:**

Sam Listi, City Manager  
City of Belton, Texas  
333 Water Street (physical)  
P.O. Box 120 (mailing)  
Belton, TX 76513

#### **With Mandatory Copies to:**

City Clerk  
City of Belton, Texas  
333 Water Street (physical)  
P.O. Box 120 (mailing)  
Belton, TX 76513

#### **If to AMR:**

Robert Saunders, Regional Director  
American Medical Response  
505 North 3<sup>rd</sup> Street  
Temple, TX 76501

#### **With Mandatory Copy to:**

Legal Department  
American Medical Response, Inc.  
6363 S Fiddler's Green Circle, 14<sup>th</sup> Floor  
Greenwood Village, Colorado 80111

**13.3** This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and those of Bell County.

**13.4** This Agreement (including the Exhibits and any attachments thereto, which are incorporated herein by this reference) constitutes the entire agreement between the parties with respect to the subject matter hereof, superseding all prior oral and written agreements with respect thereto, and no amendment shall be valid unless it is documented in a written instrument duly executed by the party or parties making such amendment. In the event of any conflict between the provisions of this Agreement and the parts of any Exhibit incorporated herein, the other provisions of this Exhibit shall be deemed to control.

**13.5** AMR agrees not to differentiate or discriminate in its provision of EMS to patients because of race, color, national origin, ancestry, religion, sex, marital status, sexual orientation, disability or age.

**13.6** Nothing in this Agreement shall be construed to confer upon any person, any remedy or claim as third-party beneficiaries or otherwise. No waiver of any breach of any provision of this Agreement shall be deemed a waiver of any preceding or succeeding breach. No extension of time for performance of any obligations or acts shall be deemed an extension of the time for performance of any other obligations or acts.

**13.7** Neither party may assign this Agreement nor any rights hereunder, nor may they delegate any of the



duties to be performed hereunder without the prior written consent of the other party, except as provided in Section 1.2 herein. This Agreement shall be binding upon, and shall inure to the benefit of, the parties to it and their respective legal representatives, successors and assigns.

**13.8** Mediation of any dispute arising out of this agreement is required prior to filing of a lawsuit. The prevailing party in any mediation arising from this Agreement shall be awarded attorneys' fees and costs of all such mediation or action.

**13.9** It is not the intent of either party to this Agreement that any remuneration, benefit or privilege provided for under this Agreement shall influence or in any way be based on the referral or recommended referral by either party of patients to the other party or its affiliated providers, if any, or the purchasing, leasing, or ordering of any services other than specific services described in this Agreement. Any payments or other consideration specified in this Agreement are consistent with what the parties reasonably believe to be the fair market value for the services provided.

**13.10** In the performance of this Agreement, each party hereto shall be, as to the other, an independent contractor and neither party shall have the right or authority, express or implied, to bind or otherwise legally obligate the other. Nothing contained in this Agreement shall be construed to constitute either party assuming or undertaking control or direction of the operations, activities or medical care rendered by the other. AMR and City administrative staff shall meet on a regular basis to address issues of mutual concern related to the provision of EMS and the parties' respective rights and obligations hereunder.

**13.11** Each party shall comply with the privacy and security provisions of the Health Insurance Portability and Accountability Act of 1996 and the regulations thereunder ("HIPAA"). All Patient medical records shall be treated as confidential so as to comply with all state and federal laws.

**13.12** AMR has made available to the City a copy of its policies, Code of Conduct, Anti-kickback policies and other compliance policies, as may be changed from time-to-time, at AMR's web site, located at: [www.amr.net](http://www.amr.net), and the City acknowledges receipt of such documents. AMR warrants that its personnel shall comply with AMR's compliance policies, including training related to the Anti-kickback Statute.

**13.13** Each party represents and certifies that neither it nor any practitioner who orders or provide EMS on its behalf hereunder has been convicted of any conduct that constitutes grounds for mandatory exclusion as identified in 42 U.S.C. § 1320a-7(a). Each party further represents and certifies that it is not ineligible to participate in Federal

health care programs or in any other state or federal government payment program. Each party agrees that if DHHS/OIG excludes it, or any of its practitioners or employees who order or provide EMS, from participation in Federal health care programs, the party must notify the other party within five (5) days of knowledge of such fact, and the other party may immediately terminate this Agreement, unless the excluded party is a practitioner or employee who immediately discontinues ordering or providing EMS hereunder.

**13.14** Equal Employment Opportunity. If the provisions of Executive Order 11,246 are applicable to this Agreement, the parties incorporate the equal employment opportunity clause set forth in 41 C.F.R. part 60-1. If the provisions of Executive Order 13,201 are applicable to this Agreement, the parties incorporate the equal employment opportunity clause set forth in 29 C.F.R. part 470.

**13.15** Each individual executing this Agreement on behalf of any entity which is a party to this Agreement represents and warrants that he or she is duly authorized to execute and deliver this Agreement on behalf of said entity. This Agreement may be signed in counterparts.

**13.16** The City does not waive any statutory or common law right to sovereign immunity by virtue of the execution of this Agreement.

IN WITNESS WHEREOF, each party hereto has caused the Agreement to be executed in its name as of the date first written above.

**AMERICAN MEDICAL RESPONSE AMBULANCE SERVICES, INC.**

By: \_\_\_\_\_  
Edward Van Horne  
President and CEO

**CITY OF BELTON, TEXAS**

By: \_\_\_\_\_  
Sam Listi  
City Manager

Attest:

\_\_\_\_\_  
Amy M. Casey, City Clerk

**EXHIBIT 3.1**  
**RESPONSE TIME STANDARDS**

1. **Standards.** AMR shall use its best efforts to comply with the following Response Time Standards (“Standards”):  
For all responses not canceled or exempted as provided below, AMR shall arrive at the Destination with an average response time not to exceed seven and one half (7.5) minutes by measuring times of primary Belton units per call.
2. **Definitions.** For purposes of the foregoing, a “Dispatch” shall be deemed to have occurred when all information required to respond is transmitted, as specified in the Dispatch Protocols, to the address or other location specified by the Communications Center (“Destination”). AMR shall be deemed to have arrived at the Destination when the Ambulance comes to a stop at the Destination or, in the event of an unopened gate or other obstacle which impedes the Ambulance from proceeding to such destination, when the Ambulance stops at such obstacle. In the event an Ambulance is reassigned en-route to another location, the time of Dispatch shall be deemed to be the time of such reassignment.
3. **Exemptions.** In determining whether AMR has met the Response Time Standards during any calendar month, calls which fail to meet the applicable Standard for reasons beyond AMR’s reasonable control, including but not necessarily limited to the following reasons, shall be excluded from both the numerator and the denominator of the calculation:
  - A. The Ambulance is blocked or impeded by a train, slow or impassable traffic or other impediment beyond AMR’s reasonable control;
  - B. The Communications Center provides inaccurate or incorrect information regarding the Destination;
  - C. Incidents requiring multiple responses, wherein only the response time for the first arriving Ambulance must be counted;
  - D. The Destination is outside of the Service Area;
  - E. Inclement weather, including but not limited to dense fog or severe rain;
  - F. Two or more Ambulances are out of the Service Area on a mutual aid response;
  - G. The system is experiencing extraordinary demand for the time period in question.
4. **Reports.** In order to assist City in determining whether AMR has met with the Response Time Standards for any calendar month, AMR shall provide, on or before the 10th day of each month for calls the preceding month the following reports:
  - a. Response times by priority
  - b. Responses made outside of service area
  - c. Requests by AMR for mutual aid response in service area
  - d. Monthly response numbers and transport numbers
  - e. Turnout times by crew members
  - f. Protocol deviation report

**EXHIBIT 5.2**  
**CITY FIRST RESPONDER OBLIGATIONS**

In performing Emergency Medical Services, City and AMR agree to the following:

A. DEFINITIONS:

‘First Responder Personnel’ shall mean any employee of Belton Fire Department who responds to EMS calls within the Service Area.

‘Service Area’ shall mean the area within the incorporated city limits of the City of Belton.

- B. City shall require its fire service first responder medical personnel (“First Responder Personnel”) to work collaboratively with AMR Personnel. In the event First Responder Personnel arrive at an incident scene prior to AMR personnel, event First Responder Personnel shall assume temporary medical control of the scene until AMR’s arrival, at which point AMR shall assume medical control, unless on-scene event First Responder Personnel hold a higher licensure or certification than on scene AMR Personnel. First Responder Personnel and AMR Personnel shall be visibly identified with the name of the service provider, the individual responder’s name, and the level of Medical Director Authorization.
- C. Upon arrival of an AMR unit to the incident scene, First Responder Personnel and AMR personnel will coordinate the prompt transfer of patient care responsibility to AMR. The transfer of patient responsibility shall be done in a verbal and/or written manner from the First Responder Personnel to AMR personnel. AMR personnel shall not enter any vehicle extrication or hazardous scene until advised it is safe to do so by First Responder Incident Commander. AMR personnel shall follow the instructions of the Incident Commander.
- D. Patients treated by First Responder Personnel will only be transported from the scene in an authorized EMS Ambulance operated by AMR (or in the event an AMR unit is unavailable, another authorized licensed provider), unless extenuating circumstances dictate alternate methods of transportation for the benefit of the patient’s medical care, and the designated officers for both First Responder and AMR approve the use of alternate transport method. The Incident Commander will determine the method of transportation if the First Responder and AMR disagree.
- E. AMR may request that First Responder Personnel accompany the patient, and shall request that First Responder personnel accompany the patient when AMR personnel are not authorized to provide the necessary level of medical care or in the judgement of the City or AMR paramedic that additional personnel are needed. First Responder Personnel accompanying patients to the hospital will be responsible for arranging their own transportation from the hospital.
- F. City and AMR agree to utilize all medical protocols, standing orders/general orders, and medical equipment approved by the City of Belton Medical Director.
- G. AMR shall be entitled to include, in its charges to patients and third-party payers, charges for services performed or supplies utilized by First Responder Personnel. In consideration of the foregoing, AMR shall, without charge, restock the disposable medical supplies and medications, agreed upon by the parties when utilized by City personnel in treating patients transported by AMR. AMR may replace disposable medical supplies used by First Responder Personnel on scene if those items are carried by AMR, or replace or reimburse the City at a later date if replacements for the disposable items are not carried in the AMR ALS Ambulance. Non-expendable items may be provided to First Responder when used, if available, e.g. backboards, splints, etc.
- H. First Responder and AMR personnel shall be responsible for maintaining documentation and verbal patient confidentiality. The First Responder shall maintain documentation of all emergency calls and must be able to provide verification of call specific documentation to AMR upon request. Documentation will be maintained in accordance with industry standards.
- I. City shall assure and certify in writing to AMR prior to the effective date hereof, and on an annual basis thereafter, in a format acceptable to AMR, that none of its First Responder Personnel are “Ineligible Persons”. Ineligible Persons shall include any individual who: (1) is currently excluded, debarred, suspended, or otherwise ineligible to participate in the Federal health care programs or in Federal procurement or non-procurement programs; or (2) has been convicted of a criminal offense that falls within the ambit of 42 U.S.C. § 1320a-7(a), but has not yet been excluded, debarred, suspended, or otherwise declared ineligible. City shall ensure that all First Responder Personnel are not Ineligible Persons, by implementing the following screening requirements:
- i. City shall screen such persons against the Exclusion Lists within thirty days of the effective date hereof and annually thereafter.

- ii. As part of the hiring process for any new First Responder Personnel hired after the effective date hereof, City shall require such persons to disclose whether they are an Ineligible Person and shall screen them against the Exclusion Lists.
- ii. City shall implement a policy requiring all first responder personnel to disclose immediately any debarment, exclusion, suspension, or other event that makes that person an Ineligible Person.

Exclusion Lists” include: (i.) the HHS/OIG List of Excluded Individuals/Entities (available through the Internet at <http://oig.hhs.gov>); and (ii) the General Services Administration’s List of Parties Excluded from Federal Programs (available through the Internet at <http://epls.arnet.gov>).

- J. City shall cooperate with AMR in performing quality improvement activities in accordance with policies and procedures agreed upon by the parties.
- K. First Responder and AMR shall not be responsible for care rendered, training, accidents, injuries, exposures, or any liability involving each other’s personnel, equipment, supplies or vehicles. First Responder and AMR assume any and all associated liability related to patient care rendered by their respective service.
- L. In the event a dispute arises at the scene of an incident between First Responder and AMR personnel, they shall each promptly notify their respective Department heads or designee in an attempt to resolve the dispute.
- M. The terms and obligations of this ‘First Responder’ Exhibit may be amended from time to time, in writing, acknowledged by both Parties.

**EXHIBIT 10**  
**INSURANCE**

At all times during the term of this Agreement, each party shall maintain general, professional and automobile liability insurance coverage in a minimum amount of one million dollars (\$1,000,000) per occurrence, and two million dollars (\$2,000,000) in the annual aggregate, providing coverage for the negligent acts or omissions of such party and its employees and agents. In the event such coverage is provided under a "claims made" policy, such coverage shall remain in effect (or the covered party shall procure equivalent "tail coverage") for a period of not less than three (3) years following termination of this Agreement. In addition, each party shall maintain automobile liability insurance coverage in a minimum amount of one million dollars (\$1,000,000) per occurrence, and two million dollars (\$2,000,000) in the aggregate. Each party shall provide a certificate of coverage to the other party, and shall notify the other party of any changes or cancellations of the policy.



**EXHIBIT 13.4**  
**INCORPORATED PROVISIONS OF PROPOSAL**

The following provisions included in AMR's Proposal dated August 13, 2019, are hereby incorporated into this Agreement as specifically set forth below:

- A. **Number and Type of Ambulances.** AMR agrees to deploy sufficient Type I or Type III ALS Ambulances within the City, to allow for dispatch of two Ambulances at any one time. AMR agrees to staff a minimum of two Ambulances, until call history dictates a mutually agreed upon equipment and staffing change.
  - 1. AMR will "brand" Ambulances "Belton EMS". AMR agrees to utilize new or "newer" Ambulances in operations in the Service Area. No Ambulance utilized under this Agreement shall be older than 6 years in age or have more than 250,000 miles for primary units and no more than 7 years or 300,000 miles on back-up units.
  - 2. AMR agrees to lease the three current Belton Fire Department Ambulances and stretchers at a combined cost of \$2100 per month. These lease payments will be taken off the cost of the units if the city of Belton decides that selling the units to AMR would be in the best interest of both parties.
  - 3. AMR agrees to maintain all recommended maintenance and repairs to minimize unexpected EMS unit in-service break downs.
- B. **Utilization of Bell County Communications CAD System.** AMR will utilize the Communications Center's Computer Aided Dispatch (CAD) software, and will allow automatic vehicle location of each AMR Ambulance. AMR will maintain laptops or tablets in each Ambulance with software compatible of communicating directly to the Communications Center and Temple Fire and Rescue. The Communications Center will dispatch AMR Ambulances to emergency incidents directly from the Communications Center/ CAD system.
- C. **Radio Equipment.** AMR will install fully compatible radio systems that will allow for direct communications between AMR, the Communications Center and Belton Fire Department without any type of cross band repeaters or other frequency combining technology.
- D. **Response Time.** AMR will, at all times, maintain sufficient Ambulances and personnel to realize an average response time not to exceed seven and one half (7.5) minutes subject to the terms of Exhibit 3.1 of this Agreement. Response times will be measured on primary units stationed in the City limits of Belton.
- E. **Reports.** AMR will produce for review by the Fire Chief or his designee, monthly performance and exception reports to insure an acceptable level of care and adequate response times in accordance with Section 3.1 of this Agreement.
- F. **Medical Director.** AMR agrees to utilize the City's Medical Director and adopt all protocols and orders issued by City's Medical Director.
- G. **Ambulance Facilities.** AMR agrees to provide EMS personnel and Ambulances at two fire stations located in Belton. These locations will be selected and maintained with the goal of minimizing response times and not requiring EMS to remain "posted" in their EMS vehicles for extended periods of time.
- H. **Lease of Space.** AMR agrees to lease space at 2 Belton Fire stations at a cost of \$800 each per month for crew quarters for the first year of service. If it is determined that these locations are not suitable for response times after first year the City and AMR will discuss other options.
- I. **Selection of Station Personnel.** AMR agrees to involve the City of Belton Fire Chief or his designee to participate in the interview and hiring process of employees that will be housed in Belton Fire Stations. Employees deemed not an acceptable fit will be discussed before assignment is given. Belton Fire Department cannot withhold a qualified applicant without proper justification that coincides with City of Belton or AMR policies.
- J. **AMR Roles at Events.** AMR's role at scenes are that of Medical Response only and will not perform any firefighter suppression activities.
- K. **Stand-By and Special Events Coverage.** Upon request by dispatch, AMR shall furnish courtesy stand-by coverage at emergency incidents involving a potential danger to City's personnel or the general public. Other community service-oriented entities may request stand-by coverage from AMR. AMR is encouraged to provide such non-dedicated stand-by coverage to events when possible.
- L. **Community Education Requirements.** AMR shall participate in community education programs emphasizing preventive health care and in activities driven to improve awareness of the 9-1-1 system, including programs made

available to schools and community groups. It is the expectation that AMR will actively plan such programs, working collaboratively with the City of Belton and other public safety groups.

- M. **Mutual Aid.** As set forth in Section 1.2 of the Agreement, AMR may enter into mutual aid agreements with other agencies which will utilize the other provider's units to occasionally respond to calls within the Service Area, provided that the level of service is substantially equal to that provided by AMR. Mutual aid may be utilized to augment, but not replace, the services that the City is requiring from AMR. In every case, AMR will be held accountable for the performance of any mutual aid provider used in the system.
- N. **Disaster Assistance and Response.** In addition to the requirements set forth in Section 3.2 of the Agreement, AMR shall be actively involved in planning for and responding to any declared disaster in the area. In the event a disaster within the area is officially declared, normal operations shall be suspended and AMR shall respond in accordance with the City's Disaster Plan. AMR shall use best efforts to maintain primary emergency services. During the period of declared disaster, the City will not impose performance requirements for response times. The direct marginal costs resulting from the performance of disaster services that are non-recoverable from third parties shall be submitted to the appropriate agencies for cost recovery. The City will provide all reasonable assistance to AMR in recovering these costs; however, the City shall not be responsible for payments to AMR.

## Appendix A

1111 - TREAT NO TRANSPORT	\$0.00
1151 - ALS EMERGENCY BASE RATE	\$1,125.00
1171 - ALS EMERGENCY MANDATED	\$1,125.00
1251 - BLS EMERGENCY BASE RATE	\$900.00
2151 - MILEAGE	\$20.00
2153 – NON-COVERED EXCESS MILEAGE	\$15.00

# City of Belton/AMR Agreement on Emergency Medical Services



Belton City Council  
August 13, 2019



# Introduction

- On June 11, 2019, Management presented an overview of current staffing and operational conditions in the Belton Fire Department related to EMS services.
- We outlined the challenges including:
  1. Reduced revenue from EMS operations.
  2. Reduced available Staffing to conduct EMS operations.
  3. Adjusted EMS response necessitated by reduced Staffing.
  4. Management Recommendation: Only prudent decision possible is outsourced EMS.





# Proposed Fire Department Model

- Twenty-Four Firefighters; Up to eight Firefighters per shift across 3 shifts
- Minimum Staffing of six Firefighters per shift
  - Three per station minimum, with two stations providing fire suppression and rescue operations
  - Three firefighters dedicated to operating a fire engine and providing emergency response, remaining available in City
- Outsourced Ambulance Service; two Ambulances – four personnel – providing emergency care and transporting patients to hospital



# Proposed Fire Department Model



Station 1

South

Station 2

North



3

+

2

+

2

+

3

= 10



# Proposed Model: Benefits

- Increases Belton Fire Department shift personnel dedicated to on-scene firefighting and emergency response from 2-3, for vehicle, equipment, and on-scene conditions – minimum 6 Belton personnel available, 8 maximum.
- Increases overall First Responders in Belton from 8 to 10 – Belton FD personnel minimum (6) plus Outsourced EMS (4).
- Current staffing (specifically paramedic staffing) can accommodate this model and ensure emergency response and advanced patient care.
- Belton Fire Department Officers will remain in the City at all times to supervise and direct shift personnel.
- Staffing model will allow for greater flexibility for fire prevention, education and training, and employee time off.



# Proposed Model: Implications

- While the number of first responders available in Belton will increase, the new model will eliminate six budgeted but vacant firefighter positions and transition the City's in-house ambulance billing function.
- The City will no longer have direct control of EMS, with operations managed through Agreement terms.
- Cost of ambulance services to citizens will increase, but AMR does not charge for "no transports."
- The budget impact is projected to be neutral to slightly positive.



# Proposed Model: Budget Impacts

- Using the FY 2020 budget (as originally built), the impact of the proposed model would be a net positive financial impact of \$94,235.
  - \$614,325 in staffing and direct EMS expenditures that would be eliminated
  - \$520,000 in lost revenue from ambulance services
  - Net: \$94,235





# Proposed AMR Agreement Terms

ITEM	SECTION	PAGE
a) Two Response Personnel: 1 paramedic; 1 EMT	2.2	1
b) Standard of care to be provided	2.5	1
c) Response Time Standards: Not to exceed average 7.5 minutes (See Ex. 3.1, pg. 6)	3.1	1
d) Provision of disaster, mass casualty assistance	3.2	1,2
e) Term of Agreement: Initial: 1 year, 10/01/19 – 09/30/20 Option: 2 – 1 year renewals	4.1 4.2	2 2
f) City's Consideration: Paramedic Engine Company First Responder to Priority 1 calls	Ex. 5.2 (details)	2 7,8
g) Billing and Payment AMR 10/01/19 forward City prior to 10/01/19	7.1	3



# Proposed AMR Agreement Terms

ITEM	SECTION	PAGE
h) Rates set by City Resolution - Annual increase Medical CIP	7.3	3
i) Dispute Resolution – Mediation first	13.8	5
j) Insurance Provisions: \$1 million/\$2 million	Ex. 10	9
k) Other Provisions of Agreement <ul style="list-style-type: none"><li>• AMR will brand City Ambulances “Belton EMS”</li><li>• AMR will lease 3 COB ambulances and 3 stretchers for \$2,100 per month (\$700 each)</li><li>• Lease payments will be applied to purchase if purchased by AMR</li><li>• AMR to maintain all vehicle/equipment/records</li><li>• Average response time standard of “not to exceed 7.5 minutes” stated</li><li>• AMR will provide monthly performance/exception reports</li><li>• City’s Medical Director to be used for protocols and standards of care</li><li>• Ambulances to be housed at City’s two fire stations</li><li>• AMR will pay station lease fee of \$1,600/month for crew quarters (\$800 each)</li><li>• AMR agrees COB will participate in selection of AMR personnel for COB fire stations</li></ul>	Ex. 13.4	10



# Proposed AMR Agreement Terms - Rates

	AMR RATES	COB RATES
Treat no Transport	\$0	\$200 - \$700 (Depending on care provided)
ALS Emergency Base Rate	\$1,125	\$850
ALS Emergency Mandated	\$1,125	\$950
BLS Emergency Base Rate	\$900	\$600
Mileage	\$20	\$15
Non-Covered Excess Mileage	\$15	\$15



# Proposed AMR Agreement Terms

- Conclusion:

Proposed Outsourced Ambulance Service, complemented by a robust Belton Fire Department Paramedic Engine Company, appears to be the most prudent approach for delivery of EMS services to the Citizens of Belton at this time.

- Recommendation:

Recommend approval of Agreement with AMR.

# AD VALOREM TAX RATE

Fiscal Year 2020  
Budget Discussion



# CERTIFIED TAX ROLL

Comparison of Tax Rolls	FY 2019	FY 2020	Change
<b>Total Market Value</b>	<b>\$1,551,925,886</b>	<b>\$1,850,609,838</b>	\$298,683,952
<b>Less State Mandated Reductions</b>			
10% Residential Cap	(\$2,388,004)	(\$20,021,105)	(\$17,633,101)
Ag Value Loss	(\$14,127,158)	(\$21,988,039)	(\$7,860,881)
Totally Exempt Property	(\$366,775,657)	(\$484,119,629)	(\$117,343,972)
Veteran's Partial	(\$3,131,909)	(\$3,267,621)	(\$135,712)
Veteran's 100% HS	(\$27,367,384)	(\$35,611,193)	(\$8,243,809)
<b><u>Local Options:</u></b>			
Abatements	(\$4,927,359)	(\$5,020,749)	(\$93,390)
Charitable Organizations	(\$444,647)	(\$846,769)	(\$402,122)
Over 65	(\$11,290,269)	(\$11,633,120)	(\$342,851)
Disabled	(\$1,135,581)	(\$1,130,148)	\$5,433
Pollution Control	(\$184,575)	(\$117,830)	\$66,745
<b>Taxable Value</b>	<b>\$1,120,153,343</b>	<b>\$1,266,853,635</b>	\$146,700,292

(\$583,756,203) Value Lost to Exemptions  
(\$3,851,623) Tax Lost to Exemptions

# HISTORICAL VALUES

Fiscal Year	Tax Year	Tax Rate	Appraised Value	% Change	Taxable Value	% Change	Tax Levy	Collections	%	TIRZ Value	% Change
2006	2005	\$0.6750	\$681,292,912	11.30%	\$502,019,398	14.18%	\$3,388,414	\$ 3,300,813	97.41%	\$ 12,618,404	
2007	2006	\$0.6550	\$750,068,830	10.09%	\$569,777,215	13.50%	\$3,730,314	\$ 3,647,857	97.79%	\$ 26,686,436	111.49%
2008	2007	\$0.6550	\$821,610,708	9.54%	\$626,671,977	9.99%	\$4,104,701	\$ 4,023,508	98.02%	\$ 34,863,608	30.64%
2009	2008	\$0.6550	\$885,807,551	7.81%	\$694,953,743	10.90%	\$4,551,947	\$ 4,455,311	97.88%	\$ 46,662,236	33.84%
2010	2009	\$0.6550	\$920,295,495	3.89%	\$719,733,740	3.57%	\$4,746,286	\$ 4,629,436	97.54%	\$ 51,798,069	11.01%
2011	2010	\$0.6550	\$1,003,315,239	9.02%	\$747,923,436	3.92%	\$4,898,899	\$ 4,755,548	97.07%	\$ 54,484,927	5.19%
2012	2011	\$0.6540	\$1,057,699,156	5.42%	\$767,959,433	2.68%	\$5,022,455	\$ 4,916,417	97.89%	\$ 64,001,446	17.47%
2013	2012	\$0.6598	\$1,113,098,626	5.24%	\$792,650,868	3.22%	\$5,229,910	\$ 5,124,859	97.99%	\$ 75,024,448	17.22%
2014	2013	\$0.6598	\$1,175,639,416	5.62%	\$835,898,027	5.46%	\$5,515,255	\$ 5,426,284	98.39%	\$ 83,081,610	10.74%
2015	2014	\$0.6598	\$1,270,087,875	8.03%	\$894,861,696	7.05%	\$5,904,297	\$ 5,780,783	97.91%	\$ 89,666,510	7.93%
2016	2015	\$0.6598	\$1,326,200,720	4.42%	\$949,857,395	6.15%	\$6,267,159	\$ 6,213,465	99.14%	\$ 102,898,754	14.76%
2017	2016	\$0.6598	\$1,395,219,172	5.20%	\$997,593,915	5.03%	\$6,582,125	\$ 6,493,885	98.66%	\$ 110,743,113	7.62%
2018	2017	\$0.6598	\$1,464,365,817	4.96%	\$1,057,247,293	5.98%	\$6,975,718	\$ 6,830,742	97.92%	\$ 122,102,068	10.26%
2019	2018	\$0.6598	\$1,551,925,886	5.98%	\$1,120,153,343	5.95%	\$7,390,772	\$ 7,227,383	97.79%	\$ 137,127,669	12.31%
2020	2019	\$0.6598	\$1,850,609,838	19.25%	\$1,266,853,635	13.10%	\$8,358,700	TBD	97.00%	\$ 188,034,652	37.12%
Annualized				7.40%		6.84%			97.68%		21.28%

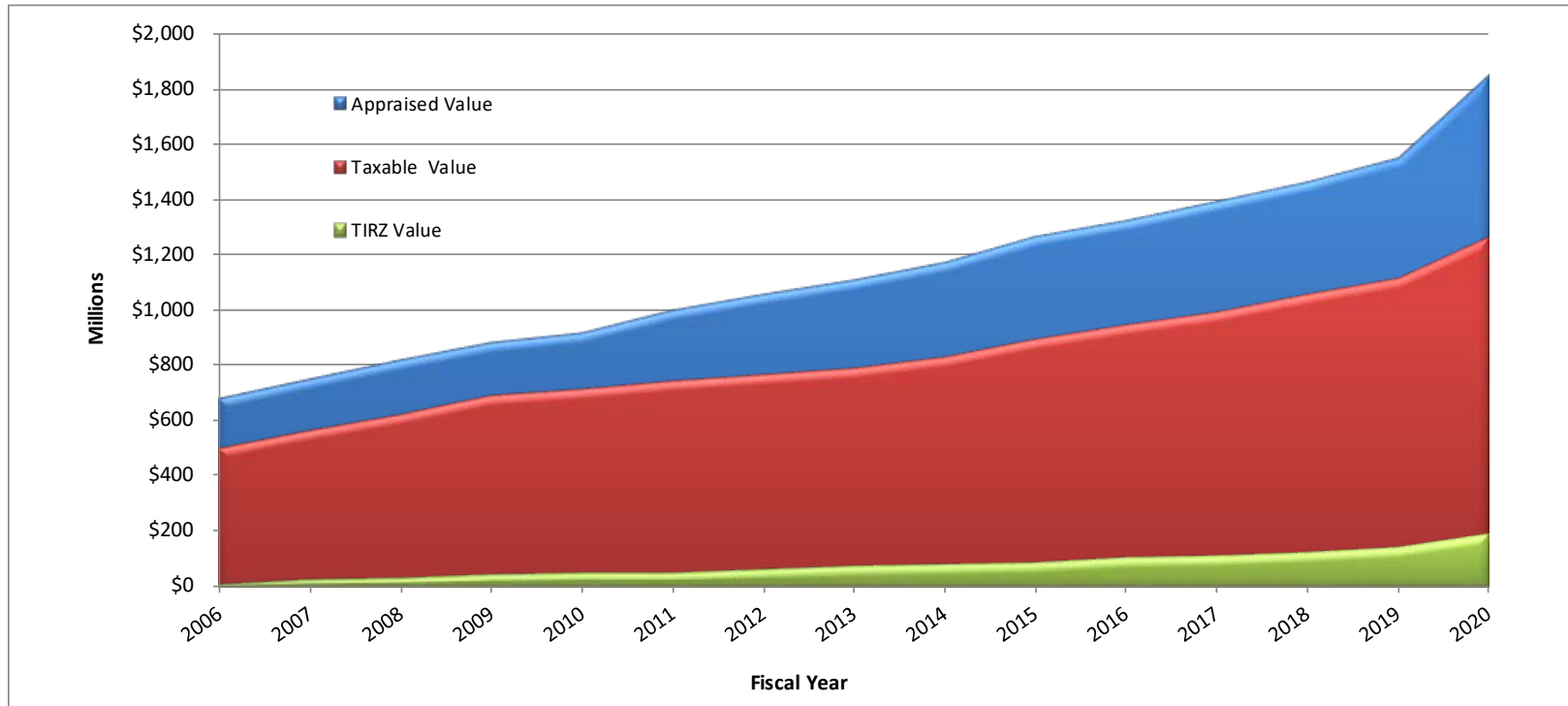
Highest tax rate in the last 25 years was \$0.7350 in 2004

Last time tax rate was above \$0.70 was FY 2005 at \$0.7050

Annualized Non-TIRZ growth has been 5.81% since creation of TIRZ

FY 2019 Non-TIRZ growth is 9.74%

# HISTORICAL VALUES



Since FY 2006

- 7.40% annual Appraised Value growth
- 6.84% annual Taxable Value growth
- 21.28% annual TIRZ Value growth
- 5.81% annual non-TIRZ Value growth

# DEFINITIONS — EFFECTIVE TAX RATE

- The effective tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year, based on a tax rate that would produce the same amount of taxes if applied to the same properties taxed in both years.
- Appraisal increases, tax rate decrease and vice-versa
- Adjusts for TIRZ and new improvements
- Aggregate calculation
- No public hearing
- SB 2: “No-new-revenue tax rate” and “No-new-revenue maintenance and operations tax rate”
- FY 2020 Effective Rate = \$0.6178 per \$100

# DEFINITIONS — ROLLBACK TAX RATE

The rollback tax rate calculation splits the tax rate into two separate components

- Maintenance and operations rate
- Debt service rate

Rollback rate = effective M&O rate x 1.08 plus debt service rate

Adoption of a tax rate above the rollback rate could trigger an election if petitioned by 10% of registered voters

SB 2: “Voter-approval tax rate.”

## FY 2020 Tax Rates (per \$100)

- Effective M&O: \$0.5290 (current M&O \$0.5650)
- Rollback M&O: \$0.5713 (Effective M&O x 1.08)
- Debt Service: \$0.0886 (\$0.1096 without use of fund balance)
- Rollback Tax Rate: \$0.6599 (Rollback M&O plus Debt Service rate proposed)
- Full Debt Service Rollback Rate: \$0.6809 (Rollback M&O plus Debt Service without use of fund balance)
- SB 2: Rollback M&O would be \$0.5475 + Full Debt Service Rate \$0.1096 = Full DS Rollback \$0.6571



# TAX RATE OPTIONS

Budget FY 2020 Comparison of Tax Rates	FY 2019	FY 2020			
	\$0.6598 Current Rate	\$0.6178 Effective Rate	\$0.6598 Current Rate	\$0.6599 Rollback Rate	\$0.6809 Full DS Rollback
<b>Taxable Value</b>	<b>\$1,120,153,343</b>	<b>\$1,266,853,635</b>	<b>\$1,266,853,635</b>	<b>\$1,266,853,635</b>	<b>\$1,266,853,635</b>
O&M Tax Rate	\$0.5650	\$0.5292	\$0.5712	\$0.5713	\$0.5713
Debt Service Tax Rate	<u>\$0.0948</u>	<u>\$0.0886</u>	<u>\$0.0886</u>	<u>\$0.0886</u>	<u>\$0.1096</u>
<b>Total Tax Rate</b>	<b>\$0.6598</b>	<b>\$0.6178</b>	<b>\$0.6598</b>	<b>\$0.6599</b>	<b>\$0.6809</b>
<i>Change from current rate</i>		<i>(\$0.0420)</i>	<i>\$0.0000</i>	<i>\$0.0001</i>	<i>\$0.0211</i>
Total Tax Levy	\$7,390,772	\$7,826,622	\$8,358,700	\$8,359,967	\$8,626,006
<b>Estimated Collections - 97%</b>	<b>\$7,169,049</b>	<b>\$7,591,823</b>	<b>\$8,107,939</b>	<b>\$8,109,168</b>	<b>\$8,367,226</b>
<b>General Fund</b>					
Current Ad Valorem	\$6,139,000	\$6,503,064	\$7,019,180	\$7,020,409	\$7,020,409
Payment to TIRZ	<u>(\$751,528)</u>	<u>(\$965,227)</u>	<u>(\$1,041,832)</u>	<u>(\$1,042,015)</u>	<u>(\$1,042,015)</u>
<b>Net General Fund Current AV Taxes</b>	<b>\$5,387,472</b>	<b>\$5,537,837</b>	<b>\$5,977,348</b>	<b>\$5,978,394</b>	<b>\$5,978,394</b>
<b>Debt Service</b>					
Current Ad Valorem	\$1,030,048	\$1,088,759	\$1,088,759	\$1,088,759	\$1,346,817
Payment to TIRZ	<u>(\$126,097)</u>	<u>(\$161,601)</u>	<u>(\$161,601)</u>	<u>(\$161,601)</u>	<u>(\$199,903)</u>
<b>Net DS Current AV Taxes</b>	<b>\$903,951</b>	<b>\$927,159</b>	<b>\$927,159</b>	<b>\$927,159</b>	<b>\$1,146,914</b>
Each \$1M of Tax Value @ 97%	\$6,400	\$5,993	\$6,400	\$6,401	\$6,605
Penny Tax @ 97% Collection	\$108,655	\$122,885	\$122,885	\$122,885	\$122,885
<b>Penny Tax @ 97% - net of TIRZ</b>	<b>\$95,353</b>	<b>\$104,645</b>	<b>\$104,645</b>	<b>\$104,645</b>	<b>\$104,645</b>
Value of Average Home in Belton	\$164,329	\$177,118	\$177,118	\$177,118	\$177,118
<b>Tax on Average Home</b>	<b>\$1,084</b>	<b>\$1,094</b>	<b>\$1,169</b>	<b>\$1,169</b>	<b>\$1,206</b>
<i>Change from current year</i>		<i>\$10</i>	<i>\$85</i>	<i>\$85</i>	<i>\$122</i>

# UPCOMING AGENDA ITEMS

- Receive Clean-up Budget Presentation
- Conduct vote by the City Council to place a proposal to adopt a tax rate for Fiscal Year 2020 tax rate on the Tuesday, September 17, 2019 agenda.
- Call for two public hearings on a proposed tax rate for Fiscal Year 2020 to be held on Tuesday, August 27, 2019 and Tuesday, September 10, 2019 at 5:30 PM at the Harris Community Center, 401 N Alexander Street.

# CLEAN-UP BUDGET

Fiscal Year 2020  
August 13, 2019

# GENERAL FUND

Fiscal Year 2020  
Clean-up Budget

# REVENUES

## Ad Valorem Tax Revenue

- Certified tax roll came in higher than estimated
- Recommend increasing the M&O Rate to \$0.5712
- Net GF Ad Valorem revenue in excess of 6/25/19 presentation is \$174,408

## Sales Tax Revenue

- Forecasted sales tax revenue increase driven by strong sales tax reports for the month of May
- Sales tax revenue in excess of 6/25/19 presentation is \$40,230
- Additional revenue identified since June presentation: \$214,638



# PERSONNEL INITIATIVES: CIVIL SERVICE

## Compensation Study completed July 31, 2019

- Existing pay scale is at 72-87% of market
  - Market is the average of Comparator & Competitor cities
- Recommended guideposts of 90%, 95% and 100% of market pay
- Revised pay scale proposal increases overall PD & FD salary expense by 6.48%
  - June proposal was for 5.01%

## Additional Civil Service changes as proposed in June

- Include EMT certification pay in base pay for FD
- Increase FD Master, Advanced and Intermediate certification pay
- Remove Year 17 & 19 from Patrol Officer scale
- Add FD Cadet position for potential future use
- Revised FD Staffing to 24 FFs based on EMS outsourcing
- Removed FD Internal Affairs Investigator certification pay from scale

# PERSONNEL INITIATIVES: CIVIL SERVICE

Police	Existing Scale	FY20 Proposal	Increase	% of Market
Patrol Officer Year 1	\$ 42,001	\$ 45,000	\$ 2,999	93.2%
Sgt Year 1	\$ 55,109	\$ 57,570	\$ 2,461	90.8%
Lieutenant Year 1	\$ 63,129	\$ 67,557	\$ 4,429	93.1%
Deputy Chief Year 1	\$ 72,319	\$ 79,278	\$ 6,959	91.4%

Fire	Existing Scale	FY20 Proposal	Increase	% of Market
Firefighter/EMT Year 1	\$ 40,428	\$ 41,700	\$ 1,272	93.2%
Lieutenant Year 1	\$ 49,838	\$ 53,348	\$ 3,509	91.3%
Captain Year 1	\$ 56,717	\$ 62,603	\$ 5,886	99.7%
Assistant Fire Chief Year 1	\$ 64,595	\$ 73,464	\$ 8,869	85.5%

- 2.5% increase for year steps
- 5.0% increase between rank steps
- Proposal pay shown above does not include certification pay
  - Year 1 Police Sgt with Intermediate certification: \$59,145
  - Year 1 Lt Paramedic with Intermediate certification: \$60,973

# PERSONNEL INITIATIVES - GENERAL SERVICES

## Implement ¾ Year Hire for Two Positions

- Building Inspector & Recreation Coordinator
- Allows departments to address needs sooner
- Reduces fiscal impact of incorporating the 'new' costs of the positions for FY2021 budget

## Compensation Study

- 37 general services benchmark positions surveyed
- Implementing 52 of the 64 position upgrades recommended
- Approximately 10 employees will see immediate pay increases
  - Estimated cost: \$2,500
- Certain positions not upgraded due to maintaining alignment with like positions, recommended mid-point was above surveyed mid-point, and job duties different than position at other cities

# OVERALL PERSONNEL COST

- “Burden” - City cost of personnel beyond salary
  - TMRS: 8.80%
  - FICA: 7.65%
  - Worker’s Compensation Insurance: 1.55% average
  - Total before insurance and unemployment tax: 18%
  - Current medical, dental & life insurance and unemployment tax cost: \$7,300 per employee
  - \$50,000 salary costs approximately \$66,300 after burden
- Increase to Civil Service pay scale: \$251,911 (12 months)
- Addition of Building Inspector & Recreation Coordinator: \$77,197 (9 months)

# PREVENTATIVE STREET MAINTENANCE

## Crafting a sustainable plan

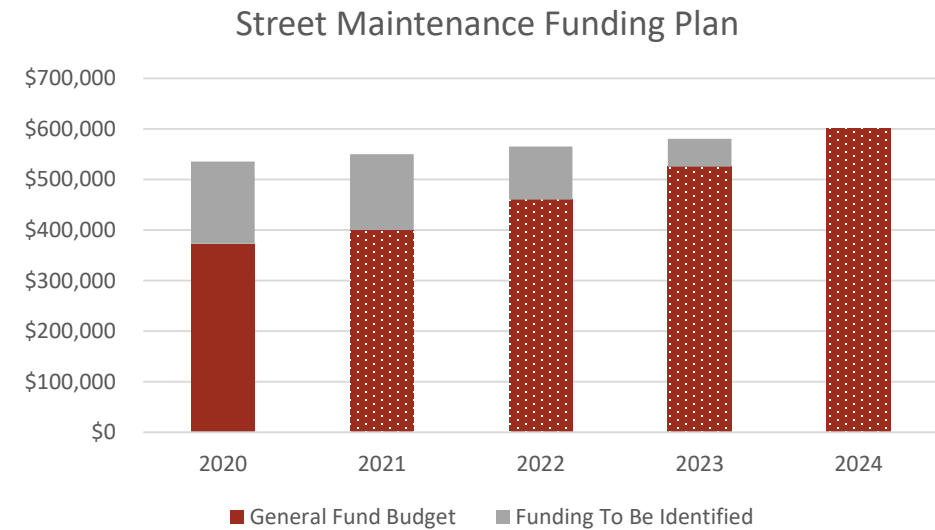
- Three year funding goal set in FY 2018 of \$250,000 per year is surpassed in FY2020 with \$372,870 budgeted
- FY 2020 budget can serve as a jumping-off point for a five year plan to reach \$600,000 in annual, budgeted preventative street maintenance funding

Preventative Street Maintenance Goals		
Budget Year	Minimum Budgeted Funding	Plan Expenditures
FY 20	\$372,870	\$535,000
FY 21	\$400,000	\$550,000
FY 22	\$460,000	\$565,000
FY 23	\$525,000	\$580,000
FY 24	\$600,000	\$600,000

2020 funding TBI - \$162,130

June Presentation:

2020 funding TBI - \$285,000





# FY 2020 PROPOSED

## - General Fund -

Estimated Beginning Fund Balance	\$ 5,088,305
Proposed Revenues	\$ 14,937,319
Proposed Expenditures	<u>\$ (14,937,305)</u>
Net Impact of Proposed Budget	<u>\$ 14</u>
Proposed Ending Fund Balance	<u><u>\$ 5,088,319</u></u>
Less: Minimum Balance (3 months O&M Budget)	<u>\$ (3,529,231)</u>
Proposed Fund Balance in Excess of Minimum	<u><u>\$ 1,559,088</u></u>

# REVENUES

Description	FY 2018 Actual	FY 2019 O - Budget	FY 2019 A - Budget	FY 2019 Projected	FY 2020 Proposed	Change from 2019 Budget	
						Amount	%
Ad Valorem Taxes	\$5,212,687	\$5,504,872	\$5,504,872	\$5,525,185	<b>\$6,082,428</b>	\$577,556	10.49%
Sales Tax	\$3,510,105	\$3,632,000	\$3,632,000	\$3,579,702	<b>\$3,763,120</b>	\$131,120	3.61%
Franchise	\$1,248,967	\$1,202,000	\$1,202,000	\$1,259,446	<b>\$1,259,440</b>	\$57,440	4.78%
Other Taxes	\$46,951	\$40,000	\$40,000	\$50,000	<b>\$50,000</b>	\$10,000	25.00%
Permits & Licenses	\$249,597	\$230,400	\$230,400	\$278,250	<b>\$270,190</b>	\$39,790	17.27%
Municipal Court	\$280,794	\$275,900	\$275,900	\$367,150	<b>\$330,750</b>	\$54,850	19.88%
Refuse Collection	\$1,411,822	\$1,480,300	\$1,550,300	\$1,569,400	<b>\$1,642,560</b>	\$92,260	5.95%
Ambulance	\$1,193,986	\$750,000	\$750,000	\$500,000	<b>\$45,000</b>	(\$705,000)	-94.00%
Harris Rental Income	\$51,041	\$50,000	\$50,000	\$70,000	<b>\$70,000</b>	\$20,000	40.00%
Parks & Rec Income	\$39,064	\$35,600	\$35,600	\$36,782	<b>\$36,780</b>	\$1,180	3.31%
Code Enforcement	\$17,251	\$4,200	\$4,200	\$8,125	<b>\$4,200</b>	\$0	0.00%
Intergovernmental	\$345,804	\$354,603	\$354,603	\$355,609	<b>\$355,610</b>	\$1,007	0.28%
Other Financing Sources	\$255,333	\$175,000	\$175,000	\$203,641	<b>\$175,000</b>	\$0	0.00%
Contributions	\$0	\$2,000	\$2,000	\$2,000	<b>\$2,000</b>	\$0	0.00%
Miscellaneous	\$59,064	\$39,900	\$39,900	\$47,000	<b>\$46,760</b>	\$6,860	17.19%
Transfers	\$542,661	\$617,000	\$617,000	\$599,944	<b>\$652,481</b>	\$35,481	5.75%
Interest Income	\$95,676	\$101,900	\$101,900	\$151,000	<b>\$151,000</b>	\$49,100	48.18%
<b>Total Revenues</b>	<b>\$14,560,803.81</b>	<b>\$14,495,675</b>	<b>\$14,565,675</b>	<b>\$14,603,234</b>	<b>\$14,937,319</b>	<b>\$371,644</b>	<b>2.55%</b>

June Presentation: AV Tax: \$5,908,020

Sales Tax: \$3,722,890

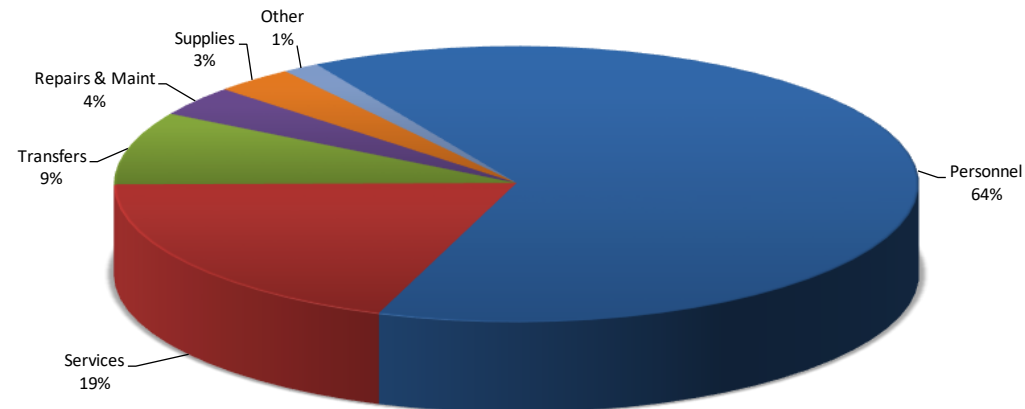
# EXPENDITURES

Description	FY 2018 Actual	FY 2019 O - Budget	FY 2019 A - Budget	FY 2019 Projected	FY 2020 Proposed	Change from 2019 Budget	
						Amount	%
Personnel	\$8,778,663	\$9,340,584	\$9,340,584	\$9,340,584	\$9,541,069	\$200,485	2.15%
Supplies	\$562,324	\$532,039	\$503,051	\$492,889	\$480,120	(\$22,931)	-4.56%
Repairs & Maint	\$474,864	\$514,159	\$504,569	\$504,500	\$531,052	\$26,483	5.25%
Services	\$2,544,817	\$2,779,196	\$2,812,769	\$2,789,975	\$2,883,765	\$70,996	2.52%
Contingency	\$0	\$150,000	\$150,000	\$150,000	\$100,000	(\$50,000)	-33.33%
Transfers	\$2,067,426	\$1,056,718	\$1,227,218	\$1,230,218	\$1,280,381	\$53,163	4.33%
Contributions	\$121,181	\$122,953	\$122,953	\$123,325	\$120,918	(\$2,035)	-1.66%
Capital	\$13,061	\$0	\$10,005	\$10,005	\$0	(\$10,005)	-100.00%
Strategic Plan	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
<b>Total Expenditures</b>	<b>\$14,562,336</b>	<b>\$14,495,649</b>	<b>\$14,671,149</b>	<b>\$14,641,496</b>	<b>\$14,937,305</b>	<b>\$266,156</b>	<b>1.81%</b>

June Presentation:

Personnel: \$9,449,300

Transfers: \$1,157,511



# EXPENDITURES

Description	FY 2018 Actual	FY 2019 O - Budget	FY 2019 A - Budget	FY 2019 Projected	FY 2020 Proposed	Change from 2019 Budget	
						Amount	%
City Council	\$93,556	\$74,563	\$74,563	\$74,776	<b>\$78,216</b>	\$3,653	4.90%
Administration	\$476,842	\$519,926	\$519,926	\$500,328	<b>\$531,692</b>	\$11,766	2.26%
Finance	\$330,138	\$344,407	\$344,407	\$342,354	<b>\$352,965</b>	\$8,558	2.48%
Human Resources	\$186,431	\$191,190	\$191,190	\$192,486	<b>\$196,061</b>	\$4,871	2.55%
Muni Court	\$180,406	\$192,790	\$192,790	\$197,206	<b>\$199,634</b>	\$6,844	3.55%
Police	\$4,102,078	\$4,189,378	\$4,189,378	\$4,178,949	<b>\$4,514,479</b>	\$325,101	7.76%
Fire	\$3,128,487	\$3,164,974	\$3,164,974	\$3,162,238	<b>\$2,750,411</b>	(\$414,563)	-13.10%
Info Technology	\$175,591	\$235,168	\$235,168	\$235,123	<b>\$239,520</b>	\$4,352	1.85%
Streets	\$1,419,175	\$1,159,158	\$1,159,158	\$1,158,890	<b>\$1,312,094</b>	\$152,936	13.19%
Parks & Recreation	\$1,156,824	\$1,214,073	\$1,214,073	\$1,211,971	<b>\$1,326,713</b>	\$112,640	9.28%
Planning	\$390,572	\$399,376	\$399,376	\$397,716	<b>\$455,873</b>	\$56,497	14.15%
Library	\$344,992	\$360,539	\$360,539	\$360,417	<b>\$357,799</b>	(\$2,740)	-0.76%
Other	\$674,115	\$447,953	\$553,453	\$553,825	<b>\$427,321</b>	(\$126,132)	-22.79%
Refuse	\$1,226,188	\$1,301,076	\$1,371,076	\$1,375,410	<b>\$1,449,916</b>	\$78,840	5.75%
Maintenance	\$531,179	\$553,055	\$553,055	\$551,784	<b>\$593,656</b>	\$40,601	7.34%
Engineering	\$145,762	\$148,023	\$148,023	\$148,023	<b>\$150,955</b>	\$2,932	1.98%
<b>Total Expenditures</b>	<b>\$14,562,336</b>	<b>\$14,495,649</b>	<b>\$14,671,149</b>	<b>\$14,641,496</b>	<b>\$14,937,305</b>	<b>\$266,156</b>	<b>1.81%</b>

# DRAINAGE FUND

Fiscal Year 2020  
Clean-up Budget



# FY 2020 PROPOSED

## - Drainage Fund -

<b>Estimated Beginning Fund Balance</b>	<b>\$ 223,311</b>
Proposed Revenues	\$ 539,472
Proposed Expenditures	<u>\$ (570,812)</u>
Net Impact of Proposed Budget	<u>\$ (31,340)</u>
<b>Proposed Ending Fund Balance</b>	<b><u>\$ 191,971</u></b>
Less: Minimum Balance (3 months O&M Budget)	\$ (82,294)
Less: Annual Debt Service	<u>\$ (25,607)</u>
<b>Proposed Fund Balance in Excess of Minimum</b>	<b><u>\$ 84,070</u></b>

# REVENUES

Description	FY 2018 Actual	FY 2019 Budget	FY 2019 Projected	FY 2020 Proposed	Change from 2019 Budget	
					Amount	%
Drainage Fees	\$ 452,742	\$ 496,241	\$ 496,800	<b>\$ 533,593</b>	\$ 37,352	7.53%
Misc. Income	\$ 43,653	\$ -	\$ -	<b>\$ -</b>	\$ -	0.00%
Interest Income	\$ 4,110	\$ 4,362	\$ 5,879	<b>\$ 5,879</b>	\$ 1,517	34.78%
<b>Total Revenues</b>	<b>\$500,505</b>	<b>\$500,603</b>	<b>\$502,679</b>	<b>\$539,472</b>	<b>\$38,869</b>	<b>7.76%</b>

- Proposing drainage fee increase from \$4.50 per month to \$5.00 per month
- The residential drainage fee was increased to \$4.00 per month in FY 2018 and \$4.50 per month in FY 2019
- Prior to FY 2018, the residential drainage fee had been at \$3.00 per month since inception in FY 2008
- Each \$0.50 increase in the monthly residential drainage fee generates \$32,500 in annual drainage fee revenue

# AREA DRAINAGE FEES

Rate	Belton	Cove	Georgetown	Harker Heights	Killeen	Temple
Residential	\$ 5.00	\$ 6.00	\$ 6.50	\$ 6.00	\$ 6.00	\$ 6.00
Non-Residential						
Min	\$ 10.00	\$ 6.00	\$ 6.50	\$ 7.20	\$ 8.30	\$ 12.00
Max	\$ 200.00			\$ 60.00	\$ 306.59	\$ 350.00
Other		\$17.86/acre	\$6.50/2,808 sf			

# EXPENDITURES

Description	FY 2018 Actual	FY 2019 Budget	FY 2019 Projected	FY 2020 Proposed	Change from 2019 Budget	
					Amount	%
Personnel	\$ 193,040	\$ 199,692	\$ 199,692	\$ <b>250,108</b>	\$ 50,416	25.25%
Supplies	\$ 21,684	\$ 15,745	\$ 15,218	\$ <b>19,430</b>	\$ 3,685	23.40%
Repairs & Maint	\$ 22,019	\$ 41,304	\$ 29,390	\$ <b>39,890</b>	\$ (1,414)	-3.42%
Services	\$ 4,214	\$ 20,196	\$ 16,206	\$ <b>19,747</b>	\$ (449)	-2.22%
Debt Service	\$ 25,301	\$ 25,472	\$ 25,459	\$ <b>25,607</b>	\$ 135	0.53%
Capital	\$ 176,682	\$ -	\$ -	\$ -	\$ -	
Capital Replacement	\$ 43,600	\$ -	\$ -	\$ <b>8,530</b>	\$ 8,530	
Capital Projects	\$ 69,900	\$ 230,000	\$ 230,000	\$ <b>207,500</b>	\$ (22,500)	-9.78%
<b>Total Expenditures</b>	<b>\$556,440</b>	<b>\$532,409</b>	<b>\$515,965</b>	<b>\$570,812</b>	<b>\$38,403</b>	<b>7.21%</b>

# DRAINAGE FUND FORECAST

	FY 2019 Projected	FY 2020 Proposed	FY 2021 Forecasted	FY 2022 Forecasted	FY 2023 Forecasted	FY 2024 Forecasted
<b>Beginning Fund Balance</b>	\$ 236,597	\$ 223,311	\$ 191,971	\$ 189,168	\$ 187,111	\$ 179,791
Drainage Fees	\$ 496,800	\$ 533,593	\$ 546,933	\$ 560,606	\$ 574,622	\$ 588,987
Other Misc. Income	\$ 5,879	\$ 5,879	\$ 5,879	\$ 5,879	\$ 5,879	\$ 5,894
<b>Total Revenue</b>	\$ 502,679	\$ 539,472	\$ 552,812	\$ 566,485	\$ 580,501	\$ 594,881
Personnel	\$ 199,692	\$ 250,108	\$ 260,112	\$ 270,517	\$ 281,337	\$ 292,591
Supplies	\$ 15,218	\$ 19,430	\$ 20,013	\$ 20,613	\$ 21,232	\$ 21,869
Repairs & Maintenance	\$ 29,390	\$ 39,890	\$ 41,087	\$ 42,319	\$ 43,589	\$ 44,897
Services	\$ 16,206	\$ 19,747	\$ 20,339	\$ 20,950	\$ 21,578	\$ 22,225
Strategic Plan	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -
<b>Total Operating Expenditures</b>	\$ 260,506	\$ 329,175	\$ 341,551	\$ 354,399	\$ 372,736	\$ 381,582
Debt Service	\$ 25,459	\$ 25,607	\$ 25,708	\$ 24,936	\$ 25,002	\$ 25,032
Capital	\$ -	\$ -				
Capital Equipment Replacement Plan	\$ -	\$ 8,530	\$ 28,356	\$ 29,207	\$ 30,083	\$ 30,985
<b>Capital Projects Transfer</b>	\$ 230,000	\$ 207,500	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000
<b>Total Expenditures</b>	\$ 515,965	\$ 570,812	\$ 555,615	\$ 568,542	\$ 587,821	\$ 597,599
<b>Fund Balance Impact</b>	\$ (13,286)	\$ (31,340)	\$ (2,803)	\$ (2,056)	\$ (7,321)	\$ (2,718)
<b>Ending Fund Balance</b>	\$ 223,311	\$ 191,971	\$ 189,168	\$ 187,111	\$ 179,791	\$ 177,073
<i>Less: Minimum Balance ( 3 months O&amp;M Budget)</i>	\$ 65,878	\$ 82,294	\$ 85,388	\$ 88,600	\$ 93,184	\$ 95,395
<i>Less: Minimum Balance (Debt Service)</i>	\$ 25,459	\$ 25,607	\$ 25,708	\$ 24,936	\$ 25,002	\$ 25,032
<b>Projected Fund Balance in Excess of Minimum</b>	\$ 131,974	\$ 84,070	\$ 78,072	\$ 73,575	\$ 61,605	\$ 56,646

# CAPITAL PROJECTS FORECAST

<b>Funding:</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>
<b>Beginning Balance</b>	\$ 73,617	\$ 240,013	\$ 24,013	\$ 60,513	\$ 97,013	\$ 208,513
Contributions						
Transfer from Drainage Fund	\$ 230,000	\$ 207,500	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000
Interest Income	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
<b>Total Funding</b>	<b>\$ 231,500</b>	<b>\$ 209,000</b>	<b>\$ 161,500</b>	<b>\$ 161,500</b>	<b>\$ 161,500</b>	<b>\$ 161,500</b>
<b>Expenditures:</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>
<b>Completed Projects</b>						
Engineering Studies - Red Rock	\$ 1,340					
Preliminary and Final Design - Mesquite Road	\$ 9,925					
Engineering Studies - Liberty Hill	\$ 17,439					
Engineering Studies - Nolan Creek Floodway	\$ 16,500					
MS4 Permit Plan	\$ 19,900					
Regional Nolan Creek Study cost-share	\$ -					
<b>Future Projects</b>						
Liberty Hill Drainage Project		\$ 25,000				\$ 500,000
Mequite Road Drainage Project Construction		\$ 400,000				
Blair & 4th Drainage Project			\$ 125,000	\$ 125,000		
Engineering Studies - Mitchell Branch					\$ 50,000	
<b>Total Expenditures/Commitments</b>	<b>\$ 65,104</b>	<b>\$ 425,000</b>	<b>\$ 125,000</b>	<b>\$ 125,000</b>	<b>\$ 50,000</b>	<b>\$ 500,000</b>
<b>Ending Balance</b>	<b>\$ 240,013</b>	<b>\$ 24,013</b>	<b>\$ 60,513</b>	<b>\$ 97,013</b>	<b>\$ 208,513</b>	<b>\$ (129,987)</b>
<b>Project Color Key</b>						
Drainage Improvement Project	Engineering Study					
System or Regional Master Plan	Development Agreement					

June Presentation Ending Balance FY24: (\$292,487)



# HOTEL-MOTEL FUND

Fiscal Year 2020  
Clean-up Budget

# EXPENDITURES

Description	FY 2018 Actual	FY 2019 Budget	FY 2019 Projected	FY 2020 Proposed	Change from 2019 Budget	
					Amount	%
Personnel	\$ 27,206	\$ 29,016	\$ 29,016	\$ <b>30,105</b>	\$ 1,089	3.75%
Supplies	\$ 15	\$ 475	\$ 400	\$ <b>300</b>	\$ (175)	-36.84%
Repairs & Maint	\$ -	\$ 775	\$ -	\$ -	\$ (775)	-100.00%
Services	\$ 7,520	\$ 58,247	\$ 51,195	\$ <b>56,251</b>	\$ (1,996)	-3.43%
Sponsorships	\$ 24,739	\$ 57,000	\$ 49,792	\$ <b>52,780</b>	\$ (4,220)	-7.40%
Visitor Center Support	\$ -	\$ -	\$ 7,200	\$ <b>12,500</b>	\$ 12,500	-
Bell County Expo	\$ 9,487	\$ 9,500	\$ 9,508	\$ <b>10,000</b>	\$ 500	5.26%
City Support	\$ 2,464	\$ 3,500	\$ 3,500	\$ <b>3,500</b>	\$ -	0.00%
Historic Preservation	\$ 1,050	\$ -	\$ 725	\$ <b>120,000</b>	\$ 120,000	-
Transfers	\$ 10,000	\$ 15,000	\$ 15,000	\$ <b>25,000</b>	\$ 10,000	66.67%
<b>Total Expenditures</b>	<b>\$82,481</b>	<b>\$ 173,513</b>	<b>\$ 166,336</b>	<b>\$ 310,436</b>	<b>\$ 136,923</b>	<b>78.91%</b>

- FY 2020 Initiatives
  - Provide financial support to Belton Chamber Visitor Center (50%) **June Presentation: \$17,280**
  - Enhance Christmas on the Chisholm Trail by making it a multi-day event that will attract out of town guests
  - Restore Belton's Historic Standpipe and transform the Standpipe site into a destination for out of town visitors and feature for Downtown Belton

# DEBT SERVICE FUND

Fiscal Year 2020  
Clean-up Budget

# FY 2019 PROJECTION

## - Debt Service Fund -

<b>Beginning Fund Balance</b>		<b>\$ 306,462</b>
Projected Revenues	\$ 1,094,928	
Projected Expenditures	<u>\$ (1,173,863)</u>	
Net Impact of Projected Budget		<u>\$ (78,935)</u>
<b>Projected Ending Fund Balance</b>		<b><u>\$ 227,527</u></b>

\* Projected Revenues include additional FY 2019 transfer of \$45,000 from General Fund – no action at this meeting

# FY 2020 PROPOSED

## - Debt Service Fund -

<b>Projected Beginning Fund Balance</b>		<b>\$ 227,527</b>
Proposed Revenues	\$ 956,110	
Proposed Expenditures	<u>\$ (1,183,110)</u>	
Net Impact of Proposed Budget		<u>\$ (227,000)</u>
<b>Proposed Ending Fund Balance</b>		<b><u>\$ 527</u></b>

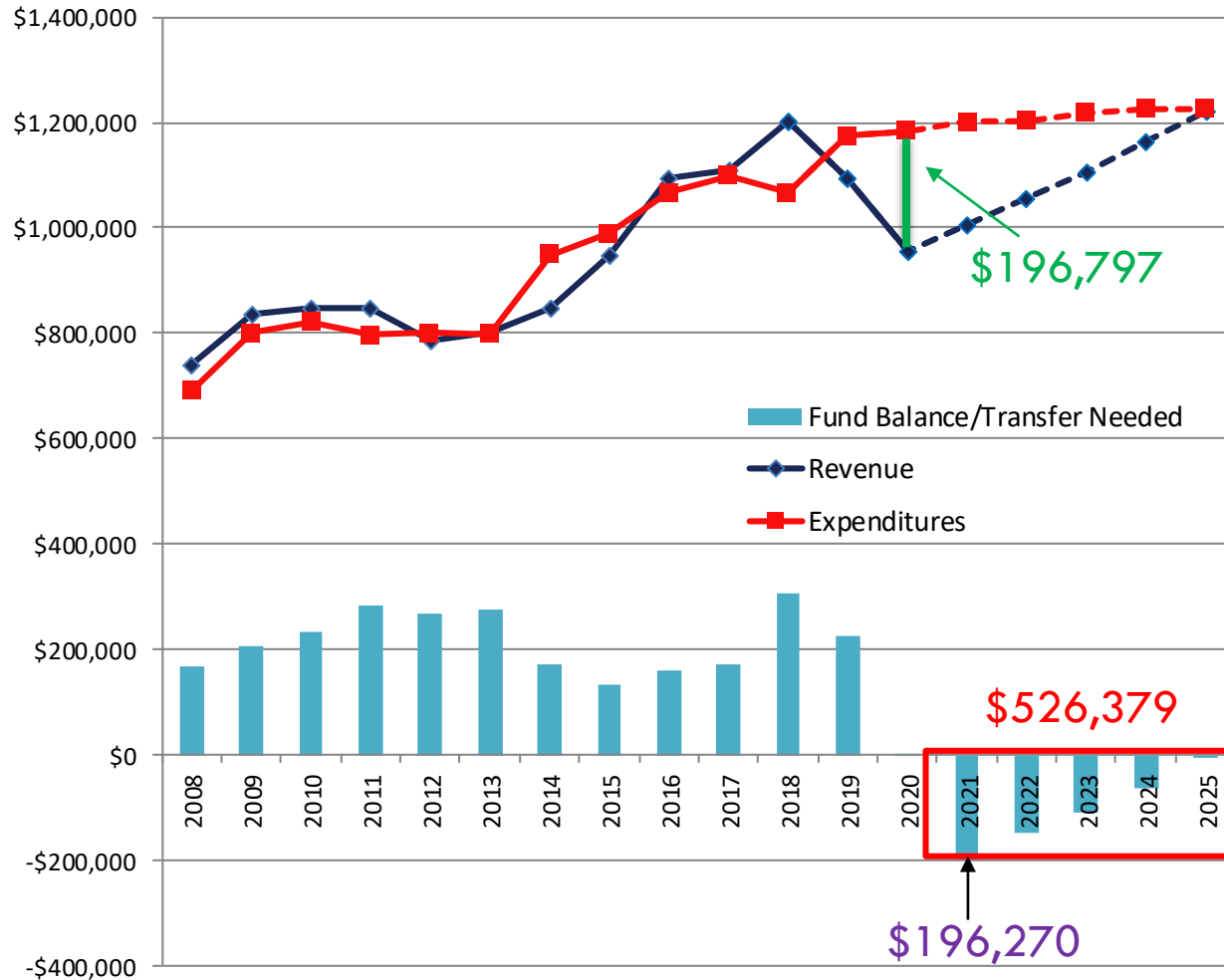
# REVENUES AND EXPENDITURES

Description	FY 2018 Actual	FY 2019 Budget	FY 2019 Projected	FY 2020 Proposed	Change from 2019 Budget	
					Amount	%
Ad Valorem Taxes	\$ 990,961	\$ 922,417	\$ 926,885	\$ <b>942,472</b>	\$ 20,055	2.17%
Bond Proceeds	\$ 1,182	\$ -	\$ -	\$ -	\$ -	
Transfer from General Fund	\$ 200,000	\$ -	\$ 150,500	\$ -	\$ -	
Interest Income	\$ 10,379	\$ 10,000	\$ 17,543	\$ <b>13,638</b>	\$ 3,638	36.38%
<b>Total Revenues</b>	<b>\$1,202,522</b>	<b>\$932,417</b>	<b>\$1,094,928</b>	<b>\$956,110</b>	<b>\$23,693</b>	<b>2.54%</b>

Description	FY 2018 Actual	FY 2019 Budget	FY 2019 Projected	FY 2020 Proposed	Change from 2019 Budget	
					Amount	%
Bond Principal	\$ 705,538	\$ 759,250	\$ 759,250	\$ <b>792,963</b>	\$ 33,713	4.44%
Bond Interest	\$ 356,506	\$ 409,467	\$ 409,467	\$ <b>382,447</b>	\$ (27,020)	-6.60%
Bond Paying Agent Fees	\$ 341	\$ 1,150	\$ 1,150	\$ <b>1,150</b>	\$ -	0.00%
Arbitrage Rebate Calc Fees	\$ 4,274	\$ 6,550	\$ 4,509	\$ <b>6,550</b>	\$ -	0.00%
Bond Issue Costs	\$ (659)	\$ -	\$ (513)	\$ -	\$ -	
<b>Total Expenditures</b>	<b>\$1,066,000</b>	<b>\$1,176,417</b>	<b>\$1,173,863</b>	<b>\$1,183,110</b>	<b>\$6,693</b>	<b>0.57%</b>



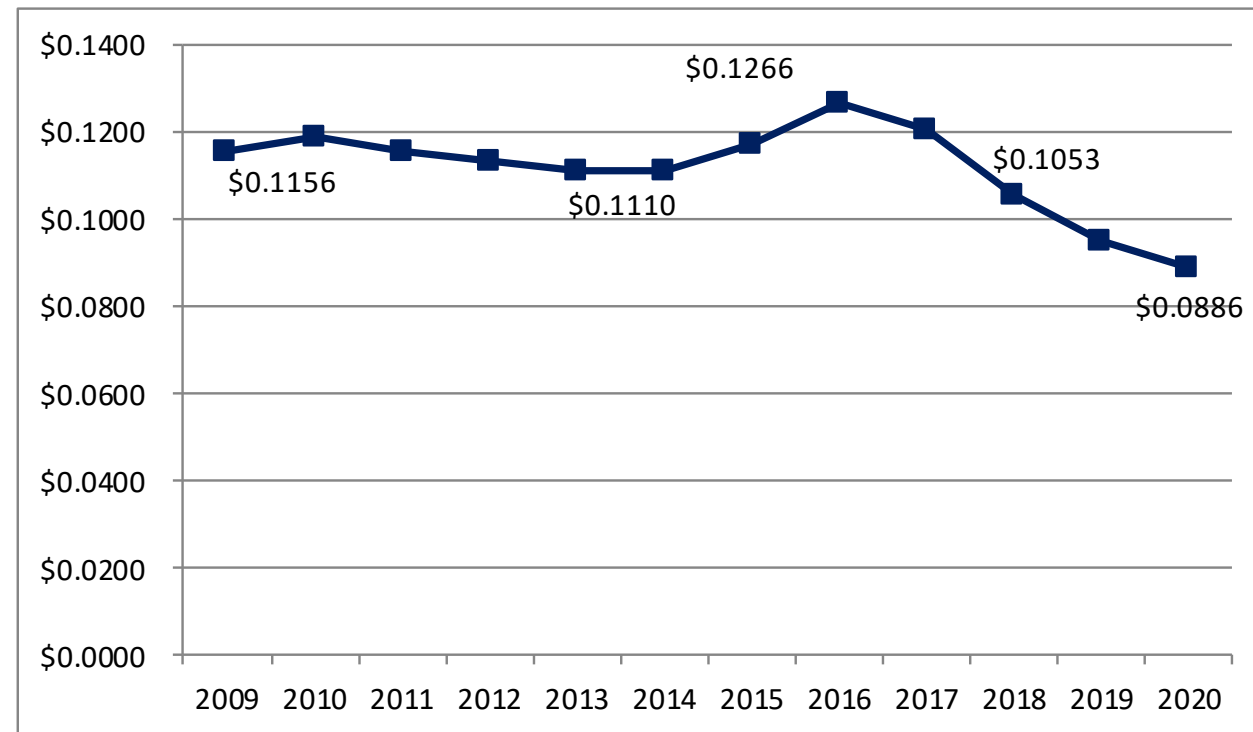
# DEBT SERVICE FUND PROJECTIONS



June Presentation:

- Use of Fund Balance over 5 years: **\$303,373**
- Rev vs. Exp Gap: **\$179,500**
- Additional Funding needed in FY21: **\$144,000**

# DEBT SERVICE TAX RATE HISTORY



# TAX INCREMENT REINVESTMENT ZONE

Fiscal Year 2020  
Clean-up Budget

- TIRZ Fund -				
<b>Projected Beginning Fund Balance</b>				<b>\$ 263,405</b>
Projected Revenues				
	City		\$ 1,203,433	
	County		\$ 768,242	
	Interest		\$ 14,320	
<b>Total Revenues</b>				<b>\$ 1,985,995</b>
Proposed Expenditures:				
	<i>Development</i>			
	Retail Development Coordinator		\$ 48,731	
	<i>Debt Service - Principal, Interest &amp; Fees</i>			
	Principal, Interest, and Fees		\$ 418,315	
	<i>Downtown Revitalization:</i>			
	Downtown Façade Grants		\$ 100,000	
	<i>Other Public Improvements:</i>			
	Heritage Park		\$ 1,100,000	
	South Belton Shared Use Path		\$ 74,000	
	Standpipe Restoration Project		\$ 120,000	
	Library Enhancements		\$ 100,000	
<b>Total Expenditures</b>				<b>\$ (1,961,046)</b>
<b>Net Impact of Budget on Fund Balance</b>				<b>\$ 24,949</b>
<b>Projected Ending Fund Balance</b>				<b>\$ 288,354</b>

## FY 2020 TIRZ Operating Fund

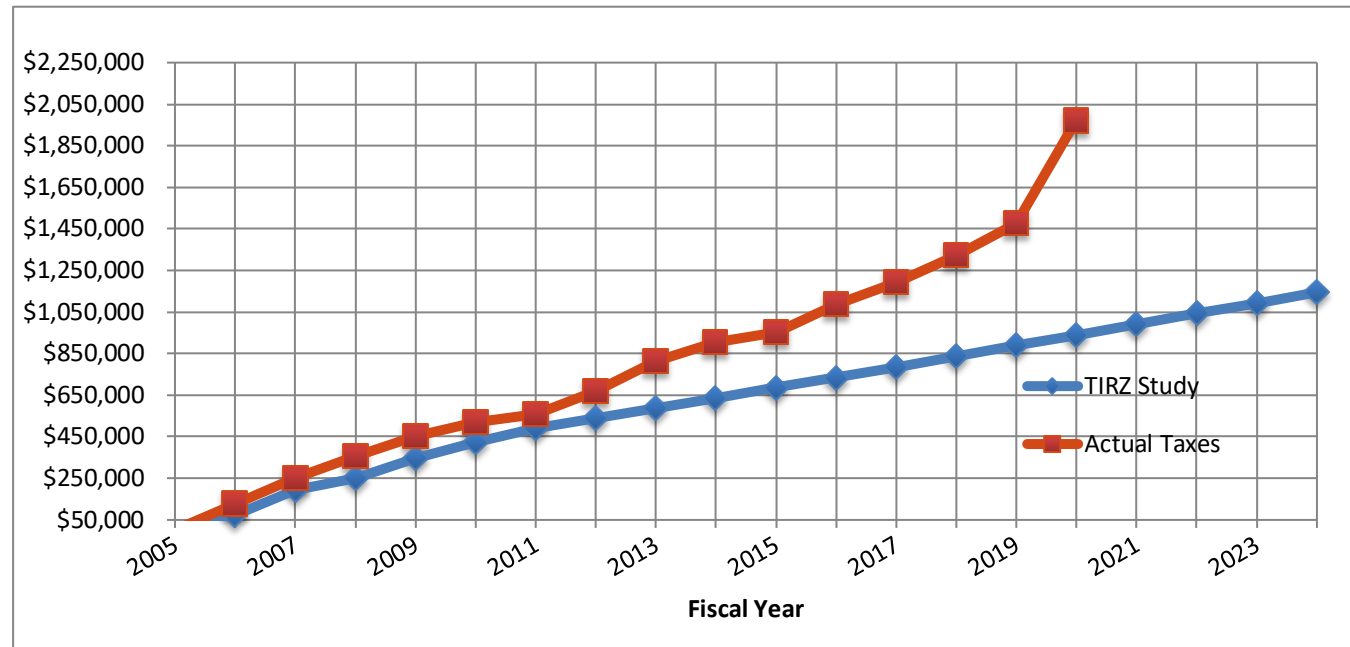
Preliminary Presentation:

Net Impact: (\$141,739)

Projected Ending Fund Balance: \$121,666

# REVENUES

Account Name	FY 2018 Actual	FY 2019 Budget	FY 2019 Projected	FY 2020 Proposed	Change from 2019 Budget	
					Amount	%
City TIRZ Taxes	\$ 806,822	\$ 877,625	\$ 901,068	\$ 1,203,433	\$ 325,808	37.12%
County TIRZ Taxes	\$ 514,067	\$ 560,254	\$ 573,994	\$ 768,242	\$ 207,988	37.12%
Interest Income	\$ 13,551	\$ 10,550	\$ 13,560	\$ 14,320	\$ 3,770	35.73%
<b>Total Revenues</b>	<b>\$ 1,334,440</b>	<b>\$ 1,448,429</b>	<b>\$ 1,488,622</b>	<b>\$ 1,985,995</b>	<b>\$ 537,566</b>	<b>37.11%</b>





# Staff Report – City Council Agenda Item

## Agenda Item #14

Receive a presentation and discuss amendments to the City of Belton Fee and Rate Schedule.

### Originating Department

Administration – Amy M. Casey, City Clerk  
Police – Gene Ellis, Assistant City Manager/Chief of Police  
Public Works – Angellia Points, Director of Public Works  
Planning – Cheryl Maxwell, Director of Planning  
Fire – Bruce Pritchard, Fire Chief  
Library – Kim Kroll, Director of Library Services  
Finance – Susan Allamon

### Summary Information

Annually, as a part of the budget process, Staff analyzes all fees and rates for services. A comprehensive ordinance revising or establishing fees for services is attached. Changes from current practice are shown in red and ~~strikethrough~~, with page numbers noted. Most notable changes are as follows:

- Eliminating Late Fees for Print Books and Audio Books (page 1)
- Increasing the cost of a Certificate of Occupancy (page 1)
- Adding Accessory Buildings and distinguishing between those with Electrical, Plumbing, Etc. or without (page 1)
- Adding a Fee for Working without a Building Permit (page 1)
- Increasing the Clean-Up Deposit for Park Events (page 3)
- Adding a section for Splash Pad Rentals (page 3)
- Adding a Military Discount for Harris Center Rentals (page 3)
- Increasing the Residential Drainage Fee by 50 cents (page 7)
- Replacing the Emergency Medical Services rates with AMR contract rates (page 8)
- Adding Administrative Approval for zoning variance requests (page 8)
- Adding the Historic Landmark Medallion Application Fee (page 9)
- Adding the Historic Placard Program Application Fee (page 9)

All other fees remain unchanged from last year.

### Fiscal Impact

Many of the proposed fee revisions are meant to cover City costs and should have minor fiscal impact.



### **Recommendation**

Receive presentation and discuss proposed changes. Ordinance approving proposed changes will be included on the September 10, 2019, City Council meeting agenda.

### **Attachments**

*Proposed Revised Fee and Rate Schedule*

**CITY OF BELTON**  
**FEE & RATE SCHEDULE**  
**(Effective October 1, 2019)**

**Sec. 2-29 Lena Armstrong Public Library Fees (Ordinance #2018-28)**

Book Sales	\$0.25-\$5.00 or donation; older books at market value
Late Book	\$0.10 per book per day + cost for mailing late notice (\$1.00)
Late Audio	\$0.50 per book per day + plus cost for mailing late notice (\$1.00)
Lost/Damaged	
Adult Books	Replacement cost + processing fee (\$1.00 for materials)
Children's Books	Replacement cost + processing fee (\$1.00 for materials)
Temporarily Out of Circulation	\$5.00 per item
Copies/Prints:	
Black & White	\$0.20 per page
Color	\$0.50 per page
Fax Service	\$0.20 per page
Ear Buds	\$1.00 per item
Scanning:	
Print/Email	\$0.30 per page
Edit	\$2.00 per page
Interlibrary Loan	Postage cost
Library Card	First one is free; replacement cards are \$3.00 each
Proctor Exams (Print/Fax)	\$5.00 each
Publication of Information	Library provided complimentary copy of publication
Publication of Photographs	Library provided complimentary copy of publication in which photograph appears
Research	Fees for copies, actual postage cost and personnel cost
DVDs:	
Late	\$0.50 per day
Damaged	Replacement cost

**Sec. 3-29 Limitation on Number of Animals (Ordinance #2007-26)**

Permit fee for animals in excess of limitation	\$25.00 per year
--	------------------

**Sec. 4-33 Building Permit Fees (Ordinance #2017-22)**

New Residential Construction	\$0.10 per sf
New Commercial Construction	\$0.15 per sf
Certificate of Occupancy	<del>\$50.00</del> \$60.00
GIS Fee (input subdivision, utilities, infrastructure)	\$25.00
Multiple Units (2 or more units)	\$10.00 per unit fee additional
Reinspection Fee	\$35.00
Reschedule Inspection Fee	\$35.00
Technology Fee	\$10.00
Residential/Commercial Remodel/Additions:	
0-1,000 sf	\$85.00
Each additional 1,000 sf	\$25.00 per additional 1,000 sf or portion thereof
Accessory Building (No Electrical, No Plumbing)	\$60.00
Accessory Building (With Electrical, Plumbing, Etc.)	\$60.00 + Subcontractor Fees for Electrical, Plumbing, Etc.
Demolition by Owner (Ordinance #2014-39)	
Basic Permit	\$60.00 + \$300.00 cash deposit or \$1,000.00 surety bond
Demolition by City (Ordinance #2010-38)	
Equipment Cost	\$200.00 per hour per piece of City equipment (includes operator) + 20% of disposal costs (2 hour minimum)
Additional Personnel Cost	\$50.00 per hour per City employee
Fence Permits (Ordinance #2014-39)	
Basic Permit	\$35.00
Roof Permits (Ordinance #2015-44)	
Basic Permit	\$35.00
House Moving Permits (Ordinance #2014-39)	
Basic Permit	\$110.00 + \$300.00 cash deposit or \$1,000 surety bond
Moving In Permits (Mobile Home Installation) (Ordinance #2014-39)	\$110.00
Contractor Registration (Ordinance #2017-22)	\$50.00 per calendar year
(excludes State Licensed Electrical Contractors and State Licensed Plumbing Contractors in accordance with State Law)	
Sign Permits (Ordinance #2017-22)	
On Premises	\$60.00
Off Premises	\$1,010.00
Portable/Temporary	\$35.00
Working Without a Building Permit	Double the Permit Fee

**Sec. 4-144 Building Permit Fees - Electrical (Ordinance #2017-22)**

Basic Building Permit Fee - Electrical	\$35.00 + fees below
Per 100 Amps	\$10.00
110 Circuits	\$4.00
220 Circuits	\$5.00
Equipment Motors (1/2 to 50 HP)	\$12.00
Equipment Motors (over 50 HP)	\$25.00
Signs	\$15.00
Temporary Pole	\$20.00
Pool Bonding/Grounding	\$10.00
Mobile Home	\$20.00
Meter Loop/Service Charge	\$20.00
Reinspection Fee	\$35.00
Reschedule Inspection Fee	\$35.00

**Sec. 4-206 Building Permit Fees - Plumbing (Ordinance #2014-39)**

Basic Building Permit Fee - Plumbing	\$35.00 + fees below
Per Fixture	\$5.00
Backflow Prevention Assembly	\$10.00
Water Heater	\$5.00
Gas System (up to 5 outlets)	\$6.00
Per Added Outlet	\$1.00
Grease Recovery Device	\$15.00
Lawn Sprinkler System (per head)	\$1.00
Sewer/Water Yard Line	\$5.00
Gas Test	\$5.00
LPG Tank (Propane) Installation	\$25.00 per tank
Reinspection Fee	\$35.00
Reschedule Inspection Fee	\$35.00

**Sec. 4-227 Building Permit Fees - Swimming Pools (Ordinance #2014-39)**

Above Ground	\$35.00
In Ground	\$85.00
Commercial/Institutional	\$110.00

**Sec. 4-351 Building Permit Fees - Mechanical (Ordinance #2017-22)**

Basic Building Permit Fee - Mechanical	\$35.00 + fees below
Each Heating Unit	\$20.00
Each Refrigeration Unit	\$20.00
Replacement of Heating or Refrigeration Unit	\$20.00
Modification of System (per air opening)	\$1.00
Each Commercial Vent Hood	\$15.00
Each Commercial Refrigeration System	\$7.00
Any Commercial Work Requiring Inspection But Not Listed Above	\$15.00
Any Residential Work Requiring Inspection But Not Listed Above	\$15.00
Reinspection Fee	\$35.00
Reschedule Inspection Fee	\$35.00

**Sec. 5-3 Hazardous Materials & Major Incident Response Fees (Ordinance #2017-22)**

Engine	\$160.00 per hour, 1 hour minimum
Command Vehicle	\$100.00 per hour, 1 hour minimum
Police Vehicle	\$100.00 per hour, 1 hour minimum
Other (Public Works, barricades, etc.)	\$100.00 per hour, 1 hour minimum
Additional Personnel	\$50.00 per hour, 1 hour minimum
City Supplied Water (as determined by calculation pumping time and rate)	\$5.50 per 1,000 gallons
Ambulance Standby	\$160.00 per hour
Bulldozer (includes operator)	\$100.00 per hour, 2 hour minimum
Backhoe (includes operator)	\$100.00 per hour, 2 hour minimum
Dump Truck (includes operator)	\$100.00 per hour, 2 hour minimum
Sand (per cubic yard)	\$25.00, minimum 3 yards
Other Approved Absorbent as needed/required	Actual cost + 10%
Other Items Necessary to Control/Contain Incident	Actual cost + 10%
Disposal of Debris	Actual cost + 10%
Damaged Fire Hose	\$800.00 per 100' section + shipping and handling

**Sec. 6-16 Fire Inspection Fees (Ordinance #2017-22)**

Blasting Permit (per job/address)	
One Day Permit	\$50.00
Each Additional Day	\$25.00
Bond/Insurance Requirement	\$1,000,000.00
Fireworks	
Outdoor Public Display	\$75.00
Insurance Requirement	\$300,000.00
Indoor Public Display (ground burst)	\$75.00
Insurance Requirement	\$300,000.00
Fuel Tanks	
Installation	\$50.00 per tank
Removal	\$30.00 per tank
Tank Test	\$20.00 per tank
Line Test	\$20.00 per tank
Hospital/Nursing Homes	\$150.00 annual fee
Day Care Centers	
Less Than 50 Children	\$70.00 annual fee
50 to 100 Children	\$150.00 annual fee
Foster Home, Family Care, Boarding Home, Other, Etc.	\$50.00
Pre-Inspection Permits for Open Burning	\$25.00
Carnival/Circus Safety Inspection	\$250.00
Tent Inspections	\$25.00
Fire Alarm Certification	
12,000 sf and under	\$150.00
Over 12,000 sf	\$250.00
Fire Flow Certification	\$100.00
Sprinkler Certification	
12,000 sf and under	\$150.00
Over 12,000 sf	\$250.00
Commercial Vent Hood Inspection	\$50.00
Reinspection Fee	\$75.00
*Other Permits	\$50.00
*Other Inspections	\$50.00
Reinspection Fee (separate)	\$50.00
<i>*Other permits or inspections not listed above required by the 2015 International Fire Code or its references. Other permit/inspection charges will be assessed a minimum charge of \$25.00 plus total amount of time utilized in plan review, code research, inspection(s) and documentation.</i>	

**Sec. 8-71 Solid Waste Collection Rates - Residential (Ordinance #2017-45) (Effective January 1, 2019)**

Curbside	\$17.16 per month
Curbside Additional Container	\$6.18 per month per additional container
Door-to-Truck Service	\$28.80 per month
Door-to-Truck Service Additional Container	\$11.25 per month per additional container
Residential Recycling Service Additional Container	\$5.62 per month per additional container
The monthly charge for multiple residential units (apartments, duplexes, etc.), shall be the number of residential dwelling units multiplied by the rate for the type of service provided.	
Replacement Recycling or Trash Container	\$70.00 per cart
<i>If the cart is stolen or missing, one free replacement cart will be provided to the customer. Only one replacement container will be provided per 18-month period. The replacement charge will be applied for any additional replacement container within the 18-month period. Carts damaged by the customer will result in the replacement charge. The City reserves the right to charge for replacement containers if the City determines there is a pattern of abuse, neglect or loss. A stolen container must be reported to the Utility Billing Department.</i>	

**Sec. 8-72 Solid Waste Collection Rates - Commercial Cart Collection (Ordinance #2017-45) (Effective January 1, 2019)**

Once Per Week Service	\$28.10 per cart per month
Commercial Cart Collection Additional Cart	\$16.87 per additional cart per month
Commercial Recycling Cart	\$9.00 per month
Institutional Recycling	\$9.00 per month
Replacement Recycling or Trash Container	\$70.00 per cart
<i>If the cart is stolen or missing, one free replacement cart will be provided to the customer. Only one replacement container will be provided per 18-month period. The replacement charge will be applied for any additional replacement container within the 18-month period. Carts damaged by the customer will result in the replacement charge. The City reserves the right to charge for replacement containers if the City determines there is a pattern of abuse, neglect or loss. A stolen container must be reported to the Utility Billing Department.</i>	

**Sec. 8-74 Brush Collection (Ordinance #2018-28) (Load is defined as 6 cubic yards of brush.)**

Residential Garbage Customers	\$3.00 per month
A maximum of 6 CY per week per residential address is included in the monthly fee.	
Excess Brush Fee for residential garbage customers	\$50.00 per load over the initial 6 CY
Residential out-of-cycle brush collection as requested	\$50.00 per load picked up
Non-Native Brush Collection	\$50.00 per load picked up
Non-Residential Customers Within City Limits as requested	\$50.00 per load picked up

**Sec. 10-40 Vehicle Towing, Impoundment and Wrecker Rotation List (Ordinance #2018-28)**

Annual Tow Service Permit and Inspection	\$50.00
Each Additional Wrecker Permit	\$25.00 per year
Annual Storage Facility Permit and Inspection	\$50.00
Maximum Fees Allowed to be Charged by Tow Companies:	
Non-Consent Tow	\$130.00
Incident Management Fee	\$130.00
Winching/Overtown Fee	\$75.00
Dolly Use Fee	\$50.00
Deep-Water Recovery Fee	\$200.00
Storage Fee	\$20.00 per day
Cleanup Fee for Large Debris	\$65.00 per hour
Waiting Fee	\$65.00 per hour
Fuel Surcharge	10% of total fees excluding storage and waiting fees
Driveshaft Removal Fee	\$50.00
Specialized Equipment Fees for Towing and Cleanup	Reasonable hourly rates per industry standard OR actual rates paid by tow service to third party vendor + 10%

**Sec. 11-17 Alcoholic Beverage Permits (Ordinance #70687-1)**

Fees equal to one-half of the State Fee
---

**Sec. 11-60 Massage Establishment (as authorized by a SUP under Section 33.14, Item 19 of Zoning Ordinance) License Fee (Ordinance #2002-41)**

Annual Fee For Each Establishment	\$1,000.00
-----------------------------------	------------

**Sec. 11-61 Massagist Business (as authorized by a SUP under Section 33.14, Item 19 of Zoning Ordinance) Permit Fee (Ordinance #2002-41)**

Annual Fee	\$500.00
------------	----------

**Sec. 11-108 Peddlers, Solicitors, Itinerant Merchants Permit Fee (Ordinance #2016-34)**

30-Day License Fee (not mobile food vendors)	\$100.00
One or more agents - license fee above plus \$10.00 for each agent or employee so engaged.	
12-Month Mobile Food Vendor Permit	\$100.00

**Sec. 11-117 Garage Sale Permit Fee (Ordinance #081391-1)**

Garage Sales, Limited to 3 Per Year	\$5.00 per sale
-------------------------------------	-----------------

**Sec. 11-143 Boarding Home Permit Fee (Ordinance #2016-10)**

Permit to Operate a Boarding Home	\$1,000.00
Renewal of Permit to Operate a Boarding Home	\$1,000.00 per year
Reinspection Fee	\$50.00 per inspector, per hour for each reinspection after first inspection

**Sec. 15-50 Park Permit/Reservation Fee (Ordinance #2015-44)**

Park Facilities (resident in City limits)	\$25.00 per day + clean-up deposit*
Park Facilities (non-resident)	\$50.00 per day + clean-up deposit*
Park Attendant Fee (park events with vendors)	\$25.00 per hour, per attendant
Available Facilities:	
Yettie Polk Park Gazebo	
Confederate Park Pavilion	
Confederate Park Western Pavilion	
Confederate Park Central Pavilion	
Heritage Park Lions Pavilion	
Heritage Park HEB Pavilion	
Chisholm Trail Park Amphitheater	
With Electricity	\$10.00 additional (limited to two outlets)
Each Additional Outlet	\$10.00 additional
*Clean-Up Deposit (for each facility)	\$25.00 refundable deposit
Park Event	
Confederate Park, Yettie Polk Park, Heritage Park, Chisholm Trail Park	
Commercial/Ticketed Events	\$250.00 per day + <del>\$100.00</del> \$200.00 clean-up deposit
Non-Ticketed Events	\$100.00 per day + <del>\$100.00</del> \$200.00 clean-up deposit
Vendor Electricity	\$50.00 additional
With Electricity	\$10.00 additional (limited to two outlets)
Each Additional Outlet	\$10.00 additional (i.e., for vendors' use)
Splash Pad	
Park Facilities (resident in City limits)	\$50.00 per 3 Hour Time Block - Friday through Sunday: **
Park Facilities (non-resident)	\$75.00 Per 3 Hour Time Block - Friday through Sunday: **
Available Facilities:	
Harris Community Splash Pad - Red Pavilion	
Harris Community Splash Pad - Blue Pavilion	
Harris Community Splash Pad - Central Pavilion	
** 3 Hour Time Block During Splash Pad Season	During the Splash Pad Season - Memorial Day Through Labor Day, Pavilion rentals will

	<p>be divided into 3-hour time blocks:  10:00 AM to 1:00 PM  1:30 PM to 4:30 PM  5:00 PM to 8:00 PM  If any pavilion listed above is rented outside of the Splash Pad season, then it will be considered an all-day rental.</p>
Playing Fields (Day Use Only, No Concessions)***	
Playing Fields (resident in City limits)	\$25.00 per field per day + clean up deposit**
Playing Fields (non-resident)	\$50.00 per field per day + clean up deposit**
Available Facilities:	
Jaycee Baseball Field	
Heritage Park Baseball Fields	
Heritage Park Soccer Field (no lights)	
Chisholm Trail Park Softball Fields	
Chisholm Trail Park Soccer Fields (no lights)	
With Electricity (lights/scoreboards)	\$25.00 additional per field
**Clean Up Deposit (for each field)	\$25.00 refundable deposit
***Fields available for reservation only during non-league play.	
Practice Play:	
Heritage Park Baseball Complex	not available
Heritage Park Soccer Complex	not available
Chisholm Trail Park Softball Complex	not available
Lions Park Softball Field	not available
Jaycee Baseball Field	not available
Chisholm Trail Park Soccer Fields	No fee: first come, first served (not available when utilized under separate agreement)
Continental Baseball Field	No fee: first come, first served
Griggs Baseball Field	No fee: first come, first served
Heritage Park Practice Baseball Field	No fee: first come, first served
Neighborhood Recreational or Scrimmage Play:	
Lions Park Softball Field	No fee: by reservation only (limit 1 scrimmage per 7 days, 3-hour maximum)
Youth League Play: The following facilities are available for league play for youth sports organizations through a separate agreement with City.	
Heritage Park Baseball Complex	\$500.00 clean-up deposit per organization AND
Heritage Park Soccer Complex	\$5.00 per player fee per organization per season (effective January 1, 2013)
Chisholm Trail Park Softball Complex	see above
Jaycee Baseball Field	see above
Adult League Play: The following facilities are available for adult league play through a separate agreement with the City, subject to availability and maintenance requirements of the requested facilities.	
Chisholm Trail Park Soccer Complex	\$375.00 fee per registered league team per season + \$500.00 clean-up deposit AND
Heritage Park Soccer Complex	\$5.00 per player fee per organization per season (effective January 1, 2013)
Tournament Play: Tournaments may be held by organizations that do not have a separate agreement with the City from Friday afternoons at 5:00 p.m. to Sunday evenings at 8:00 p.m. Applicants are limited to 3 events per year, per complex. Requests must be submitted at least two weeks prior to a proposed event. All field rentals are at the discretion of the City and will be based on field conditions and availability. All field preparations will be the responsibility of the renter.	
Heritage Park Baseball Complex (5 fields, bleacher seating, restrooms and concession)	\$1,000.00 + \$500.00 clean-up deposit
Heritage Park Soccer Complex (4 fields, restrooms and concession)	\$750.00 + \$500.00 clean-up deposit
Chisholm Trail Park Softball Complex (3 fields, bleacher seating, restrooms and concession)	\$750.00 + \$500.00 clean-up deposit
Jaycee Baseball Field (1 field, bleacher seating, restrooms and concession)	\$250.00 + \$500.00 clean-up deposit
Light Fee	\$25.00 per hour, per complex
Harris Community Center Rental Rates (Policies Amendment 07/13/2015)	
Belton residents and businesses located inside the Belton city limits may contract with the Center at 90% of the listed regular rates.	
Room (Capacity)	Maximum Rate Charged - 8 hours
Evans (220)	\$300.00 deposit + \$200.00 for first 2 hours (minimum); \$75 each additional hour
Kinchion (55)	\$200.00 deposit + <del>\$100.00</del> \$150.00 for first 2 hours (minimum); \$25 each additional hour
Simpson (40)	\$175.00 deposit + \$75.00 for first 2 hours (minimum); \$25 each additional hour
Smith (32)	\$150.00 deposit + \$50.00 for first 2 hours (minimum); \$20 each additional hour
McGee (17)	\$150.00 deposit + \$50.00 for first 2 hours (minimum); \$20 each additional hour
Kitchen	\$75.00 rental fee, no deposit
Entire Center (364)	\$500.00 deposit + \$650 for first 4 hours (minimum); \$150 each additional hour
Audio/Visual Equipment Deposit (Evans Only)	<del>\$100.00</del> \$50.00
Off-Duty Officer(s) will be required at events with alcohol present. Rates will be based on current fees listed in this document regarding off-duty police and reserve officers.	
Discounts:	
Belton Business/Resident Discount (in City limits)/Military	10% Rate Reduction PROMO CODE: COB
Monday Thru Thursday Rental	20% Rate Reduction PROMO CODE: MT
Civic Clubs/Non-Profits (proof required) M-Th only	20% Rate Reduction PROMO CODE: NP
Recreational Class Fees (Instructors)	30% to City; 70% to Instructor (Ordinance #2012-30)



**Sec. 20-78 Driveway Permit Fee (Ordinance #2014-39)**

Basic Permit/Inspection	\$60.00 + \$25.00 per additional approach
Reinspection Fee	\$60.00

**Sec. 20-153 Small Cell Nodes Fee (Ordinance #2017-45)**

Network Nodes	\$250.00 per network node site per year
Node Support Poles	\$250 per pole per year
Transport Facility	\$28 per transport facility per month

**Sec. 22-132 Special Events Fees (Ordinance #2014-39)**

\$50.00 per event

**Sec. 23-136 Water Deposits (Ordinance #2014-39)**

Single Family Residential and Commercial:	
3/4" and 5/8"	\$100.00
1"	\$100.00
1.5"	\$100.00
2"	\$450.00
3"	\$550.00
4"	\$650.00
6"	\$850.00
8"	\$1,200.00
Multifamily Residential	\$40.00 per unit (\$6,000 maximum)
Outside City Limits	1.25 times the in-City rate
Damaged Meter Repair Fee	Actual cost + 10%
Tampering with Water Meter	\$500.00
Tampering with Fire Hydrant	\$1,250.00

**Sec. 23-137 Water Tapping Fees (Ordinance #2018-28)**

Contractor Installed		\$200.00 (does not include the meter, but includes inspection)
Meter must be purchased only from City of Belton at the fees stated below:		
Meters up to 1"		\$450.00
Meters Over 1"		Meter Cost + 10% + equipment
		@ \$100.00/hour/piece of equipment + labor
		@ \$25.00/employee/hour
		Note: Meters 1.5" and up will require strainers
City Installed:		
Meters up to 1"		
Meter Only Install		\$450.00
Tap with No Street Cut		\$1,000.00
Tap with Street Cut		\$1,400.00
Cut-in Tee on Existing Line for Irrigation Meter		\$750.00
Meters Over 1"		Meter Cost + 10% + equipment
		@ \$100.00/hour/piece of equipment + labor
		@ \$25.00/employee/hour
		Note: Meters 1.5" and up will require strainers
Fire Line Tap Fees		\$250.00 per diameter inch
Technology Fee (both Contractor and City Installations)		\$10.00
Note: All prices shown are applicable for water meter relocations.		

**Sewer Tapping Fees (Ordinance #2017-22)**

Contractor Installed	\$300.00
City Installed:	
4" Sewer Tap - No Street Cut	\$800.00
4" Sewer Tap - With Street Cut	\$1,200.00
Sewer Taps Larger Than 4"	Larger of \$800.00 OR materials + 10%, equipment and labor (charged at \$100.00 per hour per piece of equipment and \$25.00 per employee per hour)
Technology Fee (both Contractor and City Installations)	\$10.00
Note: All prices shown are applicable for sewer cleanout relocations.	

**Sec. 23-138 Construction Water Meter Fees (Ordinance #2018-28)**

Rental	\$100.00 per month
City will provide valve on the hydrant meter for use by the hydrant meter renter. Use or operating the valve for the hydrant will result in a hydrant tampering fee of \$1,250 per occasion.	
Water Cost	\$3.70 per 1,000 gallons
Meter Relocation Fee	\$25.00
Construction Meters	\$2,500.00 refundable deposit

**Sec. 23-139 Utility Disconnect, Reconnect and Leak/Overflow/Stoppage Fees (Ordinance #2018-28)**

Normal Hours - Water Reconnect	\$20.00
After Hours (after 4:30 p.m., before 7:30 a.m., weekends and holidays)	
Water Meter Turn Off	\$25.00
Water Meter Turn On	<del>\$25.00</del>
Water Leak Check; Issue on Private Side of Meter	\$25.00
Sewer Overflow/Stoppage Check; Issue on Private Side of Sewer	\$25.00
Irrigation Meter Reactivation/Deactivation	\$20.00

**Sec. 23-140 Transfer of Utility Service Fee (Ordinance #2008-32)** \$20.00

**Sec. 23-141 New Service Fee (Ordinance #2008-32)** \$20.00

**Sec. 23-151 Water Rates (Ordinance #2018-28)**

0 - 2,000 Gallons	\$17.00 minimum
Over 2,000 Gallons	\$3.70 per thousand gallons

**Sec. 23-152 Water and Sewer Rates Outside the City (Ordinance #2004-25)** 1.25 times the prevailing rate within the City

**Sec. 23-154 Leak Rate (Ordinance #2012-30)** One-half the per 1,000 gallon rate in excess of the prior 12 months average consumption, or comparable historical use for a particular month(s).

**Sec. 23-156 Illegal Water and Sewer Taps (Ordinance #2018-28)**

<b>Illegal Water Tap Fees</b>	
Water Theft From Meter or Fire Hydrant	Meter or hydrant tampering fee + assumed monthly hydrant meter rental, if water was used for construction + assumed water usage at a rate of 3 times the prevailing rate within the City + costs to repair fire hydrant, valve or meter, if damaged.
Water Theft From Tapping a Water Line Without Authorization	\$2,000.00 per tap made without authorization + all applicable fees listed above
Water Theft Using an Existing Tap and Using Water Without a Meter or Using a Bypass	\$2,000.00 per tap + all applicable fees listed above
<b>Illegal Sewer Tap Fees</b>	
Tap Sewer Line Without Authorization	\$2,000.00 per tap OR cost to repair line according to fees listed in Sec. 23-137, whichever is greater
Tap Manhole Without Authorization	\$5,000.00 OR cost to repair manhole according to fees listed in Sec. 23-137, whichever is greater

**Sec. 23-171 Sewer Rates (Ordinance #2018-28)**

<b>Class A</b>	
0 - 2,000 Gallons	\$14.00 minimum
2,001 - 15,000 Gallons	\$5.00 per thousand gallons
<b>Classes B, C &amp; D</b>	
0 - 2,000 Gallons	\$14.00 minimum
2,001 - 15,000 Gallons	\$5.00 per thousand gallons

**Sec. 23-186 Late Fee (Ordinance #2014-39)** \$10.00

**Sec. 23-187 Returned Check Fee (Ordinance #2004-40)** \$30.00

**Sec. 23-038 Drainage Fee (Ordinance #2018-28 and #2016-32)**

<b>Residential Property</b>	
Number of Units:	
1	<del>\$4.50</del> \$5.00 per monthly billing cycle per single family dwelling unit
2	<del>\$4.50</del> \$5.00 per unit, <del>\$9.00</del> \$10.00 total per monthly billing cycle
3	<del>\$4.50</del> \$5.00 per unit, <del>\$13.50</del> \$15.00 total per monthly billing cycle
4	<del>\$4.50</del> \$5.00 per unit, <del>\$18.00</del> \$20.00 total per monthly billing cycle
<b>Other Property</b>	
SF Range of Impervious Cover:	
250,000 SF and Over	\$200.00 per month
100,000 - 249,999 SF	\$100.00 per month
50,000 - 99,999 SF	\$50.00 per month
10,000 - 49,999 SF	\$20.00 per month
0 - 9,999 SF	\$10.00 per month

**Sec. 23-337 Irrigation System Permits (Ordinance #2014-39)**

<b>Installation Permit</b>	
Per Sprinkler Head	\$1.00
Backflow Prevention Assembly	\$10.00
Reinspection Fee	\$35.00
Reschedule Inspection Fee	\$35.00

Sec. 24-76 Emergency Medical Services (Ordinance #2018-28)

<b>EMS Transports:</b>	
Basic Life Support (BLS): emergency pre-hospital care that uses non-invasive medical acts.	Inside City Limits: \$600 — Outside City Limits: \$900
Advanced Life Support (ALS1): emergency pre-hospital care that uses invasive medical acts; includes IV, oxygen and EKG monitoring.	Inside City Limits: \$850 — Outside City Limits: \$1125
Advanced Life Support (ALS2): emergency pre-hospital care that uses invasive medical acts; includes IV, oxygen, EKG monitoring drug therapy.	Inside City Limits: \$950 — Outside City Limits: \$1125
<i>NOTE: If the City of Belton provides EMS outside of its City limits, then the lower of the rates stated above, or those set by the applicable governing body, shall prevail.</i>	
<b>No Transport Calls:</b> a call for EMS which may include BLS, ALS1 or ALS2 treatment and/or patient evaluation, but no transportation of the individual is made in a City of Belton ambulance.	
Non Transport Level 1: calls which result in no BLS, ALS1 or ALS2 treatment other than patient evaluation and non-transportation.	Inside City Limits: \$200* — Outside City Limits: \$800
<i>*If in the opinion of the Fire Chief or his representative, the frequency of no transport calls constitutes an abuse of public service, the City reserves the right to charge the BLS rate for such services.</i>	
Non Transport Level 2: calls which result in BLS treatment and non-transportation.	Inside City Limits: \$600 — Outside City Limits: \$900
Non Transport Level 3: calls which result in ALS 1 or ALS2 treatment and non-transportation.	Inside City Limits: \$700 — Outside City Limits: \$1125
<i>NOTE: If the City of Belton provides EMS outside of its City limits, then the lower of the rates stated above, or those set by the applicable governing body, shall prevail.</i>	
<b>Mileage</b>	
Loaded — per mile beginning from where the EMS vehicle picks up the patient and ending at the point of patient delivery.	Inside City Limits: \$15.00 per mile — Outside City Limits: \$20.00 per mile
<i>NOTE: If the City of Belton provides EMS outside of its City limits, then the lower of the rates stated above, or those set by the applicable governing body, shall prevail.</i>	

**EMS Transports: (Per AMR Agreement)**

Treatment without Transport	No Charge
ALS Emergency Base Rate	\$1,125.00
ALS Emergency Mandated	\$1,125.00
BLS Emergency Base Rate	\$900.00
Mileage	\$20.00
Non-Covered Excess Mileage	\$15.00

**Zoning (Ordinance #2017-22)**

Rezoning	\$250.00
Specific Use Permit	\$250.00
Variance Request	\$100.00
Administrative Approvals (Zoning Variance)	\$50.00
Future Land Use Map Amendment	\$100.00

**Subdivisions and Developments (Ordinance #2017-22)**

General Development Plan Review	\$200.00
Preliminary Subdivision Plat	\$250.00 + \$3.00 per lot + recording fees
Final Subdivision Plat	\$250.00 + \$3.00 per lot + recording fees
Preliminary 1-Lot Subdivision Plat	\$250.00 + \$10.00 per acre + recording fees
Final 1-Lot Subdivision Plat	\$250.00 + \$10.00 per acre + recording fees
Placing Traffic Control Devices and Street Name Signs	\$275.00 for each sign assembly (typically includes pole, stop or yield sign and street name sign.) Also applies to replacement signs due to accidents, theft or vandalism.
Material Testing Fee	Actual Costs + 10%
Park Land Dedication (Ordinance #2005-05)	\$200.00 per dwelling unit, as provided for in Section 517.05 of the Subdivision Ord.
Tree Replacement Fee (Ordinance #2016-25)	\$100.00 per diameter inch
Wireless Tower	
New Wireless Tower Construction	\$150.00
Wireless Tower Modification	\$60.00
Floodplain Assessment Permit (Ordinance #2016-34)	\$50.00

**Miscellaneous Fees**

<b>Bound Publications (Ordinance #2016-34)</b>	
Budget	\$20.00
CAFR	\$15.00
Charter	\$15.00
Comprehensive Plan	\$25.00
Design Manual	\$15.00
Parks Strategic Master Plan	\$15.00
<b>Public Information Requests (Ordinance #2018-28)</b>	
Accident Reports/ <b>Fire Incident Reports</b>	\$5.00 per report
Other Requests (in accordance with Attorney General's current guidelines)	
Standard paper copies (up to 8.5x14) (no charge if total is less than \$1.00)	
Black and white	\$0.10 per page

Color (each side that has recorded information is considered a page)	\$0.25 per page
Nonstandard paper copies	
Oversized paper (11x17) black and white	\$0.50 per page
Oversized paper (11x17) color	\$0.75 per page
Specialty paper (mylar, blueprint, photographic)	actual cost
Electronic copies (email)	no charge
CD-ROM	\$1.00 each
DVD	\$3.00 each
Other Electronic Media	actual cost
Personnel Charge	
Programming Personnel	\$28.50 per hour
Other Personnel (labor to locate, compile, reproduce)	\$15.00 per hour (see City Clerk)
Overhead	20% of personnel charge (see City Clerk)
Computer Resource Charge	
Mainframe	\$10.00 per CPU minute
Midsize	\$1.50 per CPU minute
Client/Server	\$2.20 per hour
PC or LAN	\$1.00 per hour
Miscellaneous Supplies (labels, boxes, etc.)	actual cost
Remote Document Retrieval	actual cost
Postage/Shipping (if applicable)	actual cost
Credit Card Transaction Fee (if any)	actual cost
Fax Service	\$0.20 per page
Court Fees (amounts retained by the City) (Ordinance #2010-38)	
Teen Court Fee	\$50.00
Community Service Fee (Adult/Juvenile)	\$50.00
Nuisance Abatement (Ordinance #2012-17)	
By City:	
Grass Mowing/Lot Cleanup (includes personnel)	\$100.00 per hour (2 hour minimum)
Debris Removal/Haul Costs	\$100.00 per hour per piece of City equipment (includes operator) + disposal cost + 20% of disposal cost
Additional Personnel	\$25.00 per hour
By Vendor:	
Grass Mowing/Lot Cleanup/Debris Removal	actual cost + 20%
Credit Card Payments (Ordinance #2018-28)	
Credit Card Payments	4%
Internet Payments	4% + \$1.25 convenience fee
Other (Ordinance #2016-34)	
Historic Preservation Certificate of Appropriateness Application (non-administrative)	\$50.00
Right-of-Way Abandonment Application	\$100.00
Naming Policy: (Street Renaming and Facility Naming Policy Rev. June 11, 2013)	
Street Renaming Policy Application	\$150.00
City Facility Naming Application	\$75.00
Historic Landmark Designation Medallion Application Fee	\$100.00
Historic Placard Program Application Fee	\$100.00
Vehicle Impound Fee	\$10.00 per day
*Off-Duty Police	<del>\$30.00</del> \$38.00 per hour (2-hour \$100.00 minimum) or actual overtime rate if contracted through
*Off-Duty Fire Fighters	\$30.00 per hour (2 hour minimum) or actual overtime rate if contracted through City
*Ambulance Standby	\$100.00 per hour (in addition to off duty personnel cost)
*Patrol Unit Escorts:	
Educational Institutions Domiciled in Belton	per mile at prevailing City mileage rate
Other Institutions and Entities	\$25.00 per hour + actual personnel costs

\*Employment and use of all off-duty public safety employees and vehicles shall be pursuant to the "Special Public Safety Services Policy" approved by the City Council.

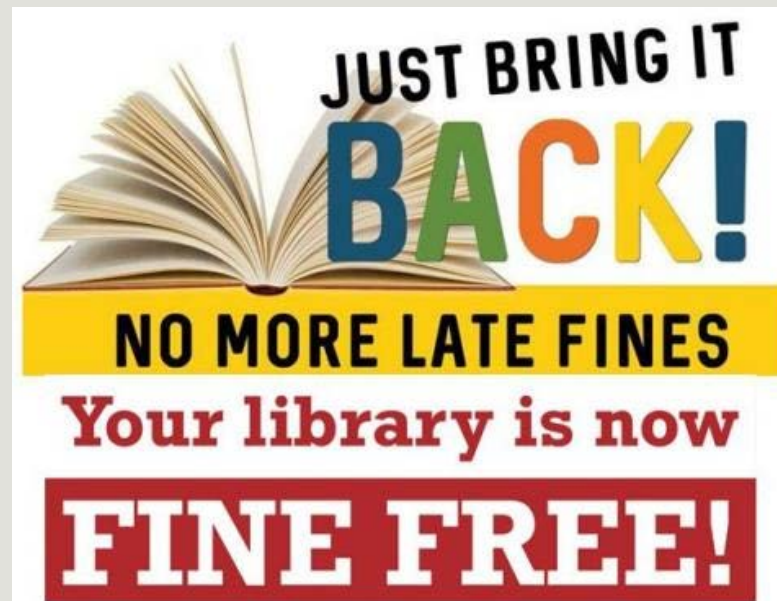


# Proposed Changes to FY 2020 Fee and Rate Schedule

Effective October 1, 2019

## Sec. 2-29 Lena Armstrong Public Library Fees

<del>Late Books</del>	<del>\$0.10 per book per day + cost for mailing</del>
<del>late notice (\$1.00)</del>	
<del>Late Audio Books</del>	<del>\$0.50 per book per day + cost for mailing</del>
<del>late notice (\$1.00)</del>	





## Sec. 4-33 Building Permit Fees

**Certificate of Occupancy**

~~\$50.00~~ **\$60.00**

**Accessory Building (No Electrical,  
No Plumbing)**

**\$60.00**

**Accessory Building (With Electrical,  
Plumbing, Etc.)**

**\$60.00 + Subcontractor  
Fees for Electrical,  
Plumbing, Etc.**

**Working Without a Building Permit**

**Double Permit Fee**

## Sec. 15-50 Park Permit/Registration Fees

**Park Event: Confederate Park, Yettie Polk Park, Heritage Park,  
Chisholm Trail Park**

**Commercial/Ticketed Events**      **\$250.00 per day + ~~\$100.00~~**

**\$200.00 Clean-Up Deposit**

**Non-Ticketed Events**      **\$100.00 per day + ~~\$100.00~~**

**\$200.00 Clean-Up Deposit**

**Vendor Electricity**      **\$50.00 Additional**

~~**With Electricity**~~      ~~**\$10.00 Additional (limited to  
two plugs)**~~

~~**Each Additional Outlet**~~      ~~**\$10.00 Additional (for vendors'  
use)**~~

## **Sec. 15-50    Park Permit/Registration Fees (Continued)**

### **Splash Pad**

**Park Facilities (resident in City limits)      \$50.00 per 3 Hour Time F-Su**

**Park Facilities (non-resident)                \$75.00 per 3 Hour Time F-Su**

### **Available Facilities:**

#### **Harris Community Splash Pad:**

**Red Pavilion**

**Blue Pavilion**

**Central Pavilion**

**\*\* 3 Hour Time Block During Splash Pad Season**

**During the Splash Pad Season - Memorial Day Through Labor Day,**

**Pavilion rentals will be divided into 3-hour time blocks:**

**10:00 AM to 1:00 PM, 1:30 PM to 4:30 PM, 5:00 PM to 8:00 PM**

**If any pavilion listed above is rented outside of the Splash Pad season, then it will be considered an all-day rental.**

## Sec. 15-50 Park Permit/Registration Fees

Remove rental of Playing Fields (Practice Fields are still available.)

### Harris Community Center Rental Rates

Kinchion (55)                      \$200.00 Deposit + ~~\$100.00~~ **\$150.00**  
for first 2 hours (minimum);  
\$25.00 each additional hour

Audio/Visual Equipment ~~Deposit~~ (Evans Only) ~~\$100.00~~ **\$50.00**

### Discounts:

**Military                      10% Rate Reduction**

## **Sec. 23-137 Water/Sewer Tapping Fees**

**Note: All prices shown are applicable for water meter relocations.**

**Note: All prices shown are applicable for sewer cleanout relocations.**

## **Sec. 23-139 Utility Disconnect, Reconnect and Leak/Overflow/Stoppage Fees**

<b>Water Meter Turn On</b>	<b>\$25.00</b>
----------------------------	----------------

<b>Illegal Water Tap Fees</b>	<b>+ cost to repair fire hydrant, valve or meter, if damaged</b>
-------------------------------	--

## **Sec. 24-76    Emergency Medical Services**

**Replace with AMR contracted rates**

### **Miscellaneous Fees**

<b>Administrative Approvals (Zoning Variance)</b>	<b>\$50.00</b>
<b>Historic Landmark Designation Medallion Application Fee</b>	<b>\$100.00</b>
<b>Historic Placard Program Application Fee</b>	<b>\$100.00</b>



## Sec. 23-308 Drainage Fee

### Residential Property

#### Number of Units:

- 1 ~~\$4.50~~ **\$5.00** per monthly billing cycle per single family dwelling unit
- 2 ~~\$4.50~~ **\$5.00** per unit, ~~\$9.00~~ **\$10.00** total per monthly billing cycle
- 3 ~~\$4.50~~ **\$5.00** per unit, ~~\$13.50~~ **\$15.00** total per monthly billing cycle
- 4 ~~\$4.50~~ **\$5.00** per unit, ~~\$18.00~~ **\$20.00** total per monthly billing cycle

# Drainage Fee Discussion

## Significant Projects (FY 2014 – FY 2019)

- Connell Street: \$521,606
- Sparta Road: \$252,077
- Wheat Road: \$193,327
- Studies (Dawson, Red Rock, Mesquite, Liberty Hill, MS4 Permit, Master Planning): \$241,684
- Development agreements (Dawson, Bella Rose): \$30,913
- Average of approximately \$245,000/year in project needs

## Future Projects

- Liberty Hill drainage improvements
- Mesquite Road drainage improvements
- Drainage improvements to Blair and 4th Ave
- Mitchell Branch drainage study and improvements downstream of Connell

## Proposed Fee Change

- Increase in monthly fee for residential (1-4 dwellings) from \$4.50 to \$5 per dwelling
- Increase provides approximately \$32,500 in additional drainage fund revenue

## Project Funding

- Estimated total cost of identified projects \$1,225,000 over five years
- Five-year capital project funding
  - With fee change: \$847,500 (FY2020 \$207,500)
  - Without fee change: \$685,000

## **Recommendation:**

No action is required of Council tonight.

Adoption of the ordinance and corresponding Fee and Rate Schedule for FY 2020 is scheduled for the September 10, 2019, City Council meeting.





# Staff Report – City Council Agenda Item

## Agenda Item #15

Receive a presentation on the FY 2020 – FY 2024 Strategic Plan and invite public input on September 10, 2019.

### Originating Department

Administration – Sam A. Listi, City Manager

### Summary Information

Attached is the Strategic Plan Update for FY 2020-2024. The Plan is substantial in scope, yet projects realistic near-term goals. Nineteen (19) Priority 1 Goals are identified for FY 2020. Key elements contained in the Strategic Plan Update include:

- A Multi-Year Implementation Plan for FY 2020, 2021 and 2022. See page 7.
- A Scorecard reflecting progress on FY 2019 Priority 1 Goals (20), many of which are multi-year in scope. See pages 8-9, and note STATUS.
- FY 2020 Priority 1 Goals total nineteen (19) items. See all FY 2020 Goals on pages 10-11. Action Plans for each FY 2020 Goal can be seen on pages 16-36.
- Revised or new Goals for FY 2020 following Council input provided this summer (red), include:

### Governance

- 1a) Conduct Comprehensive Strategic Plan Update (2020): **Reset Vision**
- 1b) Reassess and Determine Growth Strategy: **Focus internally**
- 1e) Evaluate Employee Compensation Plan: **Improve competitiveness annually**
- 1f) Conduct Charter Review: **Initiate Charter Review**
- 1g) Conduct Board Training/Coordination Sessions: **Conduct orientation, ongoing training, joint meetings with Council**
- 1h) Enhance Belton's Customer Service/Citizen Engagement: **Achieve/maintain servant leadership model**

### Public Safety

- 2b) Address Strategic Needs for Fire Department, and Analyze Outsourced EMS: **Evaluate first year of outsourced EMS Service**

### Quality of Life

- 3a) Address Infrastructure/Capital Equipment Needs:
  - Street Maintenance

- Water/Sewer
- Storm Drainage
- Capital Equipment Replacement

**Combined infrastructure/capital needs**

3b) Plan for Library Enhancements: **Implement Needs Assessment items**

### **Economic Development**

4a) Implement Downtown Redevelopment Plan, including 6<sup>th</sup> Avenue Gateway Corridor:

**Expand Downtown Revitalization to 6<sup>th</sup> Avenue**

4b) Coordinate City/BEDC efforts to Maximize Project Success: **Continue infrastructure, offices, Rockwool, Business Park investment**

### **Connectivity**

5a) Coordinate Projects with TxDOT: **Combined TxDOT Items**

- Loop 121 Construction
- FM 93 Design/ROW
- Repair/Replacement of Central Avenue Bridge in Yettie Polk Park
- IH 14 Alignment Through/East of Belton
- Continue Planning for Lake to Lake Road

5a-1) Continue long term planning for Lake to Lake Road Project

### **Parks & Natural Beauty**

6a) Continue Enhancements to Park System including Heritage Park and Standpipe Park:

**Build street (24<sup>th</sup>) and utilities for Heritage and develop Heritage Park Master Plan; begin Standpipe Park development**

- FY 2021 - FY 2024 Goals have been updated. See pages 12-15.

### **Fiscal Impact**

For FY 2020, funding is contained within the proposed budget across multiple funds.

Amount and Funding Source: Varies by Goal.

Budgeted: ☒ Yes ☐ No

### **Recommendation**

Presentation of Plan will occur at this meeting. We would like to invite public input on September 10, 2019, prior to recommended action by City Council on September 17, 2019.

### **Attachments**

**Strategic Plan Update FY2020-2024**



# **City of Belton Strategic Plan**

**FY 2020 – 2024**

**October 1, 2019**





## **HISTORY OF STRATEGIC PLANNING IN BELTON, TEXAS**

In FY 2000, the City Council began an in-depth strategic, long-range planning project. The objective of this project was to identify long-range problems, challenges and opportunities for the City of Belton, and to develop and pursue appropriate strategies to address these issues. The process began with two retreats attended by Councilmembers, the City Manager, and a professional facilitator. These retreats resulted in the identification of a set of preliminary goals, which were then ranked by Council priority. City staff then conducted its own strategic planning session, aided by the facilitator. Staff's objective was to review the Council's list and offer input into each goal. Staff also identified which personnel would be primarily responsible for the implementation and oversight of each goal.

Next, Council sought input from community leaders by inviting over 100 individuals from all sectors of the community. This session further refined goals and even added some goals which had not been identified from inside the City organization. The attendance and enthusiastic involvement of attendees testify to the community support for this strategic planning process.

The next step was for citizens to provide their input through a series of public meetings on the Strategic Plan. Finally, City staff identified barriers, strategies and tasks necessary to achieve each goal. This entire process ended with the initial adoption of a Strategic Plan for the City of Belton on September 11, 2001.

As a prelude to the annual budget process, a review and update of the Strategic Plan has occurred each year since the initial Strategic Plan adoption in 2001. Periodically, due to Councilmember changes, and as significant tasks identified in the Plan are accomplished, the Council conducts comprehensive updates of the Strategic Plan. With the consistent direction of the City Council, the Plan has been reviewed as part of the annual budget process each year. Additionally, the Council has directed that the Plan should be comprehensively reviewed at least every five years. A comprehensive review occurred during 2010, recognizing important long-term needs, and in conjunction with adoption of the FY 2011 annual budget. Another comprehensive review occurred in 2015, which resulted in a change in the format of the Plan and an updated process, which continues for FY 2020-2024. Another comprehensive update is anticipated in 2020, as the City completes two decades of strategic planning.

The City of Belton has been successful in the delivery of exceptional services to the citizens of Belton, due in large part to visionary leadership and strategic planning. In 2015, a comprehensive review of the City's Strategic Plan was conducted. This process began with a strategic planning retreat in the Spring of 2015 attended by the City Council, City Manager, and Department Heads responsible for each City department. The retreat was led by Mike Conduff, a recognized expert in local government management. Goals, Vision and Mission Statements, and Outcome Statements emerged from Council and staff input during the retreat, and in work sessions that followed in late Spring and Summer. **Governance, Public Safety, Quality of Life, Economic Development, Connectivity, and Parks/Natural Beauty** were the six goal categories identified during the strategic planning retreat. The City Council then confirmed the Vision and Mission Statements, established the six Goal Categories, and determined the six Outcome Statements for the following years. The Plan focused on Belton's Vision of being *the Community of Choice in Central Texas, providing an Exceptional Quality of Life*.

This Strategic Plan for FY 2020-2024 continues this outstanding tradition of planning in Belton by updating the Plan. Steps included a request for Council to establish short term priorities in the summer of 2019. In addition, we reviewed the Three-Year Action Plan for years 2019-2021, dropped year 2019, refined years 2020 and 2021, and added a year 2022 Action Plan. Action Plans for Year 4 – 2023, and Year 5 – 2024, have also been added. The result is a continuously updated Plan, with a viable and relevant Three-Year Action Plan of achievable Goals, recognizing Belton's bright future planning horizon.



# **City of Belton, Texas**

## **Strategic Plan Definitions and Process**

### **FY 2020-2024**

#### **Vision Statement**

Belton is the Community of Choice in Central Texas, providing an Exceptional Quality of Life.

#### **Mission Statement**

Enhance Belton's quality of life through visionary leadership that preserves its character while planning for its future.

#### **Six Goal Categories**

1. Governance
2. Public Safety
3. Quality of Life
4. Economic Development
5. Connectivity
6. Parks/Natural Beauty

#### **Six Outcome Statements**

- A. Belton's governance is fair, transparent, and fiscally responsible.
- B. Belton is safe and family friendly.
- C. Belton has an outstanding quality of life for its citizens.
- D. Belton has a vibrant, diverse, and flourishing business community.
- E. Belton is a fully connected community with active and engaged citizens.
- F. Belton has dynamic recreational opportunities and natural beauty.

# **City of Belton, Texas Strategic Plan Recurring Prioritization Process FY 2020-2024**

This Plan is a living document that is driven by flexible long-term goals. Three, one-year, Action Plans of near-term goals will be established annually, while recognizing longer term goals are a function of priority and funding. Year 1 Strategic Plan Goals will be prioritized and updated annually, and will provide a detailed Action Plan. Year 2 and 3 Action Plans will be a function of Year 1 outcomes.

Staff has developed goal worksheets for each actionable goal comprising Year 1 of the three-year action plans. The Action Plan worksheets will include:

- Goal Category
- Goal
- Applicable Outcome Statement
- Project Fiscal Year
- Coordinator and Assistance
- Outcome Description
- Performance Indicators
- Challenges and Barriers
- Partner Agencies
- Timelines
- Cost and Funding Sources

The City Council is committed to reviewing long term goals regularly to create an updated list, looking out five years into the future and beyond.

**City of Belton, Texas**  
**Strategic Plan**  
**Recurring Community/Policy Initiatives**  
**FY 2020-2024**

- **Agency Partnership Enhancements**

The City of Belton is committed to working to enhance Agency partnerships to include BISD, Bell County, BEDC, Belton Area Chamber of Commerce, Leadership Belton, Downtown Belton Merchant Association (DBMA), CTCOG, UMHB, TxDOT, Texas Workforce Commission, Central Texas Housing Consortium, Belton Senior Citizens Activity Center, Heart of Texas Defense Alliance, and Bell County Health District, among other vital local and regional agencies.

- **Volunteer Programs/Groups**

Examples of important Volunteer Programs/Groups include The Downtown Belton Business Alliance (DBBA), One Community One Day, Leadership Belton, Citizens Helping in Police Services (CHIPS), the Youth Advisory Commission (YAC), Belton Fire Corps, and National Night Out.

- **RUOK**

Addressing the needs of Senior Care and interaction with vulnerable/aging adults is the mission of RUOK, a program of the Belton Police Department.

- **Citizen Involvement**

The City of Belton encourages an active and informed citizenry to participate in its 16 Volunteer Boards/Commissions, and Specialty Committees for adhoc, short term analysis of topical issues. Council expressed a desire in its 2019 Priority Summary that Citizen Involvement and Citizen Engagement should be enhanced, and we will be working on that in 2020.

Belton's Multi-Year Implementation Plan			
Fiscal Year 2020 Priority 1 Goals			
Goal Category	Goals	Estimated Cost	Funding Source
1. Governance	a) Conduct Comprehensive Strategic Plan Update (2020)	Staff/TBD	General Fund Budget
	b) Reassess and Determine Growth Strategy	Staff/TBD	General Fund Budget
	c) Implement Balanced Tax/Fee Schedules	Staff	All
	d) Address TIRZ Boundary Strategic Objectives	Consultant/TBD	TIRZ
	e) Evaluate Employee Compensation Plan	Staff	All
	f) Conduct Charter Review	Consultant/TBD	General Fund Budget
	g) Conduct Board Training/Coordination Sessions	Staff	General Fund Budget
	h) Enhance Belton's Customer Service/Citizen Engagement	Staff	General Fund Budget
2. Public Safety	a) Address Strategic Needs for Police Department	Staff	General Fund Budget
	b) Address Strategic Needs for Fire Department, and Analyze Outsourced EMS	Staff	General Fund Budget
3. Quality of Life	a) Address Infrastructure/Capital Equipment Needs: <ul style="list-style-type: none"> <li>Street Maintenance</li> <li>Water/Sewer</li> <li>Storm Drainage</li> <li>Capital Equipment Replacement</li> </ul>	Varies by Project	General Fund Budget; Water/Sewer; Drainage; Operating and Capital; TIRZ; TxDOT
	b) Plan for Library Enhancements	\$100,000	TIRZ
4. Economic Development	a) Implement Downtown Redevelopment Plan, including 6 <sup>th</sup> Avenue Gateway Corridor	Facades: \$100,000; 6 <sup>th</sup> Ave. Survey/Prelim. Eng.: \$100,000	TIRZ
	b) Complete IH 35 and IH 14 Sewer/Water Infrastructure	Varies by Project	BEDC
	c) Coordinate City/BEDC Efforts to Maximize Project Success	Staff	BEDC
	d) Update Retail, Tourism Strategies	Staff	Hotel/Motel Fund; TIRZ; BEDC
5. Connectivity	a) Coordinate Projects with TxDOT <ul style="list-style-type: none"> <li>Loop 121 Construction</li> <li>FM 93 Design/ROW</li> <li>Repair/Replacement of Central Avenue Bridge in Yettie Polk Park</li> <li>IH 14 Alignment Through/East of Belton</li> <li>Continue Planning for Lake to Lake Road</li> </ul>	Varies by Project	General Fund Budget; Water/Sewer; Drainage; Operating and Capital; TIRZ; TxDOT
	b) Begin IH 35 Hike/Bike Trail from Park & Ride to FM 436	\$74,000	TIRZ
6. Parks/Natural Beauty	a) Continue Enhancements to Park System including Heritage Park and Standpipe Park	Heritage: \$1,100,000 Standpipe: \$240,000	TIRZ; Hotel/Motel; Grants
Fiscal Year 2021 Priority 1 Goals			
Goal Category	Goals	Estimated Cost	Funding Source
1. Governance	a) Update Comprehensive Plan and Parks Master Plan at 5 Year Anniversary	Staff/TBD	General Fund Budget
	b) Implement TIRZ and Parks Master Plan Boundary Strategic Objectives	Consultant/TBD	TIRZ; General Fund Budget
	c) Implement Balanced Tax/Fee Schedule	Staff	All
	d) Evaluate Employee Compensation Plan	Staff	All
	e) Evaluate Belton's Long-Term Future Water Rights for Sufficiency	Staff/TBD	Water/Sewer Budget
	f) Conduct Board Training/Coordination Sessions	Staff	General Fund Budget
2. Public Safety	a) Analyze PD Facility Needs and Municipal Court	Staff	General Fund Budget
	b) Analyze Fire Department Facility Needs	Staff	General Fund Budget
3. Quality of Life	a) Address Infrastructure/Capital Equipment Needs: <ul style="list-style-type: none"> <li>Street Maintenance</li> <li>Water/Sewer</li> <li>Storm Drainage</li> <li>Capital Equipment Replacement</li> </ul>	Varies by Project	General Fund Budget; Water/Sewer; Drainage; Operating and Capital; TIRZ; TxDOT
4. Economic Development	a) Keep Downtown Belton Vital	Staff	TIRZ; General Fund Budget
	b) Establish Façade Grants for 6 <sup>th</sup> Avenue Properties	TBD	TIRZ
	c) Coordinate City/BEDC Efforts to Maximize Project Success	Staff	BEDC; General Fund; TIRZ
	d) Develop IH 35, IH 14 Corridors	TBD	BEDC; General Fund; TIRZ
	e) Implement Retail and Tourism Strategies	TBD	Hotel/Motel Budget
5. Connectivity	a) Coordinate Projects with TxDOT <ul style="list-style-type: none"> <li>Loop 121 Construction</li> <li>FM 93 Design/ROW</li> <li>Repair/Replacement of Central Avenue Bridge in Yettie Polk Park</li> <li>IH 14 Alignment Through/East of Belton</li> <li>Continue Planning for Lake to Lake Road</li> </ul>	Varies by Project	General Fund Budget; Water/Sewer; Drainage; Operating and Capital; TIRZ; TxDOT
	b) Complete IH 35 Hike/Bike Trail from Park-N-Ride to FM 436	TBD	TIRZ
6. Parks/Natural Beauty	a) Continue Enhancements to Park System at Heritage Park and Standpipe Park	TBD	TIRZ; Grants
Fiscal Year 2022 Priority 1 Goals			
Goal Category	Goals	Estimated Cost	Funding Source
1. Governance	a) Implement Comprehensive Strategic Plan Update	Staff	All
	b) Finalize TIRZ Boundary Strategic Objectives (Exp. in 2024)	TBD	TIRZ
	c) Implement Balanced Tax/Fee Schedule	Staff	All
	d) Evaluate Employee Compensation Plan	Staff	All
	e) Conduct Board Training/Coordination Session	Staff	General Fund Budget
2. Public Safety	a) Update Police Department Strategic Plan	Staff	General Fund Budget
	b) Update Fire Department Strategic Plan	Staff	General Fund Budget
	c) Address City Court Facility Needs	Staff	General Fund Budget
3. Quality of Life	a) Address Infrastructure/Capital Equipment Needs: <ul style="list-style-type: none"> <li>Street Maintenance</li> <li>Water/Sewer</li> <li>Storm Drainage</li> <li>Capital Equipment Replacement</li> </ul>	Varies by Project	General Fund Budget; Water/Sewer; Drainage; Operating and Capital; TIRZ; TxDOT
	b) Investigate Aesthetic Corridor Enhancements along So. Main St.	Staff	TIRZ
4. Economic Development	a) Continue Downtown Infrastructure Investments	Staff	TIRZ; Water/Sewer; Hotel/Motel
	b) Implement Improvements to 6 <sup>th</sup> Avenue	TBD	TIRZ; Water/Sewer; TxDOT
	c) Coordinate City/BEDC Efforts to Maximize Project Success	Staff	BEDC; General Fund; TIRZ
	d) Continue Development of IH 35, IH 14 Corridors	TBD	City/BEDC
	e) Implement Retail and Tourism Strategies	TBD	Hotel/Motel Budget
5. Connectivity	a) Coordinate Projects with TxDOT <ul style="list-style-type: none"> <li>Loop 121 Construction</li> <li>FM 93 Design/ROW</li> <li>Repair/Replacement of Central Avenue Bridge in Yettie Polk Park</li> <li>IH 14 Alignment Through/East of Belton</li> <li>Continue Planning for Lake to Lake Road</li> </ul>	Varies by Project	General Fund Budget; Water/Sewer; Drainage; Operating and Capital; TIRZ; TxDOT
6. Parks/Natural Beauty	a) Continue Implementation of Parks Master Plan	TBD	General Fund Budget; Grants



## Priority 1 Goal Scorecard: FY 2019

Below is a summary of a total twenty (20) FY '19 Priority 1 Goals, Funding, and Assigned Coordinators for goal achievement in FY '19. Goal status is reflected in the last column. All Goals completed in FY '19 will be dropped from the FY '20 Goal list, unless it represents a Multi-Year Goal, with other existing Goals refined, new Goals added, and some Goals may be deferred.

Goal Category	Strategic Plan Goal	Funding	Coordinator	Status
1 Governance	a Implement Balanced Tax/Fee Schedules	Staff Resources	Dir. of Finance	2
	b Address TIRZ Boundary and Strategic Funding Objectives	Staff Resources	City Manager	2
	c Implement Comprehensive Plan Elements and Initiate Sunset Review of Design Standards, Requirements	Staff Resources	Director of Planning	2
	d Work with State/Federal Legislators on Local Priorities	Staff Resources	City Manager	2
	e Evaluate Employee Compensation Plan including TMRS retirement benefits – Contribution Rate, Updated Service Credit, COLA	Staff Resources	Directors of Finance/HR	2
2 Public Safety	a Identify Strategic Needs of the Police Department	Staff Resources	Police Chief	2
	b Implement Changes in EMS Service and Identify Strategic Needs of the Fire Dept.	Staff Resources	Fire Chief/ City Manager	2
3 Quality of Life	a Implement Annual Street Maintenance Program	\$550,000	Director of Public Works	2
	b Implement Misc. Infrastructure Enhancements – Water/Sewer/Drainage	Staff Resources	Director of Public Works	2
	c Conduct Library User Survey and Determine Next Steps	Staff Resources	ACM/Dir. of Library Svcs.	2
4 Economic Development	a Implement Downtown Redevelopment Plan	Staff Resources	Directors of PW/Planning	2
	b Build South IH 35 Water/Sewer Infra-structure	CO Bonds; BEDC	Director of Public Works	2
	c Coordinate City/ BEDC Efforts to Enhance Economic Development	Staff Resources	City Manager/ BEDC Exec. Dir.	2
	d Facilitate Retail, Tourism Strategies	Staff Resources	Retail Dev. Coordinator	2
5 Connectivity	a Construct Hike/Bike Trail from University Drive, north and west, to Sparta	TxDOT Grant Grant Match	Directors of PW/Planning	1

	b	Design S. IH 35 Hike/Bike Trail from Park & Ride, south to FM 436	TxDOT Grant Grant Match	Director of Public Works	2
	c	Coordinate Repair/Replacement of Central Ave. Bridge in Yettie Polk Park	Grant Match	City Manager/ Dir. of PW	2
	d	Continue Planning for Lake to Lake Rd.	City, TxDOT, KTMPO, Bell County, Private Developers	City Manager	2
6	a	Implement Parks & Recreation Master Plan	Staff Resources	ACM/Director of Parks & Rec.	2
	b	Design/Construct Phased Improvements in Heritage Park	\$1,000,000	ACM/Directors of PW/P&R	2

**GOAL STATUS:**

- 1) Completed in FY '19
- 2) Underway in FY '19; Multi-Year Goal
- 3) Underway in FY '19, extended to FY '20
- 4) Deferred in FY '19, extended to FY '20
- 5) Deferred in FY '19

## Priority 1 Goals: FY 2020

Below is a summary of a total nineteen (19) FY '20 Priority 1 Goals, Proposed Funding, and Assigned Coordinators for anticipated goal achievement in FY '20. Other near-term Priority Goals are summarized in year 2 (FY '21) and year 3 (FY '22) of the Strategic Plan. Goals for FY '23 & FY '24 are also previewed in Future Year Action Plans.

Goal Category	Strategic Plan Goal	Funding	Coordinator
1 Governance	a Conduct Comprehensive Strategic Plan Update (2020)	Staff Resources/ TBD	City Manager
	b Reassess and Determine Growth Strategy	Staff Resources/ TBD	City Manager
	c Implement Balanced Tax/Fee Schedules	Staff Resources/ TBD	Dir. of Finance
	d Address TIRZ Boundary Strategic Objectives	TIRZ	City Manager
	e Evaluate Employee Compensation Plan	Staff Resources/ TBD	Directors of Finance/HR
	f Conduct Charter Review	Staff Resources/ TBD	City Clerk
	g Conduct Board Training/Coordination Sessions	Staff Resources/ TBD	City Clerk
	h Enhance Belton's Customer Service/Citizen Engagement	Staff Resources/ TBD	Asst. City Mgr.
2 Public Safety	a Address Strategic Needs for Police Department	Staff Resources/ TBD	Police Chief
	b Address Strategic Needs for Fire Department, and Analyze Outsourced EMS	Staff Resources/ TBD	Fire Chief
3 Quality of Life	a Address Infrastructure/Capital Equip. Needs: <ul style="list-style-type: none"> <li>• Street Maintenance</li> <li>• Water/Sewer</li> <li>• Storm Drainage</li> <li>• Capital Equipment Replacement</li> </ul>	Varies by Project/ TBD	Directors of Finance/PW
	b Plan for Library Enhancements	\$100,000/TIRZ	ACM/Dir. of Library Svcs.
4 Economic Development	a Implement Downtown Redevelopment Plan, including 6 <sup>th</sup> Ave Gateway Corridor	Façade: \$100,000/TIRZ; 6 <sup>th</sup> Ave. Survey/Prelim. Eng.: \$100,000/TIRZ	Directors of PW/Planning
	b Complete IH 35 and IH 14 Sewer/Water Infrastructure	Varies by Project	Dir. of PW BEDC Ex. Dir.
	c Coordinate City/BEDC efforts to Maximize Project Success	Staff Resources	City Manager BEDC Ex. Dir.
	d Update Retail, Tourism Strategies	Staff Resources	Retail Dev. Coordinator
5 Connectivity	a Coordinate Projects with TxDOT: <ul style="list-style-type: none"> <li>• Loop 121 Construction</li> <li>• FM 93 Design/ROW</li> <li>• Repair/Replacement of Central Avenue Bridge in Yettie Polk Park</li> <li>• IH 14 Alignment Through/East of Belton</li> <li>• Continue Planning for Lake to Lake Rd.</li> </ul>	Varies by Project	City Manager Directors of PW/Planning
	b Begin IH 35 Hike/Bike Trail from Park & Ride to FM 436	\$74,000/TIRZ	Dir. of PW
6 Parks/Natural Beauty	a Continue Enhancements to Park System including Heritage Park & Standpipe Park	\$1.1M/Heritage \$240,000/Standpipe	Directors of PW/P&R

# City of Belton, Texas Strategic Plan FY 2020

## Year 1: Three Year Action Plan Priority 1 Goals: FY 2020

Goal Categories	Goals
<b>1. Governance</b>	<ul style="list-style-type: none"> <li>a) Conduct Comprehensive Strategic Plan Update (2020)</li> <li>b) Reassess and Determine Growth Strategy</li> <li>c) Implement Balanced Tax/Fee Schedules</li> <li>d) Address TIRZ Boundary Strategic Objectives</li> <li>e) Evaluate Employee Compensation Plan</li> <li>f) Conduct Charter Review</li> <li>g) Conduct Board Training/Coordination Sessions</li> <li>h) Enhance Belton's Customer Service/Citizen Engagement</li> </ul>
<b>2. Public Safety</b>	<ul style="list-style-type: none"> <li>a) Address Strategic Needs for Police Department</li> <li>b) Address Strategic Needs for Fire Department, and Analyze Outsourced EMS</li> </ul>
<b>3. Quality of Life</b>	<ul style="list-style-type: none"> <li>a) Address Infrastructure/Capital Equipment Needs: <ul style="list-style-type: none"> <li>• Street Maintenance</li> <li>• Water/Sewer</li> <li>• Storm Drainage</li> <li>• Capital Equipment Replacement</li> </ul> </li> <li>b) Plan for Library Enhancements</li> </ul>
<b>4. Economic Development</b>	<ul style="list-style-type: none"> <li>a) Implement Downtown Redevelopment Plan, including 6<sup>th</sup> Avenue Gateway Corridor</li> <li>b) Complete IH 35 and IH 14 Sewer/Water Infrastructure</li> <li>c) Coordinate City/BEDC efforts to Maximize Project Success</li> <li>d) Update Retail, Tourism Strategies</li> </ul>
<b>5. Connectivity</b>	<ul style="list-style-type: none"> <li>a) Coordinate Projects with TxDOT: <ul style="list-style-type: none"> <li>• Loop 121 Construction</li> <li>• FM 93 Design/ROW</li> <li>• Repair/Replacement of Central Avenue Bridge in Yettie Polk Park</li> <li>• IH 14 Alignment Through/East of Belton</li> <li>• Continue Planning for Lake to Lake Road</li> </ul> </li> <li>b) Begin IH 35 Hike/Bike Trail from Park &amp; Ride to FM 436</li> </ul>
<b>6. Parks / Natural Beauty</b>	<ul style="list-style-type: none"> <li>a) Continue Enhancements to Park System including Heritage Park and Standpipe Park</li> </ul>

# City of Belton, Texas Strategic Plan FY 2020

## Year 2: Three Year Action Plan Priority 1 Goals: FY 2021

Goal Categories	Goals
<b>1. Governance</b>	<ul style="list-style-type: none"> <li>a) Update Comprehensive Plan and Parks Master Plan at 5 Year Anniversary</li> <li>b) Implement TIRZ and Parks Master Plan Boundary Strategic Objectives</li> <li>c) Implement Balanced Tax/Fee Schedule</li> <li>d) Evaluate Employee Compensation Plan</li> <li>e) Evaluate Belton's Long-Term Future Water Rights for Sufficiency</li> <li>f) Conduct Board Training/Coordination Sessions</li> </ul>
<b>2. Public Safety</b>	<ul style="list-style-type: none"> <li>a) Analyze PD Facility Needs and Municipal Court</li> <li>b) Analyze Fire Department Facility Needs</li> </ul>
<b>3. Quality of Life</b>	<ul style="list-style-type: none"> <li>a) Address Infrastructure/Capital Equipment Needs: <ul style="list-style-type: none"> <li>• Street Maintenance</li> <li>• Water/Sewer</li> <li>• Storm Drainage</li> <li>• Capital Equipment Replacement</li> </ul> </li> </ul>
<b>4. Economic Development</b>	<ul style="list-style-type: none"> <li>a) Keep Downtown Belton Vital</li> <li>b) Establish Façade Grants for 6<sup>th</sup> Avenue Properties</li> <li>c) Coordinate City/BEDC Efforts to Maximize Project Success</li> <li>d) Develop IH 35, IH 14 Corridors</li> <li>e) Implement Retail and Tourism Strategies</li> </ul>
<b>5. Connectivity</b>	<ul style="list-style-type: none"> <li>a) Coordinate Projects with TxDOT <ul style="list-style-type: none"> <li>• Loop 121 Construction</li> <li>• FM 93 Design/ROW</li> <li>• Repair/Replacement of Central Avenue Bridge in Yettie Polk Park</li> <li>• IH 14 Alignment Through/East of Belton</li> <li>• Continue Planning for Lake to Lake Road</li> </ul> </li> <li>b) Complete IH 35 Hike/Bike Trail from Park &amp; Ride to FM 436</li> </ul>
<b>6. Parks / Natural Beauty</b>	<ul style="list-style-type: none"> <li>a) Continue Enhancements to Park System at Heritage Park and Standpipe Park</li> </ul>

# City of Belton, Texas Strategic Plan FY 2020

## Year 3: Future Action Plan Priority 1 Goals: FY 2022

Goal Categories	Goals
<b>1. Governance</b>	<ul style="list-style-type: none"> <li>a) Implement Comprehensive Strategic Plan Update</li> <li>b) Finalize TIRZ Boundary Strategic Objectives (Exp. in 2024)</li> <li>c) Implement Balanced Tax/Fee Schedule</li> <li>d) Evaluate Employee Compensation Plan</li> <li>e) Conduct Board Training/Coordination Sessions</li> </ul>
<b>2. Public Safety</b>	<ul style="list-style-type: none"> <li>a) Update Police Department Strategic Plan</li> <li>b) Update Fire Department Strategic Plan</li> <li>c) Address City Court Facility Needs</li> </ul>
<b>3. Quality of Life</b>	<ul style="list-style-type: none"> <li>a) Address Infrastructure/Capital Equipment Needs: <ul style="list-style-type: none"> <li>• Street Maintenance</li> <li>• Water/Sewer</li> <li>• Storm Drainage</li> <li>• Capital Equipment Replacement</li> </ul> </li> <li>b) Investigate Aesthetic Corridor Enhancements along South Main Street</li> </ul>
<b>4. Economic Development</b>	<ul style="list-style-type: none"> <li>a) Continue Downtown Infrastructure Investments</li> <li>b) Implement Improvements to 6<sup>th</sup> Avenue</li> <li>c) Coordinate City/BEDC Efforts to Maximize Project Success</li> <li>d) Continue Development of IH 35, IH 14 Corridors</li> <li>e) Implement Retail and Tourism Strategies</li> </ul>
<b>5. Connectivity</b>	<ul style="list-style-type: none"> <li>a) Coordinate Projects with TxDOT <ul style="list-style-type: none"> <li>• Loop 121 Construction</li> <li>• FM 93 Design/ROW</li> <li>• Repair/Replacement of Central Avenue Bridge in Yettie Polk Park</li> <li>• IH 14 Alignment Through/East of Belton</li> <li>• Continue Planning for Lake to Lake Road</li> </ul> </li> </ul>
<b>6. Parks / Natural Beauty</b>	<ul style="list-style-type: none"> <li>a) Continue Implementation of Parks Master Plan</li> </ul>

# City of Belton, Texas Strategic Plan FY 2020

## Year 4: Future Year Action Plan Priority 1 Goals: FY 2023

Goal Categories	Goals
<b>1. Governance</b>	a) Implement Updated Strategic Plan b) Implement Plan for TIRZ Boundary Strategic Objectives (expires in 2024) c) Implement Balanced Tax/Fee Schedule d) Evaluate Employee Compensation Plan e) Conduct Charter Review (required in 2025) if needed
<b>2. Public Safety</b>	a) Implement updated Police Department Strategic Plan b) Implement updated Fire Department Strategic Plan
<b>3. Quality of Life</b>	a) Address Infrastructure/Capital Equipment Needs: <ul style="list-style-type: none"> <li>• Street Maintenance</li> <li>• Water/Sewer</li> <li>• Storm Drainage</li> <li>• Capital Equipment Replacement</li> </ul> b) Implement Improvements to South Main Street
<b>4. Economic Development</b>	a) Continue Downtown Enhancements b) Continue Development of BEDC Properties c) Continue Development of IH 35, IH 14 Corridors
<b>5. Connectivity</b>	a) Coordinate Projects with TxDOT <ul style="list-style-type: none"> <li>• Loop 121 Construction</li> <li>• FM 93 Design/ROW</li> <li>• Repair/Replacement of Central Avenue Bridge in Yettie Polk Park</li> <li>• IH 14 Alignment Through/East of Belton</li> <li>• Continue Planning for Lake to Lake Road</li> </ul>
<b>6. Parks / Natural Beauty</b>	a) Implement Updated Parks Plan b) Enhance Nolan Creek Recreational Improvements



# City of Belton, Texas Strategic Plan FY 2020

## Year 5: Future Year Action Plan Priority 1 Goals: FY 2024

Goal Categories	Goals
<b>1. Governance</b>	<ul style="list-style-type: none"> <li>a) Conduct Comprehensive Strategic Plan Update (2025)</li> <li>b) Reassess Growth Strategy</li> <li>c) Implement Balanced Tax/Fee Schedule</li> <li>d) Evaluate Employee Compensation Plan</li> <li>e) Implement Plan for TIRZ Boundary Strategic Objectives (expires in 2024)</li> </ul>
<b>2. Public Safety</b>	<ul style="list-style-type: none"> <li>a) Address Strategic Needs of Police Department</li> <li>b) Address Strategic Needs of Fire Department</li> </ul>
<b>3. Quality of Life</b>	<ul style="list-style-type: none"> <li>a) Address Infrastructure/Capital Equipment Needs: <ul style="list-style-type: none"> <li>• Street Maintenance</li> <li>• Water/Sewer</li> <li>• Storm Drainage</li> <li>• Capital Equipment Replacement</li> </ul> </li> </ul>
<b>4. Economic Development</b>	<ul style="list-style-type: none"> <li>a) Keep Downtown Vital</li> <li>b) Enhance IH 35 and IH 14 Corridor Development</li> <li>c) Coordinate City/BEDC Efforts to Maximize Project Success</li> </ul>
<b>5. Connectivity</b>	<ul style="list-style-type: none"> <li>a) Coordinate Projects with TxDOT <ul style="list-style-type: none"> <li>• Loop 121 Construction</li> <li>• FM 93 Design/ROW</li> <li>• Repair/Replacement of Central Avenue Bridge in Yettie Polk Park</li> <li>• IH 14 Alignment Through/East of Belton</li> <li>• Continue Planning for Lake to Lake Road</li> <li>• Other City Priorities</li> </ul> </li> </ul>
<b>6. Parks / Natural Beauty</b>	<ul style="list-style-type: none"> <li>a) Update Parks Master Plan at 5 Year Anniversary</li> </ul>



City of Belton  
Strategic Plan  
Action Plan Goals  
for  
FY 2020

City of Belton  
Strategic Plan Goal & Action Plan  
FY 2020



<b>Goal Category:</b>	Governance
<b>Goal 1a:</b>	Conduct Comprehensive Strategic Plan Update (2020)
<b>Applicable Outcome Statement(s):</b>	Belton's governance is fair, transparent, and fiscally responsible
<b>Project Year:</b>	FY 2020
<b>Coordinator:</b>	<b>Assisted By:</b>
City Manager	City Council/Management Team

<b>Outcome Description(s):</b>	<ul style="list-style-type: none"> <li>City Council reviews and resets Community Vision, Mission, Goals, Categories and Outcomes</li> </ul>
<b>Performance Indicator(s):</b>	<ul style="list-style-type: none"> <li>Council and Management Team conduct Strategic Plan Retreat</li> <li>Current Vision, Mission, Goals, and Outcomes assessed</li> <li>Strategic Plan updated</li> </ul>
<b>Challenges/Barriers:</b>	<ul style="list-style-type: none"> <li>Allocating time early in fiscal year</li> <li>Commitment to focus on long term, strategic issues</li> <li>Identifying strategic initiatives as a response</li> </ul>
<b>Partners:</b>	<ul style="list-style-type: none"> <li>City Council</li> <li>Management Team</li> <li>Facilitator (TBD)</li> </ul>

<b>Timeline for Implementation</b>	<b>Expected Completion Date</b>
FY 2020	Spring 2020

<b>Cost</b>	<b>Funding Source(s)</b>
Staff Resources/TBD	General Fund Budget

City of Belton  
Strategic Plan Goal & Action Plan  
FY 2020



<b>Goal Category:</b>	Governance	
<b>Goal 1b:</b>	Reassess and Determine Growth Strategy	
<b>Applicable Outcome Statement(s):</b>	Belton's governance is fair, transparent, and fiscally responsible	
<b>Project Year:</b>	FY 2020	
<b>Coordinator:</b>	<b>Assisted By:</b>	
City Manager	City Council/Management Team	

<b>Outcome Description(s):</b>	<ul style="list-style-type: none"> <li>City Council and Management Team explore impacts on growth strategy resulting from 2019 Texas Legislature changes in annexation law</li> </ul>	
<b>Performance Indicator(s):</b>	<ul style="list-style-type: none"> <li>Council and Management Team analyze changes in law which eliminate most annexations</li> <li>Current ETJ boundaries reviewed for growth potential</li> <li>Current/long term infrastructure plans analyzed</li> <li>Refocus on infill development, internal development, maximizing existing infrastructure</li> <li>Current standards reviewed for transparency and inducement to development, including strategies for affordable housing</li> <li>Anticipate voluntary annexation and development agreements to guide city growth</li> </ul>	
<b>Challenges/Barriers:</b>	<ul style="list-style-type: none"> <li>Existing long-range plans anticipated opportunity for annexation</li> <li>Extensive ETJ's may now present a constraint to more realistic planning</li> <li>Bell County position on growth management in area outside city limits needs exploration</li> </ul>	
<b>Partners:</b>	<ul style="list-style-type: none"> <li>City Council</li> <li>Management Team</li> <li>Development Community</li> </ul>	<ul style="list-style-type: none"> <li>Central Texas Housing Consortium</li> <li>Habitat for Humanities</li> </ul>

<b>Timeline for Implementation</b>	<b>Expected Completion Date</b>
FY 2020 and Beyond	Spring 2020

<b>Cost</b>	<b>Funding Source(s)</b>
Staff Resources/TBD	General Fund Budget

City of Belton  
Strategic Plan Goal & Action Plan  
FY 2020



<b>Goal Category:</b>	Governance	
<b>Goal 1c:</b>	Implement Balanced Tax/Fee Schedules	
<b>Applicable Outcome Statement(s):</b>	Belton's governance is fair, transparent, and fiscally responsible	
<b>Project Year:</b>	FY 2020	
<b>Coordinator:</b>	<b>Assisted By:</b>	
Director of Finance	City Manager	

<b>Outcome Description(s):</b>	<ul style="list-style-type: none"> <li>City Council reaches consensus on a plan for funding operational and strategic goals, as well as fund balance maintenance</li> </ul>
<b>Performance Indicator(s):</b>	<ul style="list-style-type: none"> <li>Staff analyzes impact of 2019 Legislative action limiting the City's property tax rollback rate (SB2)</li> <li>Staff prepares options for Council consideration</li> <li>Budget hearings and work sessions held to discuss available funding options, including possible CIP process</li> <li>Council has provided direction and adopted a plan to address funding needs of the City</li> <li>Plan is implemented during FY 2021 budget cycle, and is updated annually, with periodic reviews as needed</li> <li>Consensus reached on mix of funding and rates to meet local needs</li> </ul>
<b>Challenges/Barriers:</b>	<ul style="list-style-type: none"> <li>Texas Legislature imposition of arbitrary limits on local fund raising, combined with other unfunded mandates</li> <li>Reluctance to increase property taxes</li> <li>Reluctance to increase fees in multiple areas</li> <li>Infrastructure needs of City may require future rate adjustments</li> </ul>
<b>Partners:</b>	<ul style="list-style-type: none"> <li>Citizens</li> <li>Property Taxpayers</li> <li>Utility Rate Payers</li> </ul>

<b>Timeline for Implementation</b>	<b>Expected Completion Date</b>
FY 2021	Summer 2020

<b>Cost</b>	<b>Funding Source(s)</b>
Staff Resources	All

City of Belton  
Strategic Plan Goal & Action Plan  
FY 2020



<b>Goal Category:</b>	Governance
<b>Goal 1d:</b>	Address TIRZ Boundary and Strategic Objectives
<b>Applicable Outcome Statement(s):</b>	Belton's governance is fair, transparent, and fiscally responsible
<b>Project Year:</b>	FY 2020
<b>Coordinator:</b>	<b>Assisted By:</b>
City Manager	Director of Finance

<b>Outcome Description(s):</b>	<ul style="list-style-type: none"> <li>Consensus by Council on which option is most appropriate for Belton</li> </ul>
<b>Performance Indicator(s):</b>	<ul style="list-style-type: none"> <li>Recognition current TIRZ expires in 2024</li> <li>Tremendous value of current TIRZ in project funding during 20 year term</li> <li>Assessment of options: <ul style="list-style-type: none"> <li>Extend term of current TIRZ boundary</li> <li>Amend boundary and extend term of TIRZ</li> <li>Let TIRZ expire and create new TIRZ</li> <li>Let TIRZ expire without creating new TIRZ</li> </ul> </li> </ul>
<b>Challenges/Barriers:</b>	<ul style="list-style-type: none"> <li>Impact to GF of maintaining/changing TIRZ</li> <li>Bell County position on future TIRZ due to County participation in TIRZ</li> <li>State statute on TIRZ requirements, possible legislative changes</li> <li>Explore BISD interest in participation</li> <li>Selecting consultant for assistance</li> </ul>
<b>Partners:</b>	<ul style="list-style-type: none"> <li>City Council</li> <li>TIRZ Board</li> <li>Consultant</li> <li>Bell County Commissioners Court</li> <li>BISD</li> </ul>

<b>Timeline for Implementation</b>	<b>Expected Completion Date</b>
FY 2020-2023	Spring 2020

<b>Cost</b>	<b>Funding Source(s)</b>
Consultant Cost TBD	TIRZ

City of Belton  
Strategic Plan Goal & Action Plan  
FY 2020



<b>Goal Category:</b>	Governance	
<b>Goal 1e:</b>	Evaluate Employee Compensation Plan	
<b>Applicable Outcome Statement(s):</b>	Belton's governance is fair, transparent, and fiscally responsible	
<b>Project Year:</b>	FY 2020	
<b>Coordinator:</b>	<b>Assisted By:</b>	
Director of Finance	Director of Human Resources	

<b>Outcome Description(s):</b>	<ul style="list-style-type: none"> <li>City Council performs evaluation and reaches consensus on financial pathway to enhancements to employee compensation package</li> </ul>
<b>Performance Indicator(s):</b>	<ul style="list-style-type: none"> <li>Finance and HR have developed options and costs to take progressive steps to increase competitiveness</li> <li>TMRS enhancements are assessed in relation to other budget priorities</li> <li>City portion of TMRS contribution rate is increased for improved financial health of Plan</li> <li>Changes are implemented during FY 2021 budget cycle</li> </ul>
<b>Challenges/Barriers:</b>	<ul style="list-style-type: none"> <li>Goal of improving competitiveness in light of other competing budget priorities and their costs</li> <li>Cost for TMRS enhancement elements – contribution rate, updated service credits, COLA</li> <li>Evaluating relative importance of each possible enhancement on an annual basis</li> <li>Constantly moving targets given competitor/comparator city salary adjustments</li> </ul>
<b>Partners:</b>	<ul style="list-style-type: none"> <li>City Council</li> <li>Management Team</li> <li>Department Heads and Employees</li> <li>Citizens</li> </ul>

<b>Timeline for Implementation</b>	<b>Expected Completion Date</b>
FY 2021	Spring 2020

<b>Cost</b>	<b>Funding Source(s)</b>
Staff Resources	All



City of Belton  
Strategic Plan Goal & Action Plan  
FY 2020



<b>Goal Category:</b>	Governance
<b>Goal 1f:</b>	Conduct Charter Review
<b>Applicable Outcome Statement(s):</b>	Belton's governance is fair, transparent, and fiscally responsible
<b>Project Year:</b>	FY 2020
<b>Coordinator:</b>	<b>Assisted By:</b>
City Clerk	All Department Heads

<b>Outcome Description(s):</b>	<ul style="list-style-type: none"> <li>City Council evaluates 2005 City Charter for possible changes</li> </ul>
<b>Performance Indicator(s):</b>	<ul style="list-style-type: none"> <li>Council serves as Committee to review Charter</li> <li>Possible topics include Council term, annexation, and other relevant matters</li> <li>Recommendations for Charter revisions are developed</li> <li>Charter revisions presented to voters in May 2020</li> </ul>
<b>Challenges/Barriers:</b>	<ul style="list-style-type: none"> <li>Scheduling to meet May 2020 ballot deadline</li> <li>Targeting items which may need attention</li> </ul>
<b>Partners:</b>	<ul style="list-style-type: none"> <li>City Council</li> <li>Department Heads</li> <li>TML</li> </ul>

<b>Timeline for Implementation</b>	<b>Expected Completion Date</b>
FY 2020	December 2019

<b>Cost</b>	<b>Funding Source(s)</b>
Consultant/TBD Staff Resources	General Fund Budget

City of Belton  
Strategic Plan Goal & Action Plan  
FY 2020



<b>Goal Category:</b>	Governance
<b>Goal 1g:</b>	Conduct Board Training/Coordination Sessions
<b>Applicable Outcome Statement(s):</b>	Belton's governance is fair, transparent, and fiscally responsible
<b>Project Year:</b>	FY 2020
<b>Coordinator:</b>	<b>Assisted By:</b>
City Clerk	All Department Heads

<b>Outcome Description(s):</b>	<ul style="list-style-type: none"> <li>• Belton City Boards &amp; Commission Members receive orientation upon appointment, and ongoing training/ coordination, for maximum effectiveness</li> </ul>
<b>Performance Indicator(s):</b>	<ul style="list-style-type: none"> <li>• Council conducts periodic joint work sessions with Boards &amp; Commissions, including enhanced data and mapping resources</li> <li>• Teamwork and consistency in decision-making are reflected in performance by Belton Boards &amp; Commissions</li> <li>• Boards &amp; Commissions are an effective sounding board for community input</li> </ul>
<b>Challenges/Barriers:</b>	<ul style="list-style-type: none"> <li>• Number of Boards, Commissions, and Members</li> <li>• Timing to schedule, since some Boards meet monthly with full agendas, and some meet rarely</li> <li>• Keeping Board members up to date on training</li> </ul>
<b>Partners:</b>	<ul style="list-style-type: none"> <li>• City Council</li> <li>• Department Heads</li> <li>• TML</li> <li>• Professional Associations – APA, ICMA, CTCOG, KTMPO, Texas Economic Development Council, among others</li> </ul>

<b>Timeline for Implementation</b>	<b>Expected Completion Date</b>
FY 2020 and Beyond	Ongoing

<b>Cost</b>	<b>Funding Source(s)</b>
Staff Resources/TBD	General Fund Budget

City of Belton  
Strategic Plan Goal & Action Plan  
FY 2020



<b>Goal Category:</b>	Governance	
<b>Goal 1h:</b>	Enhance Belton's Customer Service/Citizen Engagement	
<b>Applicable Outcome Statement(s):</b>	Belton's governance is fair, transparent, and fiscally responsible	
<b>Project Year:</b>	FY 2020	
<b>Coordinator:</b>	<b>Assisted By:</b>	
Assistant City Manager	All Department Heads	

<b>Outcome Description(s):</b>	<ul style="list-style-type: none"> <li>• Belton's Customer Service Code is continuously exercised by our employees, and citizen engagement in local government is encouraged and enhanced</li> </ul>
<b>Performance Indicator(s):</b>	<ul style="list-style-type: none"> <li>• Employees are trained upon hiring, and training is refreshed periodically with appropriate tools</li> <li>• Employees display the heart of great customer service routinely in citizen contacts</li> <li>• Employees build a servant-leadership model of customer service</li> </ul>
<b>Challenges/Barriers:</b>	<ul style="list-style-type: none"> <li>• Taking time to train and retrain new employees</li> <li>• Taking full advantage of technology to enhance timely communication</li> <li>• Understanding and addressing customer needs and expectations</li> <li>• Social media pressure with no accountability</li> </ul>
<b>Partners:</b>	<ul style="list-style-type: none"> <li>• City of Belton Employees</li> <li>• City Council</li> <li>• Belton Citizens/Residents/Customers</li> </ul>

<b>Timeline for Implementation</b>	<b>Expected Completion Date</b>
FY 2020 and Beyond	Ongoing

<b>Cost</b>	<b>Funding Source(s)</b>
Staff Resources/TBD	General Fund Budget

City of Belton  
Strategic Plan Goal & Action Plan  
FY 2020



<b>Goal Category:</b>	Public Safety	
<b>Goal 2a:</b>	Address Strategic Needs for Police Department	
<b>Applicable Outcome Statement(s):</b>	Belton is safe and family friendly	
<b>Project Year:</b>	FY 2020	
<b>Coordinator:</b>		<b>Assisted By:</b>
Police Chief		Police Department

<b>Outcome Description(s):</b>	<ul style="list-style-type: none"> <li>• PD maintains an updated Department Strategic Plan, and works to refine, assess, and evaluate best practices</li> </ul>
<b>Police Department Performance Indicator(s):</b>	<ul style="list-style-type: none"> <li>• The Dept. minimizes crime and fear of crime in community</li> <li>• PD monitors traffic operations and recommends enhancements</li> <li>• Community outreach emphasized to achieve effective partnerships</li> <li>• PD personnel have been trained effectively</li> <li>• PD personnel implement latest technology into operations</li> <li>• PD recognition status has been achieved and will be maintained</li> </ul>
<b>Challenges/Barriers:</b>	<ul style="list-style-type: none"> <li>• Complying with changes in State law</li> <li>• Adequate funding for PD operations, capital equipment, technology, and staffing</li> <li>• Meeting civil service requirements</li> <li>• Staying competitive with pay/benefits for personnel</li> <li>• Adequate funding for PD operations, capital equipment, technology, and staffing</li> </ul>
<b>Partners:</b>	<ul style="list-style-type: none"> <li>• City Council</li> <li>• City Manager</li> <li>• Asst. City Manager/Police Chief</li> <li>• Director of Finance</li> </ul>

<b>Timeline for Implementation</b>	<b>Expected Completion Date</b>
FY 2020	Summer 2020

<b>Cost</b>	<b>Funding Source(s)</b>
Staff Resources	General Fund

City of Belton  
Strategic Plan Goal & Action Plan  
FY 2020



<b>Goal Category:</b>	Public Safety	
<b>Goal 2b:</b>	Address Strategic Needs for Fire Department, and Analyze Outsourced EMS Service	
<b>Applicable Outcome Statement(s):</b>	Belton is safe and family friendly	
<b>Project Year:</b>	FY 2020	
<b>Coordinator:</b>		<b>Assisted By:</b>
Fire Chief		Fire Department

<b>Outcome Description(s):</b>	<ul style="list-style-type: none"> <li>FD transitions personnel, operations and capital equipment from direct EMS provision to contracted service, with complementary paramedic engine company, from 2 fully functional stations</li> </ul>	
<b>Performance Indicator(s):</b>	<ul style="list-style-type: none"> <li>FD focuses response to city limits, with limited automatic and emergency aid support</li> <li>FD evaluates operational, personnel, and facility needs in crafting an updated Department Strategic Plan</li> <li>FD personnel implement latest technology into operations</li> <li>FD recognition has been achieved and will be maintained</li> </ul>	
<b>Challenges/Barriers:</b>	<ul style="list-style-type: none"> <li>Change in EMS service provider may raise questions about service level</li> <li>Meeting community needs with change in resources, especially operations, capital equipment, and technology</li> <li>Meeting civil service requirements, while seeking help from the Legislature to eliminate or increase maximum hiring age of 35</li> <li>Addressing training needs of diverse staff in changing service delivery model</li> <li>Staying competitive with pay and benefits for personnel</li> </ul>	
<b>Partners:</b>	<ul style="list-style-type: none"> <li>City Council</li> <li>City Manager</li> <li>Director of Finance</li> <li>Asst. City Manager/Police Chief</li> </ul>	

<b>Timeline for Implementation</b>	<b>Expected Completion Date</b>
FY 2020	Summer 2020

<b>Cost</b>	<b>Funding Source(s)</b>
Staff Resources	General Fund

City of Belton  
Strategic Plan Goal & Action Plan  
FY 2020



<b>Goal Category:</b>	Quality of Life	
<b>Goal 3a:</b>	Address Infrastructure/Capital Equipment Needs: <ul style="list-style-type: none"> <li>• Street Maintenance</li> <li>• Water/Sewer</li> <li>• Storm Drainage</li> <li>• Capital Equipment Replacement</li> </ul>	
<b>Applicable Outcome Statement(s):</b>	Belton has an outstanding quality of life for its citizens	
<b>Project Year:</b>	FY 2020	
<b>Coordinator:</b>	<b>Assisted By:</b>	
Director of Public Works	Director of Finance	

<b>Outcome Description(s):</b>	<ul style="list-style-type: none"> <li>• Funding allocation for these needs is critical to sustaining current and future development</li> </ul>	
<b>Performance Indicator(s):</b>	<ul style="list-style-type: none"> <li>• Needs identified, with multi-year schedule for phasing</li> <li>• Operating funds, bond funds, fees identified to fund projects</li> <li>• Public Works implements latest technology into operations</li> <li>• Partnerships with BEDC, KTMPO, TxDOT essential to maximize project completion</li> <li>• Establish priorities among needed street, water, waste-water, and drainage needs</li> <li>• Infill development maximizes use of existing infrastructure</li> </ul>	
<b>Challenges/Barriers:</b>	<ul style="list-style-type: none"> <li>• Reaching a sustainable annual amount of funding for street maintenance of \$500,000</li> <li>• Budgeting annually for sustainable capital equipment replacement funds</li> <li>• Water, sewer, street, and storm drainage projects exceed available funding</li> </ul>	
<b>Partners:</b>	<ul style="list-style-type: none"> <li>• City Council</li> <li>• BEDC</li> <li>• TIRZ</li> <li>• TxDOT</li> <li>• KTMPO</li> <li>• Public Works Personnel</li> </ul>	

<b>Timeline for Implementation</b>	<b>Expected Completion Date</b>
FY 2020 and Beyond	Ongoing

<b>Cost</b>	<b>Funding Source(s)</b>
Varies by Project	General Fund Budget; Water/Sewer; Drainage; Operating and Capital; BEDC; TIRZ; TxDOT

City of Belton  
Strategic Plan Goal & Action Plan  
FY 2020



<b>Goal Category:</b>	Quality of Life	
<b>Goal 3b:</b>	Plan for Library Enhancements	
<b>Applicable Outcome Statement(s):</b>	Belton has an outstanding quality of life for its citizens	
<b>Project Year:</b>	FY 2020	
<b>Coordinator:</b>	<b>Assisted By:</b>	
Director of Library Services	Assistant City Manager	

<b>Outcome Description(s):</b>	<ul style="list-style-type: none"> <li>• Belton's Lena Armstrong Public Library implements needs assessment recommendations by pursuing interior design planning and exterior building refresh</li> </ul>
<b>Performance Indicator(s):</b>	<ul style="list-style-type: none"> <li>• Current and projected needs explored, with recommendations made on use of library space; technology enhancements; collection development; exterior enhancements</li> </ul>
<b>Challenges/Barriers:</b>	<ul style="list-style-type: none"> <li>• Existing library space constraints</li> <li>• Funding limitations</li> </ul>
<b>Partners:</b>	<ul style="list-style-type: none"> <li>• City Council</li> <li>• Friends of Library</li> <li>• Library Board</li> <li>• Consultant</li> </ul>

<b>Timeline for Implementation</b>	<b>Expected Completion Date</b>
FY 2020	Spring 2021

<b>Cost</b>	<b>Funding Source(s)</b>
\$100,000	TIRZ



City of Belton  
Strategic Plan Goal & Action Plan  
FY 2020



<b>Goal Category:</b>	Economic Development	
<b>Goal 4a:</b>	Implement Downtown Redevelopment Plan, including 6 <sup>th</sup> Avenue Gateway Corridor	
<b>Applicable Outcome Statement(s):</b>	Belton has a vibrant, diverse, and flourishing business community	
<b>Project Year:</b>	FY 2020	
<b>Coordinator:</b>	<b>Assisted By:</b>	
Director of Public Works	Director of Planning	

<b>Outcome Description(s):</b>	<ul style="list-style-type: none"> <li>Downtown Revitalization continues to excel and expand beyond the Downtown to East Street and 6<sup>th</sup> Avenue</li> </ul>	
<b>Performance Indicator(s):</b>	<ul style="list-style-type: none"> <li>Façade grants continue to incentivize Downtown investment; consider expansion of Façade Grants to 6<sup>th</sup> Avenue</li> <li>BEDC investments to rehab its building and in East Street infrastructure reinforce anchors in CBD</li> <li>East Street Project scheduled to begin January 2020</li> <li>Complete survey and preliminary engineering for E. 6<sup>th</sup> Ave.</li> <li>Sixth Avenue analysis timely, with active real estate market and FBC/UMHB land swap</li> </ul>	
<b>Challenges/Barriers:</b>	<ul style="list-style-type: none"> <li>Owner coordination needed for capital projects</li> <li>Construction scheduling/possible disruption to businesses</li> </ul>	
<b>Partners:</b>	<ul style="list-style-type: none"> <li>City Council</li> <li>TIRZ</li> <li>Downtown Owners</li> <li>Bell County</li> <li>BEDC</li> <li>DBBA</li> </ul>	

<b>Timeline for Implementation</b>	<b>Expected Completion Date</b>
FY 2020	Summer 2020

<b>Cost</b>	<b>Funding Source(s)</b>
\$100,000 - Façade Grants Downtown \$100,000 - 6 <sup>th</sup> Avenue Survey/Preliminary Engineering	TIRZ

City of Belton  
Strategic Plan Goal & Action Plan  
FY 2020



<b>Goal Category:</b>	Economic Development
<b>Goal 4b:</b>	Complete IH 35 and IH 14 Sewer/Water Infrastructure
<b>Applicable Outcome Statement(s):</b>	Belton has a vibrant, diverse, and flourishing business community
<b>Project Year:</b>	FY 2020
<b>Coordinator:</b>	<b>Assisted By:</b>
Director of Public Works	BEDC Executive Director

<b>Outcome Description(s):</b>	<ul style="list-style-type: none"> <li>• South IH 35 Corridor is served with sanitary sewer and water providing opportunity for pending development</li> <li>• West IH 14 is served with sanitary sewer</li> </ul>
<b>Performance Indicator(s):</b>	<ul style="list-style-type: none"> <li>• Phase 1 Sewer line built in 2018/2019; Phase 2 design underway, with construction to follow in 2020</li> <li>• Water line designed in 2019; construction in 2020</li> </ul>
<b>Challenges/Barriers:</b>	<ul style="list-style-type: none"> <li>• ROW/Easement needs for projects</li> <li>• Funding for expanded sewer</li> <li>• Design challenges to maximize sewer service</li> <li>• Construction contractors busy, reducing competitiveness</li> </ul>
<b>Partners:</b>	<ul style="list-style-type: none"> <li>• City Council</li> <li>• BEDC</li> <li>• TxDOT</li> <li>• Private Property Owners (easements)</li> <li>• City Staff</li> </ul>

<b>Timeline for Implementation</b>	<b>Expected Completion Date</b>
FY 2020	Multi-Year Projects

<b>Cost</b>	<b>Funding Source(s)</b>
IH 35 Water: \$1.9M (est.) IH 35 Sewer: \$6M (est.) IH 14 Sewer: \$1.3M (est.)	BEDC; City Water/Sewer Bond Funds

City of Belton  
Strategic Plan Goal & Action Plan  
FY 2020



<b>Goal Category:</b>	Economic Development	
<b>Goal 4c:</b>	Coordinate City/BEDC Efforts to Maximize Project Success	
<b>Applicable Outcome Statement(s):</b>	Belton has a vibrant, diverse, and flourishing business community.	
<b>Project Year:</b>	FY 2020	
<b>Coordinator:</b>	<b>Assisted By:</b>	
City Manager BEDC Executive Director	Directors of Finance, Planning and Public Works	
<b>Outcome Description(s):</b>	<ul style="list-style-type: none"> <li>Funded Projects Undergoing Design in FY 2019: <ul style="list-style-type: none"> <li>Loop 121: \$848,340; TxDOT Design underway</li> <li>Avenue D extension west of Loop 121: \$2,070,000</li> <li>S. IH 35 Water: \$1,895,174</li> <li>East Street Improvements: \$419,500</li> <li>East Street Property/Office Renovation: \$250,000</li> <li>IH 14 Infrastructure: \$1,820,000</li> <li>Rockwool Property: \$80,000</li> </ul> </li> </ul>	
<b>Performance Indicator(s):</b>	<ul style="list-style-type: none"> <li>BEDC budget allocations on infrastructure and office building, and former Rockwool redevelopment</li> <li>Design contracts for engineering services</li> <li>Projects built and accessible for economic development</li> <li>Rockwool property and Belton Business Park undergoing development</li> </ul>	
<b>Challenges/Barriers:</b>	<ul style="list-style-type: none"> <li>ROW/Easement acquisition for projects</li> <li>Construction contractors busy, reducing competitiveness</li> </ul>	
<b>Partners:</b>	<ul style="list-style-type: none"> <li>BEDC</li> <li>City Council</li> <li>City Staff</li> <li>Property Owners</li> <li>Available Contractors</li> </ul>	
<b>Timeline for Implementation</b>		<b>Expected Completion Date</b>
FY 2020 and Beyond		Multi-Year Projects
<b>Cost</b>		<b>Funding Source(s)</b>
See above; varies by project; bids		BEDC

City of Belton  
Strategic Plan Goal & Action Plan  
FY 2020



<b>Goal Category:</b>	Economic Development
<b>Goal 4d:</b>	Update Retail, Tourism Strategies
<b>Applicable Outcome Statement(s):</b>	Belton has a vibrant, diverse, and flourishing business community
<b>Project Year:</b>	FY 2020
<b>Coordinator:</b>	<b>Assisted By:</b>
Retail Development Coordinator	City Manager

<b>Outcome Description(s):</b>	<ul style="list-style-type: none"> <li>• Belton primed for Retail, Commercial, Hotel Expansion</li> </ul>
<b>Performance Indicator(s):</b>	<ul style="list-style-type: none"> <li>• Local Team assembled to achieve desired result – City, BEDC, Chamber – and taking steps to induce site visits</li> <li>• Bell County Equestrian Center operational</li> <li>• South IH 35 sewer/water line funded and under design</li> <li>• Expo Inn &amp; Suites open, other motel interest strong</li> <li>• Site visits leading to commitments to build occurring</li> </ul>
<b>Challenges/Barriers:</b>	<ul style="list-style-type: none"> <li>• Area market constraints and available land with infrastructure</li> <li>• Potential need for subsidy for hotel/conference center</li> </ul>
<b>Partners:</b>	<ul style="list-style-type: none"> <li>• Bell County</li> <li>• Bell County Expo Center</li> <li>• Hoteliers</li> <li>• UMHB</li> <li>• Property Owners</li> <li>• Developers</li> <li>• BEDC</li> </ul>

<b>Timeline for Implementation</b>	<b>Expected Completion Date</b>
FY 2020	Fall 2020

<b>Cost</b>	<b>Funding Source(s)</b>
Staff Resources	Hotel/Motel Fund; TIRZ; BEDC

City of Belton  
Strategic Plan Goal & Action Plan  
FY 2020



<b>Goal Category:</b>	Connectivity	
<b>Goal 5a:</b>	Coordinate Projects with TxDOT <ul style="list-style-type: none"> <li>• Loop 121 Construction</li> <li>• FM 93 Design/ROW</li> <li>• Repair/Replacement of Central Avenue Bridge in Yettie Polk Park</li> <li>• IH 14 Alignment Through/East of Belton</li> <li>• Continue Planning for Lake to Lake Road (See Goal 5a-1)</li> </ul>	
<b>Applicable Outcome Statement(s):</b>	Belton is a fully connected community with active and engaged citizens	
<b>Project Year:</b>	FY 2020	
<b>Coordinator:</b>	<b>Assisted By:</b>	
Director of Public Works	City Manager/Director of Planning	

<b>Outcome Description(s):</b>	<ul style="list-style-type: none"> <li>• Major TxDOT Infrastructure Projects continue to progress, enhancing community linkages</li> </ul>	
<b>Performance Indicator(s):</b>	<ul style="list-style-type: none"> <li>• TxDOT nears completion of ROW acquisition for Loop 121, FM 439 to IH 35</li> <li>• FM 93 design underway by TxDOT, Main to Wheat Road</li> <li>• TxDOT analyzing replacement vs. repair of Central Avenue Bridge</li> <li>• IH 14 route alignment under review</li> <li>• FM 2271 extension alignment under review for next steps to achieve a final EA (Environmental Analysis)</li> </ul>	
<b>Challenges/Barriers:</b>	<ul style="list-style-type: none"> <li>• Funding</li> <li>• ROW Constraints</li> <li>• Property owner concerns</li> <li>• Competing Projects in Region</li> </ul>	
<b>Partners:</b>	<ul style="list-style-type: none"> <li>• TxDOT</li> <li>• KTMOPO</li> <li>• Texas Historical Commission</li> <li>• Property Owners</li> </ul>	

<b>Timeline for Implementation</b>	<b>Expected Completion Date</b>
FY 2020 and Beyond	Multi-Year Projects

<b>Cost</b>	<b>Funding Source(s)</b>
Varies by projects, bids	General Fund Budget; Water/Sewer; Drainage; Operating and Capital; TIRZ; TxDOT

City of Belton  
Strategic Plan Goal & Action Plan  
FY 2020



<b>Goal Category:</b>	Connectivity	
<b>Goal 5a-1:</b>	Continue Long-Term Planning for Lake to Lake Road Project	
<b>Applicable Outcome Statement(s):</b>	Belton is a fully connected community with active and engaged citizens	
<b>Project Year:</b>	FY 2020	
<b>Team Leader:</b>	City Manager	<b>Assisted By:</b>
		Director of Public Works, Planning, Finance, and Police and Fire Chiefs

<b>Outcome Description(s):</b>	<ul style="list-style-type: none"> <li>• Subdivision activity monitored and evaluated to ensure compatible development and minimal neighborhood impact from project.</li> <li>• ROW is secured for Lake to Lake Road project from IH 14 (US 190) to FM 439, principally through subdivision plat review</li> <li>• Environmental Assessment (EA), which includes Community Impact Assessment and other associated analyses, conducted by TxDOT</li> <li>• Following completion of EA, USACE grants lease across Corps park at FM 439</li> </ul>
<b>Performance Indicator(s):</b>	<ul style="list-style-type: none"> <li>• Project Purpose and Need explored as part of EA, conducted by TxDOT</li> <li>• Road design concept (street section) reviewed, balancing need for circulation and neighborhood compatibility</li> <li>• Phased construction options to be analyzed: 2 lane, sidewalk, trail; 4 lane only when needed</li> <li>• City and Bell County collaborate on plat review and ROW acquisition</li> <li>• Commitment to conduct future meeting to present information and gather input when appropriate</li> <li>• Phased construction funding, 7-10 years out</li> </ul>
<b>Challenges/Barriers:</b>	<ul style="list-style-type: none"> <li>• Private property owners' concerns about project impacts</li> <li>• Project cost and complexity</li> <li>• Portion of alignment outside City limits, requiring County partnership</li> <li>• Corps of Engineers' Review</li> <li>• Competing regional projects for KTMPO funding</li> </ul>

<b>Partners:</b>	<ul style="list-style-type: none"> <li>• Bell County</li> <li>• TxDOT</li> <li>• KTMPO</li> </ul>	<ul style="list-style-type: none"> <li>• USACE</li> <li>• US Congress</li> <li>• CTCOG</li> </ul>	<ul style="list-style-type: none"> <li>• Area Property Owners</li> <li>• Citizens at large</li> <li>• Emerg. Srvs. Personnel-PD, FD</li> </ul>
------------------	---	---	--

<b>Timeline for Implementation</b>	<b>Expected Completion Date</b>
FY 2020-2030 (FY 2020-2029: Planning; FY 2029-2035: Phased Construction) <b>Earliest construction FY 2029</b>	FY 2035

<b>Cost</b>	<b>Funding Source(s)</b>
Future ROW Costs: TBD Project Cost Estimate: \$49.7M	City of Belton, Bell County, TxDOT, KTMPO, Private Developers

DRAFT



City of Belton  
Strategic Plan Goal & Action Plan  
FY 2020



<b>Goal Category:</b>	Connectivity	
<b>Goal 5b:</b>	Begin IH 35 Hike/Bike Trail from Park & Ride to FM 436	
<b>Applicable Outcome Statement(s):</b>	Belton is a fully connected community with active and engaged citizens	
<b>Project Year:</b>	FY 2020	
<b>Coordinator:</b>	<b>Assisted By:</b>	
Director of Public Works	Director of Parks and Recreation	

<b>Outcome Description(s):</b>	<ul style="list-style-type: none"> <li>The S. IH 35 trail joins the premier Nolan Creek Hike/Bike Trail for an extension southward</li> </ul>
<b>Performance Indicator(s):</b>	<ul style="list-style-type: none"> <li>Growth in Community Trail System linking northward to BISD High School and Chisholm Trail Park, and southward to Miller Heights neighborhood</li> <li>Consulting engineer selected to design project</li> <li>Design process underway</li> <li>Design substantially complete by Winter 2019</li> </ul>
<b>Challenges/Barriers:</b>	<ul style="list-style-type: none"> <li>Coordination with adjacent owners during construction</li> </ul>
<b>Partners:</b>	<ul style="list-style-type: none"> <li>TxDOT</li> <li>KTMPO</li> <li>Parks Board</li> </ul>

<b>Timeline for Implementation</b>	<b>Expected Completion Date</b>
FY 2020-21	FY 2021

<b>Cost</b>	<b>Funding Source(s)</b>
Total: \$2,237,416 Local: \$ 432,114 FY '19 TIRZ: \$ 74,000	TIRZ

City of Belton  
Strategic Plan Goal & Action Plan  
FY 2020



<b>Goal Category:</b>	Parks / Natural Beauty	
<b>Goal 6a:</b>	Continue Enhancements to Park System including Heritage Park and Standpipe Park	
<b>Applicable Outcome Statement(s)</b>	Belton has dynamic recreational opportunities and natural beauty	
<b>Project Year:</b>	FY 2020	
<b>Coordinator:</b>		<b>Assisted By:</b>
Director of Public Works		Directors of Parks and Recreation; Others

<b>Outcome Description(s):</b>	<ul style="list-style-type: none"> <li>• Phased improvements are completed for an expanded Heritage Park beginning with street and utility infrastructure – Park Lane and E. 24<sup>th</sup> Avenue extensions</li> <li>• Master Planning for Heritage park improvements follow street/utility alignment</li> <li>• TxP&amp;W Grant Application (December 2019) utilized to maximize potential award of \$500,000 grant for park enhancements for Heritage</li> <li>• Phased funding for Standpipe Park set aside to preserve National Register Site as focal point in community</li> </ul>	
<b>Performance Indicator(s):</b>	<ul style="list-style-type: none"> <li>• E. 24<sup>th</sup> Ave. designed in-house, bid, and under construction</li> <li>• Consultant selected to design park improvements</li> <li>• Parks Board serves as Planning Committee for Park</li> </ul>	
<b>Challenges/Barriers:</b>	<ul style="list-style-type: none"> <li>• Multiple interests and high expectations meeting community needs</li> <li>• Need to demonstrate enhancements soon at Heritage</li> <li>• TxP&amp;W grant application deadline (December 2019)</li> <li>• ROW/easements may be needed</li> </ul>	
<b>Partners:</b>	<ul style="list-style-type: none"> <li>• Consulting Engineer</li> <li>• Area Property Owners</li> <li>• Parks Board</li> <li>• Parks Interests</li> <li>• Sports Leagues</li> </ul>	

Timeline for Implementation	Expected Completion Date
FY 2020 December 2019 for TxP&W Gant	FY 2023

Cost	Funding Source(s)
\$1,100,000 Heritage Park \$ 240,000 Standpipe Park	TIRZ; Grants



# FY 2020-2024 Strategic Plan Update

City Council Meeting

August 13, 2019

# Summary

- Belton's Strategic Plan has been updated for the next five years.
- Plan reflects achievements in 2019, and will guide the Community into the future, maintaining the existing six (6) Goal categories:
  - Governance
  - Public Safety
  - Quality of Life
  - Economic Development
  - Connectivity
  - Parks/Natural Beauty
- Belton's updated Strategic Plan remains substantial, yet realistic in scope.
- A Scorecard reviews twenty (20) Goals for FY 2019, and indicates status of goals, many of which are underway, and multi-year in scope.
- 19 Goals are presented for FY 2020

# Priority 1 Goal Scorecard: FY 2019

Goal Category		Strategic Plan Goal		Funding	Coordinator	Status
1	Governance	a	Implement Balanced Tax/Fee Schedules	Staff Resources	Dir. of Finance	2
		b	Address TIRZ Boundary and Strategic Funding Objectives	Staff Resources	City Manager	2
		c	Implement Comprehensive Plan Elements and Initiate Sunset Review of Design Standards, Requirements	Staff Resources	Director of Planning	2
		d	Work with State/Federal Legislators on Local Priorities	Staff Resources	City Manager	2
		e	Evaluate Employee Compensation Plan including TMRS retirement benefits – Contribution Rate, Updated Service Credit, COLA	Staff Resources	Directors of Finance/HR	2
2	Public Safety	a	Identify Strategic Needs of the Police Department	Staff Resources	Police Chief	2
		b	Implement Changes in EMS Service and Identify Strategic Needs of the Fire Dept.	Staff Resources	Fire Chief/ City Manager	2

# Priority 1 Goal Scorecard: FY 2019 (Continued)

Goal Category		Strategic Plan Goal		Funding	Coordinator	Status
3	Quality of Life	a	Implement Annual Street Maintenance Program	\$550,000	Director of Public Works	2
		b	Implement Miscellaneous Infrastructure Enhancements – Water/Sewer/Drainage	Staff Resources	Director of Public Works	2
		c	Conduct Library User Survey and Determine Next Steps	Staff Resources	ACM/Dir. of Library Svcs.	2
4	Economic Development	a	Implement Downtown Redevelopment Plan	Staff Resources	Directors of PW/Planning	2
		b	Build South IH 35 Water/Sewer Infrastructure	CO Bonds; BEDC	Director of Public Works	2
		c	Coordinate City/ BEDC Efforts to Enhance Economic Development	Staff Resources	City Manager/ BEDC Exec. Dir.	2
		d	Facilitate Retail, Tourism Strategies	Staff Resources	Retail Dev. Coordinator	2

# Priority 1 Goal Scorecard: FY 2019 (Continued)

Goal Category		Strategic Plan Goal		Funding	Coordinator	Status
5	Connectivity	a	Construct Hike/Bike Trail from University Drive, north and west, to Sparta	TxDOT Grant Grant Match	Directors of PW/Planning	1
		b	Design S. IH 35 Hike/Bike Trail from Park & Ride, south to FM 436	TxDOT Grant Grant Match	Director of Public Works	2
		c	Coordinate Repair/Replacement of Central Ave. Bridge in Yettie Polk Park	Grant Match	City Manager/Dir. of PW	2
		d	Continue Planning for Lake to Lake Rd.	City, TxDOT, KTMPO, Bell County, Private Developers	City Manager	2
6	Parks/Natural Beauty	a	Implement Parks & Recreation Master Plan	Staff Resources	ACM/Director of Parks & Rec.	2
		b	Design/Construct Phased Improvements in Heritage Park	\$1,000,000	ACM/Directors of PW/P&R	2



# City of Belton, Texas

## Strategic Plan

### FY 2020

Year 1: Three Year Action Plan  
Priority 1 Goals: FY 2020

Goal Categories	Goals
<b>1. Governance</b>	<ul style="list-style-type: none"><li>a) Conduct Comprehensive Strategic Plan Update (2020)</li><li>b) Reassess and Determine Growth Strategy</li><li>c) Implement Balanced Tax/Fee Schedules</li><li>d) Address TIRZ Boundary Strategic Objectives</li><li>e) Evaluate Employee Compensation Plan</li><li>f) Conduct Charter Review</li><li>g) Conduct Board Training/Coordination Sessions</li><li>h) Enhance Belton's Customer Service/Citizen Engagement</li></ul>
<b>2. Public Safety</b>	<ul style="list-style-type: none"><li>a) Address Strategic Needs for Police Department</li><li>b) Address Strategic Needs for Fire Department, and Analyze Outsourced EMS</li></ul>
<b>3. Quality of Life</b>	<ul style="list-style-type: none"><li>a) Address Infrastructure/Capital Equipment Needs:<ul style="list-style-type: none"><li>1. Street Maintenance</li><li>2. Water/Sewer</li><li>3. Storm Drainage</li><li>4. Capital Equipment Replacement</li></ul></li><li>b) Plan for Library Enhancements</li></ul>

# City of Belton, Texas

## Strategic Plan

### FY 2020

Year 1: Three Year Action Plan  
Priority 1 Goals: FY 2020  
(Continued)

Goal Categories	Goals
<b>4. Economic Development</b>	<ul style="list-style-type: none"><li>a) Implement Downtown Redevelopment Plan, including 6<sup>th</sup> Avenue Gateway Corridor</li><li>b) Complete IH 35 and IH 14 Sewer/Water Infrastructure</li><li>c) Coordinate City/BEDC efforts to Maximize Project Success</li><li>d) Update Retail, Tourism Strategies</li></ul>
<b>5. Connectivity</b>	<ul style="list-style-type: none"><li>a) Coordinate Projects with TxDOT:<ul style="list-style-type: none"><li>1. Loop 121 Construction</li><li>2. FM 93 Design/ROW</li><li>3. Repair/Replacement of Central Avenue Bridge in Yettie Polk Park</li><li>4. IH 14 Alignment Through/East of Belton</li><li>5. Continue Planning for Lake to Lake Road</li></ul></li><li>b) Begin IH 35 Hike/Bike Trail from Park &amp; Ride to FM 436</li></ul>
<b>6. Parks / Natural Beauty</b>	<ul style="list-style-type: none"><li>a) Continue Enhancements to Park System including Heritage Park and Standpipe Park</li></ul>

# Revised or New Goals for FY 2020

## Governance – Policy Emphasis

- 1a) Conduct Comprehensive Strategic Plan Update (2020): **Reset Vision**
- 1b) Reassess and Determine Growth Strategy: **Focus internally**
- 1e) Evaluate Employee Compensation Plan: **Improve competitiveness annually**
- 1f) Conduct Charter Review: **Initiate Charter Review**
- 1g) Conduct Board Training/Coordination Sessions: **Conduct orientation, ongoing training, meetings with Council**
- 1h) Enhance Belton's Customer Service/Citizen Engagement: **Achieve/maintain servant leadership model**

## Public Safety – Transition Year for EMS

- 2b) Address Strategic Needs for Fire Department, and Analyze Outsourced EMS: **Evaluate first year Outsourced EMS Service**

# Revised or New Goals for FY 2020

## Quality of Life – Maintain/Enhance

### 3a) Address Infrastructure/Capital Equipment Needs:

- Street Maintenance
- Water/Sewer
- Storm Drainage
- Capital Equipment Replacement

Combined infrastructure/capital needs

### 3b) Plan for Library Enhancements: Implement Needs Assessment recommendations – space, technology, collections, exterior

## Economic Development – Recognize Opportunities

### 4a) Implement Downtown Redevelopment Plan, including 6<sup>th</sup> Avenue Gateway Corridor: Expand Downtown Revitalization to 6<sup>th</sup> Avenue

### 4b) Coordinate City/BEDC efforts to Maximize Project Success: Continue infrastructure, offices, Rockwool, Business Park investment

# Revised or New Goals for FY 2020

## **Connectivity – Monitor/Coordinate**

- 5a) Coordinate Projects with TxDOT: **Combined TxDOT items**
- Loop 121 Construction
  - FM 93 Design/ROW
  - Repair/Replacement of Central Avenue Bridge in Yettie Polk Park
  - IH 14 Alignment Through/East of Belton
  - Continue Planning for Lake to Lake Road
- 5a-1) Continue long term planning for Lake to Lake Road Project

# Revised or New Goals for FY 2020

## **Parks & Natural Beauty – Provide Enhancements**

- 6a) Continue Enhancements to Park System including Heritage Park and Standpipe Park:  
Build street (24<sup>th</sup>) and utilities for Heritage Park and develop Heritage Park Master Plan; begin Standpipe Park development

# City of Belton, Texas

## Strategic Plan

### FY 2020

Year 2: Three Year Action Plan  
Priority 1 Goals: **FY 2021**

Goal Categories	Goals
<b>1. Governance</b>	<ul style="list-style-type: none"> <li>a) Update Comprehensive Plan and Parks Master Plan at 5 Year Anniversary</li> <li>b) Implement TIRZ and Parks Master Plan Boundary Strategic Objectives</li> <li>c) Implement Balanced Tax/Fee Schedule</li> <li>d) Evaluate Employee Compensation Plan</li> <li>e) Evaluate Belton's Long-Term Future Water Rights for Sufficiency</li> <li>f) Conduct Board Training/Coordination Sessions</li> </ul>
<b>2. Public Safety</b>	<ul style="list-style-type: none"> <li>a) Analyze PD Facility Needs and Municipal Court</li> <li>b) Analyze Fire Department Facility Needs</li> </ul>
<b>3. Quality of Life</b>	<ul style="list-style-type: none"> <li>a) Address Infrastructure/Capital Equipment Needs: <ul style="list-style-type: none"> <li>• Street Maintenance</li> <li>• Water/Sewer</li> <li>• Storm Drainage</li> <li>• Capital Equipment Replacement</li> </ul> </li> </ul>
<b>4. Economic Development</b>	<ul style="list-style-type: none"> <li>a) Keep Downtown Belton Vital</li> <li>b) Establish Façade Grants for 6<sup>th</sup> Avenue Properties</li> <li>c) Coordinate City/BEDC Efforts to Maximize Project Success</li> <li>d) Develop IH 35, IH 14 Corridors</li> <li>e) Implement Retail and Tourism Strategies</li> </ul>
<b>5. Connectivity</b>	<ul style="list-style-type: none"> <li>a) Coordinate Projects with TxDOT <ul style="list-style-type: none"> <li>• Loop 121 Construction</li> <li>• FM 93 Design/ROW</li> <li>• Repair/Replacement of Central Avenue Bridge in Yettie Polk Park</li> <li>• IH 14 Alignment Through/East of Belton</li> <li>• Continue Planning for Lake to Lake Road</li> </ul> </li> <li>b) Complete IH 35 Hike/Bike Trail from Park &amp; Ride to FM 436</li> </ul>
<b>6. Parks / Natural Beauty</b>	<ul style="list-style-type: none"> <li>a) Continue Enhancements to Park System at Heritage Park and Standpipe Park</li> </ul>



# City of Belton, Texas

## Strategic Plan

### FY 2020

Year 3: Three Year Action Plan

Priority 1 Goals: FY 2022

Goal Categories	Goals
<b>1. Governance</b>	<ul style="list-style-type: none"> <li>a) Update Comprehensive Plan and Parks Master Plan at 5 Year Anniversary</li> <li>b) Implement TIRZ and Parks Master Plan Boundary Strategic Objectives</li> <li>c) Implement Balanced Tax/Fee Schedule</li> <li>d) Evaluate Employee Compensation Plan</li> <li>e) Evaluate Belton's Long-Term Future Water Rights for Sufficiency</li> <li>f) Conduct Board Training/Coordination Sessions</li> </ul>
<b>2. Public Safety</b>	<ul style="list-style-type: none"> <li>a) Analyze PD Facility Needs and Municipal Court</li> <li>b) Analyze Fire Department Facility Needs</li> </ul>
<b>3. Quality of Life</b>	<ul style="list-style-type: none"> <li>a) Address Infrastructure/Capital Equipment Needs: <ul style="list-style-type: none"> <li>• Street Maintenance</li> <li>• Water/Sewer</li> <li>• Storm Drainage</li> <li>• Capital Equipment Replacement</li> </ul> </li> </ul>
<b>4. Economic Development</b>	<ul style="list-style-type: none"> <li>a) Keep Downtown Belton Vital</li> <li>b) Establish Façade Grants for 6<sup>th</sup> Avenue Properties</li> <li>c) Coordinate City/BEDC Efforts to Maximize Project Success</li> <li>d) Develop IH 35, IH 14 Corridors</li> <li>e) Implement Retail and Tourism Strategies</li> </ul>
<b>5. Connectivity</b>	<ul style="list-style-type: none"> <li>a) Coordinate Projects with TxDOT <ul style="list-style-type: none"> <li>• Loop 121 Construction</li> <li>• FM 93 Design/ROW</li> <li>• Repair/Replacement of Central Avenue Bridge in Yettie Polk Park</li> <li>• IH 14 Alignment Through/East of Belton</li> <li>• Continue Planning for Lake to Lake Road</li> </ul> </li> <li>b) Complete IH 35 Hike/Bike Trail from Park &amp; Ride to FM 436</li> </ul>
<b>6. Parks / Natural Beauty</b>	<ul style="list-style-type: none"> <li>a) Continue Enhancements to Park System at Heritage Park and Standpipe Park</li> </ul>

# City of Belton, Texas

## Strategic Plan

### FY 2020

Year 4: Three Year Action Plan

Priority 1 Goals: **FY 2023**

Goal Categories	Goals
<b>1. Governance</b>	<ul style="list-style-type: none"> <li>a) Implement Updated Strategic Plan</li> <li>b) Implement Plan for TIRZ Boundary Strategic Objectives (expires in 2024)</li> <li>c) Implement Balanced Tax/Fee Schedule</li> <li>d) Evaluate Employee Compensation Plan</li> <li>e) Conduct Charter Review (required in 2025) if needed</li> </ul>
<b>2. Public Safety</b>	<ul style="list-style-type: none"> <li>a) Implement updated Police Department Strategic Plan</li> <li>b) Implement updated Fire Department Strategic Plan</li> </ul>
<b>3. Quality of Life</b>	<ul style="list-style-type: none"> <li>a) Address Infrastructure/Capital Equipment Needs: <ul style="list-style-type: none"> <li>• Street Maintenance</li> <li>• Water/Sewer</li> <li>• Storm Drainage</li> <li>• Capital Equipment Replacement</li> </ul> </li> <li>b) Implement Improvements to South Main Street</li> </ul>
<b>4. Economic Development</b>	<ul style="list-style-type: none"> <li>a) Continue Downtown Enhancements</li> <li>b) Continue Development of BEDC Properties</li> <li>c) Continue Development of IH 35, IH 14 Corridors</li> </ul>
<b>5. Connectivity</b>	<ul style="list-style-type: none"> <li>a) Coordinate Projects with TxDOT <ul style="list-style-type: none"> <li>• Loop 121 Construction</li> <li>• FM 93 Design/ROW</li> <li>• Repair/Replacement of Central Avenue Bridge in Yettie Polk Park</li> <li>• IH 14 Alignment Through/East of Belton</li> <li>• Continue Planning for Lake to Lake Road</li> </ul> </li> </ul>
<b>6. Parks / Natural Beauty</b>	<ul style="list-style-type: none"> <li>a) Implement Updated Parks Plan</li> <li>b) Enhance Nolan Creek Recreational Improvements</li> </ul>

# City of Belton, Texas

## Strategic Plan

### FY 2020

Year 5: Three Year Action Plan  
Priority 1 Goals: FY 2024

Goal Categories	Goals
<b>1. Governance</b>	a) Conduct Comprehensive Strategic Plan Update (2025) b) Reassess Growth Strategy c) Implement Balanced Tax/Fee Schedule d) Evaluate Employee Compensation Plan e) Implement Plan for TIRZ Boundary Strategic Objectives (expires in 2024)
<b>2. Public Safety</b>	a) Address Strategic Needs of Police Department b) Address Strategic Needs of Fire Department
<b>3. Quality of Life</b>	a) Address Infrastructure/Capital Equipment Needs: <ul style="list-style-type: none"><li>• Street Maintenance</li><li>• Water/Sewer</li><li>• Storm Drainage</li><li>• Capital Equipment Replacement</li></ul>
<b>4. Economic Development</b>	a) Keep Downtown Vital b) Enhance IH 35 and IH 14 Corridor Development c) Coordinate City/BEDC Efforts to Maximize Project Success
<b>5. Connectivity</b>	a) Coordinate Projects with TxDOT <ul style="list-style-type: none"><li>• Loop 121 Construction</li><li>• FM 93 Design/ROW</li><li>• Repair/Replacement of Central Avenue Bridge in Yettie Polk Park</li><li>• IH 14 Alignment Through/East of Belton</li><li>• Continue Planning for Lake to Lake Road</li><li>• Other City Priorities</li></ul>
<b>6. Parks / Natural Beauty</b>	a) Update Parks Master Plan at 5 Year Anniversary

# FY 2020-2024 Strategic Plan Adoption

- The Strategic Plan Update will be placed on City website for public review and comment following the August 13<sup>th</sup> meeting.
- We invite public comments at the City Council meeting on September 10, 2019.
- At the September 17<sup>th</sup> Council meeting, we will recommend adoption of an ordinance approving the Strategic Plan Update for FY 2020-2024 to guide the City during the next five years.