



City of Belton, Texas

City Council Meeting Agenda
Tuesday, September 8, 2020 - 5:30 p.m.
Wright Room (Council) and Evans Room (Public)
Harris Community Center
401 N. Alexander, Belton, Texas

**PLEASE NOTE: FACE COVERINGS WILL BE REQUIRED
WHERE SOCIAL DISTANCING CANNOT BE
MAINTAINED.**

Pledge of Allegiance. The Pledge of Allegiance to the U.S. Flag will be led by Councilmember David K. Leigh.

Texas Pledge. The Pledge of Allegiance to the Texas Flag will be led by CVB and Retail Coordinator Judy Garrett.

"Honor the Texas flag; I pledge allegiance to thee Texas, one state under God, one and indivisible."

Invocation. The Invocation will be given by Councilmember Dan Kirkley.

1. Call to order.
2. Public Comments.

Citizens who desire to address the Council on any matter may register to do so prior to this meeting and speak during this item. Forms are located on the table outside of the south side entry to the meeting room. Please state your name and address for the record, and limit your comments to three minutes. Also, please understand that while the Council appreciates hearing your comments, State law (Texas Gov't Code §551.042) prohibits them from: (1) engaging in discussion other than providing a statement of specific factual information or reciting existing City policy, and (2) taking action other than directing Staff to place the matter on a future agenda.

3. Proclamation: Constitution Week – September 17-23, 2020.

Consent Agenda

Items 4-5 under this section are considered to be routine by the City Council and may be enacted by one motion. If discussion is desired by the Council, any item may be

removed from the Consent Agenda prior to voting, at the request of any Councilmember, and it will be considered separately.

4. Consider minutes of August 25, 2020, City Council Meeting.
5. Consider designating signatories for safe deposit box at the City's depository bank.

Miscellaneous

6. Consider authorizing the City Manager to execute an agreement with American Medical Response Ambulance Services, Inc. (AMR), for the provision of emergency medical services within the City.
7. Consider authorizing the City Manager to enter into a professional services agreement with Kasberg, Patrick & Associates for the design of water line relocations required by the Loop 121 widening project.
8. Consider authorizing the City of Belton's Corona Relief Fund (CRF) Small Business Grant Program.

FY2021 Budget

9. Receive a presentation and invite public input on Belton's Strategic Plan for FY 2021-2025.
10. Consider an ordinance adopting the City of Belton Fee and Rate Schedule for FY 2021.
11. Conduct a public hearing on the FY2021 Proposed Annual Budget for the City of Belton, Texas.

THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$752,103 OR 10.06%, AND OF THAT AMOUNT \$240,741 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.

12. Set a date, time, and place for the meeting to adopt the FY 2021 Proposed Annual Budget for the City of Belton, Texas.

THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$752,103 OR 10.06%, AND OF THAT AMOUNT \$240,741 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.

13. Conduct a public hearing on the FY 2021 (Tax Year 2020) proposed ad valorem tax rate of \$0.6400/\$100 of taxable value, which is effectively a 1.57 percent increase in the tax rate.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S RATE.

14. Set a date, time, and place for the meeting to adopt the FY 2021 (Tax Year 2020) proposed ad valorem tax rate.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S RATE.

The City Council reserves the right to adjourn into Executive Session at any time regarding any issue on this agenda for which it is legally permissible.



City of Belton, Texas

City Council Meeting Agenda
Tuesday, September 8, 2020 - 5:30 p.m.
Wright Room (Council) and Evans Room (Public)
Harris Community Center
401 N. Alexander, Belton, Texas

OFFICE OF THE CITY MANAGER

**PLEASE NOTE: FACE COVERINGS WILL BE REQUIRED
WHERE SOCIAL DISTANCING CANNOT BE
MAINTAINED.**

Pledge of Allegiance. The Pledge of Allegiance to the U.S. Flag will be led by Councilmember David K. Leigh.

Texas Pledge. The Pledge of Allegiance to the Texas Flag will be led by CVB and Retail Coordinator Judy Garrett.

"Honor the Texas flag; I pledge allegiance to thee Texas, one state under God, one and indivisible."

Invocation. The Invocation will be given by Councilmember Dan Kirkley.

1. Call to order.
2. Public Comments.

Citizens who desire to address the Council on any matter may register to do so prior to this meeting and speak during this item. Forms are located on the table outside of the south side entry to the meeting room. Please state your name and address for the record, and limit your comments to three minutes. Also, please understand that while the Council appreciates hearing your comments, State law (Texas Gov't Code §551.042) prohibits them from: (1) engaging in discussion other than providing a statement of specific factual information or reciting existing City policy, and (2) taking action other than directing Staff to place the matter on a future agenda.

3. Proclamation: Constitution Week – September 17-23, 2020.

Regent Rebecca Vajdak of the Betty Martin Chapter of the National Society of Daughters of the American Revolution will be present to receive the proclamation.

Consent Agenda

Items 4-5 under this section are considered to be routine by the City Council and may be enacted by one motion. If discussion is desired by the Council, any item may be removed from the Consent Agenda prior to voting, at the request of any Councilmember, and it will be considered separately.

4. Consider minutes of August 25, 2020, City Council Meeting.

A copy is attached. Recommend approval.

5. Consider designating signatories for safe deposit box at the City's depository bank.

See Staff Report from City Clerk Amy Casey. Recommend approval of the revisions to the signatories for the City's safe deposit box.

Miscellaneous

6. Consider authorizing the City Manager to execute an agreement with American Medical Response Ambulance Services, Inc. (AMR), for the provision of emergency medical services within the City.

See Staff Report from Fire Chief Jon Fontenot. Recommend approval of the agreement with AMR as presented.

7. Consider authorizing the City Manager to enter into a professional services agreement with Kasberg, Patrick & Associates for the design of water line relocations required by the Loop 121 widening project.

See Staff Report from Interim Director of Public Works Jeremy Allamon. Recommend approval of the agreement with KPA as presented.

8. Consider authorizing the City of Belton's Corona Relief Fund (CRF) Small Business Grant Program.

See Staff Report from City Manager Sam Listi. Recommend authorization of the CRF Small Business Grant Program as presented.

FY2021 Budget

9. Receive a presentation and invite public input on Belton's Strategic Plan for FY 2021-2025.

See Staff Report from City Manager Sam Listi. Receive brief presentation and invite public input on the FY2021-2025 Strategic Plan. Plan adoption is scheduled for the

Special Called City Council meeting on September 15, 2020, at 5:30 p.m., at Belton City Hall.

10. **Consider an ordinance adopting the City of Belton Fee and Rate Schedule for FY 2021.**

See Staff Report from City Clerk Amy Casey. Recommend approval of the ordinance establishing the fees/rates for FY2021.

11. **Conduct a public hearing on the FY2021 Proposed Annual Budget for the City of Belton, Texas.**

THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$752,103 OR 10.06%, AND OF THAT AMOUNT \$240,741 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.

A public hearing on the proposed budget for FY2021 will occur, as required both by State law and the City of Belton Charter. The full proposed budget can be viewed on the City's website.

12. **Set a date, time, and place for the meeting to adopt the FY 2021 Proposed Annual Budget for the City of Belton, Texas.**

THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$752,103 OR 10.06%, AND OF THAT AMOUNT \$240,741 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.

Budget adoption is scheduled for the Special Called City Council meeting on September 15, 2020, at 5:30 p.m., at Belton City Hall.

13. **Conduct a public hearing on the FY 2021 (Tax Year 2020) proposed ad valorem tax rate of \$0.6400/\$100 of taxable value, which is effectively a 1.57 percent increase in the tax rate.**

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S RATE.

A proposed ad valorem tax rate which exceeds the lower of the no-new-tax rate or the voter approval tax rate requires additional steps before the rate may be adopted. Although the proposed tax rate of \$0.6400 is a decrease from the current year's rate, anything above the no-new-tax rate of \$0.6301 is considered a "tax increase." This public hearing is required by State law.

14. Set a date, time, and place for the meeting to adopt the FY 2021 (Tax Year 2020) proposed ad valorem tax rate.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S RATE.

The proposed FY2021 (Tax Year 2020) ad valorem tax rate will be voted on at the Special Called City Council meeting to be held on Tuesday, September 15, 2020, at 5:30 p.m., at Belton City Hall.

The City Council reserves the right to adjourn into Executive Session at any time regarding any issue on this agenda for which it is legally permissible.

WHEREAS, *We the People did ordain and establish a Constitution for the United States of America to secure the blessings of liberty for ourselves and our posterity; and*

WHEREAS, *the Constitution of the United States of America embodies the principles of limited government in a Republic dedicated to rule by law; and*

WHEREAS, *it is important that all citizens fully understand the provisions, principles, and meaning of the Constitution so they can support, preserve, and defend it against encroachment; and*

WHEREAS, *Public Law 915 guarantees the issuance of a proclamation each year by the President of the United States, designating September 17-23, 2020 as Constitution Week; and*

WHEREAS, *this year, marks the 233rd anniversary of the framing of the Constitution by the Constitutional Convention; and*

WHEREAS, *it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and*

WHEREAS, *the citizens of Belton enjoy the blessings of liberty, the guarantees of the Bill of Rights, equal protection of the law under the Constitution, and the freedoms derived from it.*

NOW THEREFORE, BE IT PROCLAIMED, I, MARION GRAYSON, Mayor of the City of Belton, Texas, do hereby proclaim the week of September 17-23, 2020, as

“CONSTITUTION WEEK”

in the City of Belton, Texas, and ask our citizens to join with the Betty Martin Chapter of the National Society of the Daughters of the American Revolution in this national commemoration and reaffirm the ideals the Framers of the Constitution had in 1787, by vigilantly protecting the freedoms guaranteed to us through the guardian of our liberties.

IN WITNESS THEREOF, I have hereunto set my hand, and have caused the Official Seal of the City of Belton, Texas, to be affixed this the 8th day of September, 2020.

Marion Grayson, Mayor

ATTEST:

Amy M. Casey, City Clerk

Belton City Council Meeting
August 25, 2020 – 5:30 P.M.

The Belton City Council met in an in-person/virtual meeting via Zoom meeting due to the COVID-19 Public Health Emergency that has been declared by Governor Greg Abbott, Bell County Judge David Blackburn and Belton Mayor Marion Grayson. Members present included Mayor Pro Tem Wayne Carpenter (Zoom) and Councilmembers David K. Leigh, John R. Holmes, Sr., Craig Pearson, Guy O'Banion and Dan Kirkley. Staff present included Sam Listi, John Messer, Amy Casey, Gene Ellis, Matt Bates, Cheryl Maxwell, Jon Fontenot, Paul Romer, Chris Brown, Mike Rodgers, Bob van Til, Kim Kroll, Judy Garrett and Israel Garza.

The Pledge of Allegiance to the U.S. Flag was led by Councilmember Craig Pearson, and the Pledge of Allegiance to the Texas Flag was led by Director of Planning Cheryl Maxwell. The Invocation was given by Councilmember David K. Leigh.

1. **Call to order.** Mayor Grayson called the meeting to order at 5:33 p.m.
2. **Public Comments.** *(Audio 1:49)*

There were none.

Consent Agenda *(Audio 1:55)*

Items 3-5 under this section are considered to be routine by the City Council and may be enacted by one motion. If discussion is desired by the Council, any item may be removed from the Consent Agenda prior to voting, at the request of any Councilmember, and it will be considered separately.

3. **Consider minutes of August 11, 2020, City Council Meeting.**
4. **Consider appointments to the following Boards and Commissions:**
 - A. **Housing Board of Adjustments and Appeals** – Priscilla Linnemann
 - B. **Historic Preservation Commission** – Ann West
 - C. **Library Board of Directors** – Sandra Velo
 - D. **Youth Advisory Commission** – Madison Jones (Chair), Derrance Daniels, Audrey Haffner, Kariane Hosch, Anthony Jones, Allison McBride, Emily Ogden, Ethan Rodriguez and Emma Romer.
5. **Consider authorizing the City Manager to execute an agreement with the Central Texas Council of Governments (CTCOG) to continue funding for the volunteer coordinator position for the Belton Police Department's RUOK? senior adult outreach program.**

Upon a motion for approval by Councilmember Leigh, and a second by Councilmember Holmes the Consent Agenda was unanimously approved upon a vote of 7-0.

Planning and Zoning

6. Consider the following:

- A. a final plat of Connell Subdivision, comprising 6.226 acres, located along an extension of Huey Drive, on the west side of Connell Street, north of Liberty Valley Drive, beginning on the north side of the Mitchell Branch crossing; and (Audio 4:11)**

Councilmember Holmes made a motion for approval of the final plat of Connell Subdivision, including:

- Approval of variance to the key lot requirement to allow Lot 17, Block 1, to observe a 15' setback along Huey Drive instead of 25', which is observed by the adjacent lot to the east, Lot 18; and
- Approval of variance to sidewalk requirement to allow applicant to provide sidewalk only on the north side of Huey Drive instead of both sides.

The motion was seconded by Councilmember O'Banion, and was unanimously approved upon a vote of 7-0.

- B. a resolution authorizing the City Manager to execute a Development Agreement associated with Connell Subdivision.**

Upon a motion by Councilmember Pearson and a second by Councilmember Holmes, the Development Agreement associated with Connell Subdivision, including the following captioned resolution, was approved upon a unanimous vote of 7-0.

RESOLUTION NO. 2020-26-R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELTON, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A DEVELOPMENT AGREEMENT BETWEEN THE CITY OF BELTON AND LWG ASSOCIATES, LLC, FOR UPSIZING INFRASTRUCTURE ASSOCIATED WITH THE CONNELL SUBDIVISION LOCATED ALONG AN EXTENSION OF HUEY DRIVE, ON THE WEST SIDE OF CONNELL STREET, NORTH OF LIBERTY VALLEY DRIVE; PROVIDING FOR DEVELOPER AND CITY OBLIGATIONS; AND PROVIDING AN OPEN MEETINGS CLAUSE.

- 7. Consider a final plat of The Ridge at Belle Meadows Phase III, comprising 7.080 acres, located on the south side of W. Avenue O, between S. Loop 121 and Connell Street, south of the Laila Lane extension. (Audio 16:03)**

Councilmember Holmes made a motion for approval of the final plat of The Ridge at Belle Meadows, Phase III, including:

- Approval of reduction in the front yard setback from 25' to 20' for Lots 7-23, Block 6.

The motion was seconded by Councilmember Leigh, and was unanimously approved upon a vote of 7-0.

8. **Consider a final plat of The Ridge at Belle Meadows Phase IV, comprising 5.910 acres, located on the south side of W. Avenue O, between S. Loop 121 and Connell Street, along an extension of Southwest Parkway.** (Audio 19:42)

Councilmember Pearson made a motion for approval of the final plat of The Ridge at Belle Meadows, Phase IV, including:

- All items addressed in the City's August 25, 2020, letter of conditions to the applicant.

The motion was seconded by Councilmember Kirkley, and was unanimously approved upon a vote of 7-0.

FY2021 Budget

9. **Conduct a work session on FY2021 budget for the following funds:** (Audio 21:32)

- A. **General Fund**
- B. **Debt Service Fund**
- C. **Water and Sewer Fund**

Director of Finance Mike Rodgers presented changes to the proposed FY2021 budget (see Exhibit "A").

There being no further business, the Mayor adjourned the meeting at 6:37 p.m.

Marion Grayson, Mayor

ATTEST:

Amy M. Casey, City Clerk

EXHIBIT "A"

CLEAN-UP BUDGET

- * GENERAL FUND
- * DEBT SERVICE FUND
- * WATER AND SEWER FUND

Fiscal Year 2021
August 25, 2020

SEVEN CHANGES HAVE BEEN MADE TO THE PROPOSED BUDGET THAT WAS PRESENTED ON JULY 28, 2020

Refuse collection revenue and expenditure reconciliation

- General Fund expenditures have been increased by \$27,982 to match the anticipated revenue.

Debt Service Fund interest earnings

- Interest income in the Debt Service Fund has been reduced by \$3,016 from \$4,501 to \$1,485.

Water and Sewer Fund transfer for fleet maintenance

- General Fund revenue has been raised by \$67,075 and Water and Sewer Fund expenditures have been decreased by \$1,657 to equal 33% of the Fleet Division budget.

Contributions to the Senior Center

- The City's contribution for the operation of the Senior Center has been increased from \$10,000 to \$15,000.

SEVEN CHANGES HAVE BEEN MADE TO THE PROPOSED BUDGET THAT WAS PRESENTED ON JULY 28, 2020

Credit card processing fees

- City Council discussed reinstating the fee as of October 1, 2020 at a rate of 2%. Revenue and expenditures within the General Fund and Water and Sewer Fund have been modified by \$7,200 and \$22,200, respectively.

Sales tax revenue

- Sales taxes for March, April, May, and June have each outperformed the original assumption. General Fund revenue has been increased by \$491,838 to \$3,810,000.

Property tax revenue

- On August 4, 2020, City Council proposed a tax rate for FY 2021 of \$0.6400 per \$100 of taxable value. Property tax revenue has been decreased in the General Fund and the Debt Service Fund by \$187,424 and \$27,542, respectively.

GENERAL FUND

Fiscal Year 2021
Clean-up Budget

REVENUES

July 28 version

| | |
|----------------|-------------|
| Ad Valorem Tax | \$6,618,072 |
| Sales Tax | \$3,318,162 |
| Miscellaneous | \$ 96,667 |
| Transfers | \$ 535,128 |

| Description | FY 2018 Actual | FY 2019 Actual | FY 2020 Budget | FY 2020 Projected | FY 2021 Proposed | Change from 2020 Budget | |
|-------------------------|---------------------|---------------------|---------------------|----------------------|---------------------|-------------------------|--------------|
| | | | | | | Amount | % |
| Ad Valorem Taxes | \$5,212,687 | \$5,568,953 | \$6,082,428 | \$6,116,712 | \$6,430,648 | \$348,220 | 5.73% |
| Sales Tax | \$3,510,105 | \$3,573,712 | \$3,763,120 | \$3,810,000 | \$3,810,000 | \$46,880 | 1.25% |
| Franchise | \$1,248,967 | \$1,252,492 | \$1,259,440 | \$1,230,055 | \$1,223,586 | (\$35,854) | -2.85% |
| Other Taxes | \$46,951 | \$55,115 | \$50,000 | \$55,622 | \$52,563 | \$2,563 | 5.13% |
| Permits & Licenses | \$249,597 | \$265,243 | \$270,190 | \$225,045 | \$246,628 | (\$23,562) | -8.72% |
| Municipal Court | \$280,794 | \$358,343 | \$330,750 | \$268,514 | \$302,550 | (\$28,200) | -8.53% |
| Refuse Collection | \$1,411,822 | \$1,567,214 | \$1,642,560 | \$1,715,562 | \$1,801,341 | \$158,781 | 9.67% |
| Ambulance | \$1,193,986 | \$541,807 | \$45,000 | \$173,270 | \$45,000 | \$0 | 0.00% |
| Harris Rental Income | \$51,041 | \$75,398 | \$70,000 | \$40,131 | \$55,457 | (\$14,543) | -20.78% |
| Parks & Rec Income | \$39,064 | \$36,060 | \$36,780 | \$20,700 | \$29,521 | (\$7,259) | -19.74% |
| Code Enforcement | \$17,251 | \$24,100 | \$4,200 | \$18,500 | \$19,950 | \$15,750 | 375.00% |
| Intergovernmental | \$365,804 | \$361,613 | \$365,610 | \$328,470 | \$315,251 | (\$50,359) | -13.77% |
| Other Financing Sources | \$255,333 | \$215,358 | \$175,000 | \$213,802 | \$206,586 | \$31,586 | 18.05% |
| Contributions | \$0 | \$2,000 | \$2,000 | \$1,300 | \$1,100 | (\$900) | -45.00% |
| Miscellaneous | \$59,064 | \$64,442 | \$36,760 | \$232,930 | \$103,867 | \$67,107 | 182.55% |
| Transfers | \$542,661 | \$596,039 | \$652,481 | \$652,481 | \$602,203 | (\$50,278) | -7.71% |
| Interest Income | \$95,676 | \$149,955 | \$151,000 | \$123,900 | \$49,830 | (\$101,170) | -67.00% |
| Total Revenues | \$14,580,804 | \$14,707,844 | \$14,937,319 | \$15,226,994 | \$15,296,081 | \$358,762 | 2.40% |

Proposed property tax rate of \$0.6400/\$100 of taxable value

EXPENDITURES BY DEPARTMENT

July 28 version

| | |
|------------|-------------|
| Muni Court | \$ 248,674 |
| Planning | \$ 548,859 |
| Other | \$ 195,651 |
| Refuse | \$1,524,765 |

| Description | FY 2018 Actual | FY 2019 Actual | FY 2020 Budget | FY 2020 Projected | FY 2021 Proposed | Change from 2020 Budget | |
|---------------------------|---------------------|---------------------|---------------------|----------------------|---------------------|-------------------------|--------------|
| | | | | | | Amount | % |
| City Council | \$93,556 | \$106,380 | \$78,216 | \$67,144 | \$82,250 | \$4,034 | 5.16% |
| Administration | \$476,842 | \$503,570 | \$531,692 | \$513,783 | \$603,221 | \$71,529 | 13.45% |
| Finance | \$330,138 | \$344,204 | \$352,965 | \$323,217 | \$399,944 | \$46,979 | 13.31% |
| Human Resources | \$186,431 | \$192,067 | \$196,061 | \$187,595 | \$230,665 | \$34,604 | 17.65% |
| Muni Court | \$180,406 | \$192,701 | \$199,634 | \$197,795 | \$237,874 | \$38,240 | 19.16% |
| Police | \$4,102,078 | \$4,204,614 | \$4,514,479 | \$4,427,695 | \$4,839,823 | \$325,344 | 7.21% |
| Fire | \$3,128,487 | \$3,164,019 | \$2,750,411 | \$2,612,210 | \$2,729,255 | (\$21,156) | -0.77% |
| Info Technology | \$175,591 | \$233,145 | \$239,520 | \$238,206 | \$0 | (\$239,520) | -100.00% |
| Streets | \$1,419,175 | \$1,157,484 | \$1,312,094 | \$1,253,867 | \$989,126 | (\$322,968) | -24.61% |
| Parks & Recreation | \$1,156,824 | \$1,211,452 | \$1,326,713 | \$1,230,749 | \$1,459,587 | \$132,874 | 10.02% |
| Planning | \$390,572 | \$399,268 | \$455,873 | \$429,397 | \$544,959 | \$89,086 | 19.54% |
| Library | \$344,992 | \$359,343 | \$357,799 | \$336,752 | \$495,836 | \$138,037 | 38.58% |
| Other | \$674,115 | \$604,338 | \$427,321 | \$348,321 | \$200,651 | (\$226,670) | -53.04% |
| Refuse | \$1,226,188 | \$1,377,370 | \$1,449,916 | \$1,437,942 | \$1,552,747 | \$102,831 | 7.09% |
| Maintenance | \$531,179 | \$559,451 | \$593,656 | \$558,342 | \$497,198 | (\$96,458) | -16.25% |
| Engineering | \$145,762 | \$139,396 | \$150,955 | \$126,725 | \$173,633 | \$22,678 | 15.02% |
| Total Expenditures | \$14,562,336 | \$14,748,802 | \$14,937,305 | \$14,289,740 | \$15,036,769 | \$99,464 | 0.67% |

EXPENDITURES BY CATEGORY

| July 28 version | |
|-----------------|-------------|
| Services | \$4,052,484 |
| Contributions | \$ 95,651 |

| Description | FY 2018 Actual | FY 2019 Actual | FY 2020 Budget | FY 2020 Projected | FY 2021 Proposed | Change from 2020 Budget | |
|---------------------------|---------------------|---------------------|---------------------|----------------------|---------------------|-------------------------|--------------|
| | | | | | | Amount | % |
| Personnel | \$8,778,663 | \$8,933,425 | \$9,541,069 | \$9,018,582 | \$9,279,802 | (\$261,267) | -2.74% |
| Supplies | \$562,324 | \$464,000 | \$480,120 | \$389,403 | \$478,969 | (\$1,151) | -0.24% |
| Repairs & Maint | \$474,864 | \$431,207 | \$531,052 | \$650,766 | \$338,917 | (\$192,135) | -36.18% |
| Services | \$2,544,817 | \$2,627,618 | \$2,883,765 | \$2,808,690 | \$4,065,766 | \$1,182,001 | 40.99% |
| Contingency | \$0 | \$0 | \$100,000 | \$50,000 | \$100,000 | \$0 | 0.00% |
| Transfers | \$2,067,426 | \$2,157,765 | \$1,280,381 | \$1,280,381 | \$658,169 | (\$622,212) | -48.60% |
| Contributions | \$121,181 | \$119,174 | \$120,918 | \$91,918 | \$100,651 | (\$20,267) | -16.76% |
| Capital | \$13,061 | \$15,613 | \$0 | \$0 | \$14,495 | \$14,495 | 0.00% |
| Total Expenditures | \$14,562,336 | \$14,748,802 | \$14,937,305 | \$14,289,740 | \$15,036,769 | \$99,464 | 0.67% |

FY 2021 PROPOSED BUDGET — CLEANUP VERSION

- General Fund -

| | |
|---|----------------------------|
| Estimated Beginning Fund Balance | \$ 6,015,158 |
| Proposed Revenues | \$ 15,296,081 |
| Proposed Expenditures | <u>\$ (15,036,769)</u> |
| Net Impact of Proposed Budget | <u>\$ 259,312</u> |
| Proposed Ending Fund Balance | <u>\$ 6,274,470</u> |
| Less: Minimum Balance (3 months O&M Budget) | <u>\$ (3,759,192)</u> |
| Proposed Fund Balance in Excess of Minimum | <u>\$ 2,515,278</u> |

| July 28 version | |
|-----------------|-----------------------|
| Revenues | \$14,917,392 |
| Expenditures | <u>(\$15,018,487)</u> |
| Net Impact | <u>(\$ 101,095)</u> |

WATER AND SEWER FUND

Fiscal Year 2021
Clean-up Budget

REVENUES

July 28 version
Miscellaneous \$ 64,720

| Description | FY 2018 Actual | FY 2019 Actual | FY 2020 Budget | FY 2020 Projected | FY 2021 Proposed | Change from 2020 Budget | |
|-----------------------|---------------------|---------------------|---------------------|----------------------|---------------------|-------------------------|-------------|
| | | | | | | Amount | % |
| Water | \$ 4,907,703 | \$ 4,725,361 | \$ 4,926,686 | \$ 4,966,941 | \$ 5,068,687 | \$ 142,001 | 2.9% |
| Sewer | \$ 3,087,121 | \$ 3,155,709 | \$ 3,226,869 | \$ 3,254,285 | \$ 3,319,370 | \$ 92,501 | 2.9% |
| Other Fees | \$ 459,933 | \$ 508,940 | \$ 436,515 | \$ 401,447 | \$ 482,998 | \$ 46,483 | 10.6% |
| Misc Income | \$ 59,404 | \$ 82,873 | \$ 41,701 | \$ 60,000 | \$ 86,920 | \$ 45,219 | 108.4% |
| Sale of City Property | \$ 85,085 | \$ - | \$ - | \$ 13,201 | \$ - | \$ - | 0.0% |
| Interest Income | \$ 93,180 | \$ 158,403 | \$ 180,358 | \$ 95,100 | \$ 45,758 | \$ (134,600) | -74.6% |
| Total Revenues | \$ 8,692,426 | \$ 8,631,286 | \$ 8,812,129 | \$ 8,790,974 | \$ 9,003,733 | \$ 191,604 | 2.2% |

No rate changes are proposed for FY 2021

EXPENDITURES BY DEPARTMENT

| July 28 version | |
|---------------------|-------------|
| Utility Admin - Fin | \$ 595,808 |
| Water | \$3,451,064 |
| Sewer - Collection | \$ 884,555 |

| Description | FY 2018 Actual | FY 2019 Actual | FY 2020 Budget | FY 2020 Projected | FY 2021 Proposed | Change from 2020 Budget | |
|----------------------------|---------------------|---------------------|---------------------|----------------------|---------------------|-------------------------|-------------|
| | | | | | | Amount | % |
| Utility Admin - Operations | \$ 648,306 | \$ 660,917 | \$ 740,358 | \$ 757,420 | \$ 813,340 | \$ 72,982 | 9.9% |
| Utility Admin - Finance | \$ 489,810 | \$ 497,190 | \$ 509,694 | \$ 487,019 | \$ 558,008 | \$ 48,314 | 9.5% |
| Water | \$ 3,002,648 | \$ 3,142,004 | \$ 3,023,327 | \$ 3,029,906 | \$ 3,450,235 | \$ 426,908 | 14.1% |
| Sewer - Collection | \$ 1,020,540 | \$ 1,360,493 | \$ 868,036 | \$ 2,140,175 | \$ 883,727 | \$ 15,691 | 1.8% |
| Sewer - Lift Stations | \$ 668,969 | \$ 726,087 | \$ 1,053,394 | \$ 977,196 | \$ 981,852 | \$ (71,542) | -6.8% |
| Other | \$ 2,091,519 | \$ 2,118,373 | \$ 2,616,711 | \$ 1,595,671 | \$ 2,252,548 | \$ (364,163) | -13.9% |
| Total Expenditures | \$ 7,921,791 | \$ 8,505,064 | \$ 8,811,520 | \$ 8,987,387 | \$ 8,939,710 | \$ 128,190 | 1.5% |

EXPENDITURES BY CATEGORY

| July 28 version | |
|-----------------|-------------|
| Services | \$ 511,314 |
| Transfers | \$1,671,392 |

| Description | FY 2018 Actual | FY 2019 Actual | FY 2020 Budget | FY 2020 Projected | FY 2021 Proposed | Change from 2020 Budget | |
|---------------------------|---------------------|---------------------|---------------------|----------------------|---------------------|-------------------------|-------------|
| | | | | | | Amount | % |
| Personnel | \$ 1,532,121 | \$ 1,630,140 | \$ 1,823,855 | \$ 1,777,724 | \$ 1,882,602 | \$ 58,747 | 3.2% |
| Supplies | \$ 113,731 | \$ 102,836 | \$ 121,293 | \$ 106,919 | \$ 120,912 | \$ (381) | -0.3% |
| Maintenance | \$ 182,317 | \$ 204,597 | \$ 314,688 | \$ 272,104 | \$ 224,930 | \$ (89,758) | -28.5% |
| Services | \$ 296,144 | \$ 243,589 | \$ 329,187 | \$ 311,757 | \$ 473,514 | \$ 144,327 | 43.8% |
| Debt Service | \$ 1,537,366 | \$ 1,545,993 | \$ 2,110,311 | \$ 1,544,271 | \$ 1,802,548 | \$ (307,763) | -14.6% |
| Other Costs | \$ 1,653,865 | \$ 1,491,289 | \$ 2,149,881 | \$ 1,729,309 | \$ 2,473,059 | \$ 323,178 | 15.0% |
| Capital Outlay | \$ 126,498 | \$ 356,642 | \$ 631,240 | \$ 614,238 | \$ 292,410 | \$ (338,830) | -53.7% |
| Transfers | \$ 2,479,749 | \$ 2,929,978 | \$ 1,331,065 | \$ 2,631,065 | \$ 1,669,735 | \$ 338,670 | 25.4% |
| Total Expenditures | \$ 7,921,791 | \$ 8,505,064 | \$ 8,811,520 | \$ 8,987,387 | \$ 8,939,710 | \$ 128,190 | 1.5% |

FY 2021 PROPOSED BUDGET — CLEANUP VERSION

- Water & Sewer Fund -

| | |
|---|----------------------------|
| Estimated Beginning Fund Balance | \$ 5,962,275 |
| Proposed Revenues | \$ 9,003,733 |
| Proposed Expenditures | <u>\$ (8,939,710)</u> |
| Net Impact of Proposed Budget | \$ 64,023 |
| Proposed Ending Fund Balance | <u>\$ 6,026,298</u> |
| Less: Minimum Balance (3 months O&M) | \$ (1,850,791) |
| Less: Annual Debt Service | <u>\$ (1,536,548)</u> |
| Proposed Fund Balance in Excess of Minimum | <u>\$ 2,638,959</u> |

| July 28 version | |
|-----------------|----------------------|
| Revenues | \$8,981,533 |
| Expenditures | <u>(\$8,979,167)</u> |
| Net Impact | \$ 2,366 |

DEBT SERVICE FUND

Fiscal Year 2021
Clean-up Budget

REVENUES AND EXPENDITURES

July 28 version
 Ad Valorem Taxes \$1,232,711
 Interest Income \$ 4,501

| Description | FY 2018 Actual | FY 2019 Actual | FY 2020 Budget | FY 2020 Projected | FY 2021 Proposed | Change from 2020 Budget | |
|----------------------------|--------------------|--------------------|-------------------|----------------------|---------------------|-------------------------|---------------|
| | | | | | | Amount | % |
| Ad Valorem Taxes | \$990,960 | \$934,987 | \$942,472 | \$948,349 | \$1,205,169 | \$262,697 | 27.87% |
| Bond Proceeds | \$1,182 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| Transfer from General Fund | \$200,000 | \$150,500 | \$0 | \$0 | \$0 | \$0 | |
| Interest Income | \$10,380 | \$17,454 | \$13,638 | \$8,432 | \$1,485 | (\$12,153) | -89.11% |
| Total Revenues | \$1,202,522 | \$1,102,941 | \$956,110 | \$956,781 | \$1,206,654 | \$250,544 | 26.20% |

| Description | FY 2018 Actual | FY 2019 Actual | FY 2020 Budget | FY 2020 Projected | FY 2021 Proposed | Change from 2020 Budget | |
|----------------------------|--------------------|--------------------|--------------------|----------------------|---------------------|-------------------------|---------------|
| | | | | | | Amount | % |
| Bond Principal | \$ 705,538 | \$ 759,250 | \$792,963 | \$792,963 | \$801,675 | \$8,712 | 1.10% |
| Bond Interest | \$ 356,506 | \$ 409,378 | \$382,447 | \$382,447 | \$367,908 | (\$14,539) | -3.80% |
| Bond Paying Agent Fees | \$ 341 | \$ 625 | \$1,150 | \$1,000 | \$1,000 | (\$150) | -13.04% |
| Arbitrage Rebate Calc Fees | \$ 4,274 | \$ 4,509 | \$6,550 | \$7,011 | \$7,250 | \$700 | 10.69% |
| Bond Issue Costs | \$ (659) | \$ (513) | \$0 | \$0 | \$0 | \$0 | |
| Total Expenditures | \$1,066,000 | \$1,173,249 | \$1,183,110 | \$1,183,421 | \$1,177,833 | (\$5,277) | -0.45% |

FY 2021 PROPOSED BUDGET – CLEANUP VERSION

- Debt Service Fund -

| | |
|---|-------------------------|
| Estimated Beginning Fund Balance | \$ 9,514 |
| Proposed Revenues | \$ 1,206,654 |
| Proposed Expenditures | <u>\$ (1,177,833)</u> |
| Net Impact of Proposed Budget | \$ 28,821 |
| Proposed Ending Fund Balance | <u>\$ 38,335</u> |

July 28 version
 Revenues \$1,237,212
 Expenditures (\$1,177,833)
 Net Impact \$ 59,379

CITY OF BELTON, TEXAS

Fiscal Year 2021
Clean-up Budget

ALL FUNDS SUMMARY

| | |
|-----------------|----------------|
| July 28 version | |
| Resources | \$31,714,789 |
| Expenditures | (\$29,659,652) |

| Resources | FY 2018 Actual | FY 2019 Actual | FY 2020 Budget | FY 2020 Projected | FY 2021 Proposed | Change from 2020 Budget |
|-----------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------------|
| General Fund | \$ 14,580,804 | \$ 14,707,844 | \$ 14,937,319 | \$ 15,226,994 | \$ 15,296,081 | 2.40% |
| Hotel/Motel Fund | \$ 164,046 | \$ 194,772 | \$ 190,436 | \$ 115,601 | \$ 203,572 | 6.90% |
| Debt Service Fund | \$ 1,202,522 | \$ 1,102,941 | \$ 956,110 | \$ 956,781 | \$ 1,206,654 | 26.20% |
| TIRZ Fund | \$ 1,334,440 | \$ 1,496,183 | \$ 1,985,995 | \$ 1,896,881 | \$ 2,689,775 | 35.44% |
| Water & Sewer Fund | \$ 8,692,426 | \$ 8,631,286 | \$ 8,812,129 | \$ 8,790,974 | \$ 9,003,733 | 2.17% |
| BEDC | \$ 1,829,068 | \$ 2,226,045 | \$ 1,949,760 | \$ 1,741,414 | \$ 1,702,199 | -12.70% |
| Drainage Fund | \$ 500,505 | \$ 498,419 | \$ 539,472 | \$ 516,027 | \$ 548,061 | 1.59% |
| Information Technology Fund | \$ - | \$ - | \$ - | \$ - | \$ 890,183 | N/A |
| Building Maintenance Fund | \$ - | \$ - | \$ - | \$ - | \$ 443,767 | N/A |
| Total Resources | \$ 28,303,811 | \$ 28,857,490 | \$ 29,371,221 | \$ 29,244,672 | \$ 31,984,025 | 8.90% |
| Expenditures | FY 2018 Actual | FY 2019 Actual | FY 2020 Budget | FY 2020 Projected | FY 2021 Proposed | Change from 2020 Budget |
| General Fund | \$ 14,562,336 | \$ 14,748,802 | \$ 14,937,305 | \$ 14,289,740 | \$ 15,036,769 | 0.67% |
| Hotel/Motel Fund | \$ 82,481 | \$ 89,141 | \$ 310,436 | \$ 173,089 | \$ 203,572 | -34.42% |
| Debt Service Fund | \$ 1,066,000 | \$ 1,173,249 | \$ 1,183,110 | \$ 1,183,421 | \$ 1,177,833 | -0.45% |
| TIRZ Fund | \$ 1,306,022 | \$ 1,396,798 | \$ 1,961,046 | \$ 1,931,046 | \$ 1,943,891 | -0.87% |
| Water & Sewer Fund | \$ 7,921,791 | \$ 8,505,064 | \$ 8,811,520 | \$ 8,987,387 | \$ 8,939,710 | 1.45% |
| BEDC | \$ 2,328,017 | \$ 2,099,256 | \$ 1,014,489 | \$ 855,595 | \$ 474,143 | -53.26% |
| Drainage Fund | \$ 512,840 | \$ 471,955 | \$ 570,812 | \$ 530,282 | \$ 531,260 | -6.93% |
| Information Technology Fund | \$ - | \$ - | \$ - | \$ - | \$ 890,183 | N/A |
| Building Maintenance Fund | \$ - | \$ - | \$ - | \$ - | \$ 441,116 | N/A |
| Total Expenditures | \$ 27,779,487 | \$ 28,484,265 | \$ 28,788,718 | \$ 27,950,560 | \$ 29,638,477 | 2.95% |

ALL FUNDS SUMMARY

| | General Fund | Hotel/Motel | Debt Service | TIRZ | Water & Sewer | BEDC | Drainage | Information Technology | Building Maintenance | Total |
|--|--------------|-------------|--------------|-------------|---------------|-----------|-----------|------------------------|----------------------|--------------|
| Estimated beginning fund balance | 6,015,158 | 228,471 | 9,514 | 270,677 | 5,962,275 | 1,936,426 | 220,200 | 105,364 | 6,641 | 14,754,726 |
| Proposed revenues ¹ | 15,296,081 | 151,680 | 1,206,654 | 2,689,775 | 9,003,733 | 1,702,199 | 548,061 | 815,192 | 443,767 | 31,857,142 |
| Proposed expenditures | (15,036,769) | (203,572) | (1,177,833) | (1,943,891) | (8,939,710) | (474,143) | (531,260) | (890,183) | (441,116) | (29,638,477) |
| Net impact of proposed budget | 259,312 | (51,892) | 28,821 | 745,884 | 64,023 | 1,228,056 | 16,801 | (74,991) | 2,651 | 2,218,665 |
| Proposed ending fund balance | 6,274,470 | 176,579 | 38,335 | 1,016,561 | 6,026,298 | 3,164,482 | 237,001 | 30,373 | 9,292 | 16,973,391 |
| Operating minimum balance | (3,759,192) | - | - | - | (1,850,791) | - | (126,367) | - | - | (5,736,350) |
| Debt service minimum | - | - | - | - | (1,536,548) | - | (25,790) | - | - | (1,562,338) |
| Proposed fund balance over the minimum | 2,515,278 | 176,579 | 38,335 | 1,016,561 | 2,638,959 | 3,164,482 | 84,844 | 30,373 | 9,292 | 9,674,703 |

¹Excludes Use of Prior Year Reserves in the Hotel/Motel Fund and Information Technology Fund

| Budget for FY 2021 Comparison of Tax Rates | 2019 Tax Year | 2020 Tax Year | | | | |
|---|--------------------------|----------------------------|----------------------------|----------------------------|----------------------------|-------------------------|
| | \$0.6598 Current Rate | \$0.6300 Lower Option 1 | \$0.6325 Lower Option 2 | \$0.6350 Lower Option 3 | \$0.6375 Lower Option 4 | \$0.6400 Recommended |
| Total Taxable Value | \$1,259,835,810 | \$1,416,328,131 | \$1,416,328,131 | \$1,416,328,131 | \$1,416,328,131 | \$1,416,328,131 |
| TIRZ Value | \$188,034,652 | \$242,539,337 | \$242,539,337 | \$242,539,337 | \$242,539,337 | \$242,539,337 |
| O&M Tax Rate | \$0.5712 | \$0.5289 | \$0.5314 | \$0.5339 | \$0.5364 | \$0.5389 |
| Debt Service Tax Rate | \$0.0886 | \$0.1011 | \$0.1011 | \$0.1011 | \$0.1011 | \$0.1011 |
| Total Tax Rate | \$0.6598 | \$0.6300 | \$0.6325 | \$0.6350 | \$0.6375 | \$0.6400 |
| <i>Change from current rate</i> | | <i>(\$0.0298)</i> | <i>(\$0.0273)</i> | <i>(\$0.0248)</i> | <i>(\$0.0223)</i> | <i>(\$0.0198)</i> |
| Total Tax Levy | \$8,312,397 | \$8,922,867 | \$8,958,275 | \$8,993,684 | \$9,029,092 | \$9,064,500 |
| Estimated Collections - 98% | \$8,146,149 | \$8,744,410 | \$8,779,110 | \$8,813,810 | \$8,848,510 | \$8,883,210 |
| General Fund | | | | | | |
| Current Ad Valorem | \$7,196,182 | \$7,490,959 | \$7,526,368 | \$7,561,776 | \$7,597,184 | \$7,632,592 |
| Payment to TIRZ | (\$1,000,079) | (\$1,282,791) | (\$1,288,854) | (\$1,294,918) | (\$1,300,981) | (\$1,307,044) |
| Net General Fund Current AV Taxes | \$6,196,103 | \$6,208,169 | \$6,237,514 | \$6,266,858 | \$6,296,203 | \$6,325,548 |
| <i>Change from current year</i> | | <i>\$12,066</i> | <i>\$41,411</i> | <i>\$70,755</i> | <i>\$100,100</i> | <i>\$129,445</i> |
| Debt Service | | | | | | |
| Current Ad Valorem | \$1,116,215 | \$1,431,908 | \$1,431,908 | \$1,431,908 | \$1,431,908 | \$1,431,908 |
| Payment to TIRZ | (\$155,124) | (\$245,207) | (\$245,207) | (\$245,207) | (\$245,207) | (\$245,207) |
| Net DS Current AV Taxes | \$961,091 | \$1,186,700 | \$1,186,700 | \$1,186,700 | \$1,186,700 | \$1,186,700 |
| <i>Change from current year</i> | | <i>\$225,610</i> | <i>\$225,610</i> | <i>\$225,610</i> | <i>\$225,610</i> | <i>\$225,610</i> |
| Each \$1M of Tax Value @ 98% | \$6,466 | \$6,174 | \$6,199 | \$6,223 | \$6,248 | \$6,272 |
| Penny Tax @ 98% Collection | \$123,464 | \$138,800 | \$138,800 | \$138,800 | \$138,800 | \$138,800 |
| Penny Tax @ 98% - net of TIRZ | \$105,037 | \$115,031 | \$115,031 | \$115,031 | \$115,031 | \$115,031 |
| Value of Average Home in Belton | \$177,118 | \$192,909 | \$192,909 | \$192,909 | \$192,909 | \$192,909 |
| Tax on Average Home | \$1,169 | \$1,215 | \$1,220 | \$1,225 | \$1,230 | \$1,235 |
| <i>Change from current year</i> | | <i>\$47</i> | <i>\$52</i> | <i>\$56</i> | <i>\$61</i> | <i>\$66</i> |

Tax rate for no added tax on avg home

\$0.6060
\$1,169



Staff Report – City Council Agenda Item

Agenda Item #5

Consider designating signatories for safe deposit box at the City's depository bank.

Originating Department

Administration – Amy M. Casey, City Clerk

Summary Information

In December 2010, the Council authorized Staff to open a safe deposit box at First State Bank to provide off-site storage of computer back-up tapes. On May 24, 2016, the Council designated Chris Brown, Ryan Brown, Brandon Bozon and Amy Casey as signatories thereto. There have been several Staff changes since then, so the signatory list needs to be updated.

Staff is recommending Ryan Brown and Brandon Bozon be eliminated from the list and Michael Rodgers and Alex Munger be added.

Fiscal Impact

N/A

Recommendation

Authorize the signatories as recommended.

Attachments

None



Staff Report – City Council Agenda Item

Agenda Item #6

Consider authorizing the City Manager to execute an agreement with American Medical Response Ambulance Services, Inc. (AMR), for the provision of emergency medical services within the City.

Originating Department

Fire Department – Jon Fontenot, Fire Chief

Background

On August 13, 2019, the City Council authorized an agreement with AMR for the provision of emergency medical services which commenced October 1, 2019. Since the first year of the agreement is nearing end, and we have been pleased with AMR's performance, we have engaged with AMR to develop a proposed agreement extension for Council's consideration that is summarized below and in the attached presentation.

- The proposed contract term ends September 30, 2022, a two year term, and includes two 1-year renewal options, a total maximum term of four years.
- Rates for service have not increased from prior contract.
- AMR will purchase Medic 1, Medic 2 and two stretchers from the City of Belton for a total of \$100,000.
- AMR will continue to respond from Fire Stations 1 and 2, and pay \$800 per month per station to lease space for AMR EMS crews.
- AMR will be the sole provider for 911 ambulance service within Belton.
- AMR will ensure the City is covered through mutual aid agreements when both assigned ambulances are on other calls.
- Responding ambulances will all be certified as Advanced Life Support units.
- AMR will meet 7.5 minute response times for Life Threatening Medical Calls.
- AMR will provide its own billing and collection services.
- AMR will continue to send monthly reports to the Fire Chief for evaluation of services provided.
- City of Belton will continue to provide communication services through the Bell County Communications Center.
- The Fire Department will continue to provide First Responder services for priority calls.

AMR may increase rates yearly on anniversary date not to exceed the percentage increase in the Medical CPI during the most recent 12-month period for which published figures are available from the U.S Department of Labor.

The current rates are:

| | AMR RATES |
|----------------------------|-----------|
| Treat no Transport | \$0 |
| ALS Emergency Base Rate | \$1,125 |
| ALS Emergency Mandated | \$1,125 |
| BLS Emergency Base Rate | \$900 |
| Mileage | \$20 |
| Non-Covered Excess Mileage | \$15 |

Fiscal Impact

This contract allows AMR to purchase two Belton Ambulances and to continue the lease agreement for staff quarters at each fire station.

Amount: \$100,000 for purchase of both ambulances and associated stretchers
 \$1,600/month for leased spaces at each station

Recommendation

Recommend approval of the agreement.

Attachments

Proposed Contract
Presentation

Emergency Medical Services Agreement

This Emergency Ambulance Services Agreement ("Agreement") is made and entered into this 8th day of September 2020, by and between City of Belton, Texas, a home rule City ("City"), and American Medical Response Ambulance Services, Inc. ("AMR") a wholly owned subsidiary of American Medical Response, Inc., a Delaware corporation.

A. City is a political subdivision of the State of Texas (the "State") with authority over the delivery of pre-hospital emergency medical services ("EMS") within its jurisdiction.

B. AMR is a licensed provider of high-quality EMS with the capability to provide EMS within City's jurisdiction and Service Area. For purposes of this Agreement, "Service Area" shall mean the area within the incorporated city limits of the City of Belton.

C. In order to assure that residents and visitors within City's jurisdiction receive appropriate EMS when required as a result of injury or illness, City's Governing Body (the "Governing Body") desires to grant AMR the exclusive right to provide the specific EMS described herein, and AMR desires to provide such EMS, subject to the terms and conditions specified herein.

NOW, THEREFORE, in consideration of their mutual promises, the parties hereby agree as follows:

1. Exclusive Operating Area.

1.1 City hereby grants AMR the exclusive right to provide EMS within the incorporated city limits of the City of Belton, Texas (the "Service Area"). City shall require all public safety answering points and communications facilities, including the Bell County Communications Center, authorized to receive emergency medical calls and/or to dispatch emergency ambulances within the Service Area ("Communications Center") to direct such calls directly to the nearest available AMR ambulance in accordance with the dispatch protocols agreed upon by AMR and City and attached hereto as Exhibit 1.1 ("Dispatch Protocols"). Subject to Section 1.2, City shall not permit any other provider of ambulance services to respond to 911 medical calls within the Service Area requiring emergency dispatch, as defined in 42 CFR Section 414.605 and/or in the Dispatch Protocols ("Emergency Calls"), regardless of whether such calls are placed through the 911 system or to a seven digit number, unless no AMR unit is available. City shall require that all such Emergency Calls, including those received on seven-digit numbers, be routed to AMR as provided in the Dispatch Protocols.

1.2 AMR may enter into mutual aid agreements with licensed ambulance providers, as deemed necessary by AMR to ensure adequate coverage throughout the Service Area, and as approved in writing by the City. All mutual aid partners ("Partners") shall meet the applicable requirements of this Agreement.

2. Ambulance Services.

2.1 AMR shall respond to all requests for EMS within the Service Area from a Communications Center, provided however AMR Ambulances are available, the Communication Center may dispatch the next closest Partner. Nothing contained in this Agreement shall affect non-emergency ambulance services within the City.

2.2 AMR shall respond to all requests for EMS from the Communications Center using a Type I or Type III advanced life support ("ALS") Ambulance. Each ALS Ambulance shall be staffed with two personnel, at least one of whom shall be licensed or certified to perform procedures of an Emergency Medical Technician-Paramedic ("EMT-Paramedic") and at least one of whom shall be licensed or certified at the level of EMT-Basic or higher.

2.3 All AMR ambulances used to provide EMS (the "Ambulances") shall be licensed and equipped with all supplies and equipment required by State law and shall comply with City policies and procedures agreed upon by AMR. ("City Policies"). In addition, all AMR Ambulances shall be maintained in good working order in accordance with AMR's maintenance policies and procedures.

2.4 AMR and its personnel shall comply with all federal, State and local laws, and with all City policies. Without limiting the foregoing, all AMR personnel shall be fully licensed or certified as required by law and shall comply with all licensing, certification or other laws.

2.5 AMR shall perform EMS in accordance with prevailing standards of care in the ambulance industry. To help assure maintenance of such standards, AMR shall operate a quality improvement program consistent with industry standards.

2.7 Although AMR may have additional services within the Service Area or adjacent to the Service Area, AMR may not use any of the City-designated EMS system infrastructure or factors of production to provide service for any other purpose not covered by the terms of this Agreement, unless AMR first presents a plan and receives written approval from the City. Under no circumstances will such outside obligations interfere with AMR meeting its obligations under this Agreement.

3. Response Time Standards; Deployment.

3.1 Pursuant to the additional terms set forth in Exhibit 13.4, AMR shall deploy a minimum of two Type I or Type III ALS Ambulances at all times and shall deploy additional Ambulances as necessary to meet the needs of the City with an average response time not to exceed seven and one half (7.5) minutes for Life Threatening 911 emergency calls as further defined in this Agreement. These response times will be calculated off the 2 primary Belton units covering the city. Specific terms regarding response times and deployments are specified in Exhibit 3.1.

3.2 In addition to the additional terms set forth in Exhibit 13.4(L), AMR shall provide disaster and mass

casualty support in both pre-planned exercises and real events. Upon request of the City of Belton Emergency Management Coordinator or Incident Commander, AMR shall be able to provide the following assets within 3 hours of a disaster or mass casualty event:

(a) Mobile Command Center: A bus outfitted with six workstations with laptops, wireless access, and printer capabilities.

(b) Medical Ambulance Ambus: A Mobile Intensive Care Unit (MICU) capable emergency response vehicle that can transport up to 14 stretcher patients or 10 ambulatory patients during a single transport.

(c) Additional emergency response vehicles: AMR will respond or augment additional necessary vehicles (including ambulances) with Partners, as directed by the Incident Command in coordination with Medical Command.

4 Term.

4.1 AMR shall commence providing EMS hereunder effective October 1, 2020, and this Agreement shall continue in full force and effect for one (2) years, through September 30, 2022 (the "Initial Term").

4.2 This agreement shall have two (2) one (1) year renewal options. The parties may renew this agreement with written consent. The initial term and all renewal periods shall be cumulatively referred to as the "Term."

5 City's Consideration.

As part of the consideration of AMR's undertakings hereunder, City shall provide the following to AMR:

5.1 Subject to Section 2.4, the Bell County Communications Center shall perform dispatching services by accepting and processing calls in its Communications Center, in accordance with Dispatch Protocols developed by the International Academy of Emergency Medical Dispatch and approved by the Bell County Regulatory Board of Operations and the Medical Directors of the affected services.

5.2 City's fire department shall provide medical first response ("First Responder Services"). City and its medical first responder personnel ("City Personnel") shall comply with the requirements set forth on Exhibit 5.2.

6 Termination.

6.1 Notwithstanding Section 4, City may terminate this Agreement in the event of material breach ("Material Breach") by AMR of this Agreement. Material Breach shall include:

(a) Failure to provide EMS consistent with the prevailing standards of care in the ambulance

industry and acceptable to the Belton Medical Director, such that the continued delivery of such EMS would be insufficient to ensure the health and safety to the residents of the Service Area;

(b) Failure to comply with any other material provision of this Agreement including, but not limited to, those terms as agreed to and further specified in Exhibit 13.4 and incorporated herein for all purposes.

6.2 As a condition precedent to termination by the City, the City shall provide AMR with no less than thirty (30) days' advance written notice citing, with specificity, the basis for the Material Breach (the "Breach Notice"). In the event AMR shall have cured the Material Breach within such thirty (30) days period, or such longer period as may be specified in the Breach Notice, this Agreement shall remain in full force and effect. In the event City reasonably deems AMR to remain in Material Breach as of the end of the notice period specified in the Breach Notice, City shall provide AMR with a notice of termination ("Termination Notice"), setting forth the specific reasons City believes AMR remains in Material Breach and the effective date of termination ("Termination Date"), which shall be no less than thirty (30) days from the date of the Termination Notice.

6.3 AMR may appeal City's Breach Notice or Termination Notice, by filing a notice of appeal ("Appeal Notice") with City's Governing Body at least twenty days prior to the Termination Date. Following receipt of such Appeal Notice, the Governing Body shall hold a hearing as soon as reasonably practicable, in which AMR shall be entitled to contest the Breach Notice and/or Termination Notice, as the case may be. City's Governing Body may affirm or reverse the Breach or Termination Notice, or may provide AMR with additional time within which to cure the Material Breach. Notwithstanding Section 6.2, this Agreement shall remain in effect until City's Governing Body has issued a written decision following the appeal. The written decision of City's Governing Body shall be binding on the parties. Notwithstanding the foregoing, nothing herein shall impair the rights of either party to seek damages or such other relief as may be available under applicable law in a court of competent jurisdiction.

6.4 AMR shall post a performance bond in the amount of two hundred and fifty thousand dollars (\$250,000) to secure its performance hereunder. Such performance bond may consist of either a surety bond issued by a licensed insurer or surety or a letter of credit issued by a licensed bank. In the event the City terminates this Agreement due to Material Breach by AMR, City shall be entitled to draw on such performance bond.

6.5 AMR may terminate this Agreement, with or without cause, upon one hundred eighty (180) days written notice to City, subject to forfeiture of the Performance Bond required under 6.4.

6.6 In the event of termination by either party for any reason, or of expiration of this Agreement, AMR

shall cooperate with City and with the successor provider to help assure a smooth transition.

6.7 Should AMR fail to prevail in a future procurement cycle, or should this Agreement be terminated by the City or AMR per the provisions stated herein, AMR shall comply with all terms of this Agreement until the new contracted service provider assumes the EMS responsibilities, but in no event shall the requirements of AMR hereunder exceed 180 days without mutual written consent (referred to herein as the "lame duck" period. To assure that the required performance is fully consistent with all requirements of this Agreement the following provisions will apply:

(a) Throughout such "lame duck" period, AMR shall continue all operations and support services at the same levels of effort and performance as were in effect prior to the award of a subsequent contract to a competing firm;

(b) AMR shall make no changes in methods of operation which could reasonably be aimed at cutting AMR's service and operating costs to maximize profits during the final stages of this agreement.

(c) The City recognizes that, if a competing firm prevails in a future procurement cycle, AMR may reasonably begin to prepare for transition of service to the new contracted provider during the "lame duck" period, and the City shall not unreasonably withhold its approval of AMR's requests to begin an orderly transition process, including reasonable plans to relocate staff, scale down certain inventory items, so long as such transition activities do not impair AMR's performance during the "lame duck" period, and so long as such transition activities are approved in advance by the City;

(d) During the "lame duck" period, AMR may not change employee benefits, wages or working conditions after the award of the contract to a successor firm, without the written consent of the City; and

(e) Failure to fully comply with these requirements will be considered a Material Breach and will be subject to forfeiture of the performance bond outlined in Section 6.4.

7. Billing and Payment.

7.1 AMR shall be solely entitled to perform, and responsible for performing, billing of patients and third-party payers for EMS provided hereunder. City shall not bill, or permit any other party to bill patients or third-party payors, for EMS, including but not limited to transport, first response or dispatch services provided in connection with a Emergency Calls except for transports prior to October 1, 2019.

7.2 AMR shall comply with all applicable laws governing billing and collection, including but not limited to laws and regulations applicable to patients covered by

Medicare, Medicaid, Tricare and other public or private reimbursement programs.

7.3 AMR shall further comply with the rate requirements set forth by City ordinance. AMR may increase rates yearly on anniversary date not to exceed the percentage increase in the Medical CPI during the most recent 12-month period for which published figures are available from the U.S Department of Labor. Sec rates in Appendix A

7.4 In the event of extraordinary circumstances beyond the control of AMR, AMR may request a temporary rate adjustment. All requests for such adjustment shall be in writing and accompanied by documentation of incremental cost and revenue projections, underlying utilization assumptions, amortization policies, and marginal-cost pricing rationale, which support the amount of adjustment requested, along with such other related financial information as may be requested by the City. All requests shall be subject to the review and award or denial by City Council in its sole discretion.

8. Records.

8.1 AMR shall maintain accurate books, documents and records reflecting the EMS provided and all bills or claims submitted to patients or third-party payers. All such records should be prepared and maintained in accordance with applicable law, including but not limited to the Health Insurance Portability and Accountability Act of 1996 and applicable regulations promulgated thereunder ("HIPAA").

8.2 Subject to all applicable laws and regulations, City shall be entitled to review and inspect such records to the extent necessary to assure compliance with the terms of this Agreement. Any such review or inspection shall occur at AMR's premises, during regular business hours, upon not less than two full business days' advanced written notice.

9. Mutual Cooperation.

9.1 The parties shall fully cooperate with each other to assist AMR in the performance of this Agreement.

9.2 Each party shall designate a primary liaison, who shall be the primary point of contact for the other party in connection with the performance of this Agreement. In the event either party is dissatisfied with the other party's conduct or performance related to this Agreement the primary liaison for each party shall meet and confer, with such other personnel as they may deem appropriate, in order to informally resolve such issue, if possible.

10. Insurance.

Each party shall maintain, throughout the term of this Agreement, the insurance coverage specified on Exhibit 10. Each party shall furnish to the other certificates evidencing such coverage prior to the effective date hereof,

and providing for no less than thirty (30) days advance written notice to the other party prior to the diminution or cancellation of such coverage.

11. Indemnification.

To the extent allowable under Texas law, each party (the "Indemnitor") shall indemnify, defend and hold the other, and its employees and agents (collectively the "indemnitee") harmless against any claims, liability, losses or damages (collectively "Claims"), incurred by the Indemnitee which arise from any breach of this Agreement or any negligent, intentional or other tortious act or failure to act of the Indemnitor related to the performance of this Agreement. This provision shall survive the termination of this Agreement. The indemnitee agrees to promptly notify the Indemnitor of any Claim against it which it expects to give rise to a duty of indemnity by the Indemnitor.

12. Dispute Resolution.

12.1 All disputes which in any manner arise out of or relate to this Agreement or the subject matter thereof, and which cannot be informally resolved, shall be resolved exclusively by binding arbitration, in accordance with the Commercial Arbitration rules of the American Arbitration Association. The parties shall have the rights of discovery as provided for by applicable Texas law. Arbitration shall take place in Temple, Texas, unless the parties otherwise agree.

12.2 Notwithstanding the foregoing, because time is of the essence of this Agreement, the parties specifically reserve the right to seek a judicial temporary restraining order, preliminary injunction, or other similar short term equitable relief, and grant the arbitrator the right to make a final determination of the parties' rights, including whether to make permanent or dissolve such court order. Further, nothing herein shall be construed as requiring arbitration of claims brought by patients or other third parties.

13. Miscellaneous Provisions.

13.1 It is mutually agreed that AMR is and at all times shall be acting as an independent contractor. City shall neither have nor exercise any control or direction over the methods by which AMR and its employees shall perform their duties arising hereunder.

13.2 Any notice required or permitted by this Agreement shall be in writing and shall be delivered as follows, with notice deemed given as indicated: (a) by personal delivery, when delivered personally; (b) by overnight courier, upon written verification of receipt; or (c) by certified or registered mail, return receipt requested, upon verification of receipt. Notice shall be sent to the following addresses:

If to City:

Sam Listi, City Manager
City of Belton, Texas
333 Water Street (physical)
P.O. Box 120 (mailing)
Belton, TX 76513

With Mandatory Copy to:

Amy M. Casey, City Clerk
City of Belton, Texas
333 Water Street (physical)
P.O. Box 120 (mailing)
Belton, TX 76513

AMR:

Robert Saunders, Regional Director
American Medical Response
505 North 3rd Street
Temple, TX 76501

With Mandatory Copy to:

Legal Department
American Medical Response, Inc.
6363 S Fiddler's Green Circle, 14th Floor
Greenwood Village, Colorado 80111

13.3 This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and those of Bell County.

13.4 This Agreement (including the Exhibits and any attachments thereto, which are incorporated herein by this reference) constitutes the entire agreement between the parties with respect to the subject matter hereof, superseding all prior oral and written agreements with respect thereto, and no amendment shall be valid unless it is documented in a written instrument duly executed by the party or parties making such amendment. In the event of any conflict between the provisions of this Agreement and the parts of any Exhibit incorporated herein, the other provisions of this Exhibit shall be deemed to control.

13.5 AMR agrees not to differentiate or discriminate in its provision of EMS to patients because of race, color, national origin, ancestry, religion, sex, marital status, sexual orientation, disability or age.

13.6 Nothing in this Agreement shall be construed to confer upon any person, any remedy or claim as third-party beneficiaries or otherwise. No waiver of any breach of any provision of this Agreement shall be deemed a waiver of any preceding or succeeding breach. No extension of time for performance of any obligations or acts shall be deemed an extension of the time for performance of any other obligations or acts.

13.7 Neither party may assign this Agreement nor any rights hereunder, nor may they delegate any of the

duties to be performed hereunder without the prior written consent of the other party, except as provided in Section 1.2 herein. This Agreement shall be binding upon, and shall inure to the benefit of, the parties to it and their respective legal representatives, successors and assigns.

13.8 Mediation of any dispute arising out of this agreement is required prior to filing of a lawsuit. The prevailing party in any mediation arising from this Agreement shall be awarded attorneys' fees and costs of all such mediation or action.

13.9 It is not the intent of either party to this Agreement that any remuneration, benefit or privilege provided for under this Agreement shall influence or in any way be based on the referral or recommended referral by either party of patients to the other party or its affiliated providers, if any, or the purchasing, leasing, or ordering of any services other than specific services described in this Agreement. Any payments or other consideration specified in this Agreement are consistent with what the parties reasonably believe to be the fair market value for the services provided.

13.10 In the performance of this Agreement, each party hereto shall be, as to the other, an independent contractor and neither party shall have the right or authority, express or implied, to bind or otherwise legally obligate the other. Nothing contained in this Agreement shall be construed to constitute either party assuming or undertaking control or direction of the operations, activities or medical care rendered by the other. AMR and City administrative staff shall meet on a regular basis to address issues of mutual concern related to the provision of EMS and the parties' respective rights and obligations hereunder.

13.11 Each party shall comply with the privacy and security provisions of the Health Insurance Portability and Accountability Act of 1996 and the regulations thereunder ("HIPAA"). All Patient medical records shall be treated as confidential so as to comply with all state and federal laws.

13.12 AMR has made available to the City a copy of its policies, Code of Conduct, Anti-kickback policies and other compliance policies, as may be changed from time-to-time, at AMR's web site, located at: www.amr.net, and the City acknowledges receipt of such documents. AMR warrants that its personnel shall comply with AMR's compliance policies, including training related to the Anti-kickback Statute.

13.13 Each party represents and certifies that neither it nor any practitioner who orders or provide EMS on its behalf hereunder has been convicted of any conduct that constitutes grounds for mandatory exclusion as identified in 42 U.S.C. § 1320a-7(a). Each party further represents and certifies that it is not ineligible to participate in Federal

health care programs or in any other state or federal government payment program. Each party agrees that if DHHS/OIG excludes it, or any of its practitioners or employees who order or provide EMS, from participation in Federal health care programs, the party must notify the other party within five (5) days of knowledge of such fact, and the other party may immediately terminate this Agreement, unless the excluded party is a practitioner or employee who immediately discontinues ordering or providing EMS hereunder.

13.14 Equal Employment Opportunity. If the provisions of Executive Order 11,246 are applicable to this Agreement, the parties incorporate the equal employment opportunity clause set forth in 41 C.F.R. part 60-1. If the provisions of Executive Order 13,201 are applicable to this Agreement, the parties incorporate the equal employment opportunity clause set forth in 29 C.F.R. part 470.

13.15 Each individual executing this Agreement on behalf of any entity which is a party to this Agreement represents and warrants that he or she is duly authorized to execute and deliver this Agreement on behalf of said entity. This Agreement may be signed in counterparts.

13.16 The City does not waive any statutory or common law right to sovereign immunity by virtue of the execution of this Agreement.

IN WITNESS WHEREOF, each party hereto has caused the Agreement to be executed in its name as of the date first written above.

AMERICAN MEDICAL RESPONSE AMBULANCE SERVICES, INC.

By: _____

Edward Van Horne
President and CEO

CITY OF BELTON, TEXAS

By: _____

Sam Listi, City Manager

Attest:

By: _____

Amy M. Casey, City Clerk

EXHIBIT 3.1
RESPONSE TIME STANDARDS

- I. **Standards.** AMR shall use its best efforts to comply with the following Response Time Standards ("Standards"):
For all responses not canceled or exempted as provided below, AMR shall arrive at the Destination with an average response time not to exceed seven and one half (7.5) minutes by measuring times of primary Belton units per call on all Life Threatening 911 responses
2. **Definitions.** For purposes of the foregoing, a "Dispatch" shall be deemed to have occurred when all information required to respond is transmitted, as specified in the Dispatch Protocols, to the address or other location specified by the Communications Center ("Destination"). AMR shall be deemed to have arrived at the Destination when the Ambulance comes to a stop at the Destination or, in the event of an unopened gate or other obstacle which impedes the Ambulance from proceeding to such destination, when the Ambulance stops at such obstacle. In the event an Ambulance is reassigned en-route to another location, the time of Dispatch shall be deemed to be the time of such reassignment.
3. **Exemptions.** In determining whether AMR has met the Response Time Standards during any calendar month, calls which fail to meet the applicable Standard for reasons beyond AMR's reasonable control, including but not necessarily limited to the following reasons, shall be excluded from both the numerator and the denominator of the calculation:
 - A. The Ambulance is blocked or impeded by a train, slow or impassable traffic or other impediment beyond AMR's reasonable control;
 8. The Communications Center provides inaccurate or incorrect information regarding the Destination;
 - C. Incidents requiring multiple responses, wherein only the response time for the first arriving Ambulance must be counted;
 - D. The Destination is outside of the Service Area;
 - E. Inclement weather, including but not limited to dense fog or severe rain;
 - F. Two or more Ambulances are out of the Service Area on a mutual aid response;
 - G. The system is experiencing extraordinary demand for the time period in question.
4. **Reports.** In order to assist City in determining whether AMR has met with the Response Time Standards for any calendar month, AMR shall provide, on or before the 28th day of each month for calls the preceding month the following reports:
 - a. Response times by priority
 - b. Responses made outside of service area
 - c. Requests by AMR for mutual aid response in service area
 - d. Monthly response numbers and transport numbers
 - e. Turnout times by crew members
 - f. Protocol deviation report

EXHIBITS.2
CITY FIRST RESPONDER OBLIGATIONS

In performing Emergency Medical Services, City and AMR agree to the following:

A. DEFINITIONS:

'First Responder Personnel' shall mean any employee of Belton Fire Department who responds to EMS calls within the Service Area.

'Service Area' shall mean the area within the incorporated city limits of the City of Belton.

- B. City shall require its fire service first responder medical personnel ("First Responder Personnel") to work collaboratively with AMR Personnel. In the event First Responder Personnel arrive at an incident scene prior to AMR personnel, event First Responder Personnel shall assume temporary medical control of the scene until AMR's arrival, at which point AMR shall assume medical control, unless on-scene event First Responder Personnel hold a higher licensure or certification than on scene AMR Personnel. First Responder Personnel and AMR Personnel shall be visibly identified with the name of the service provider, the individual responder's name, and the level of Medical Director Authorization.
- C. Upon arrival of an AMR unit to the incident scene, First Responder Personnel and AMR personnel will coordinate the prompt transfer of patient care responsibility to AMR. The transfer of patient responsibility shall be done in a verbal and/or written manner from the First Responder Personnel to AMR personnel. AMR personnel shall not enter any vehicle extrication or hazardous scene until advised it is safe to do so by First Responder Incident Commander. AMR personnel shall follow the instructions of the Incident Commander.
- D. Patients treated by First Responder Personnel will only be transported from the scene in an authorized EMS Ambulance operated by AMR (or in the event an AMR unit is unavailable, another authorized licensed provider), unless extenuating circumstances dictate alternate methods of transportation for the benefit of the patient's medical care, and the designated officers for both First Responder and AMR approve the use of alternate transport method. The Incident Commander will determine the method of transportation if the First Responder and AMR disagree.
- E. AMR may request that First Responder Personnel accompany the patient, and shall request that First Responder personnel accompany the patient when AMR personnel are not authorized to provide the necessary level of medical care or in the judgement of the City or AMR paramedic that additional personnel are needed. First Responder Personnel accompanying patients to the hospital will be responsible for arranging their own transportation from the hospital.
- F. City and AMR agree to utilize all medical protocols, standing orders/general orders, and medical equipment approved by the City of Belton Medical Director.
- G. AMR shall be entitled to include, in its charges to patients and third-party payers, charges for services performed or supplies utilized by First Responder Personnel. In consideration of the foregoing, AMR shall, without charge, restock the disposable medical supplies and medications, agreed upon by the parties when utilized by City personnel in treating patients transported by AMR. AMR may replace disposable medical supplies used by First Responder Personnel on scene if those items are carried by AMR, or replace or reimburse the City at a later date if replacements for the disposable items are not carried in the AMR ALS Ambulance. Non-expendable items may be provided to First Responder when used, if available, e.g. backboards, splints, etc.
- H. First Responder and AMR personnel shall be responsible for maintaining documentation and verbal patient confidentiality. The First Responder shall maintain documentation of all emergency calls and must be able to provide verification of call specific documentation to AMR upon request. Documentation will be maintained in accordance with industry standards.
- I. City shall assure and certify in writing to AMR prior to the effective date hereof, and on an annual basis thereafter, in a format acceptable to AMR, that none of its First Responder Personnel are "Ineligible Persons". Ineligible Persons shall include any individual who: (1) is currently excluded, debarred, suspended, or otherwise ineligible to participate in the Federal health care programs or in Federal procurement or non-procurement programs; or (2) has been convicted of a criminal offense that falls within the ambit of 42 U.S.C. § 1320a-7(a), but has not yet been excluded, debarred, suspended, or otherwise declared ineligible. City shall ensure that all First Responder Personnel are not Ineligible Persons, by implementing the following screening requirements:
- i. City shall screen such persons against the Exclusion Lists within thirty days of the effective date hereof and annually thereafter.

- ii. As part of the hiring process for any new First Responder Personnel hired after the effective date hereof, City shall require such persons to disclose whether they are an Ineligible Person and shall screen them against the Exclusion Lists.
- ii. City shall implement a policy requiring all first responder personnel to disclose immediately any debarment, exclusion, suspension, or other event that makes that person an Ineligible Person.

Exclusion Lists" include: (i.) the HHS/OIG List of Excluded Individuals/Entities (available through the Internet at <http://oig.hhs.gov>); and (ii) the General Services Administration's List of Parties Excluded from Federal Programs (available through the Internet at <http://epls.arinet.gov>).

- J. City shall cooperate with AMR in performing quality improvement activities in accordance with policies and procedures agreed upon by the parties.
- K. First Responder and AMR shall not be responsible for care rendered, training, accidents, injuries, exposures, or any liability involving each other's personnel, equipment, supplies or vehicles. First Responder and AMR assume any and all associated liability related to patient care rendered by their respective service.
- L. In the event a dispute arises at the scene of an incident between First Responder and AMR personnel, they shall each promptly notify their respective Department heads or designee in an attempt to resolve the dispute.
- M. The terms and obligations of this 'First Responder' Exhibit may be amended from time to time, in writing, acknowledged by both Parties.

EXHIBIT 10
INSURANCE

At all times during the term of this Agreement, each party shall maintain general, professional and automobile liability insurance coverage in a minimum amount of one million dollars (\$1,000,000) per occurrence, and two million dollars (\$2,000,000) in the annual aggregate, providing coverage for the negligent acts or omissions of such party and its employees and agents. In the event such coverage is provided under a "claims made" policy, such coverage shall remain in effect (or the covered party shall procure equivalent "tail coverage") for a period of not less than three (3) years following termination of this Agreement. In addition, each party shall maintain automobile liability insurance coverage in a minimum amount of one million dollars (\$1,000,000) per occurrence, and two million dollars (\$2,000,000) in the aggregate. Each party shall provide a certificate of coverage to the other party, and shall notify the other party of any changes or cancellations of the policy.

EXHIBIT 13.4
INCORPORATED PROVISIONS OF PROPOSAL

The following provisions included in AMR's Proposal dated August 20,2020, are hereby incorporated into this Agreement as specifically set forth below:

- A. **Number and Type of Ambulances.** AMR agrees to deploy sufficient Type I or Type III ALS Ambulances within the City, to allow for dispatch of two Ambulances at any one time. AMR agrees to staff a minimum of two Ambulances, until call history dictates a mutually agreed upon equipment and staffing change.
- I. AMR will "brand" Ambulances "Belton EMS". AMR agrees to utilize new or " newer" Ambulances in operations in the Service Area. No Ambulance utilized under this Agreement shall be older than 8 years in age or have more than 300,000 miles for primary units and no more than 9 years or 350,000 miles on back-up units.
 2. AMR agrees to buy the two current Belton Fire Department Ambulances and stretchers at a Fair market value minus the cost already paid during lease of for all 2 units and 2 stretchers.
 - Medic 1 – 2016 Frazer and Stryker Stretcher - \$55,000.00
 - Medic 2 – 2015 Frazer and Stryker Stretcher - \$45,000.00
 3. AMR agrees to maintain all recommended maintenance and repairs to minimize unexpected EMS unit in-service break downs.
- B. **Utilization of Bell County Communications CAD System.** AMR will utilize the Communications Center's Computer Aided Dispatch (CAD) software and will allow automatic vehicle location of each AMR Ambulance. AMR will maintain laptops or tablets in each Ambulance with software compatible of communicating directly to the Communications Center and Temple Fire and Rescue. The Communications Center will dispatch AMR Ambulances to emergency incidents directly from the Communications Center/ CAD system.
- C. **Radio Equipment.** AMR will install fully compatible radio systems that will allow for direct communications between AMR, the Communications Center and Belton Fire Department without any type of cross band repeaters or other frequency combining technology.
- D. **Response Time.** AMR will, at all times, maintain sufficient Ambulances and personnel to realize an average response time not to exceed seven and one half (7.5) minutes subject to the terms of Exhibit 3.1 of this Agreement. Response times will be measured on primary units stationed in the City limits of Belton on all Life Threatening 911 emergencies.
- E. **Reports.** AMR will produce for review by the Fire Chief or his designee, monthly performance and exception reports to insure an acceptable level of care and adequate response times in accordance with Section 3.1 of this Agreement.
- F. **Medical Director.** AMR agrees to utilize the City's Medical Director and adopt all protocols and orders issued by City's Medical Director.
- G. **Ambulance Facilities.** AMR agrees to provide EMS personnel and Ambulances at two fire stations located in Belton. These locations will be selected and maintained with the goal of minimizing response times and not requiring EMS to remain "posted" in their EMS vehicles for extended periods of time.
- H. **Lease of Space.** AMR agrees to lease space at 2 Belton Fire stations at a cost of \$800 each per month for crew quarters for the duration of contract. If it is determined that these locations are not suitable for response times, the City and AMR will discuss other options.
- I. **Selection of Station Personnel.** AMR Employees deemed not an acceptable fit with be discussed before assignment is given. Belton Fire Department cannot withhold a qualified applicant without proper justification that coincides with City of Belton or AMR policies.
- J. **AMR Roles at Events.** AMRs role at scenes are that of Medical Response only and will not perform any firefighter suppression activities.
- K. **Stand-By and Special Events Coverage.** Upon request by dispatch, AMR shall furnish courtesy stand-by coverage at emergency incidents involving a potential danger to City's personnel or the general public. Other community service-oriented entities may request stand-by coverage from AMR. AMR is encouraged to provide such non-dedicated stand-by coverage to events when possible.
- L. **Community Education Requirements.** AMR shall participate in community education programs emphasizing preventive health care and in activities driven to improve awareness of the 9-1-1 system, including programs made

available to schools and community groups. It is the expectation that AMR will actively plan such programs, working collaboratively with the City of Belton and other public safety groups.

- M. **Mutual Aid.** As set forth in Section L2 of the Agreement, AMR may enter into mutual aid agreements with other agencies which will utilize the other provider's units to occasionally respond to calls within the Service Area, provided that the level of service is substantially equal to that provided by AMR. Mutual aid may be utilized to augment, but not replace, the services that the City is requiring from AMR. In every case, AMR will be held accountable for the performance of any mutual aid provider used in the system.
- N. **Disaster Assistance and Response.** In addition to the requirements set forth in Section 3.2 of the Agreement, AMR shall be actively involved in planning for and responding to any declared disaster in the area. In the event a disaster within the area is officially declared, normal operations shall be suspended, and AMR shall respond in accordance with the City's Disaster Plan. AMR shall use best efforts to maintain primary emergency services. During the period of declared disaster, the City will not impose performance requirements for response times. The direct marginal costs resulting from the performance of disaster services that are non-recoverable from third parties shall be submitted to the appropriate agencies for cost recovery. The City will provide all reasonable assistance to AMR in recovering these costs; however, the City shall not be responsible for payments to AMR.

Appendix A

| | |
|-----------------------------------|------------|
| 1111 -TREAT NO TRANSPORT | \$0.00 |
| 1151 - ALS EMERGENCY BASE RATE | \$1,125.00 |
| 1171 - ALS EMERGENCY MANDATED | \$1,125.00 |
| 1251 - BLS EMERGENCY BASE RATE | \$900.00 |
| 2151 - MLLEAGE | \$20.00 |
| 2153 - NON-COVERED EXCESS MILEAGE | \$15.00 |



EMS Contract between City of Belton and AMR

Council Agenda Item

September 8, 2020

By Fire Chief Jon Fontenot



History and Background

- ▶ Due to Fire Department staffing issues, City of Belton and AMR entered into a contract for EMS services in October 2019.
- ▶ Current contract is for one year and ends September 30, 2020.

Term of Proposed Contract

- Start date: 10/01/2020
- End date: 09/30/2022
- Two, 1-year renewal options

AMR's EMS Rates – No Change for FY2021

| | AMR RATES |
|----------------------------|-----------|
| Treat no Transport | \$0 |
| ALS Emergency Base Rate | \$1,125 |
| ALS Emergency Mandated | \$1,125 |
| BLS Emergency Base Rate | \$900 |
| Mileage | \$20 |
| Non-Covered Excess Mileage | \$15 |

AMR may increase rates yearly on anniversary date not to exceed the percentage increase in the Medical CPI during the most recent 12-month period for which published figures are available from the U.S Department of Labor.

Ambulances

- ▶ AMR has offered to purchase current Belton Fire Department ambulances (2) and associated stretchers for \$100,000, with deduction for lease.
 - ▶ M1 - 2016 Dodge with approximately 100,000 miles - \$55,000
 - ▶ M2 - 2015 Dodge with approximately 160,000 miles - \$45,000
- ▶ Shop has analyzed and considers this to be a reasonable offer.
- ▶ AMR will house two ALS Ambulances and crews at Belton Fire Stations (one crew at each station).
 - ▶ AMR will lease the space for \$800 per month per station.

AMR Shall:

- Be the sole provider of EMS services within the incorporated city limits of Belton.
- Maintain mutual aid agreements to ensure service area is adequately covered.
- Provide Advanced Life Support rated crews and ambulances.
- Follow Belton FD's Medical Directives and Standards set by the City of Belton's Medical Director.

AMR Shall (continued):

- Meet an average 7.5 minute response time for Life Threatening 911 calls for service.
- Participate in disaster and mass casualty training and real world efforts.
 - Provide Mobile Command Center
 - Provide Ambulance Ambus
 - Provide additional Ambulances as needed
- Provide its own Billing and Collection efforts.

AMR Shall (continued):

- Provide the City accurate documentation and records:
 - a. Response times by priority
 - b. Responses made outside of service area
 - c. Requests by AMR for mutual aid response in service area
 - d. Monthly response numbers and transport numbers
 - e. Turnout times by crew members
 - f. Protocol deviation report

City of Belton shall:

- ▶ Provide Communication Services (Bell County Communication Center)
- ▶ Provide Fire Department First Response for Priority 1 calls such as CPR, Stroke, Chest Pain and Priority 2 calls such as motor vehicle accidents without entrapment, difficulty breathing, and falls.
- ▶ Monitor and Track performance standards
- ▶ Supply AMR Crews with Sleeping, Eating, and Working areas within the fire stations. This includes a bay to park the ambulance inside.

AMR FY 2020 Performance:

Number of Life Threatening Medical Emergencies: 581

Average Response Times for Life Threatening Situations: 7:43

Number of Moderate to serious injury/illness (not immediately life-threatening): 677

Average Response Times for Moderate to serious injury/illness (not immediately life-threatening): 8:09

Number of Non-Urgent calls: 438

Average Response Times for Non-Urgent calls: 9:09

Total Calls In Service Area: 1,519

Total Calls Out-of-Service-Area: 177

Staff Recommendation:

- ▶ Staff recommends City Council authorize the City Manager to execute the contract with AMR to provide EMS services. This recommendation is based on:
 - ▶ Cost factor for the City of Belton (Fire Department) to re-establish personnel and equipment to run EMS.
 - ▶ AMR's performance over the last year has been satisfactory.
 - ▶ AMR's regional approach to ensure Belton has continuous coverage.
 - ▶ No citizen complaints since AMR began running EMS.
 - ▶ No Negative Financial impact to City Budget to continue contracted EMS services.
 - ▶ Fire and EMS crew interactions have been very positive.



Staff Report – City Council Agenda Item

Agenda Item #7

Consider authorizing the City Manager to enter into a professional services agreement with Kasberg, Patrick & Associates for design and construction phase services for the design of water line relocations required by the Loop 121 widening project.

Originating Department

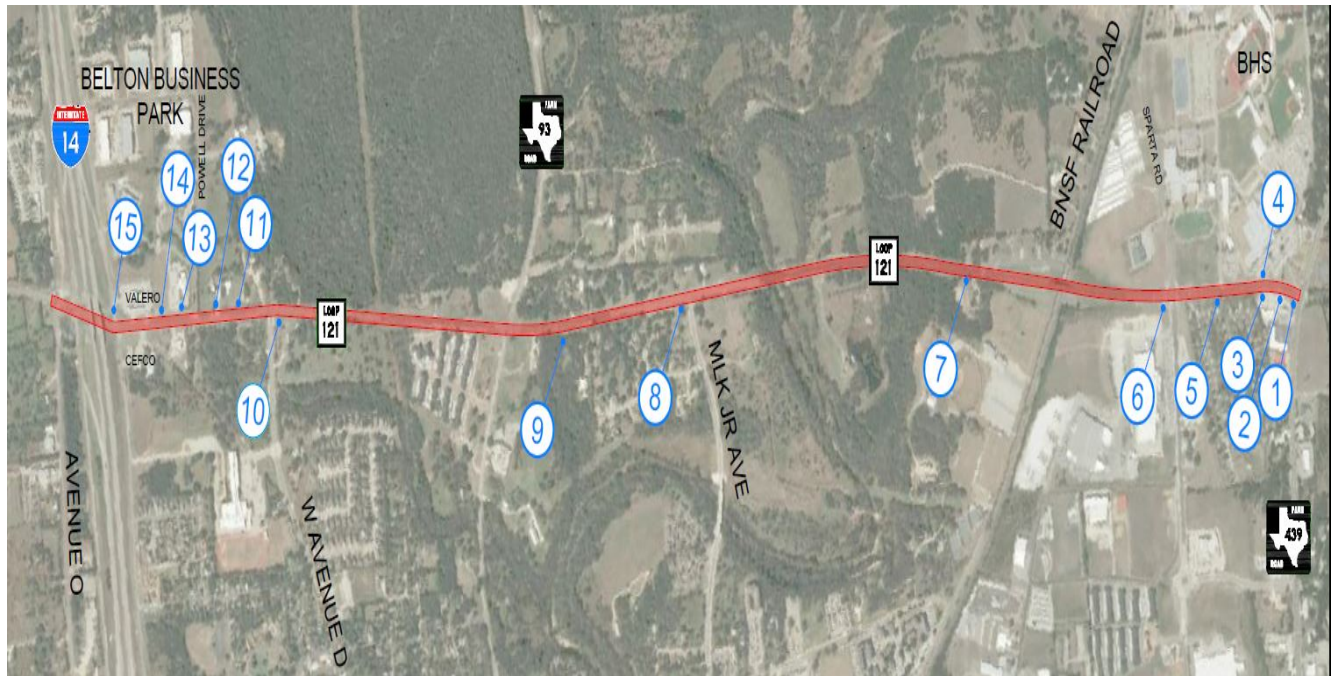
Public Works – Jeremy Allamon, Interim Director of Public Works

Summary Information

The City of Belton will be required to relocate fourteen (14) confirmed utility conflicts and one (1) potential utility conflict with the TxDOT widening of Loop 121, Phase I, from FM 439 to just south of I-14 at Avenue O. The timeline for design is short, in order to be ready for TxDOT to begin Loop 121 construction in mid-2021. Design must be completed by November 2020, in order to bid the project by the end of December 2020. Construction and relocations will begin in January 2021, with completion by May 2021.

The relocations along Loop 121 begin at the southeast corner of the intersection with FM 439, and are located at various locations along Loop 121 with the southernmost conflict located on the west side of Loop 121, north of I-14 near the Valero gas station.

| Schedule of Utility Conflicts | | |
|-------------------------------|-----------------|------------------------------|
| No. | TxDOT Locations | Description |
| 1. | STA 852+61 | Lower Water Line |
| 2. | STA 853+61 | Lower Water Line |
| 3. | STA 858+13 | Move Fire Hydrant and Valve |
| 4. | STA 858+18 | Move Fire Hydrant and Valve |
| 5. | STA 862+18 | Move Fire Hydrant and Valve |
| 6. | STA 868+00 | Lower/Relocate Water Line |
| 7. | STA 891+50 | Move Fire Hydrant and Valve |
| 8. | STA 929+50 | Lower Water Line |
| 9. | STA 945+80 | Move Fire Hydrant and Valve |
| 10. | STA 977+40 | Lower Water Line (potential) |
| 11. | STA 986+10 | Lower/Relocate Water Line |
| 12. | STA 986+25 | Lower/Relocate Water Line |
| 13. | STA 987+38 | Lower/Relocate Water Line |
| 14. | STA 992+75 | Lower/Relocate Water Line |
| 15. | STA 996+63 | Move Fire Hydrant and Valve |



The project has a very aggressive schedule and external engineering services are required to complete the design. We are proposing to contract with Kasberg, Patrick, and Associates for engineering services to design the utility relocations. The scope of services includes the following:

Basic Services

| | |
|--------------------------|-----------|
| • Final Design | \$ 49,000 |
| • Bidding | \$ 9,000 |
| Sub-Total Basic Services | \$ 58,000 |

Additional Services

| | |
|-------------------------------|-----------|
| • Design Services | \$ 15,180 |
| Sub-Total Additional Services | \$ 15,180 |

Special Services

| | |
|---|-----------|
| • Coordination with TxDOT for Loop 121 | \$ 4,800 |
| • TxDOT Utility Permit Submission | \$ 2,500 |
| • Oncor Permit with Metes/Bounds (if req'd) | \$ 4,100 |
| Sub-Total Special Services | \$ 11,400 |

TOTAL \$ 84,580

Fiscal Impact

This engineering services contract of **\$84,580** is proposed to be funded from the Water/Sewer Capital Fund. A cost estimate for the utility relocations themselves has not been prepared at this time, as the needed relocations have only recently been identified. An OPCC will be developed following completion of design.

Amount: **\$84,580**

Budgeted: ☐ Yes ☒ No ☐ TIRZ Fund

Recommendation

Recommend authorizing the City Manager to enter into a professional services agreement with Kasberg, Patrick & Associates for design of water line relocations required by the Loop 121 widening project.

Attachments

KPA Proposal



KASBERG, PATRICK & ASSOCIATES, LP
CONSULTING ENGINEERS
Texas Firm F-510

Temple
19 North Main Street
Temple, Texas 76501
(254) 773-3731

RICK N. KASBERG, P.E.
R. DAVID PATRICK, P.E., CFM
THOMAS D. VALLE, P.E.
GINGER R. TOLBERT, P.E.
ALVIN R. "TRAE" SUTTON, III, P.E., CFM
JOHN A. SIMCIK, P.E., CFM

Georgetown
800 South Austin Avenue
Georgetown, Texas 78626
(512) 819-9478

August 27, 2020

Mr. Sam A. Listi
City Manager
City of Belton
333 Water Street
Belton, TX 76513

Re: City of Belton
State Loop 121 Utility Relocations from FM 439 to Ave O
Belton, Texas

Dear Mr. Listi:

This letter proposal is in response to your request for engineering services required for the relocation of City owned water utilities along State Loop (SL) 121 in conjunction with the highway reconstruction by the Texas Department of Transportation (TxDOT) from FM 439 to Avenue O.

The City of Belton relocations along SL 121 begin at the southeast corner of the intersection with FM 439 and are located at various locations along SL Loop 121 with the most southerly conflict located on the west side of SL 121 north of I-14 (formerly HWY 190) near Valero Convenience Store. These conflicts generally include relocating sections of pipelines (typically 100 feet or less) that are in vertical conflict with TxDOT proposed storm drain pipes and fire hydrants that require relocation to TxDOT's proposed right of way lines based on their location of sidewalks and/or new roadway. The relocations include the interchanges with Sparta Road, West Ave D, and Powell Avenue (entrance to Belton Business Park). The TxDOT project limits and utility conflict locations, as identified by City of Belton Public Works Staff, are shown on the attached Exhibit A. Based on our review of the Subsurface Utility Engineering (SUE) documents provided by your Public Works Staff, there are fourteen (14) confirmed and one (1) potential conflict at various locations along the project route that have been identified. These conflicts that appear to require relocation are summarized in the following table:

| Schedule of Utility Conflicts | | |
|-------------------------------|----------------|---------------------------|
| No. | TxDOT Location | Description |
| 1. | STA 852+61 | Lower Water Line |
| 2. | STA 853+61 | Lower Water Line |
| 3. | STA 858+13 | Move Hydrant & Valve |
| 4. | STA 858+18 | Move Hydrant & Valve |
| 5. | STA 862+18 | Move Hydrant & Valve |
| 6. | STA 868+00 | Lower/Relocate Water Line |
| 7. | STA 891+50 | Move Hydrant & Valve |
| 8. | STA 929+50 | Lower Water Line |
| 9. | STA 945+80 | Move Hydrant & Valve |
| 10. | STA 977+40 | Lower Water Line (maybe) |
| 11. | STA 986+10 | Lower/Relocate water Line |
| 12. | STA 986+25 | Lower/Relocate Water Line |
| 13. | STA 987+38 | Lower/Relocate Water Line |
| 14. | STA 992+75 | Lower/Relocate Water Line |
| 15. | STA 996+63 | Move Hydrant & Valve |

This project will require that various obstacles in the path of the new (relocated) utility lines be taken into account with respect to avoidance, removal and/or replacement and temporary interruption of water service. Additional areas of temporary construction easements may be required beyond TxDOT right of way for bore pits. TxDOT does not allow open cut of pipe trenches under their pavement. Traffic control and access to private property and businesses will also require special attention. At this time, boundary surveys for temporary construction easements are not included in this proposal. The extent of temporary working space requirements (if needed) will be more accurately defined during our final design efforts for the required relocations. We will explore all options available to avoid the acquisition of temporary construction easements; however, in some instances, it may be unavoidable.

An opinion of probable cost for construction of these relocations has not been prepared being that the exact scope and extent of the required relocations will be defined during our final design efforts. The current schedule is for TxDOT to let their roadway project in May 2021. We will utilize TxDOT's 90% complete plan set designed by others, which includes storm drain design in addition to roadway profiles. From this information, the extent of vertical conflicts can be determined and utilities requiring relocation can be confirmed.

The 90% Utility Relocation Review Sets will be completed by October 5, 2020 for City review, which is an extremely aggressive schedule. Completion of the plans and specifications will coincide with the City's intent to advertise the project on October 18, 2020.

Kasberg, Patrick & Associates, LP services will include design surveys, final engineering design, preparation of plans and specifications, coordination with TxDOT and assistance during project bidding. The following are detailed costs for these services:

Basic Services

| | | |
|---------------------------------|----|------------------|
| • Final Design | \$ | 49,000 |
| • Bidding | \$ | 9,000 |
| Sub-Total Basic Services | | \$ 58,000 |

Additional Services

| | | |
|--------------------------------------|----|------------------|
| • Design Surveys | \$ | 15,180 |
| Sub-Total Additional Services | | \$ 15,180 |

Special Services

| | | |
|---|----|------------------|
| • Coordination with TxDOT for SL 121 | \$ | 4,800 |
| • TxDOT Utility Permit Submission | \$ | 2,500 |
| • Oncor Permit with Metes/Bounds (if req'd) | \$ | 4,100 |
| Sub-Total Special Services | | \$ 11,400 |

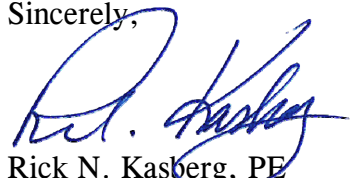
TOTAL \$ 84,580

The final design costs shown do not include services for archeological and environmental assessments. These clearances are traditionally acquired as part of the roadway design contracts with TxDOT. The costs for any boundary surveys that may be required for temporary construction easements have not been included. Construction Administration has not been included in this proposal because the magnitude of those efforts is unknown at this time. We recommend that the necessary construction phase services be awarded concurrent with the award of the construction contract so it is directly based on the final project scope and schedule, which may include nighttime waterline connections. Any additional work required beyond the scope of this proposal will be negotiated accordingly with the work required.

KPA will begin work once written authorization is received in our office. The Lump Sum Amounts for each portion of the project will not be exceeded unless the scope of the project is changed and additional work is authorized in writing. We will invoice this work for percent complete on a monthly basis. We are available to address any questions or comments that you may have about this proposal.

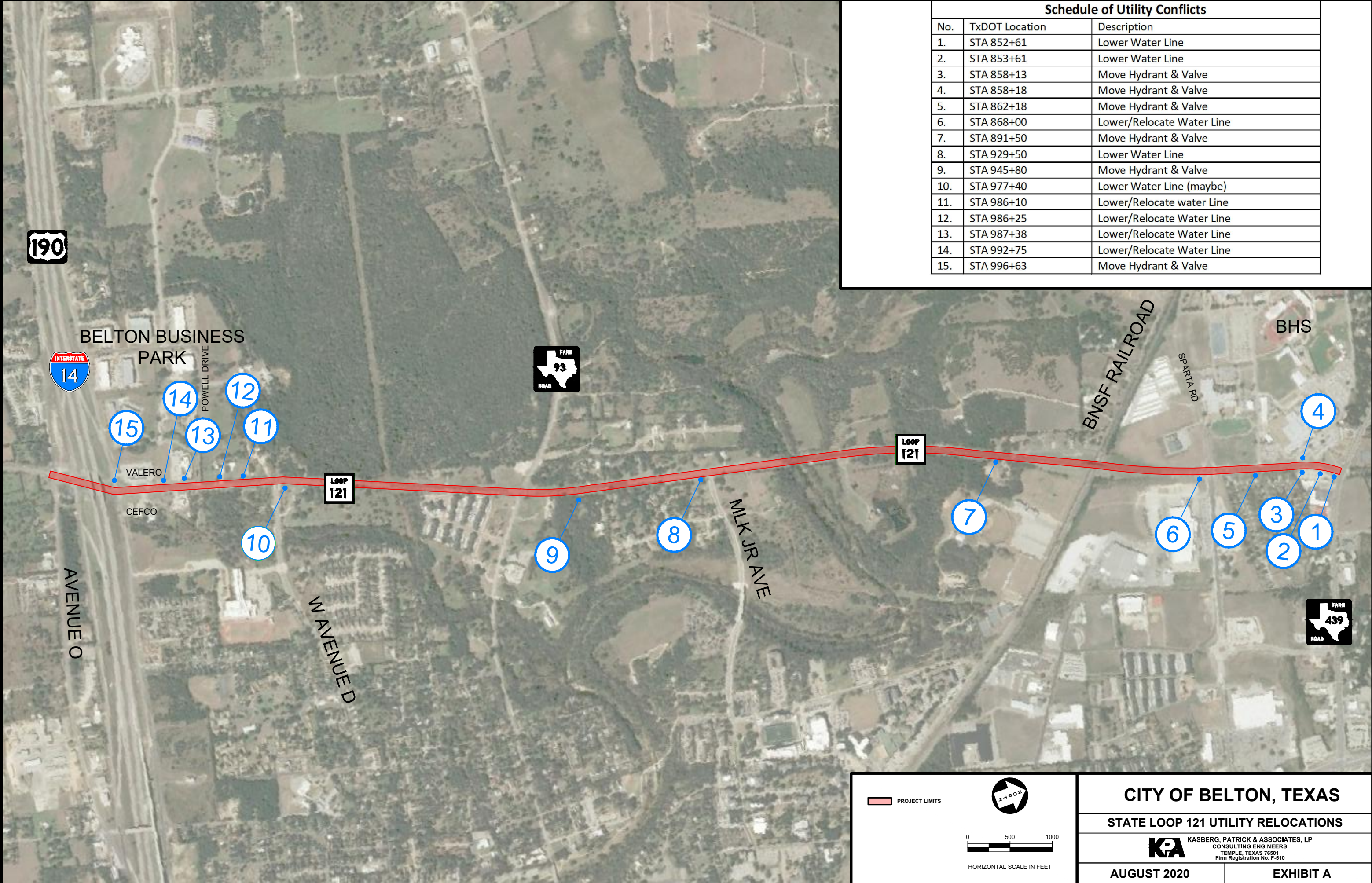
Thank you for allowing us to serve the City of Belton in this capacity.

Sincerely,



Rick N. Kasberg, PE
President – KPA Engineers

P:\Belton\2020\2020-xxx LP 121 Utility Relocation.dwg - EXHIBIT A



| Schedule of Utility Conflicts | | |
|-------------------------------|----------------|---------------------------|
| No. | TxDOT Location | Description |
| 1. | STA 852+61 | Lower Water Line |
| 2. | STA 853+61 | Lower Water Line |
| 3. | STA 858+13 | Move Hydrant & Valve |
| 4. | STA 858+18 | Move Hydrant & Valve |
| 5. | STA 862+18 | Move Hydrant & Valve |
| 6. | STA 868+00 | Lower/Relocate Water Line |
| 7. | STA 891+50 | Move Hydrant & Valve |
| 8. | STA 929+50 | Lower Water Line |
| 9. | STA 945+80 | Move Hydrant & Valve |
| 10. | STA 977+40 | Lower Water Line (maybe) |
| 11. | STA 986+10 | Lower/Relocate water Line |
| 12. | STA 986+25 | Lower/Relocate Water Line |
| 13. | STA 987+38 | Lower/Relocate Water Line |
| 14. | STA 992+75 | Lower/Relocate Water Line |
| 15. | STA 996+63 | Move Hydrant & Valve |

LOOP 121 WIDENING – UTILITY RELOCATIONS ENGINEERING SERVICES

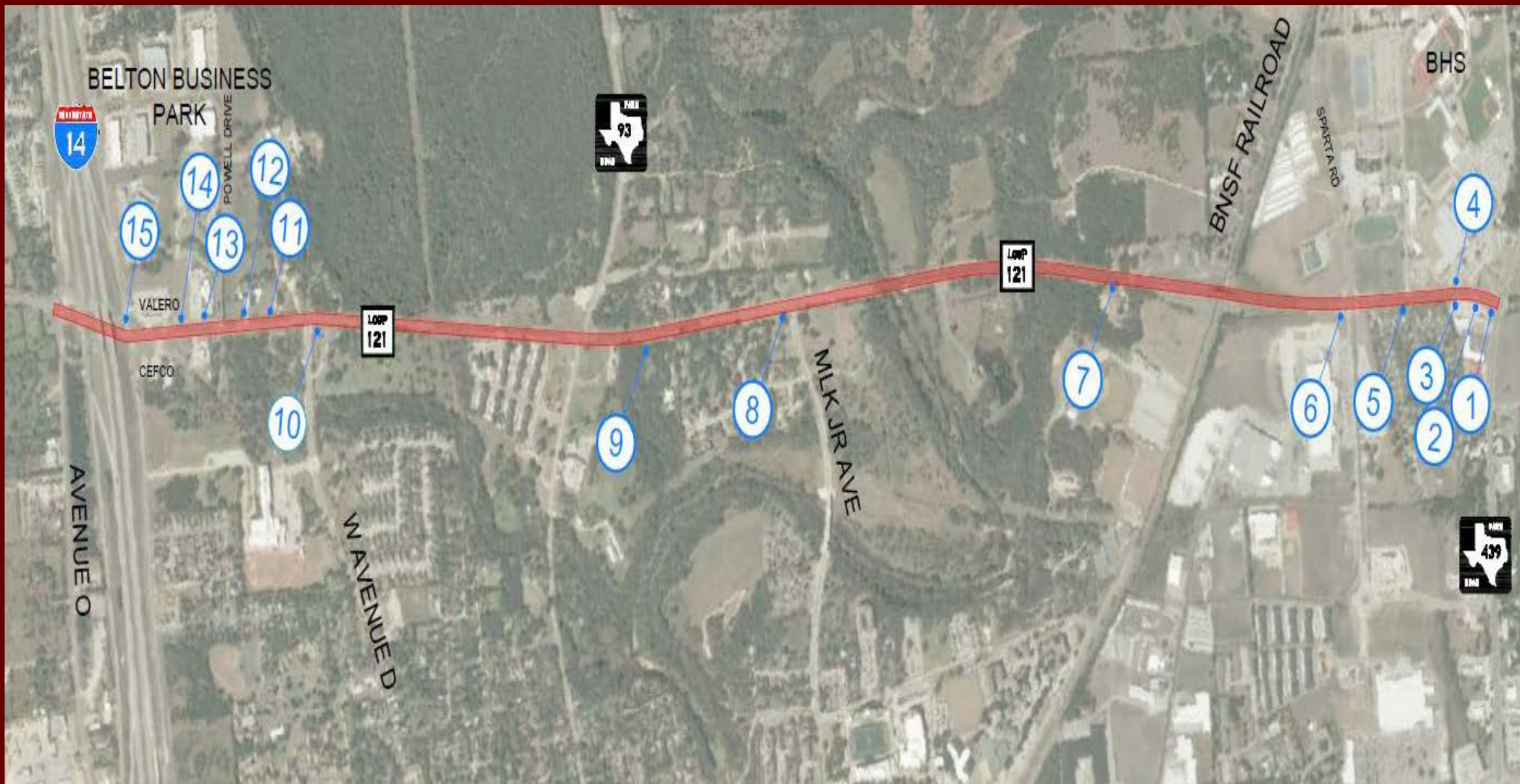
September 8, 2020

SUMMARY

- With the TxDOT widening of Loop 121, Ph. I, from FM 439 to I-14 at Avenue O, the City of Belton will be required to relocate fourteen (14) confirmed utility conflicts and one (1) potential conflict.
- Timeframe
 - Design to be completed by November 2020
 - Bid project by end of December 2020
 - Start construction and relocations January 2021
 - Complete construction and relocations by May 2021
 - TxDOT begins Loop widening project soon thereafter

SUMMARY

The relocations along Loop 121 are from the southeast corner of the intersection of FM 439 and are located at various locations along Loop 121 with the southernmost conflict located on the west side of Loop 121, north of I-14 near the Valero gas station.



ENGINEERING SERVICES

- This is a very aggressive schedule for design services.
- External engineering services are required to complete the design. We propose to contract with Kasberg, Patrick and Associates for engineering services to design the utility relocations.

Scope of Services From KPA includes:

| | |
|---|-----------------|
| Design and Bidding | \$58,000 |
| Additional Design Services | \$15,180 |
| Coordination with TxDOT, Utility Permit Submission, Oncor Permit | <u>\$11,400</u> |
| TOTAL | \$ 84,580 |

RECOMMENDATION

- Recommend authorizing the City Manager to enter into a professional services agreement with Kasberg, Patrick & Associates for the design of water line relocations required by the Loop 121 widening project, for a total cost of \$84,580.
- Questions?



Staff Report – City Council Agenda Item

Agenda Item #8

Consider authorizing the City of Belton's Corona Relief Fund (CFR) Small Business Grant Program.

Originating Department

Administration – Sam A. Listi, City Manager

Summary Information

At the August 11, 2020 meeting, Council approved an interlocal agreement with CTCOG for administration of the City's funding allocation under the 2020 CARES Act. The total amount allocated was \$1,225,455. Following Council approval, the first 20% of Belton's funding allocation was secured, and that \$245,091 is now available for use. Staff has met with CTCOG representatives and developed a Phase 1 funding proposal with three allocations associated with COVID-19, including:

1. Medical expenses (\$153,818);
2. Reimbursement of COVID-related expenditures (\$30,000); and
3. Business Assistance Grants (\$61,273).

Up to 75% of the first 20% allocation (\$183,818) may be spent on Areas 1 and 2 above. Business Grants in Phase 1 (Area 3) are limited to \$61,273. When Phase 1 funding is expended, the City may request reimbursement for expenditures under Phase 2, at which time additional Business Assistance Grants will be possible. We are still working on allocations in Phase 2.

Belton's Business Assistance Grant Criteria

In collaboration with our partner, CTCOG, we have analyzed many examples of Business Assistance Grant Criteria, including Bell County's Program, also being administered by CTCOG. With the relatively small amount of funds available (\$61,273) in Phase 1 of Belton's Business Assistance Grant Program, we sought to keep the grant criteria focused on small businesses impacted by the Coronavirus Pandemic, with a \$2,000 grant available for each business that qualifies, allowing 30 grants. The grant criteria for Phase 1 includes:

- Must be a locally owned, independent business.
- Must have 50 or fewer FTE (Full Time Equivalent) employees as of March 1, 2020.
- Must have a physical and publicly accessible location within Belton in a commercial building or business district.

- Must have a revenue decline between March 1, 2020 and December 30, 2020 resulting from COVID-19 impacts.
- Small businesses that do not receive a grant during Phase 1 may apply again during Phase 2 of the grant program.
- Small businesses that received a grant during Phase 1 may apply again for a small business grant during Phase 2.

Ineligible businesses include non-profits, sexually oriented businesses, lobbying organizations, political organizations, gambling organizations, and home based businesses.

The grant application is brief and asks:

- Number of employees (FTEs);
- Revenue decline March 1 – December 30, 2020;
- Impact of COVID-19 on business;
- Proposed use of grant funding;
- If funds applied for and/or received from elsewhere;
- Did business close and/or operate on a limited capacity; and
- Certification of accuracy of information provided.

Conclusion:

Our goal is to open the grant application process promptly following Council approval in order to provide relief to Belton's struggling businesses. CTCOG will receive and review the applications, and make a recommendation on eligibility of applicants.

Finally, we will complete proposed allocations and Program refinements for Phase 2 in the near future, and will bring those back to Council for your input and approval.

Fiscal Impact

Budgeted: ☐ Yes ☒ No

Federal funds administered by Texas Division of Emergency Management (TDEM).

Recommendation

Recommend approval of Business Assistance Grant Program.

Attachments

Belton CRF Business Assistance Grant Criteria

Belton CRF Business Assistance Grant Application Form



Coronavirus Relief Funds City of Belton Small Business Grant Phase 1 Grant Criteria

The City of Belton is offering Coronavirus Small Business Relief Grants. The objective of the Belton Coronavirus Small Business Relief Grant Program is to assist with the recovery efforts of local small businesses due to the impacts of the Pandemic. The maximum grant amount is \$2,000 and available funding is \$61,273.

Eligibility Criteria for Phase 1:

- Must be a locally owned, independent business.
- Must have 50 or fewer FTE (Full Time Equivalent) employees as of March 1, 2020.
- Must have a physical and publicly accessible location within Belton in a commercial building or business district.
- Must have a revenue decline between March 1, 2020 and December 30, 2020 resulting from the impact of COVID-19 impacts.
- Small businesses that do not receive a grant during Phase 1 may apply again during Phase 2 of the grant program.
- Small businesses that received a grant during Phase 1 may apply again for a small business grant during Phase 2.

Ineligible Businesses

Non-profits, sexually oriented businesses, lobbying organizations, political organizations, gambling organizations, and home based businesses are ineligible for a grant.

Application Process

Applications are due on _____ (date) by 5 p.m. local time.

Applicants must submit a complete application. Applications may be submitted via email or via the postal service. All applications must be received by the deadline.

Direct questions to Anna Barge at anna.barge@ctcog.org or Uryan Nelson at Uryan.Nelson@ctcog.org.

**Coronavirus Relief Funds
Grant Application Scoring Criteria
Phase 1**

Business Name: _____

| Category | Points Received/Maximum Total Points |
|---|---|
| Provided all required documentation. | _____/10 |
| The applicant showed the need for funding. | _____/15 |
| The applicant has a plan of how to spend grant funds, if awarded. | _____/15 |
| The applicant provided an explanation of other funding sources. | _____/10 |
| | |
| | Total Points: ____/50 |



City of Belton
Coronavirus Small Business Grant Application

APPLICATION FORM – Phase 1

Name of Business:

Name of Owner(s):

Name of Applicant (if not an owner, please note your job title)

Email address: _____

Phone number: _____

Business Address:

(Street Address)

_____ (City), Texas _____ (Zip code)

Is your business physically located within the city limits of Belton? ____Yes ____No

Type of Business: (examples: retail, restaurant, spa)

How many full-time equivalent (FTEs) employees does your business employ at the current time?

Please explain any revenue decline experienced/anticipated between March 1, 2020 and December 30, 2020, due to COVID-19. Please provide documentation to support your response. The documentation can be attached separately.

-

Narrative Questions:

How has COVID-19 impacted your business?

How would you use this funding to mitigate the effects of COVID-19 on your business? Please provide documentation supporting how the grant will be applied to your business operations (i.e. invoices, budget, etc.).

Have you applied for funds elsewhere? If you received funds elsewhere, explain the amount and how those funds are being used.

Did your business have to close and/or operate on a limited capacity due to COVID-19? What was the duration of the closure? If you are currently closed, do you plan to re-open?

Please provide the following information with the application:

- **Copy of all quarterly employment reports as submitted to the Texas Workforce Commission beginning with the fourth quarter of 2019, if open, through the most current reporting period.**
- **Current IRS Form W9**

Belton Coronavirus Small Business Grant
Certification Page

Name of Business: _____

I, (First and Last Name) _____ certify that all information provided is accurate and fully reflects the business I represent. I understand that this application does not entitle my business to grant funding. If funded, I also certify that I will use the grant in accordance with the objective established by the grant program, and to spend the grant as indicated in the grant application.

Name

Date

The Belton City Council and the Central Texas Council of Governments will endeavor to retain all submitted information on a confidential basis to the extent allowed by law.



Staff Report – City Council Agenda Item

Agenda Item #9

Receive public input on the FY2021–FY2025 Strategic Plan.

Originating Department

Administration – Sam A. Listi, City Manager

Summary Information

Attached is the Strategic Plan Update for FY 2021-FY2025. The Plan remains substantial in scope, yet projects realistic near-term goals. Eighteen (18) Priority 1 Goals are identified for FY 2021. Key elements contained in the Strategic Plan Update include:

- A five year comprehensive update of the Plan identified seven (7) Targeted Initiatives on pages 2 and 3:
 - Maintenance of current infrastructure including street maintenance, utility maintenance, and capital projects and equipment
 - Update the City Charter leading to a November 2020 election
 - Review and refine the Development Review Process to enhance customer service
 - Develop a process to finalize future of Belton TIRZ
 - Maintain a competitive staff compensation plan
- A Multi-Year Implementation Plan for FY 2021, 2022 and 2023. See page 7.
- A Scorecard reflecting progress on FY 2020 Priority 1 Goals (19), many of which are multi-year in scope. See pages 8-9, and note STATUS.
- FY 2021 Priority 1 Goals total eighteen (18) items. See all FY 2021 Goals on pages 10-11. Action Plans for each FY 2021 Goal can be seen on pages 16-36.
- Revised or new Goals for FY 2021 following Council input provided this summer, include:

Governance

1d) Address TIRZ Strategic Objectives

1e) Monitor Employee Compensation Plan

1f) Conduct Charter Election

1h) Enhance Belton's Citizen Engagement and Customer Service

1i) Refine Development Review to Simplify and Expedite Process

Public Safety

2a&b) Address Strategic Needs for Police and Fire Departments

Quality of Life

3a)Address Existing and Future Infrastructure/Capital Equipment Needs through a Comprehensive Capital Improvement Plan (CIP):

- Street Maintenance
- Water/Sewer
- Storm Drainage
- Capital Equipment Replacement
- Library Enhancements

Economic Development

4a)Develop Downtown Redevelopment Plan, including 6th Avenue Gateway Corridor

4b)Complete IH35 and IH14 Sewer/Water Infrastructure

Connectivity

5a)Coordinate Projects with TxDOT:

- Loop 121 Construction
- FM 93 Design/ROW
- Renovation of Central Avenue Bridge in Yettie Polk Park
- IH 14 Alignment Through/East of Belton
- Continue Planning for Lake to Lake Road
- Construct IH35 Hike/Bike Trail from Park and Ride to FM 436

Parks & Natural Beauty

6a)Continue Enhancements to Park System including Heritage Park and Standpipe Park:

- FY 2022 - FY 2025 Goals have been updated. See pages 12-15.

Fiscal Impact

For FY 2021, funding is contained within the proposed budget across multiple funds.

Amount and Funding Source: Varies by Goal.

Budgeted: ☒ Yes ☐ No

Recommendation

Public input is invited at this meeting, prior to recommended action by City Council on September 15, 2020.

Attachments

Strategic Plan Update FY2021-FY2025



City of Belton Strategic Plan

FY 2021 – 2025

October 1, 2020



HISTORY OF STRATEGIC PLANNING IN BELTON, TEXAS

In FY 2000, the City Council began an in-depth strategic, long-range planning project. The objective of this project was to identify long-range problems, challenges and opportunities for the City of Belton, and to develop and pursue appropriate strategies to address these issues. The process began with two retreats attended by Councilmembers, the City Manager, and a professional facilitator. These retreats resulted in the identification of a set of preliminary goals, which were then ranked by Council priority. City staff then conducted its own strategic planning session, aided by the facilitator. Staff's objective was to review the Council's list and offer input into each goal. Staff also identified which personnel would be primarily responsible for the implementation and oversight of each goal.

Next, Council sought input from community leaders by inviting over 100 individuals from all sectors of the community. This session further refined goals and even added some goals which had not been identified from inside the City organization. The attendance and enthusiastic involvement of attendees testify to the community support for this strategic planning process.

The next step was for citizens to provide their input through a series of public meetings on the Strategic Plan. Finally, City staff identified barriers, strategies and tasks necessary to achieve each goal. This entire process ended with the initial adoption of a Strategic Plan for the City of Belton on September 11, 2001.

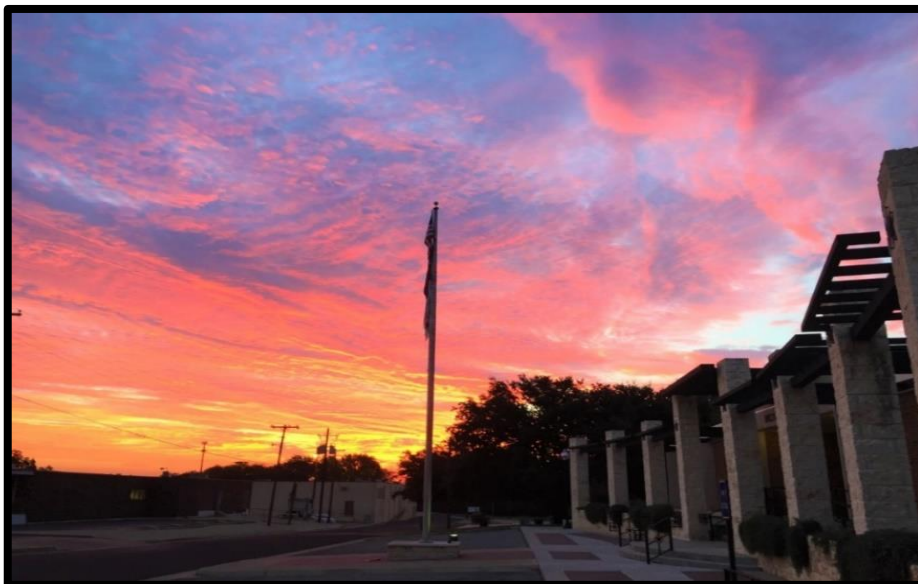
As a prelude to Belton's annual budget process, a review and update of the Strategic Plan has occurred each year since the initial Strategic Plan adoption in 2001. Periodically, due to Councilmember changes, and as significant tasks identified in the Plan are accomplished, the Council conducts comprehensive updates of the Strategic Plan. With the consistent direction of the City Council, the Plan has been reviewed as part of the annual budget process each year. Additionally, the Council has directed that the Plan should be comprehensively reviewed at least every five years. A comprehensive review occurred during 2010, 2015, and in 2020, as the City completed two decades of strategic planning.

During the Spring 2020 Strategic Plan Session, which was facilitated by Eric Haugeberg, seven Targeted Initiatives emerged with a clear focus on internal community development, maintenance, and enhancement:

1. Maintain current infrastructure through the updating and prioritizing of the current street maintenance plan with associated costs and timelines for completion.
2. Maintain current infrastructure through the updating and prioritizing of the current utility maintenance plan with associated costs and timelines for completion.
3. Maintain current infrastructure through the updating and prioritizing of other capital projects and equipment plan with associated costs and timelines for completion.
4. Update the City of Belton Charter through the review process and amend the City Charter, as necessary, in order to be included on the November 2020 ballot.
5. Review and refine the development review process to be more customer friendly (i.e. simplified and expedited).
6. Develop a process to finalize the future of Belton TIRZ and its expiration in 2024.
7. Maintain a competitive staff compensation plan.

Each is being addressed in this Strategic Plan Update.

The City of Belton has been successful in the delivery of exceptional services to the citizens of Belton, due in large part to visionary leadership and strategic planning. The Strategic Plan for FY 2021-2025 continues this outstanding tradition of planning in Belton by updating the Plan. Steps included a request for Council to establish short-term priorities and refine guiding themes for the upcoming planning period, leading to the development of the seven Targeted Initiatives above. The COVID-19 Pandemic occurred in late Spring 2020, after the Planning Session was completed. While these Targeted Initiatives did not change, funding strategies were affected, delaying or modifying some priorities in FY 2021. Nevertheless, the Plan still reflects a comprehensive update with a viable and relevant Five-Year Action Plan of identified Goals, recognizing Belton's opportunities, and its bright future, if the commitment to planning for the future is maintained.



City of Belton, Texas

Strategic Plan Definitions and Process

FY 2021-2025

Vision Statement

Belton is the Community of Choice in Central Texas, providing an Exceptional Quality of Life.

Mission Statement

Enhance Belton's quality of life through visionary leadership that preserves its character while planning for its future.

Six Goal Categories

1. Governance
2. Public Safety
3. Quality of Life
4. Economic Development
5. Connectivity
6. Parks/Natural Beauty

Six Outcome Statements

- A. Belton's governance is fair, transparent, and fiscally responsible.
- B. Belton is safe and family friendly.
- C. Belton has an outstanding quality of life for its citizens.
- D. Belton has a vibrant, diverse, and flourishing business community.
- E. Belton is a fully connected community with active and engaged citizens.
- F. Belton has dynamic recreational opportunities and natural beauty.

City of Belton, Texas
Strategic Plan
Recurring Prioritization Process
FY 2021-2025

This Plan is a living document that is driven by flexible long-term goals. Three, one-year, Action Plans of near-term goals are established annually, while recognizing longer term goals are a function of priority and funding. Year 1 Strategic Plan Goals will be prioritized and updated annually, and will provide a detailed Action Plan. Year 2 and 3 Action Plans will be a function of Year 1 outcomes.

Staff has developed goal worksheets for each actionable goal comprising Year 1 of the three-year action plans. The Action Plan worksheets include:

- Goal Category
- Goal
- Applicable Outcome Statement
- Project Fiscal Year
- Coordinator and Assistance
- Outcome Description
- Performance Indicators
- Challenges and Barriers
- Partner Agencies
- Timelines
- Cost and Funding Sources

The City Council is committed to reviewing long-term goals regularly to create an updated list, looking out five years into the future and beyond.

City of Belton, Texas
Strategic Plan
Recurring Community/Policy Initiatives
FY 2021-2025

- **Agency Partnership Enhancements**

The City of Belton is committed to working to enhance Agency partnerships to include Belton Independent School District (BISD), Bell County, Belton Economic Development Corporation (BEDC), Belton Area Chamber of Commerce, Leadership Belton, Downtown Belton Business Alliance (DBBA), Central Texas Council of Governments (CTCOG), University of Mary Hardin-Baylor (UMHB), Texas Department of Transportation (TxDOT), Texas Workforce Commission, Central Texas Housing Consortium, Belton Area Citizens for Seniors (BACFS), Heart of Texas Defense Alliance (HOTDA), and Bell County Health District, among other vital local and regional agencies.

- **Volunteer Programs/Groups**

Examples of important Volunteer Programs/Groups include The Downtown Belton Business Alliance (DBBA), One Community One Day, Leadership Belton, Citizens Helping in Police Services (CHIPS), the Youth Advisory Commission (YAC), Belton Fire Corps, and National Night Out.

- **RUOK**

Addressing the needs of Senior Care and interaction with vulnerable/aging adults is the mission of RUOK, a program of the Belton Police Department.

- **Citizen Involvement**

The City of Belton encourages an active and informed citizenry to participate in its 16 Volunteer Boards/Commissions, and Specialty Committees for adhoc, short-term analysis of topical issues. Council expressed a desire in 2020 to encourage more diversity in Citizen Engagement.

| Belton's Multi-Year Implementation Plan | | | |
|---|---|---|--|
| Fiscal Year 2021 Priority 1 Goals | | | |
| Goal Category | Goals | Estimated Cost | Funding Source |
| 1. Governance | a) Conduct Strategic Plan Update | Staff | General Fund Budget |
| | b) Reassess Growth Strategy | Staff/TBD | General Fund Budget |
| | c) Implement Balanced Tax/Fee Schedules | Staff | All |
| | d) Address TIRZ Strategic Objectives | Ph.1-\$40K/Ph.2-TBD | TIRZ |
| | e) Monitor Employee Compensation Plan | Staff | All |
| | f) Conduct Charter Election | \$10,000/Staff | General Fund Budget |
| | g) Conduct Board Coordination | Staff/TBD | General Fund Budget |
| | h) Enhance Belton's Citizen Engagement and Customer Service | Staff/TBD | General Fund Budget |
| | i) Refine Development Review to Simplify and Expedite Process | Staff | General Fund Budget |
| 2. Public Safety | a) Address Strategic Needs for Police Department | Staff | General Fund Budget |
| | b) Address Strategic Needs for Fire Department and Analyze Outsourced EMS | Staff | General Fund Budget |
| 3. Quality of Life | a) Address Existing and Future Infrastructure and Capital Equipment Needs through CIP: <ul style="list-style-type: none"> Street Maintenance Water/Sewer Storm Drainage Capital Equipment Replacement Library Enhancements | Varies by Project | General Fund Budget; Water/Sewer; Drainage; Operating and Capital; TIRZ; TxDOT |
| 4. Economic Development | a) Develop Downtown Redevelopment Plan, including 6 th Avenue Gateway Corridor | Facades: \$100,000; 6 th Ave. Survey/Prelim. Eng.: \$100,000 Downtown Master Plan: TBD | TIRZ; BEDC |
| | b) Complete IH 35 and IH 14 Sewer/Water Infrastructure | Varies by Project | City Bonds; BEDC |
| | c) Coordinate City/BEDC Efforts to Maximize Project Success, including Retail | Staff | City/BEDC |
| 5. Connectivity | a) Coordinate Projects with TxDOT <ul style="list-style-type: none"> Loop 121 Construction FM 93 Design/ROW Renovation of Central Avenue Bridge in Yettie Polk Park IH 14 Alignment Through/East of Belton | Varies by Project | General Fund Budget; Water/Sewer; Drainage; Operating and Capital; TIRZ; TxDOT |
| | b) Continue Planning for Lake to Lake Road | TBD | Staff; TxDOT |
| | c) Construct IH 35 Shared Use Path (Trail) from Park & Ride to FM 436 | \$1.9M Total \$360,000 TIRZ | TIRZ |
| 6. Parks/Natural Beauty | a) Continue Enhancements to Park System including Heritage Park and Standpipe Park | Heritage: \$1,100,000 Standpipe: \$240,000 | TIRZ; Hotel/Motel; Grants |
| Fiscal Year 2022 Priority 1 Goals | | | |
| Goal Category | Goals | Estimated Cost | Funding Source |
| 1. Governance | a) Update Comprehensive Plan and Parks Master Plan at 5 Year Anniversary | Staff/TBD | General Fund Budget |
| | b) Implement TIRZ and Parks Master Plan Strategic Objectives | Consultant/TBD | TIRZ; General Fund Budget |
| | c) Implement Balanced Tax/Fee Schedule | Staff | All |
| | d) Monitor Employee Compensation Plan | Staff | All |
| | e) Evaluate Belton's Future Water Rights for Sufficiency | Staff/TBD | Water/Sewer Budget |
| | f) Conduct Board Coordination | Staff | General Fund Budget |
| | g) Assess Development Review Process | Staff | General Fund Budget |
| | a) Implement PD Facility Needs | Staff | General Fund Budget |
| 2. Public Safety | b) Implement Fire Department Needs | Staff | General Fund Budget |
| 3. Quality of Life | a) Address Infrastructure/Capital Equipment Needs: <ul style="list-style-type: none"> Street Maintenance Water/Sewer Storm Drainage Capital Equipment Replacement | Varies by Project | General Fund Budget; Water/Sewer; Drainage; Operating and Capital; TIRZ; TxDOT |
| 4. Economic Development | a) Implement Downtown Redevelopment Plans | Staff | TIRZ; General Fund Budget |
| | b) Coordinate City/BEDC Efforts to Maximize Project Success | Staff | BEDC; General Fund; TIRZ |
| | c) Develop IH 35, IH 14 Corridors | TBD | BEDC; General Fund; TIRZ |
| 5. Connectivity | a) Coordinate Projects with TxDOT <ul style="list-style-type: none"> Loop 121 Construction FM 93 Design/ROW Renovation of Central Avenue Bridge in Yettie Polk Park IH 14 Alignment Through/East of Belton Continue Planning for Lake to Lake Road | Varies by Project | General Fund Budget; Water/Sewer; Drainage; Operating and Capital; TIRZ; TxDOT |
| | b) Complete IH 35 Share Use Path (Trail) from Park-N-Ride to FM 436 | TBD | TIRZ |
| 6. Parks/Natural Beauty | a) Continue Enhancements to Park System at Heritage Park and Standpipe Park | TBD | TIRZ; Grants |
| Fiscal Year 2023 Priority 1 Goals | | | |
| Goal Category | Goals | Estimated Cost | Funding Source |
| 1. Governance | a) Implement Comprehensive Strategic Plan Update | Staff | All |
| | b) Implement TIRZ Boundary Strategic Objectives | TBD | TIRZ |
| | c) Implement Balanced Tax/Fee Schedule | Staff | All |
| | d) Monitor Employee Compensation Plan | Staff | All |
| | e) Conduct Board Training | Staff | General Fund Budget |
| 2. Public Safety | a) Update Police Department Strategic Plan | Staff | General Fund Budget |
| | b) Update Fire Department Strategic Plan | Staff | General Fund Budget |
| | c) Address City Court Facility Needs | Staff | General Fund Budget |
| 3. Quality of Life | a) Address Infrastructure/Capital Equipment Needs: <ul style="list-style-type: none"> Street Maintenance Water/Sewer Storm Drainage Capital Equipment Replacement | Varies by Project | General Fund Budget; Water/Sewer; Drainage; Operating and Capital; TIRZ; TxDOT |
| | b) Implement Aesthetic Corridor Enhancements along So. Main St. | Staff | TIRZ |
| 4. Economic Development | a) Continue Downtown Infrastructure Investments | Staff | TIRZ; Water/Sewer; Hotel/Motel |
| | b) Implement Improvements to 6 th Avenue | TBD | TIRZ; Water/Sewer; TxDOT |
| | c) Coordinate City/BEDC Efforts to Maximize Project Success | Staff | BEDC; General Fund; TIRZ |
| | d) Continue Development of IH 35, IH 14 Corridors | TBD | City/BEDC |
| 5. Connectivity | a) Coordinate Projects with TxDOT <ul style="list-style-type: none"> Loop 121 Construction FM 93 Design/ROW Complete Central Avenue Bridge in Yettie Polk Park IH 14 Alignment Through/East of Belton Continue Planning for Lake to Lake Road | Varies by Project | General Fund Budget; Water/Sewer; Drainage; Operating and Capital; TIRZ; TxDOT |
| 6. Parks/Natural Beauty | a) Continue Implementation of Parks Master Plan | TBD | General Fund Budget; Grants |

Priority 1 Goal Scorecard: FY 2020

Below is a summary of a total nineteen (19) FY '20 Priority 1 Goals, Funding, and Assigned Coordinators for goal achievement in FY '20. Goals completed in FY '20 will be dropped from the FY '21 Goal list, unless it represents a Multi-Year Goal. Other Priority Goals are summarized in future years.

| Goal Category | | Strategic Plan Goal | | Funding | Coordinator | Status |
|---------------|----------------------|---------------------|---|--|--|--------|
| 1 | Governance | a | Conduct Comprehensive Strategic Plan Update (2020) | Staff Resources/ Consultant - \$6,000 | City Manager | 1 |
| | | b | Reassess and Determine Growth Strategy | Staff Resources | City Manager | 2 |
| | | c | Implement Balanced Tax/Fee Schedules | Staff Resources | Dir. of Finance | 1 |
| | | d | Address TIRZ Boundary Strategic Objectives | \$40,000/TIRZ | City Manager | 2 |
| | | e | Evaluate Employee Compensation Plan | Staff Resources | Directors of Finance/HR | 2 |
| | | f | Conduct Charter Review | Staff Resources \$10,000 | City Clerk | 1 |
| | | g | Conduct Board Training and Coordination and Engage Board with Proactive Feedback | Staff Resources | City Clerk | 2 |
| | | h | Enhance Belton's Customer Service/Citizen Engagement | Staff Resources | Asst. City Mgr. | 2 |
| 2 | Public Safety | a | Address Strategic Needs for Police Department | Staff Resources | Police Chief | 2 |
| | | b | Address Strategic Needs for Fire Department, and Analyze Outsourced EMS | Staff Resources | Fire Chief | 2 |
| 3 | Quality of Life | a | Address Infrastructure/Capital Equip. Needs: <ul style="list-style-type: none"> • Street Maintenance • Water/Sewer • Storm Drainage • Capital Equipment Replacement | Varies by Project | Directors of Finance/PW | 2 |
| | | b | Plan for Library Enhancements | \$100,000/TIRZ | ACM/Dir. of Library Svcs. | 2 |
| 4 | Economic Development | a | Implement Downtown Redevelopment Plan, including 6 th Ave Gateway Corridor | Façade: \$100,000/TIRZ; 6 th Ave. Survey/Prelim. Eng.: \$100,000/TIRZ | Directors of PW/Planning | 2 |
| | | b | Complete IH 35 and IH 14 Sewer/Water Infrastructure | Varies by Project | Dir. of PW BEDC Ex. Dir. | 2 |
| | | c | Coordinate City/BEDC efforts to Maximize Project Success | Staff Resources | City Manager BEDC Ex. Dir. | 2 |
| | | d | Update Retail, Tourism Strategies | Staff Resources | Retail Dev. Coordinator | 2 |
| 5 | Connectivity | a | Coordinate Projects with TxDOT: <ul style="list-style-type: none"> • Loop 121 Construction • FM 93 Design/ROW • Repair/Replacement of Central Avenue Bridge in Yettie Polk Park • IH 14 Alignment Through/East of Belton • Continue Planning for Lake to Lake Rd. | Varies by Project | City Manager Directors of PW/Planning | 2 |

| | | | | | | |
|---|-------------------------|---|---|---|------------------------|---|
| | | b | Begin IH 35 Shared Use Path (Trail) from Park & Ride to FM 436 | \$1.9M Total \$360,000/Local TIRZ | Dir. of PW | 2 |
| 6 | Parks/Natural Beauty | a | Continue Enhancements to Park System including Heritage Park & Standpipe Park | \$1.1M/Heritage \$240,000/Standpipe | Directors of PW/P&R | 2 |

GOAL STATUS:

- 1) Completed in FY '20
- 2) Underway in FY '20; Multi-Year Goal
- 3) Underway in FY '20, extended to FY '21
- 4) Deferred in FY '20, extended to FY '21
- 5) Deferred in FY '20

Priority 1 Goals: FY 2021

Below is a summary of a total eighteen (18) FY '21 Priority 1 Goals, Proposed Funding, and Assigned Coordinators for anticipated goal achievement in FY '21. Other near-term Priority Goals are summarized in year 2 (FY '22) and year 3 (FY '23) of the Strategic Plan. Goals for FY '24 & FY '25 are also previewed in Future Year Action Plans.

| Goal Category | | Strategic Plan Goal | | Funding | Coordinator |
|---------------|----------------------|---------------------|--|--|--|
| 1 | Governance | a | Conduct Strategic Plan Update | Staff Resources | City Manager |
| | | b | Reassess Growth Strategy | Staff Resources | City Manager |
| | | c | Implement Balanced Tax/Fee Schedules | Staff Resources | Dir. of Finance |
| | | d | Address TIRZ Strategic Objectives | Ph. 2 TBD/TIRZ | City Manager |
| | | e | Monitor Employee Compensation Plan | Staff Resources | Directors of Finance/HR |
| | | f | Conduct Charter Election | Staff Resources/ \$10,000 | City Clerk |
| | | g | Conduct Board Coordination | Staff Resources | City Clerk |
| | | h | Enhance Belton's Citizen Engagement and Customer Service | Staff Resources | Asst. City Mgr. |
| | | i | Refine Development Review to Simplify and Expedite Process | Staff Resources | Dir. of Planning |
| 2 | Public Safety | a | Address Strategic Needs for Police Department | General Fund/TBD | Police Chief |
| | | b | Address Strategic Needs for Fire Department and Analyze Outsourced EMS | TBD | Fire Chief |
| 3 | Quality of Life | a | Address Existing and Future Infrastructure and Capital Equipment Needs through a Capital Improvement Plan (CIP) <ul style="list-style-type: none"> • Street Maintenance • Water/Sewer • Storm Drainage • Capital Equipment Replacement • Library Enhancements | Varies by Project/ TBD | Directors of Finance/PW |
| 4 | Economic Development | a | Develop Downtown Redevelopment Plan, including 6 th Ave Gateway Corridor | Façade: \$100,000/TIRZ; 6 th Ave. Survey/Prelim. Eng.: \$100,000/TIRZ Downtown Plan: TBD | Directors of PW/Planning/ BEDC Exec Dir |
| | | b | Complete IH 35 and IH 14 Sewer/Water Infrastructure | Varies by Project | Dir. of PW BEDC Ex. Dir. |
| | | c | Coordinate City/BEDC efforts to Maximize Project Success, including Retail | Staff Resources | City Manager BEDC Ex. Dir. |
| 5 | Connectivity | a | Coordinate Projects with TxDOT: <ul style="list-style-type: none"> • Loop 121 Construction • FM 93 Design/ROW • Renovation of Central Avenue Bridge in Yettie Polk Park • IH 14 Alignment Through/East of Belton | Varies by Project | City Manager Directors of PW/Planning |
| | | b | Continue Planning for Lake to Lake Rd. | \$49.7M | City Manager |
| | | c | Construct IH 35 Hike/Bike Trail from Park & Ride to FM 436 | \$74,000/TIRZ | Dir. of PW |
| 6 | Parks/Natural Beauty | a | Continue Enhancements to Park System including Heritage Park & Standpipe Park | \$1.1M/Heritage \$240,000/Standpipe | Directors of PW/P&R |

City of Belton, Texas Strategic Plan FY 2021

Year 1: Five Year Action Plan Priority 1 Goals: FY 2021

| Goal Categories | Goals |
|----------------------------------|---|
| 1. Governance | <ul style="list-style-type: none"> a) Conduct Strategic Plan Update b) Reassess Growth Strategy c) Implement Balanced Tax/Fee Schedules d) Address TIRZ Strategic Objectives e) Monitor Employee Compensation Plan f) Conduct Charter Election g) Conduct Board Coordination h) Enhance Belton's Citizen Engagement and Customer Service i) Refine Development Review to Simplify and Expedite Process |
| 2. Public Safety | <ul style="list-style-type: none"> a) Address Strategic Needs for Police Department b) Address Strategic Needs for Fire Department and Analyze Outsourced EMS |
| 3. Quality of Life | <ul style="list-style-type: none"> a) Address Existing and Future Infrastructure/Capital Equipment Needs through Comprehensive Capital Improvement Plan (CIP): <ul style="list-style-type: none"> • Street Maintenance • Water/Sewer • Storm Drainage • Capital Equipment Replacement • Library Enhancements |
| 4. Economic Development | <ul style="list-style-type: none"> a) Develop Downtown Redevelopment Plan, including 6th Ave. Gateway Corridor b) Complete IH 35 and IH 14 Sewer/Water Infrastructure c) Coordinate City/BEDC efforts to Maximize Project Success, including Retail |
| 5. Connectivity | <ul style="list-style-type: none"> a) Coordinate Projects with TxDOT: <ul style="list-style-type: none"> • Loop 121 Construction • FM 93 Design/ROW • Renovation of Central Avenue Bridge in Yettie Polk Park • IH 14 Alignment Through/East of Belton b) Continue Planning for Lake to Lake Road c) Construct IH 35 Hike/Bike Trail from Park & Ride to FM 436 |
| 6. Parks / Natural Beauty | <ul style="list-style-type: none"> a) Continue Enhancements to Park System including Heritage Park and Standpipe Park |

City of Belton, Texas Strategic Plan FY 2021

Year 2: Five Year Action Plan Priority 1 Goals: FY 2022

| Goal Categories | Goals |
|----------------------------------|--|
| 1. Governance | <ul style="list-style-type: none"> a) Update Comprehensive Plan and Parks Master Plan at 5 Year Anniversary b) Implement TIRZ and Parks Master Plan Strategic Objectives c) Implement Balanced Tax/Fee Schedule d) Monitor Employee Compensation Plan e) Evaluate Belton's Future Water Rights for Sufficiency f) Conduct Board Coordination g) Assess Development Review Process |
| 2. Public Safety | <ul style="list-style-type: none"> a) Implement PD Facility Needs b) Implement Fire Department Needs |
| 3. Quality of Life | <ul style="list-style-type: none"> a) Address Infrastructure/Capital Equipment Needs: <ul style="list-style-type: none"> • Street Maintenance • Water/Sewer • Storm Drainage • Capital Equipment Replacement |
| 4. Economic Development | <ul style="list-style-type: none"> a) Implement Downtown Redevelopment Plan b) Coordinate City/BEDC Efforts to Maximize Project Success c) Develop IH 35, IH 14 Corridors |
| 5. Connectivity | <ul style="list-style-type: none"> a) Coordinate Projects with TxDOT <ul style="list-style-type: none"> • Loop 121 Construction • FM 93 Design/ROW • Renovation of Central Avenue Bridge in Yettie Polk Park • IH 14 Alignment Through/East of Belton • Continue Planning for Lake to Lake Road b) Complete IH 35 Shared Use Path (Trail) from Park & Ride to FM 436 |
| 6. Parks / Natural Beauty | <ul style="list-style-type: none"> a) Continue Enhancements to Park System at Heritage Park and Standpipe Park |

City of Belton, Texas Strategic Plan FY 2021

Year 3: Five Year Action Plan Priority 1 Goals: FY 2023

| Goal Categories | Goals |
|---------------------------|---|
| 1. Governance | <ul style="list-style-type: none"> a) Implement Comprehensive Strategic Plan Update b) Implement TIRZ Boundary Strategic Objectives c) Implement Balanced Tax/Fee Schedule d) Monitor Employee Compensation Plan e) Conduct Board Training |
| 2. Public Safety | <ul style="list-style-type: none"> a) Update Police Department Strategic Plan b) Update Fire Department Strategic Plan c) Address City Court Facility Needs |
| 3. Quality of Life | <ul style="list-style-type: none"> a) Address Infrastructure/Capital Equipment Needs: <ul style="list-style-type: none"> • Street Maintenance • Water/Sewer • Storm Drainage • Capital Equipment Replacement b) Implement Aesthetic Corridor Enhancements along South Main Street |
| 4. Economic Development | <ul style="list-style-type: none"> a) Continue Downtown Infrastructure Investments b) Implement Improvements to 6th Avenue c) Coordinate City/BEDC Efforts to Maximize Project Success d) Continue Development of IH 35, IH 14 Corridors |
| 5. Connectivity | <ul style="list-style-type: none"> a) Coordinate Projects with TxDOT <ul style="list-style-type: none"> • Loop 121 Construction • FM 93 Design/ROW • Complete Central Avenue Bridge in Yettie Polk Park • IH 14 Alignment Through/East of Belton • Continue Planning for Lake to Lake Road |
| 6. Parks / Natural Beauty | <ul style="list-style-type: none"> a) Continue Implementation of Parks Master Plan |

**City of Belton, Texas
Strategic Plan
FY 2021**

**Year 4: Five Year Action Plan
Priority 1 Goals: FY 2024**

| Goal Categories | Goals |
|----------------------------------|---|
| 1. Governance | a) Implement Updated Strategic Plan b) Implement Balanced Tax/Fee Schedule c) Evaluate Employee Compensation Plan d) Conduct Charter Review if needed |
| 2. Public Safety | a) Implement updated Police Department Strategic Plan b) Implement updated Fire Department Strategic Plan |
| 3. Quality of Life | a) Address Infrastructure/Capital Equipment Needs: <ul style="list-style-type: none">• Street Maintenance• Water/Sewer• Storm Drainage• Capital Equipment Replacement |
| 4. Economic Development | a) Continue Downtown Enhancements b) Continue Development of BEDC Properties c) Continue Development of IH 35, IH 14 Corridors |
| 5. Connectivity | a) Coordinate Projects with TxDOT <ul style="list-style-type: none">• Loop 121 Construction, Phase II and III• FM 93 Design/ROW• IH 14 Alignment Through/East of Belton• Continue Planning for Lake to Lake Road |
| 6. Parks / Natural Beauty | a) Implement Updated Parks Plan b) Enhance Nolan Creek Recreational Improvements |

City of Belton, Texas Strategic Plan FY 2021

Year 5: Five Year Action Plan Priority 1 Goals: FY 2025

| Goal Categories | Goals |
|----------------------------------|--|
| 1. Governance | <ul style="list-style-type: none"> a) Conduct Comprehensive Strategic Plan Update (2025) b) Reassess Growth Strategy c) Implement Balanced Tax/Fee Schedule d) Monitor Employee Compensation Plan |
| 2. Public Safety | <ul style="list-style-type: none"> a) Address Needs of Police Department b) Address Needs of Fire Department |
| 3. Quality of Life | <ul style="list-style-type: none"> a) Address Infrastructure/Capital Equipment Needs: <ul style="list-style-type: none"> • Street Maintenance • Water/Sewer • Storm Drainage • Capital Equipment Replacement |
| 4. Economic Development | <ul style="list-style-type: none"> a) Keep Downtown Vital b) Enhance IH 35, IH 14, and FM 93 Corridor Development c) Coordinate City/BEDC Efforts to Maximize Project Success |
| 5. Connectivity | <ul style="list-style-type: none"> a) Coordinate Projects with TxDOT <ul style="list-style-type: none"> • Loop 121 Construction, Phase II and III • FM 93 Design/ROW/Construction • IH 14 Alignment Through/East of Belton • Continue Planning for Lake to Lake Road |
| 6. Parks / Natural Beauty | <ul style="list-style-type: none"> a) Update Parks Master Plan at 10 Year Anniversary (Current Plan is 2016-2026) |



**City of Belton
Strategic Plan
Action Plan Goals
for
FY 2021**

City of Belton

Strategic Plan Goal & Action Plan

FY 2021



| | | |
|---|--|------------------------------|
| Goal Category: | Governance | |
| Goal 1a: | Conduct Strategic Plan Update | |
| Applicable Outcome Statement(s): | Belton's governance is fair, transparent, and fiscally responsible | |
| Project Year: | FY 2021 | |
| Coordinator: | | Assisted By: |
| City Manager | | City Council/Management Team |

| | |
|----------------------------------|---|
| Outcome Description(s): | <ul style="list-style-type: none"> City Council reviews Community Vision, Mission, Goals, Categories and Outcomes |
| Performance Indicator(s): | <ul style="list-style-type: none"> Council and Management Team conduct Strategic Plan Update Current Vision, Mission, Goals, and Outcomes assessed Strategic Plan updated annually Implement CARES ACT Funding by December 2020 |
| Challenges/Barriers: | <ul style="list-style-type: none"> Impacts of COVID-19 Allocating time early in fiscal year Commitment to focus on long term, strategic issues Identifying strategic initiatives as a response |
| Partners: | <ul style="list-style-type: none"> City Council Management Team |

| | |
|------------------------------------|---------------------------------|
| Timeline for Implementation | Expected Completion Date |
| FY 2021 | Spring 2021 |

| | |
|-----------------|--------------------------|
| Cost | Funding Source(s) |
| Staff Resources | General Fund Budget |

City of Belton

Strategic Plan Goal & Action Plan FY 2021



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|---|--|------------------------------|
| Goal Category: | Governance | |
| Goal 1b: | Reassess Growth Strategy | |
| Applicable Outcome Statement(s): | Belton's governance is fair, transparent, and fiscally responsible | |
| Project Year: | FY 2021 | |
| Coordinator: | | Assisted By: |
| City Manager | | City Council/Management Team |

| | | |
|----------------------------------|---|--|
| Outcome Description(s): | <ul style="list-style-type: none"> City Council and Management Team explore impacts on growth strategy heading into 2021 Texas Legislative Session | |
| Performance Indicator(s): | <ul style="list-style-type: none"> Council and Management Team review changes in law which eliminate most annexations Comprehensive Plan, Thoroughfare Plan, and Infrastructure plans analyzed and CIP developed Refocus on infill development, internal development, maximizing existing infrastructure Current standards reviewed for transparency, inducement to development, including strategies for affordable housing Anticipate voluntary annexation, development agreements, and CIP to guide city growth | |
| Challenges/Barriers: | <ul style="list-style-type: none"> Existing long-range plans anticipated opportunity for annexation Extensive ETJ's may now present a constraint to realistic planning Bell County position on growth management in area outside city limits needs exploration | |
| Partners: | <ul style="list-style-type: none"> City Council Management Team Development Community Bell County CTCOG | <ul style="list-style-type: none"> Central Texas Housing Consortium Habitat for Humanity State Legislature TDHCA |

| | |
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| Timeline for Implementation | Expected Completion Date |
| FY 2021 and Beyond | Spring 2021 |

| | |
|---------------------|--------------------------|
| Cost | Funding Source(s) |
| Staff Resources/TBD | General Fund Budget |

City of Belton

Strategic Plan Goal & Action Plan

FY 2021



| | | |
|---|--|--|
| Goal Category: | Governance | |
| Goal 1c: | Implement Balanced Tax/Fee Schedules | |
| Applicable Outcome Statement(s): | Belton's governance is fair, transparent, and fiscally responsible | |
| Project Year: | FY 2021 | |
| Coordinator: | Assisted By: | |
| Director of Finance | City Manager | |

| | |
|----------------------------------|---|
| Outcome Description(s): | <ul style="list-style-type: none"> City Council reaches consensus on a plan for funding operational and strategic goals, as well as fund balance use and maintenance |
| Performance Indicator(s): | <ul style="list-style-type: none"> COVID-19 impacts to revenue projections, especially sales tax Staff provides options for Council consideration in light of COVID-19 and property appraisals Staff analyzes impact of 2019 Legislative action limiting the City's property tax rollback rate (SB2) Budget hearings and work sessions held to discuss available funding options Council provides direction and adopts a plan to address funding needs of the City, including deferred priorities Plan is updated annually, with periodic reviews as needed |
| Challenges/Barriers: | <ul style="list-style-type: none"> COVID-19 impacts to revenue Texas Legislature imposition of arbitrary limits on local fund raising, combined with other unfunded mandates Reluctance to increase property taxes given appraisals Reluctance to increase fees Infrastructure needs of City will require future rate adjustments |
| Partners: | <ul style="list-style-type: none"> Citizens Property Taxpayers Utility Rate Payers |

| | |
|------------------------------------|---------------------------------|
| Timeline for Implementation | Expected Completion Date |
| FY 2021 | FY 2021 |

| | |
|-----------------|--------------------------|
| Cost | Funding Source(s) |
| Staff Resources | All |

City of Belton

Strategic Plan Goal & Action Plan

FY 2021



| | | |
|---|--|--|
| Goal Category: | Governance | |
| Goal 1d: | Address TIRZ Strategic Objectives | |
| Applicable Outcome Statement(s): | Belton's governance is fair, transparent, and fiscally responsible | |
| Project Year: | FY 2021 | |
| Coordinator: | Assisted By: | |
| City Manager | Director of Finance | |

| | | |
|----------------------------------|--|--|
| Outcome Description(s): | <ul style="list-style-type: none"> Consensus by Council on which option is most appropriate for Belton with a schedule for action | |
| Performance Indicator(s): | <ul style="list-style-type: none"> Recognition current TIRZ expires in 2024 Tremendous value of current TIRZ in project funding during 20 year term, with City and Bell County contributions Assessment of options, among others: <ul style="list-style-type: none"> Extend term of current TIRZ boundary Amend boundary and extend term of TIRZ Let TIRZ expire and create new TIRZ boundary - and term Let TIRZ expire without creating new TIRZ | |
| Challenges/Barriers: | <ul style="list-style-type: none"> Impact to GF of maintaining, changing, eliminating TIRZ Bell County position on future TIRZ due to County participation in TIRZ funding State statute on TIRZ requirements, possible legislative action needed Exploring BISD interest in participation Selecting consultant for assistance in updating TIRZ Project and Financing Plans General Fund pressure for TIRZ dollars | |
| Partners: | <ul style="list-style-type: none"> City Council TIRZ Board Consultant Bell County Commissioners Court BISD | |

| Timeline for Implementation | Expected Completion Date |
|-----------------------------|--------------------------|
| FY 2021 | FY 2021 |

| Cost | Funding Source(s) |
|-------------------------------|-------------------|
| Ph. 1: \$40,000 Ph. 2: TBD | TIRZ |

City of Belton

Strategic Plan Goal & Action Plan

FY 2021



| | | |
|---|--|--|
| Goal Category: | Governance | |
| Goal 1e: | Monitor Employee Compensation Plan | |
| Applicable Outcome Statement(s): | Belton's governance is fair, transparent, and fiscally responsible | |
| Project Year: | FY 2021 | |
| Coordinator: | Assisted By: | |
| Director of Finance | Director of Human Resources | |

| | |
|----------------------------------|--|
| Outcome Description(s): | <ul style="list-style-type: none"> City Council performs evaluation and reaches consensus on financial pathway to enhancements to employee compensation package |
| Performance Indicator(s): | <ul style="list-style-type: none"> Finance and HR have developed options and costs to take progressive steps to increase competitiveness TMRS enhancements are assessed in relation to other budget priorities City portion of TMRS contribution rate is increased for improved financial health of Plan Changes are implemented by FY 2022 budget cycle |
| Challenges/Barriers: | <ul style="list-style-type: none"> COVID-19 impacts to revenues affects priorities Goal of improving competitiveness in light of other competing budget priorities and their costs Cost for TMRS enhancement elements – contribution rate, updated service credits, COLA Evaluating relative importance of each possible enhancement on an annual basis Constantly moving targets given competitor/comparator city salary adjustments |
| Partners: | <ul style="list-style-type: none"> City Council Management Team Department Heads and Employees Citizens |

| | |
|------------------------------------|---------------------------------|
| Timeline for Implementation | Expected Completion Date |
| FY 2021 | Spring 2021 |

| | |
|-----------------|--------------------------|
| Cost | Funding Source(s) |
| Staff Resources | All |

City of Belton

Strategic Plan Goal & Action Plan

FY 2021



| | | |
|---|--|-----------------------------|
| Goal Category: | Governance | |
| Goal 1f: | Conduct Charter Election | |
| Applicable Outcome Statement(s): | Belton's governance is fair, transparent, and fiscally responsible | |
| Project Year: | FY 2021 | |
| Coordinator: | | Assisted By: |
| City Clerk | | Council-Appointed Committee |

| | |
|----------------------------------|--|
| Outcome Description(s): | <ul style="list-style-type: none"> City Council evaluates 2005 City Charter for possible changes |
| Performance Indicator(s): | <ul style="list-style-type: none"> Council appointed a Committee to review Charter Topics included Council term, elections, and other relevant matters Recommendations for Charter revisions developed in Summer 2020 Charter revisions presented to voters in November 2020 |
| Challenges/Barriers: | <ul style="list-style-type: none"> Scheduling to meet November 2020 ballot deadline Targeting items which may need attention |
| Partners: | <ul style="list-style-type: none"> City Council TML Legal Counsel |

| | |
|------------------------------------|---------------------------------|
| Timeline for Implementation | Expected Completion Date |
| FY 2021 | November 2020 |

| | |
|--|--------------------------|
| Cost | Funding Source(s) |
| Legal Counsel: \$10,000 Staff Resources | General Fund Budget |

City of Belton

Strategic Plan Goal & Action Plan

FY 2021



| | | |
|---|--|--|
| Goal Category: | Governance | |
| Goal 1g: | Conduct Board Coordination | |
| Applicable Outcome Statement(s): | Belton's governance is fair, transparent, and fiscally responsible | |
| Project Year: | FY 2021 | |
| Coordinator: | Assisted By: | |
| City Clerk | All Department Heads | |

| | |
|----------------------------------|--|
| Outcome Description(s): | <ul style="list-style-type: none"> • Belton City Boards & Commission Members receive orientation upon appointment, and ongoing training, coordination, and feedback for maximum effectiveness |
| Performance Indicator(s): | <ul style="list-style-type: none"> • Council conducts periodic joint work sessions with Boards & Commissions, including enhanced data and mapping resources • Department Head liaison for proactive feedback between Boards and Commissions • Teamwork and consistency in decision-making are reflected in performance by Belton Boards & Commissions • Boards & Commissions are an effective sounding board for community input |
| Challenges/Barriers: | <ul style="list-style-type: none"> • Number of Boards, Commissions, and Members • Timing to schedule, since some Boards meet monthly with full agendas, and some meet rarely • Keeping Board members up to date on training |
| Partners: | <ul style="list-style-type: none"> • City Council • Department Heads • TML Resources • Professional Associations – APA, ICMA, CTCOG, KTMPO, Texas Economic Development Council, among others |

| | |
|------------------------------------|---------------------------------|
| Timeline for Implementation | Expected Completion Date |
| FY 2021 and Beyond | Ongoing |

| | |
|---------------------|--------------------------|
| Cost | Funding Source(s) |
| Staff Resources/TBD | General Fund Budget |

City of Belton

Strategic Plan Goal & Action Plan

FY 2021



| | | |
|---|--|--|
| Goal Category: | Governance | |
| Goal 1h: | Enhance Belton's Citizen Engagement and Customer Service | |
| Applicable Outcome Statement(s): | Belton's governance is fair, transparent, and fiscally responsible | |
| Project Year: | FY 2021 | |
| Coordinator: | Assisted By: | |
| Assistant City Manager | All Department Heads | |

| | |
|----------------------------------|--|
| Outcome Description(s): | <ul style="list-style-type: none"> • Citizen engagement in local government is encouraged and enhanced, especially more diverse Board membership. • Belton's Customer Service Code is continuously exercised by our employees. |
| Performance Indicator(s): | <ul style="list-style-type: none"> • Council places an emphasis on increased Board diversity to enhance citizen engagement and increase community representation • Employees display the heart of great customer service routinely in citizen contacts |
| Challenges/Barriers: | <ul style="list-style-type: none"> • Communicating effectively on the opportunity for Board memberships and finding new ways to solicit participation • Taking time to train and retrain new employees with technology to enhance timely communication • Understanding and addressing customer needs and expectations • Social media pressure with no accountability |
| Partners: | <ul style="list-style-type: none"> • City of Belton Employees • City Council • Belton Citizens/Residents/Customers |

| | |
|------------------------------------|---------------------------------|
| Timeline for Implementation | Expected Completion Date |
| FY 2021 and Beyond | Ongoing |

| | |
|---------------------|--------------------------|
| Cost | Funding Source(s) |
| Staff Resources/TBD | General Fund Budget |

City of Belton

Strategic Plan Goal & Action Plan

FY 2021



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|---|--|--|
| Goal Category: | Governance | |
| Goal 1i: | Refine Development Review to Simplify and Expedite Process | |
| Applicable Outcome Statement(s): | Belton's governance is fair, transparent, and fiscally responsible | |
| Project Year: | FY 2021 and beyond | |
| Coordinator: | Assisted By: | |
| Director of Planning | Management Team | |

| | |
|----------------------------------|--|
| Outcome Description(s): | <ul style="list-style-type: none"> Management Team explores current development review processes across all departments with objective of simplifying, clarifying, and expediting process. |
| Performance Indicator(s): | <ul style="list-style-type: none"> Listening sessions with development community, with emphasis on flexibility and reasonableness Teams established with objectives to be addressed Individual code updates as appropriate Enhanced checklists and on-line processing Willingness to experiment with alternate methods, procedures Perimeter street and sidewalk standards updated |
| Challenges/Barriers: | <ul style="list-style-type: none"> Current development review workload Existing staffing available to assess standards Numerous codes, regulations, standards that are not integrated in a single codified document |
| Partners: | <ul style="list-style-type: none"> City Council Management Team Development Community TABA |

| | |
|------------------------------------|---------------------------------|
| Timeline for Implementation | Expected Completion Date |
| Ongoing | FY 2021 |

| | |
|-----------------|--------------------------|
| Cost | Funding Source(s) |
| Staff Resources | General Fund Budget |

City of Belton

Strategic Plan Goal & Action Plan

FY 2021



| | | |
|---|---|---------------------|
| Goal Category: | Public Safety | |
| Goal 2a: | Address Strategic Needs for Police Department | |
| Applicable Outcome Statement(s): | Belton is safe and family friendly | |
| Project Year: | FY 2021 | |
| Coordinator: | | Assisted By: |
| Police Chief | | Police Department |

| | |
|--|--|
| Outcome Description(s): | <ul style="list-style-type: none"> • PD maintains an updated Department Strategic Plan, and works to refine, assess, and evaluate best practices |
| Police Department Performance Indicator(s): | <ul style="list-style-type: none"> • PD minimizes crime and fear of crime in community • PD monitors traffic operations, recommends enhancements • Community outreach emphasized to achieve effective partnerships • Personnel have been trained effectively and implement latest technology into operations • PD recognition status has been achieved and will be maintained |
| Challenges/Barriers: | <ul style="list-style-type: none"> • Complying with changes in State law • Adequate funding for PD operations, capital equipment, technology, and staffing • Meeting civil service requirements • Staying competitive with pay/benefits for personnel |
| Partners: | <ul style="list-style-type: none"> • City Council • City Manager • Asst. City Manager/Police Chief • Director of Finance |

| | |
|------------------------------------|---------------------------------|
| Timeline for Implementation | Expected Completion Date |
| FY 2021 | Summer 2021 |

| | |
|-----------------|--------------------------|
| Cost | Funding Source(s) |
| Staff Resources | General Fund |

City of Belton

Strategic Plan Goal & Action Plan

FY 2021



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|---|--|--|
| Goal Category: | Public Safety | |
| Goal 2b: | Address Strategic Needs for Fire Department and Analyze Outsourced EMS | |
| Applicable Outcome Statement(s): | Belton is safe and family friendly | |
| Project Year: | FY 2021 | |
| Coordinator: | Assisted By: | |
| Fire Chief | Fire Department | |

| | | |
|----------------------------------|---|--|
| Outcome Description(s): | <ul style="list-style-type: none"> FD conducts fire and emergency service operations with paramedic engine company, 2 fully functional stations, and coordinates EMS services with AMR | |
| Performance Indicator(s): | <ul style="list-style-type: none"> FD focuses response to city limits, with automatic and emergency aid support FD evaluates operational, personnel, and facility needs in crafting an updated Department Strategic Plan FD personnel implement latest technology into operations FD recognition has been achieved and will be maintained | |
| Challenges/Barriers: | <ul style="list-style-type: none"> Change in EMS service provider meets service level expectations Meeting EMS needs in a different manner while still providing FD operations, capital equipment, and technology for fire, fire prevention, and other emergency services Meeting civil service requirements, while seeking help from the Legislature to eliminate or increase maximum hiring age of 35 for firefighters Addressing training needs of diverse staff in changing service delivery model Staying competitive with pay and benefits for personnel | |
| Partners: | <ul style="list-style-type: none"> City Council City Manager Fire Chief Director of Finance Asst. City Manager/Police Chief | |

| | |
|------------------------------------|---------------------------------|
| Timeline for Implementation | Expected Completion Date |
| FY 2021 | Summer 2021 |

| | |
|-----------------|--------------------------|
| Cost | Funding Source(s) |
| Staff Resources | General Fund |

City of Belton

Strategic Plan Goal & Action Plan

FY 2021



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|---|---|---------------------|
| Goal Category: | Quality of Life | |
| Goal 3a: | Address existing and future Infrastructure and Capital Needs through Comprehensive Capital Improvement Plan (CIP) <ul style="list-style-type: none"> • Street Infrastructure • Water/Sewer Infrastructure • Storm Drainage Infrastructure • Capital Equipment Replacement • Library Enhancements | |
| Applicable Outcome Statement(s): | Belton has an outstanding quality of life for its citizens | |
| Project Year: | FY 2021 | |
| Coordinator: | | Assisted By: |
| Director of Public Works | | Director of Finance |

| | | |
|----------------------------------|--|---|
| Outcome Description(s): | <ul style="list-style-type: none"> • Funding allocation for these needs is critical to sustaining current and future development | |
| Performance Indicator(s): | <ul style="list-style-type: none"> • Needs identified, with multi-year schedule for phasing • Operating funds, bond funds, fees, and grants identified to fund projects • Public Works implements latest technology into operations • Partnerships with BEDC, KTMPO, TxDOT essential to maximize project funding and timely delivery • Available water rights assessed for sufficiency • Establish priorities among needed street, water, waste-water, and drainage needs and schedule projects • Infill development maximizes use of existing infrastructure | |
| Challenges/Barriers: | <ul style="list-style-type: none"> • Reaching a sustainable annual amount of funding for street maintenance in the range of \$500,000 when funds permit • Budgeting annually for sustainable capital equipment replacement funds • Water, sewer, street, and storm drainage projects exceed available funding | |
| Partners: | <ul style="list-style-type: none"> • City Council • BEDC • TIRZ | <ul style="list-style-type: none"> • TxDOT • KTMPO • BCWCID #1 • Public Works Personnel |

| | |
|------------------------------------|---------------------------------|
| Timeline for Implementation | Expected Completion Date |
| FY 2021 and Beyond | Ongoing |

| | |
|-------------------|--|
| Cost | Funding Source(s) |
| Varies by Project | General Fund Budget; Water/Sewer; Drainage; Operating and Capital Funds; BEDC; TIRZ; TxDOT |

City of Belton

Strategic Plan Goal & Action Plan

FY 2021



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|---|--|-------------------------|
| Goal Category: | Economic Development | |
| Goal 4a: | Develop Downtown Redevelopment Plan, including 6 th Avenue Gateway Corridor | |
| Applicable Outcome Statement(s): | Belton has a vibrant, diverse, and flourishing business community | |
| Project Year: | FY 2021 | |
| Coordinator: | Assisted By: | |
| Director of Public Works | Director of Planning | BEDC Executive Director |

| | | |
|----------------------------------|--|--|
| Outcome Description(s): | <ul style="list-style-type: none"> Downtown Revitalization continues to excel and expand beyond the Downtown to East Street and 6th Avenue | |
| Performance Indicator(s): | <ul style="list-style-type: none"> Façade grants continue to incentivize Downtown investment; consider expansion of Façade Grants to 6th Avenue BEDC investment to rehab East Street infrastructure reinforces CBD; Project completed 2020 BEDC to occupy renovated offices Downtown in 2021 Survey and preliminary engineering for E. 6th Ave. renovation completed Downtown Master Plan extending to 6th Avenue under evaluation by BEDC | |
| Challenges/Barriers: | <ul style="list-style-type: none"> Owner coordination needed for capital projects | |
| Partners: | <ul style="list-style-type: none"> City Council TIRZ Downtown Owners Bell County BEDC DBBA | |

| Timeline for Implementation | Expected Completion Date |
|-----------------------------|--------------------------|
| FY 2021 | Fall 2021 |

| Cost | Funding Source(s) |
|---|-------------------|
| \$50,000 - Façade Grants Downtown | TIRZ |
| \$100,000 - 6 th Avenue Survey/Preliminary Engineering | TIRZ |
| TBD – Downtown Master Plan | BEDC |

City of Belton

Strategic Plan Goal & Action Plan

FY 2021



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|---|---|--|
| Goal Category: | Economic Development | |
| Goal 4b: | Complete IH 35 and IH 14 Sewer/Water Infrastructure | |
| Applicable Outcome Statement(s): | Belton has a vibrant, diverse, and flourishing business community | |
| Project Year: | FY 2021 | |
| Coordinator: | Assisted By: | |
| Director of Public Works | BEDC Executive Director | |

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|----------------------------------|--|
| Outcome Description(s): | <ul style="list-style-type: none"> • South IH 35 Corridor is served with sanitary sewer and water providing opportunity for pending development • West IH 14 is served with sanitary sewer and enhanced Dog Ridge Water Service |
| Performance Indicator(s): | <ul style="list-style-type: none"> • Phase 1 Sewer line built in 2018/2019; Phase 2 design complete, with construction to follow in 2021/2022 • Water line designed in 2020; construction in 2021/2022 • IH 14 Projects in design phase |
| Challenges/Barriers: | <ul style="list-style-type: none"> • ROW/Easement needs for projects • Funding for expanded sewer on IH 35 • Design challenges to maximize sewer service • Construction contractors busy, which may reduce competitiveness |
| Partners: | <ul style="list-style-type: none"> • City Council • BEDC • TxDOT • Private Property Owners (easements) • City Staff |

| | |
|------------------------------------|---------------------------------|
| Timeline for Implementation | Expected Completion Date |
| FY 2021/2022 | Multi-Year Projects |

| | |
|--|-----------------------------------|
| Cost | Funding Source(s) |
| IH 35 Water: \$1.9M (est.) IH 35 Sewer: \$6M (est.) IH 14 Sewer: \$1.3M (est.) | BEDC; City Water/Sewer Bond Funds |

City of Belton

Strategic Plan Goal & Action Plan

FY 2021



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|---|--|--|
| Goal Category: | Economic Development | |
| Goal 4c: | Coordinate City/BEDC Efforts to Maximize Project Success, including Retail | |
| Applicable Outcome Statement(s): | Belton has a vibrant, diverse, and flourishing business community. | |
| Project Year: | FY 2021 | |
| Coordinator: | | Assisted By: |
| City Manager BEDC Executive Director | | Directors of Finance, Planning and Public Works, Tourism |

| | |
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| Outcome Description(s): | <ul style="list-style-type: none"> Funded Projects Undergoing Design in FY 2020: <ul style="list-style-type: none"> Loop 121: \$848,340; TxDOT Design underway Avenue D extension west of Loop 121: \$2,070,000 S. IH 35 Water: \$1,895,174 IH 14 Infrastructure: \$1,820,000 Rockwool Property: \$80,000 Continuously revitalized Downtown for Retail |
| Performance Indicator(s): | <ul style="list-style-type: none"> BEDC budget allocations on infrastructure and former Rockwool redevelopment Design contracts for engineering services Projects built and accessible for economic development Belton Business Park and former Rockwool property undergoing development Downtown Master Plan under evaluation by BEDC |
| Challenges/Barriers: | <ul style="list-style-type: none"> ROW/Easement acquisition for projects Construction contractors busy, reducing competitiveness |
| Partners: | <ul style="list-style-type: none"> BEDC City Council City Staff Property Owners Available Contractors TIRZ |

| | |
|------------------------------------|---------------------------------|
| Timeline for Implementation | Expected Completion Date |
| FY 2021 and Beyond | Multi-Year Projects |

| | |
|-------------------|--------------------------|
| Cost | Funding Source(s) |
| Varies by project | BEDC, City, TIRZ |

City of Belton

Strategic Plan Goal & Action Plan

FY 2021



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| Goal Category: | Connectivity | |
| Goal 5a: | Coordinate Projects with TxDOT: <ul style="list-style-type: none"> • Loop 121 Construction • FM 93 Design/ROW • Renovation of Central Avenue Bridge in Yettie Polk Park • IH 14 Alignment Through/East of Belton | |
| Applicable Outcome Statement(s): | Belton is a fully connected community with active and engaged citizens | |
| Project Year: | FY 2020 | |
| Coordinator: | Assisted By: | |
| Director of Public Works | City Manager/Director of Planning | |

| | | |
|----------------------------------|---|--|
| Outcome Description(s): | <ul style="list-style-type: none"> • Major TxDOT Infrastructure Projects continue to progress, enhancing community linkages | |
| Performance Indicator(s): | <ul style="list-style-type: none"> • TxDOT completes ROW acquisition for Loop 121, FM 439 to IH 35 • FM 93 design underway by TxDOT, Main to Wheat Road • TxDOT analyzing renovation of Central Avenue Bridge • IH 14 route alignment under review • FM 2271 extension alignment under review for next steps to achieve a final EA - Environmental Analysis by TxDOT | |
| Challenges/Barriers: | <ul style="list-style-type: none"> • Project Funding: competing projects in Region; local cost share, including utility relocation • ROW Constraints • Property owner concerns about impact | |
| Partners: | <ul style="list-style-type: none"> • TxDOT • KTMPO • Texas Historical Commission • Property Owners | |

| | |
|------------------------------------|---------------------------------|
| Timeline for Implementation | Expected Completion Date |
| FY 2021 and Beyond | Multi-Year Projects |

| | |
|--------------------|--|
| Cost | Funding Source(s) |
| Varies by projects | General Fund Budget; Water/Sewer; Drainage; Operating and Capital; TIRZ; TxDOT |

City of Belton

Strategic Plan Goal & Action Plan

FY 2021



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|---|--|---|
| Goal Category: | Connectivity | |
| Goal 5b: | Continue Long-Term Planning for Lake to Lake Road Project | |
| Applicable Outcome Statement(s): | Belton is a fully connected community with active and engaged citizens | |
| Project Year: | FY 2020 | |
| Team Leader: | | Assisted By: |
| City Manager | | Director of Public Works, Planning, Finance, and Police and Fire Chiefs |

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| Outcome Description(s): | <ul style="list-style-type: none"> • Subdivision activity monitored and evaluated to ensure compatible development and minimal neighborhood impact from project. • ROW is secured for Lake to Lake Road project from IH 14 (US 190) to FM 439, principally through subdivision plat review • Updated Environmental Assessment (EA), which includes Community Impact Assessment and other associated analyses, conducted by TxDOT • Following completion of EA, USACE grants lease across Corps park at FM 439 |
| Performance Indicator(s): | <ul style="list-style-type: none"> • Project Purpose and Need explored as part of EA, conducted by TxDOT • Road design concept (street section) reviewed, balancing need for circulation and neighborhood compatibility • Phased construction options to be analyzed: 2 lane, sidewalk, trail; 4 lane only when needed • City and Bell County collaborate on plat review and ROW acquisition • Commitment to conduct future meeting to present information and gather input when appropriate • Phased construction funding, 7-10 years out |
| Challenges/Barriers: | <ul style="list-style-type: none"> • Private property owners' concerns about project impacts • Project cost and complexity • Portion of alignment outside City limits, requiring County partnership • Corps of Engineers' Review • Competing regional projects for KTMPO funding |

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|------------------|---|---|--|
| Partners: | <ul style="list-style-type: none"> • Bell County • TxDOT • KTMPO • Belton Parks & Public Works Depts. | <ul style="list-style-type: none"> • USACE • US Congress • CTCOG | <ul style="list-style-type: none"> • Area Property Owners • Citizens at large • Emerg. Svcs. Personnel-PD, FD |
|------------------|---|---|--|

| Timeline for Implementation | Expected Completion Date |
|---|---------------------------------|
| FY 2021-2030 (FY 2021-2029: Planning; FY 2029-2035: Phased Construction) Earliest construction FY 2029 | FY 2035 |

| Cost | Funding Source(s) |
|---|--|
| Future ROW Costs: TBD Project Cost Estimate: \$49.7M | City of Belton, Bell County, TxDOT, KTMPO, Private Developers |

City of Belton

Strategic Plan Goal & Action Plan

FY 2021



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| Goal Category: | Connectivity | |
| Goal 5c: | Construct IH 35 Shared Use Path (Trail) from Park & Ride to FM 436 | |
| Applicable Outcome Statement(s): | Belton is a fully connected community with active and engaged citizens | |
| Project Year: | FY 2021 | |
| Coordinator: | Assisted By: | |
| Director of Public Works | Director of Parks and Recreation | |

| | |
|----------------------------------|---|
| Outcome Description(s): | <ul style="list-style-type: none"> The S. IH 35 trail joins the premier Nolan Creek Hike/Bike Trail for an extension southward |
| Performance Indicator(s): | <ul style="list-style-type: none"> Growth in Community Trail System linking northward to BISD High School and Chisholm Trail Park, and southward to Miller Heights neighborhood Consulting engineer has completed project design Project bid and awarded Summer 2020 |
| Challenges/Barriers: | <ul style="list-style-type: none"> Coordination with adjacent owners during construction |
| Partners: | <ul style="list-style-type: none"> TxDOT KTMPO Parks Board |

| | |
|------------------------------------|---------------------------------|
| Timeline for Implementation | Expected Completion Date |
| FY 2021-22 | FY 2022 |

| | |
|-------------------|--------------------------|
| Cost | Funding Source(s) |
| Total: \$1.9M | Federal; State; TIRZ |
| Local: \$ 360,000 | |

City of Belton

Strategic Plan Goal & Action Plan

FY 2021



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|---|---|--|
| Goal Category: | Parks / Natural Beauty | |
| Goal 6a: | Continue Enhancements to Park System including Heritage Park and Standpipe Park | |
| Applicable Outcome Statement(s) | Belton has dynamic recreational opportunities and natural beauty | |
| Project Year: | FY 2021 | |
| Coordinator: | Assisted By: | |
| Director of Public Works Directors of Parks and Recreation | Grants/Special Projects Coordinator; Others | |

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|----------------------------------|--|--|
| Outcome Description(s): | <ul style="list-style-type: none"> • Phased improvements are completed for an expanded Heritage Park beginning with street and utility infrastructure – Park Lane and E. 24th Avenue extensions • Master Planning for Heritage park improvements follow street/utility alignment • TxP&W Grant Application proposed to maximize potential award of \$750K grant for park enhancements for Heritage • Phased funding for Standpipe Park set aside to preserve National Register Site as focal point in community | |
| Performance Indicator(s): | <ul style="list-style-type: none"> • E. 24th Ave. designed in-house and constructed • Heritage Park improvements designed with Consultant and Parks Board assistance • Local Historic Landmark dedicated for Standpipe to begin Preservation and Park development | |
| Challenges/Barriers: | <ul style="list-style-type: none"> • Multiple interests and high expectations meeting community needs • Multi-phased Heritage Park development • TxP&W grant application decision August 2020 for Heritage • Funding for Standpipe phased renovations and park development | |
| Partners: | <ul style="list-style-type: none"> • Consulting Engineer • Area Property Owners • Parks Board • Parks Interests • Sports Leagues | |

| | |
|--|---------------------------------|
| Timeline for Implementation | Expected Completion Date |
| FY 2021/2022 August 2020 for TxP&W Grant Decision | FY 2024 |

| | |
|--|--------------------------|
| Cost | Funding Source(s) |
| \$1,100,000 Heritage Park \$ 240,000 Standpipe Park | TIRZ; Grants |

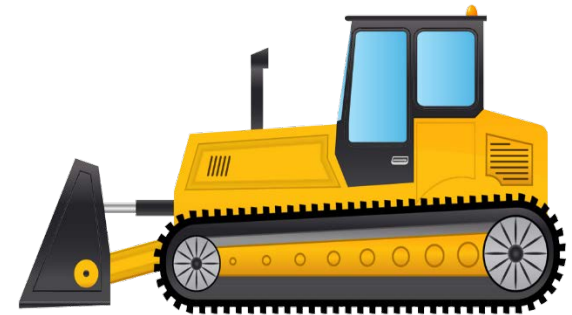
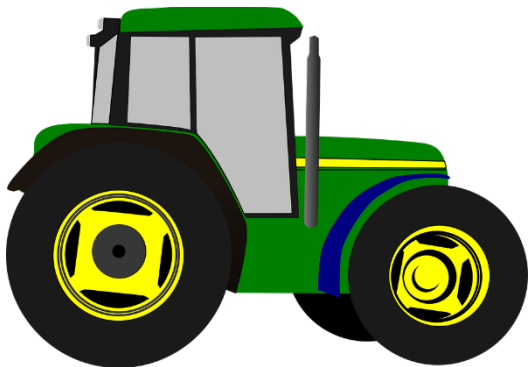


FY 2021-FY 2025 Strategic Plan Update

City Council Meeting
September 8, 2020

Summary

- Belton's Strategic Plan has been updated for the next five years, including a comprehensive update conducted in 2020.
- Seven (7) Initiatives were identified in 2020:
 - Maintenance of all infrastructure, capital, projects, and equipment
 - Update the City Charter leading to November 2020 election
 - Refine the Development Process to enhance customer service
 - Develop a process to address future of Belton's TIRZ
 - Maintain a competitive staff compensation plan



Summary (Continued)

- Plan reflects achievements in 2020, and will guide the Community into the future, maintaining the six (6) Goal categories:
 - Governance
 - Economic Development
 - Public Safety
 - Connectivity
 - Quality of Life
 - Parks/Natural Beauty
- Belton's updated Strategic Plan remains substantial, yet realistic in scope.
- A Scorecard reviews nineteen (19) Goals for FY 2020, and indicates status of goals, many of which are underway, and multi-year in scope.
- 18 Goals are presented for FY 2021



Goals for FY 2021

Governance – Policy Emphasis

- 1d) Address TIRZ Strategic Objectives
- 1e) Monitor Employee Compensation Plan
- 1f) Conduct Charter Election
- 1h) Enhance Belton's Citizen Engagement and Customer Service
- 1i) Refine Development Review to Simplify and Expedite Process



Public Safety – Year for Analysis

- 2a&b) Address Strategic Needs for Police and Fire Departments

Goals for FY 2021

Quality of Life – Maintain/Enhance

3a) Address Existing and Future Infrastructure/Capital Equipment Needs through a Comprehensive Capital Improvement Plan (CIP):

- Street Maintenance
- Water/Sewer
- Storm Drainage
- Capital Equipment Replacement
- Library Enhancements



Economic Development – Recognize Opportunities

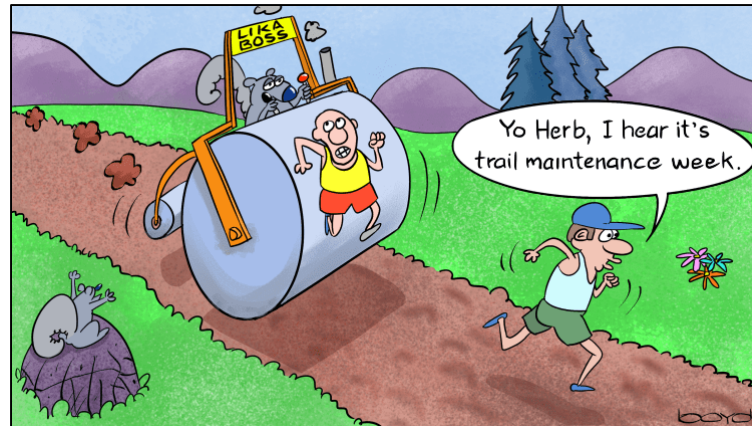
- 4a) Develop Downtown Redevelopment Plan, including 6th Avenue Gateway Corridor
- 4b) Complete IH35 and IH14 Sewer/Water Infrastructure

Goals for FY 2021

Connectivity – Monitor/Coordinate

5a) Coordinate Projects with TxDOT:

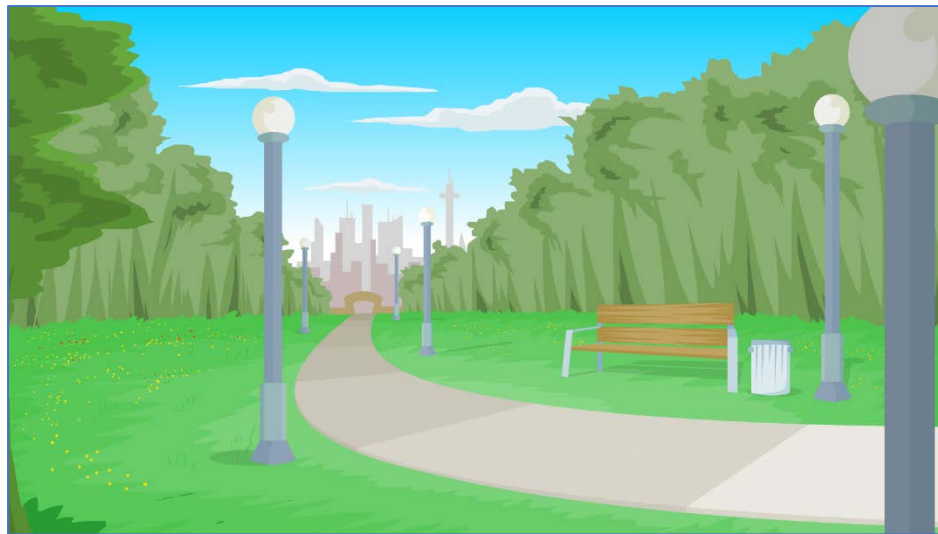
- Loop 121 Construction
- FM 93 Design/ROW
- Renovation of Central Avenue Bridge in Yettie Polk Park
- IH 14 Alignment Through/East of Belton
- Continue Planning for Lake to Lake Road
- Construct IH35 Hike/Bike Trail from Park & Ride to FM 436



Goals for FY 2021

Parks & Natural Beauty – Provide Enhancements

6a) Continue Enhancements to Park System including Heritage Park and Standpipe Park



FY 2021-2025 Strategic Plan Adoption

- Goals have been updated for out years, building on earlier direction
- Annual updates will keep Strategic Plan refreshed.



FY 2021-2025 Strategic Plan Adoption

- The Strategic Plan Update was placed on City website for public review and comment after the August 11th City Council meeting.
- We invite public comments at this City Council meeting.
- At the September 15th Council meeting, we will recommend adoption of an ordinance approving the Strategic Plan Update for FY 2021-2025 to guide the City during the next five years.



Staff Report – City Council Agenda Item

Agenda Item #10

Consider an ordinance amending the City of Belton Fee and Rate Schedule.

Originating Department

Administration – Amy M. Casey, City Clerk
Police – Gene Ellis, Assistant City Manager/Chief of Police
Public Works – Angellia Points, Director of Public Works
Planning – Cheryl Maxwell, Director of Planning
Library – Kim Kroll, Director of Library Services

Summary Information

Annually, as a part of the budget process, Staff analyzes all fees and rates for services. A comprehensive ordinance revising or establishing fees for services is attached. Changes from current practice are shown in **red** and ~~strikethrough~~, with page numbers noted. Most notable changes are as follows:

- Library: Eliminating Late Fees for DVDs as well as eliminating other Fees (page 1)
- Planning: Combining fees into one fee for clarification (page 1); no change to fee amount.
- Police: Increasing the Non-Consent and Incident Management Tow Fees (page 3)
- Public Works: Reducing the Driveway Reinspection Fee (page 5), eliminating the Technology Fee for Water and Sewer Tapping (page 6), clarifying that the Contractor Installed Tapping Fee includes Inspection (page 6), eliminating the separate fee for Irrigation Meter Reactivation/Deactivation (page 6), and changing wording in Section 23-156 pages 6-7)
- Finance: Reducing the credit card payment fee from 4% to 2%; reducing the internet payment fee for utility billing payments from 4% + \$1.25 convenience fee to 2% + \$1.00 convenience fee; reducing the internet payment for court payments from 4% + \$1.25 convenience fee to 2% + \$1.50 convenience fee (page 8).

All other fees remain unchanged from last year.

Fiscal Impact: Most have a minimal impact; reinstating and realigning the credit card and internet payment fees results in a positive budgetary impact of \$81,000 in FY 2021.

Recommendation: Adopt the ordinance amending the Fee and Rate Schedule for FY 2021.

Attachments

Ordinance
Proposed Revised Fee and Rate Schedule with markup

ORDINANCE NO. 2020-28

AN ORDINANCE AMENDING THE FEE SCHEDULE ESTABLISHING RATES AND FEES FOR CERTAIN ITEMS, SERVICES AND PERMITS PROVIDED FOR IN THE CODE OF ORDINANCES OF THE CITY OF BELTON, TEXAS.

WHEREAS, the Code of Ordinances of the City of Belton, Bell County, Texas, in various chapters and sections, provides for certain rates and fees to be charged for certain items, services and permits; and

WHEREAS, the Code provides that those said rates and fees shall be set by ordinance and kept on file with the office of the City Clerk of the City of Belton.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Belton, Texas, that:

I.

The attached schedule of fees, rates and permits, described as Exhibit "A" and incorporated herein for all purposes and containing 8 pages, is hereby adopted in its entirety and the amounts set forth for fees, rates and permits therein shall stand until changed by Ordinance of the City Council of the City of Belton, Texas.

II.

This Ordinance, together with its Exhibit "A", shall at all times be available for public viewing in the office of the City Clerk of the City of Belton, Texas.

III.

This Ordinance shall take effect and be in full force and effect on October 1, 2020.

PASSED AND APPROVED this the 8th day of September, 2020.

Marion Grayson, Mayor

ATTEST:

Amy M. Casey, City Clerk

CITY OF BELTON
FEE & RATE SCHEDULE
(Effective October 1, 2020)

Sec. 2-29 Lena Armstrong Public Library Fees (Ordinance #2019-42)

| | |
|--------------------------------|--|
| Book Sales | \$0.25-\$5.00 or donation; older books at market value |
| Lost/Damaged | |
| Adult Books | Replacement cost + processing fee (\$1.00 for materials) |
| Children's Books | Replacement cost + processing fee (\$1.00 for materials) |
| Temporarily Out of Circulation | \$5.00 per item |
| Copies/Prints: | |
| Black & White | \$0.20 per page |
| Color | \$0.50 per page |
| Fax Service | \$0.20 per page |
| Ear Buds | \$1.00 per item |
| Scanning: | |
| Print/Email | \$0.30 per page |
| Edit | \$2.00 per page |
| Interlibrary Loan | Postage cost |
| Library Card | First one is free; replacement cards are \$3.00 each |
| Proctor Exams (Print/Fax) | \$5.00 each |
| Publication of Information | Library provided complimentary copy of publication |
| Publication of Photographs | Library provided complimentary copy of publication in which photograph appears |
| Research | Fees for copies, actual postage cost and personnel cost |
| DVDs: | |
| Late | \$0.50 per day |
| Damaged | Replacement cost |

Sec. 3-29 Limitation on Number of Animals (Ordinance #2007-26)

| | |
|--|------------------|
| Permit fee for animals in excess of limitation | \$25.00 per year |
|--|------------------|

Sec. 4-33 Building Permit Fees (Ordinance #2019-42)

| | |
|---|--|
| Basic Building Permit Fee (Standalone for items not covered below) | \$60.00 (such as patio covers, decks, porches and sidewalks) |
| New Residential Construction | \$0.10 per sf |
| New Commercial Construction | \$0.15 per sf |
| Certificate of Occupancy | \$60.00 |
| GIS Fee (input subdivision, utilities, infrastructure) | \$25.00 |
| Multiple Units (2 or more units) | \$10.00 per unit fee additional |
| Reinspection Fee | \$35.00 |
| Reschedule Inspection Fee | \$35.00 |
| Technology Fee | \$10.00 |
| Residential/Commercial Remodel/Additions: | |
| 0-1,000 sf | \$85.00 |
| Each additional 1,000 sf | \$25.00 per additional 1,000 sf or portion thereof |
| Accessory Building (No Electrical, No Plumbing) | \$60.00 |
| Accessory Building (With Electrical, Plumbing, Etc.) | \$60.00 + Subcontractor Fees for Electrical, Plumbing, Etc. |
| Demolition by Owner (Ordinance #2014-39) | |
| Basic Permit | \$60.00 + \$300.00 cash deposit or \$1,000.00 surety bond |
| Demolition by City (Ordinance #2010-38) | |
| Equipment Cost | \$200.00 per hour per piece of City equipment (includes operator) + 20% of disposal costs (2 hour minimum) |
| Additional Personnel Cost | \$50.00 per hour per City employee |
| Fence Permits (Ordinance #2014-39) | |
| Basic Permit | \$35.00 |
| Roof Permits (Ordinance #2015-44) | |
| Basic Permit | \$35.00 |
| House Moving Permits (Ordinance #2014-39) | |
| Basic Permit | \$110.00 + \$300.00 cash deposit or \$1,000 surety bond |
| Moving In Permits (Mobile Home Installation) (Ordinance #2014-39) | \$110.00 \$255.00 (includes \$75 HVAC, \$35 plumbing and \$35 electrical) |
| Contractor Registration (Ordinance #2017-22) | \$50.00 per calendar year |
| (excludes State Licensed Electrical Contractors and State Licensed Plumbing Contractors in accordance with State Law) | |
| Sign Permits (Ordinance #2017-22) | |
| On Premises | \$60.00 |
| Off Premises | \$1,010.00 |
| Portable/Temporary | \$35.00 |
| Working Without a Building Permit | Double the Permit Fee |
| Solar Panels Installation | \$95 (includes \$60 basic permit fee + \$35 electrical) |

Sec. 4-144 Building Permit Fees - Electrical (Ordinance #2017-22)

| | |
|--|----------------------|
| Basic Building Permit Fee - Electrical | \$35.00 + fees below |
| Per 100 Amps | \$10.00 |
| 110 Circuits | \$4.00 |
| 220 Circuits | \$5.00 |
| Equipment Motors (1/2 to 50 HP) | \$12.00 |
| Equipment Motors (over 50 HP) | \$25.00 |
| Signs | \$15.00 |
| Temporary Pole | \$20.00 |
| Pool Bonding/Grounding | \$10.00 |
| Mobile Home | \$20.00 |
| Meter Loop/Service Charge | \$20.00 |
| Reinspection Fee | \$35.00 |
| Reschedule Inspection Fee | \$35.00 |

Sec. 4-206 Building Permit Fees - Plumbing (Ordinance #2014-39)

| | |
|--------------------------------------|----------------------|
| Basic Building Permit Fee - Plumbing | \$35.00 + fees below |
| Per Fixture | \$5.00 |
| Backflow Prevention Assembly | \$10.00 |
| Water Heater | \$5.00 |
| Gas System (up to 5 outlets) | \$6.00 |
| Per Added Outlet | \$1.00 |
| Grease Recovery Device | \$15.00 |
| Lawn Sprinkler System (per head) | \$1.00 |
| Sewer/Water Yard Line | \$5.00 |
| Gas Test | \$5.00 |
| LPG Tank (Propane) Installation | \$25.00 per tank |
| Reinspection Fee | \$35.00 |
| Reschedule Inspection Fee | \$35.00 |

Sec. 4-227 Building Permit Fees - Swimming Pools (Ordinance #2014-39)

| | |
|--------------------------|----------|
| Above Ground | \$35.00 |
| In Ground | \$85.00 |
| Commercial/Institutional | \$110.00 |

Sec. 4-351 Building Permit Fees - Mechanical (Ordinance #2017-22)

| | |
|--|----------------------|
| Basic Building Permit Fee - Mechanical | \$35.00 + fees below |
| Each Heating Unit | \$20.00 |
| Each Refrigeration Unit | \$20.00 |
| Replacement of Heating or Refrigeration Unit | \$20.00 |
| Modification of System (per air opening) | \$1.00 |
| Each Commercial Vent Hood | \$15.00 |
| Each Commercial Refrigeration System | \$7.00 |
| Any Commercial Work Requiring Inspection But Not Listed Above | \$15.00 |
| Any Residential Work Requiring Inspection But Not Listed Above | \$15.00 |
| Reinspection Fee | \$35.00 |
| Reschedule Inspection Fee | \$35.00 |

Sec. 5-3 Hazardous Materials & Major Incident Response Fees (Ordinance #2017-22)

| | |
|--|---|
| Engine | \$160.00 per hour, 1 hour minimum |
| Command Vehicle | \$100.00 per hour, 1 hour minimum |
| Police Vehicle | \$100.00 per hour, 1 hour minimum |
| Other (Public Works, barricades, etc.) | \$100.00 per hour, 1 hour minimum |
| Additional Personnel | \$50.00 per hour, 1 hour minimum |
| City Supplied Water (as determined by calculation pumping time and rate) | \$5.50 per 1,000 gallons |
| Ambulance Standby | \$160.00 per hour |
| Bulldozer (includes operator) | \$100.00 per hour, 2 hour minimum |
| Backhoe (includes operator) | \$100.00 per hour, 2 hour minimum |
| Dump Truck (includes operator) | \$100.00 per hour, 2 hour minimum |
| Sand (per cubic yard) | \$25.00, minimum 3 yards |
| Other Approved Absorbent as needed/required | Actual cost + 10% |
| Other Items Necessary to Control/Contain Incident | Actual cost + 10% |
| Disposal of Debris | Actual cost + 10% |
| Damaged Fire Hose | \$800.00 per 100' section + shipping and handling |

Sec. 6-16 Fire Inspection Fees (Ordinance #2017-22)

| | |
|-----------------------------------|---------|
| Blasting Permit (per job/address) | |
| One Day Permit | \$50.00 |

| | |
|---|---------------------|
| Each Additional Day | \$25.00 |
| Bond/Insurance Requirement | \$1,000,000.00 |
| Fireworks | |
| Outdoor Public Display | \$75.00 |
| Insurance Requirement | \$300,000.00 |
| Indoor Public Display (ground burst) | \$75.00 |
| Insurance Requirement | \$300,000.00 |
| Fuel Tanks | |
| Installation | \$50.00 per tank |
| Removal | \$30.00 per tank |
| Tank Test | \$20.00 per tank |
| Line Test | \$20.00 per tank |
| Hospital/Nursing Homes | \$150.00 annual fee |
| Day Care Centers | |
| Less Than 50 Children | \$70.00 annual fee |
| 50 to 100 Children | \$150.00 annual fee |
| Foster Home, Family Care, Boarding Home, Other, Etc. | \$50.00 |
| Pre-Inspection Permits for Open Burning | \$25.00 |
| Carnival/Circus Safety Inspection | \$250.00 |
| Tent Inspections | \$25.00 |
| Fire Alarm Certification | |
| 12,000 sf and under | \$150.00 |
| Over 12,000 sf | \$250.00 |
| Fire Flow Certification | \$100.00 |
| Sprinkler Certification | |
| 12,000 sf and under | \$150.00 |
| Over 12,000 sf | \$250.00 |
| Commercial Vent Hood Inspection | \$50.00 |
| Reinspection Fee | \$75.00 |
| *Other Permits | \$50.00 |
| *Other Inspections | \$50.00 |
| Reinspection Fee (separate) | \$50.00 |
| <i>*Other permits or inspections not listed above required by the 2015 International Fire Code or its references. Other permit/inspection charges will be assessed a minimum charge of \$25.00 plus total amount of time utilized in plan review, code research, inspection(s) and documentation.</i> | |

Sec. 8-71 Solid Waste Collection Rates - Residential (Ordinance #2019-55) (Effective January 1, 2020)

| | |
|---|--|
| Curbside | \$17.34 per month |
| Curbside Additional Container | \$6.18 per month per additional container |
| Door-to-Truck Service | \$37.98 per month |
| Door-to-Truck Service Additional Container | \$12.36 per month per additional container |
| The monthly charge for multiple residential units (apartments, duplexes, etc.), shall be the number of residential dwelling units multiplied by the rate for the type of service provided. | |
| Replacement Recycling or Trash Container | \$70.00 per cart |
| <i>If the cart is stolen or missing, one free replacement cart will be provided to the customer. Only one replacement container will be provided per 18-month period. The replacement charge will be applied for any additional replacement container within the 18-month period. Carts damaged by the customer will result in the replacement charge. The City reserves the right to charge for replacement containers if the City determines there is a pattern of abuse, neglect or loss. A stolen container must be reported to the Utility Billing Department.</i> | |

Sec. 8-72 Solid Waste Collection Rates - Small Commercial Cart Collection (Ordinance #2019-55) (Effective January 1, 2020)

| | |
|---|--------------------------------------|
| Once Per Week Service | \$42.15 per cart per month |
| Commercial Cart Collection Additional Cart | \$6.18 per additional cart per month |
| Replacement Recycling or Trash Container | \$70.00 per cart |
| <i>If the cart is stolen or missing, one free replacement cart will be provided to the customer. Only one replacement container will be provided per 18-month period. The replacement charge will be applied for any additional replacement container within the 18-month period. Carts damaged by the customer will result in the replacement charge. The City reserves the right to charge for replacement containers if the City determines there is a pattern of abuse, neglect or loss. A stolen container must be reported to the Utility Billing Department.</i> | |

Sec. 8-74 Brush Collection (Ordinance #2018-28) (Load is defined as 6 cubic yards of brush.)

| | |
|--|--|
| Residential Garbage Customers | \$3.00 per month |
| A maximum of 6 CY per week per residential address is included in the monthly fee. | |
| Excess Brush Fee for residential garbage customers | \$50.00 per load over the initial 6 CY |
| Residential out-of-cycle brush collection as requested | \$50.00 per load picked up |
| Non-Native Brush Collection | \$50.00 per load picked up |
| Non-Residential Customers Within City Limits as requested | \$50.00 per load picked up |

Sec. 10-40 Vehicle Towing, Impoundment and Wrecker Rotation List (Ordinance #2018-28)

| | |
|--|------------------------------|
| Annual Tow Service Permit and Inspection | \$50.00 |
| Each Additional Wrecker Permit | \$25.00 per year |
| Annual Storage Facility Permit and Inspection | \$50.00 |
| Maximum Fees Allowed to be Charged by Tow Companies: | |
| Non-Consent Tow | \$130.00 \$150.00 |

| | |
|---|---|
| Incident Management Fee | \$130.00 \$150.00 |
| Winching/Overturn Fee | \$75.00 |
| Dolly Use Fee | \$50.00 |
| Deep-Water Recovery Fee | \$200.00 |
| Storage Fee | \$20.00 per day |
| Cleanup Fee for Large Debris | \$65.00 per hour |
| Waiting Fee | \$65.00 per hour |
| Fuel Surcharge | 10% of total fees excluding storage and waiting fees |
| Driveshaft Removal Fee | \$50.00 |
| Specialized Equipment Fees for Towing and Cleanup | Reasonable hourly rates per industry standard OR actual rates paid by tow service to third party vendor + 10% |

Sec. 11-17 Alcoholic Beverage Permits (Ordinance #70687-1)

| |
|---|
| Fees equal to one-half of the State Fee |
|---|

Sec. 11-60 Massage Establishment (as authorized by a SUP under Section 33.14, Item 19 of Zoning Ordinance) License Fee (Ordinance #2002-41)

| | |
|-----------------------------------|------------|
| Annual Fee For Each Establishment | \$1,000.00 |
|-----------------------------------|------------|

Sec. 11-61 Massagist Business (as authorized by a SUP under Section 33.14, Item 19 of Zoning Ordinance) Permit Fee (Ordinance #2002-41)

| | |
|------------|----------|
| Annual Fee | \$500.00 |
|------------|----------|

Sec. 11-108 Peddlers, Solicitors, Itinerant Merchants Permit Fee (Ordinance #2016-34)

| | |
|--|----------|
| 30-Day License Fee (not mobile food vendors) | \$100.00 |
| One or more agents - license fee above plus \$10.00 for each agent or employee so engaged. | |
| 12-Month Mobile Food Vendor Permit | \$100.00 |

Sec. 11-117 Garage Sale Permit Fee (Ordinance #081391-1)

| | |
|-------------------------------------|-----------------|
| Garage Sales, Limited to 3 Per Year | \$5.00 per sale |
|-------------------------------------|-----------------|

Sec. 11-143 Boarding Home Permit Fee (Ordinance #2016-10)

| | |
|--|--|
| Permit to Operate a Boarding Home | \$1,000.00 |
| Renewal of Permit to Operate a Boarding Home | \$1,000.00 per year |
| Reinspection Fee | \$50.00 per inspector, per hour for each reinspection after first inspection |

Sec. 12-1 Mobile Home Park Fees (Ordinance #2019-55)

| | |
|--|--|
| License to Operate a Mobile Home Park | \$100 + \$10 per space up to a maximum of \$300 per year |
| Transfer of License for Mobile Home Park | \$100.00 |

Sec. 15-50 Park Permit/Reservation Fee (Ordinance #2019-42)

| | |
|--|--|
| Park Facilities (resident in City limits) | \$50.00 per day |
| Park Facilities (non-resident) | \$75.00 per day |
| Park Attendant Fee (park events with vendors) | \$25.00 per hour, per attendant |
| Available Facilities: | |
| Yettie Polk Park Gazebo | |
| Confederate Park Western Pavilion | |
| Heritage Park Lions Pavilion | |
| Heritage Park HEB Pavilion | |
| Park Event | |
| Confederate Park, Yettie Polk Park, Heritage Park, Chisholm Trail Park | |
| Commercial/Ticketed Events | \$250.00 per day + \$200.00 clean-up deposit |
| Non-Ticketed Events | \$100.00 per day + \$200.00 clean-up deposit |
| Vendor Electricity | \$50.00 additional |
| Splash Pad Pavilions | |
| Park Facilities (resident in City limits) | \$50.00 per 3 Hour Time Block - Friday through Sunday: ** |
| Park Facilities (non-resident) | \$75.00 Per 3 Hour Time Block - Friday through Sunday: ** |
| Available Facilities: | \$100.00 refundable clean-up deposit |
| Harris Community Splash Pad - Red Pavilion | |
| Harris Community Splash Pad - Blue Pavilion | |
| Harris Community Splash Pad - Central Pavilion | |
| ** 3 Hour Time Block During Splash Pad Season | |
| | During the Splash Pad Season - Memorial Day Through Labor Day, Pavilion rentals will be divided into 3-hour time blocks: |
| | 10:00 AM to 1:00 PM |
| | 1:30 PM to 4:30 PM |
| | 5:00 PM to 8:00 PM |
| | If any pavilion listed above is rented outside of the Splash Pad season, then it will be considered an all-day rental. |
| Practice Play: | |
| Heritage Park Baseball Complex | not available |
| Heritage Park Soccer Complex | not available |
| Chisholm Trail Park Softball Complex | not available |

| | |
|---|---|
| Lions Park Softball Field | not available |
| Jaycee Baseball Field | not available |
| Chisholm Trail Park Soccer Fields | No fee: first come, first served (not available when utilized under separate agreement) |
| Continental Baseball Field | No fee: first come, first served |
| Griggs Baseball Field | No fee: first come, first served |
| Heritage Park Practice Baseball Field | No fee: first come, first served |
| Neighborhood Recreational or Scrimmage Play: | |
| Lions Park Softball Field | No fee: by reservation only (limit 1 scrimmage per 7 days, 3-hour maximum) |
| Youth League Play: The following facilities are available for league play for youth sports organizations through a separate agreement with City. | |
| Heritage Park Baseball Complex | \$500.00 clean-up deposit per organization AND |
| Heritage Park Soccer Complex | \$5.00 per player fee per organization per season (effective January 1, 2013) |
| Chisholm Trail Park Softball Complex | see above |
| Jaycee Baseball Field | see above |
| Adult League Play: The following facilities are available for adult league play through a separate agreement with the City, subject to availability and maintenance requirements of the requested facilities. | |
| Chisholm Trail Park Soccer Complex | \$375.00 fee per registered league team per season + \$500.00 clean-up deposit AND |
| Heritage Park Soccer Complex | \$5.00 per player fee per organization per season (effective January 1, 2013) |
| Tournament Play: Tournaments may be held by organizations that do not have a separate agreement with the City from Friday afternoons at 5:00 p.m. to Sunday evenings at 8:00 p.m. Applicants are limited to 3 events per year, per complex. Requests must be submitted at least two weeks prior to a proposed event. All field rentals are at the discretion of the City and will be based on field conditions and availability. All field preparations will be the responsibility of the renter. | |
| Heritage Park Baseball Complex (5 fields, bleacher seating, restrooms and concession) | \$1,000.00 + \$500.00 clean-up deposit |
| Heritage Park Soccer Complex (4 fields, restrooms and concession) | \$750.00 + \$500.00 clean-up deposit |
| Chisholm Trail Park Softball Complex (3 fields, bleacher seating, restrooms and concession) | \$750.00 + \$500.00 clean-up deposit |
| Jaycee Baseball Field (1 field, bleacher seating, restrooms and concession) | \$250.00 + \$500.00 clean-up deposit |
| Light Fee | \$25.00 per hour, per complex |
| Harris Community Center Rental Rates (Policies Amendment 07/13/2015) | |
| Belton residents and businesses located inside the Belton city limits may contract with the Center at 90% of the listed regular rates. | |
| Room (Capacity) | Maximum Rate Charged - 8 hours |
| Evans (220) | \$300.00 deposit + \$200.00 for first 2 hours (minimum); \$75 each additional hour |
| Kinchion (55) | \$200.00 deposit + \$150.00 for first 2 hours (minimum); \$25 each additional hour |
| Simpson (40) | \$175.00 deposit + \$75.00 for first 2 hours (minimum); \$25 each additional hour |
| Smith (32) | \$150.00 deposit + \$50.00 for first 2 hours (minimum); \$20 each additional hour |
| McGee (17) | \$150.00 deposit + \$50.00 for first 2 hours (minimum); \$20 each additional hour |
| Kitchen | \$75.00 rental fee, no deposit |
| Entire Center (364) | \$500.00 deposit + \$650 for first 4 hours (minimum); \$150 each additional hour |
| Audio/Visual Equipment (Evans Only) | \$50.00 |
| <i>Off-Duty Officer(s) will be required at events with alcohol present. Rates will be based on current fees listed in this document regarding off-duty police and reserve officers.</i> | |
| Discounts: | |
| Belton Business/Resident Discount (in City limits)/Military | 10% Rate Reduction PROMO CODE: COB |
| Monday Thru Thursday Rental | 20% Rate Reduction PROMO CODE: MT |
| Civic Clubs/Non-Profits (proof required) M-Th only | 20% Rate Reduction PROMO CODE: NP |
| Recreational Class Fees (Instructors) | 30% to City; 70% to Instructor (Ordinance #2012-30) |

Sec. 20-78 Driveway Permit Fee (Ordinance #2014-39)

| | |
|-------------------------|---|
| Basic Permit/Inspection | \$60.00 + \$25.00 per additional approach |
| Reinspection Fee | \$60.00 \$35.00 |

Sec. 20-153 Small Cell Nodes Fee (Ordinance #2017-45)

| | |
|--------------------|---|
| Network Nodes | \$250.00 per network node site per year |
| Node Support Poles | \$250 per pole per year |
| Transport Facility | \$28 per transport facility per month |

Sec. 22-132 Special Events Fees (Ordinance #2014-39)

\$50.00 per event

Sec. 23-136 Water Deposits (Ordinance #2014-39)

| | |
|---|------------|
| Single Family Residential and Commercial: | |
| 3/4" and 5/8" | \$100.00 |
| 1" | \$100.00 |
| 1.5" | \$100.00 |
| 2" | \$450.00 |
| 3" | \$550.00 |
| 4" | \$650.00 |
| 6" | \$850.00 |
| 8" | \$1,200.00 |

| | |
|-----------------------------|------------------------------------|
| Multifamily Residential | \$40.00 per unit (\$6,000 maximum) |
| Outside City Limits | 1.25 times the in-City rate |
| Damaged Meter Repair Fee | Actual cost + 10% |
| Tampering with Water Meter | \$500.00 |
| Tampering with Fire Hydrant | \$1,250.00 |

Sec. 23-137 Water Tapping Fees (Ordinance #2019-42)

| | |
|--|--|
| Contractor Installed | \$200.00 (does not include the meter, but includes inspection) |
| Meter must be purchased only from City of Belton at the fees stated below: | |
| Meters up to 1" | \$450.00 |
| Meters Over 1" | Meter Cost + 10% + equipment @ \$100.00/hour/piece of equipment + labor @ \$25.00/employee/hour Note: Meters 1.5" and up will require strainers |
| City Installed: | |
| Meters up to 1" | |
| Meter Only Install | \$450.00 |
| Tap with No Street Cut | \$1,000.00 |
| Tap with Street Cut | \$1,400.00 |
| Cut-in Tee on Existing Line for Irrigation Meter | \$750.00 |
| Meters Over 1" | Meter Cost + 10% + equipment @ \$100.00/hour/piece of equipment + labor @ \$25.00/employee/hour Note: Meters 1.5" and up will require strainers |
| Fire Line Tap Fees | \$250.00 per diameter inch |
| Technology Fee (both Contractor and City Installations) | \$10.00 |
| Note: All prices shown are applicable for water meter relocations. | |

Sewer Tapping Fees (Ordinance #2019-42)

| | |
|---|--|
| Contractor Installed | \$300.00 (includes inspection) |
| City Installed: | |
| 4" Sewer Tap - No Street Cut | \$800.00 |
| 4" Sewer Tap - With Street Cut | \$1,200.00 |
| Sewer Taps Larger Than 4" | Larger of \$800.00 OR materials + 10%, equipment and labor (charged at \$100.00 per hour per piece of equipment and \$25.00 per employee per hour) |
| Technology Fee (both Contractor and City Installations) | \$10.00 |
| Note: All prices shown are applicable for sewer cleanout relocations. | |

Sec. 23-138 Construction Water Meter Fees (Ordinance #2018-28)

| | |
|--|-------------------------------|
| Rental | \$100.00 per month |
| City will provide valve on the hydrant meter for use by the hydrant meter renter. Use or operating the valve for the hydrant will result in a hydrant tampering fee of \$1,250 per occasion. | |
| Water Cost | \$3.70 per 1,000 gallons |
| Meter Relocation Fee | \$25.00 |
| Construction Meters | \$2,500.00 refundable deposit |

Sec. 23-139 Utility Disconnect, Reconnect and Leak/Overflow/Stoppage Fees (Ordinance #2019-42)

| | |
|--|---------|
| Normal Hours - Water Reconnect | \$20.00 |
| After Hours (after 4:30 p.m., before 7:30 a.m., weekends and holidays) | |
| Water Meter Turn Off | \$25.00 |
| Water Meter Turn On | \$25.00 |
| Water Leak Check; Issue on Private Side of Meter | \$25.00 |
| Sewer Overflow/Stoppage Check; Issue on Private Side of Sewer | \$25.00 |
| Irrigation Meter Reactivation/Deactivation | \$20.00 |

Sec. 23-140 Transfer of Utility Service Fee (Ordinance #2008-32)

\$20.00

Sec. 23-141 New Service Fee (Ordinance #2008-32)

\$20.00

Sec. 23-151 Water Rates (Ordinance #2018-28)

| | |
|--------------------|-----------------------------|
| 0 - 2,000 Gallons | \$17.00 minimum |
| Over 2,000 Gallons | \$3.70 per thousand gallons |

Sec. 23-152 Water and Sewer Rates Outside the City (Ordinance #2004-25)

1.25 times the prevailing rate within the City

Sec. 23-154 Leak Rate (Ordinance #2012-30)

One-half the per 1,000 gallon rate in excess of the prior 12 months average consumption, or comparable historical use for a particular month(s).

Sec. 23-156 ~~Illegal Unauthorized Water and Sewer Taps Usage~~ (Ordinance #2019-42)

~~Illegal Unauthorized Water Tap Fees~~

| | |
|---|--|
| Unauthorized Water Theft Use From Meter or Fire Hydrant | Meter or hydrant tampering fee + assumed monthly hydrant meter rental, if water was used for construction + assumed water usage at a rate of 3 times the prevailing rate within the City + costs to repair fire hydrant, valve or meter, if damaged. |
| Unauthorized Water Theft Use From Tapping a Water Line Without Authorization | \$2,000.00 per tap made without authorization + all applicable fees listed above |
| Unauthorized Water Theft Use Using an Existing Tap and Using Water Without a Meter or Using a Bypass | \$2,000.00 per tap + all applicable fees listed above |
| Illegal Unauthorized Sewer Tap Fees | |
| Tap Sewer Line Without Authorization | \$2,000.00 per tap OR cost to repair line according to fees listed in Sec. 23-137, whichever is greater |
| Tap Manhole Without Authorization | \$5,000.00 OR cost to repair manhole according to fees listed in Sec. 23-137, whichever is greater |

Sec. 23-171 Sewer Rates (Ordinance #2018-28)

| | |
|------------------------|-----------------------------|
| Class A | |
| 0 - 2,000 Gallons | \$14.00 minimum |
| 2,001 - 15,000 Gallons | \$5.00 per thousand gallons |
| Classes B, C & D | |
| 0 - 2,000 Gallons | \$14.00 minimum |
| 2,001 - 15,000 Gallons | \$5.00 per thousand gallons |

Sec. 23-186 Late Fee (Ordinance #2014-39) \$10.00

Sec. 23-187 Returned Check Fee (Ordinance #2004-40) \$30.00

Sec. 23-038 Drainage Fee (Ordinance #2019-42 and #2016-32)

| | |
|-------------------------------|--|
| Residential Property | |
| Number of Units: | |
| 1 | \$5.00 per monthly billing cycle per single family dwelling unit |
| 2 | \$5.00 per unit, \$10.00 total per monthly billing cycle |
| 3 | \$5.00 per unit, \$15.00 total per monthly billing cycle |
| 4 | \$5.00 per unit, \$20.00 total per monthly billing cycle |
| Other Property | |
| SF Range of Impervious Cover: | |
| 250,000 SF and Over | \$200.00 per month |
| 100,000 - 249,999 SF | \$100.00 per month |
| 50,000 - 99,999 SF | \$50.00 per month |
| 10,000 - 49,999 SF | \$20.00 per month |
| 0 - 9,999 SF | \$10.00 per month |

Sec. 23-337 Irrigation System Permits (Ordinance #2014-39)

| | |
|------------------------------|----------------------|
| Installation Permit | \$40.00 + fees below |
| Per Sprinkler Head | \$1.00 |
| Backflow Prevention Assembly | \$10.00 |
| Reinspection Fee | \$35.00 |
| Reschedule Inspection Fee | \$35.00 |

Zoning (Ordinance #2019-42)

| | |
|--|----------|
| Rezoning | \$250.00 |
| Specific Use Permit | \$250.00 |
| Variance Request | \$100.00 |
| Administrative Approvals (Zoning Variance) | \$50.00 |
| Future Land Use Map Amendment | \$100.00 |

Subdivisions and Developments (Ordinance #2017-22)

| | |
|---|---|
| General Development Plan Review | \$200.00 |
| Preliminary Subdivision Plat | \$250.00 + \$3.00 per lot + recording fees |
| Final Subdivision Plat | \$250.00 + \$3.00 per lot + recording fees |
| Preliminary 1-Lot Subdivision Plat | \$250.00 + \$10.00 per acre + recording fees |
| Final 1-Lot Subdivision Plat | \$250.00 + \$10.00 per acre + recording fees |
| Placing Traffic Control Devices and Street Name Signs | \$275.00 for each sign assembly (typically includes pole, stop or yield sign and street name sign.) Also applies to replacement signs due to accidents, theft or vandalism. |
| Material Testing Fee | Actual Costs + 10% |
| Park Land Dedication (Ordinance #2005-05) | \$200.00 per dwelling unit, as provided for in Section 517.05 of the Subdivision Ord. |
| Tree Replacement Fee (Ordinance #2016-25) | \$100.00 per diameter inch |
| Wireless Tower | |
| New Wireless Tower Construction | \$150.00 |
| Wireless Tower Modification | \$60.00 |
| Floodplain Assessment Permit (Ordinance #2016-34) | \$50.00 |

Miscellaneous Fees

| | |
|---|--|
| Bound Publications (Ordinance #2016-34) | |
| Budget | \$20.00 |
| CAFR | \$15.00 |
| Charter | \$15.00 |
| Comprehensive Plan | \$25.00 |
| Design Manual | \$15.00 |
| Parks Strategic Master Plan | \$15.00 |
| Public Information Requests (Ordinance #2019-42) | |
| Accident Reports/Fire Incident Reports | \$5.00 per report |
| Other Requests (in accordance with Attorney General's current guidelines) | |
| Standard paper copies (up to 8.5x14) <i>(no charge if total is less than \$1.00)</i> | |
| Black and white | \$0.10 per page |
| Color | \$0.25 per page |
| <i>(each side that has recorded information is considered a page)</i> | |
| Nonstandard paper copies | |
| Oversized paper (11x17) black and white | \$0.50 per page |
| Oversized paper (11x17) color | \$0.75 per page |
| Specialty paper (mylar, blueprint, photographic) | actual cost |
| Electronic copies (email) | no charge |
| CD-ROM | \$1.00 each |
| DVD | \$3.00 each |
| Other Electronic Media | actual cost |
| Personnel Charge | |
| Programming Personnel | \$28.50 per hour |
| Other Personnel (labor to locate, compile, reproduce) | \$15.00 per hour (see City Clerk) |
| Overhead | 20% of personnel charge (see City Clerk) |
| Computer Resource Charge | |
| Mainframe | \$10.00 per CPU minute |
| Midsize | \$1.50 per CPU minute |
| Client/Server | \$2.20 per hour |
| PC or LAN | \$1.00 per hour |
| Miscellaneous Supplies (labels, boxes, etc.) | actual cost |
| Remote Document Retrieval | actual cost |
| Postage/Shipping (if applicable) | actual cost |
| Credit Card Transaction Fee (if any) | actual cost |
| Fax Service | \$0.20 per page |
| Vehicles for Hire - Taxicabs/Ground Transportation Services (Ordinance #2020-09) | |
| Operating Authority Permit | \$300.00 (valid for 5 years) |
| Operating Authority Permit Amendment | \$50.00 |
| Annual Driver's Permit | \$10.00 per driver |
| Annual Vehicle Permit | \$50.00 per vehicle |
| Replacement Vehicle Permit (if lost or mutilated) | \$10.00 per vehicle |
| Court Fees (amounts retained by the City) (Ordinance #2010-38) | |
| Teen Court Fee | \$50.00 |
| Community Service Fee (Adult/Juvenile) | \$50.00 |
| Nuisance Abatement (Ordinance #2012-17) | |
| By City: | |
| Grass Mowing/Lot Cleanup (includes personnel) | \$100.00 per hour (2 hour minimum) |
| Debris Removal/Haul Costs | \$100.00 per hour per piece of City equipment (includes operator) + disposal cost + 20% of disposal cost |
| Additional Personnel | \$25.00 per hour |
| By Vendor: | |
| Grass Mowing/Lot Cleanup/Debris Removal | actual cost + 20% |
| Credit Card Payments (Ordinance #2018-28) | |
| Credit Card Payments | 4% 2% |
| Internet Payments - Utility Billing | 4% 2% + \$1.25 \$1.00 convenience fee |
| Internet Payments - Court Fees | 2% + \$1.50 convenience fee |
| Other (Ordinance #2016-34) | |
| Historic Preservation Certificate of Appropriateness Application (non-administrative) | \$50.00 |
| Right-of-Way Abandonment Application | \$100.00 |
| Naming Policy: (Street Renaming and Facility Naming Policy Rev. June 11, 2013) | |
| Street Renaming Policy Application | \$150.00 |
| City Facility Naming Application | \$75.00 |
| Historic Landmark Designation Medallion Application Fee | \$100.00 |
| Historic Placard Program Application Fee | \$100.00 |
| Vehicle Impound Fee | \$10.00 per day |

| | |
|--|--|
| *Off-Duty Police | \$38.00 per hour (\$100.00 minimum) or actual overtime rate if contracted through City |
| *Off-Duty Fire Fighters | \$30.00 per hour (2 hour minimum) or actual overtime rate if contracted through City |
| *Ambulance Standby | \$100.00 per hour (in addition to off-duty personnel cost |
| *Patrol Unit Escorts: | |
| Educational Institutions Domiciled in Belton | per mile at prevailing City mileage rate |
| Other Institutions and Entities | \$25.00 per hour + actual personnel costs |

**Employment and use of all off-duty public safety employees and vehicles shall be pursuant to the "Special Public Safety Services Policy" approved by the City Council.*

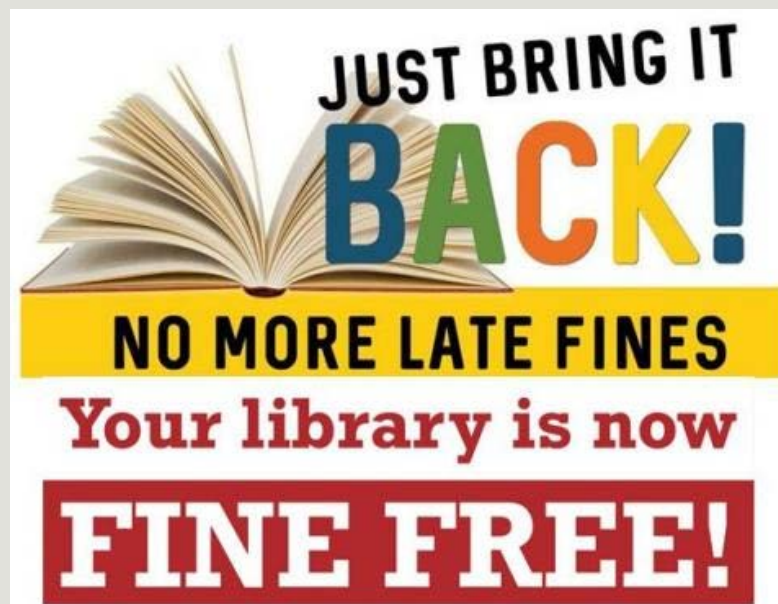


Proposed Changes to FY 2021 Fee and Rate Schedule

Effective October 1, 2020

Sec. 2-29 Lena Armstrong Public Library Fees

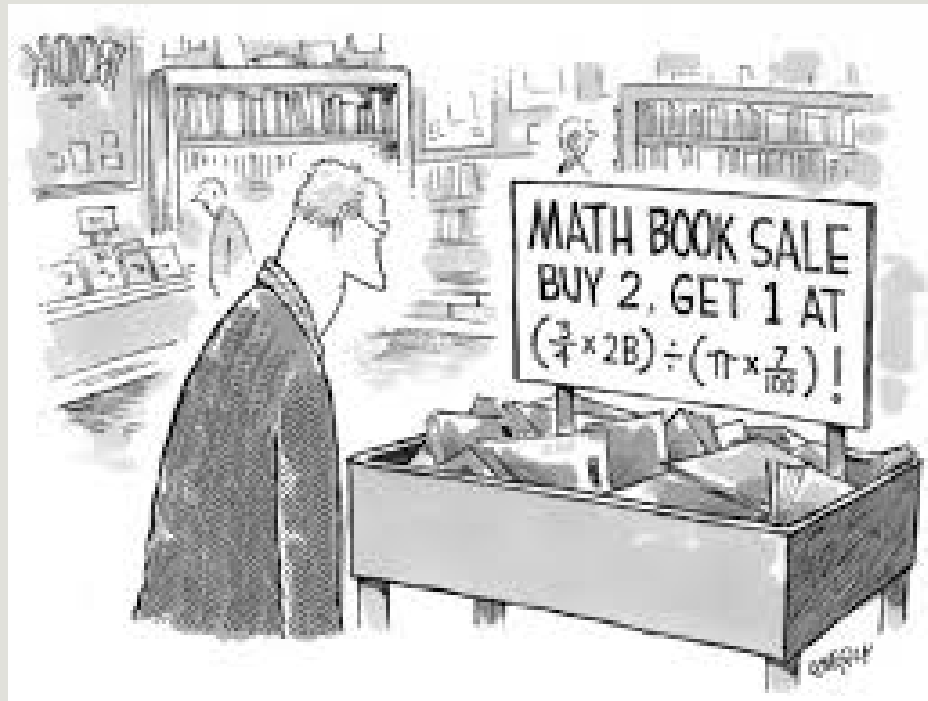
| | |
|---|----------------------------|
| Temporarily Out of Circulation | \$5.00 per item |
| Scanning – Edit | \$2.00 per page |
| Interlibrary Loan | Postage cost |
| Late DVDs | \$0.50 per day |



Sec. 4-33 Building Permit Fees

*No change in fee amounts –
attempting to make it easier to determine total fees dues*

| | |
|----------------------------------|----------|
| Basic Building Permit Fee | \$ 60.00 |
| Moving in Permits (Mobile Homes) | \$255.00 |
| Solar Panels Installation | \$ 95.00 |



Sec. 10-40 Vehicle Towing, Impoundment and Wrecker Rotation List

Maximum Fees Allowed to be Charged by Tow Companies:

| | |
|---------------------------------|-------------------------------------|
| Non-Consent Fees | \$130.00 \$150.00 |
| Incident Management Fees | \$130.00 \$150.00 |



Sec. 20-78 Driveway Permit Fee

| | |
|------------------|-----------------------------------|
| Reinspection Fee | \$60.00 \$35.00 |
|------------------|-----------------------------------|

Sec. 23-137 Water Tapping Fees

| | |
|--|--------------------|
| Technology Fee (Both Contractor and City Installations) | \$10.00 |
|--|--------------------|

Sec. 23-137 Sewer Tapping Fees

| | |
|--|--------------------------------|
| Contractor Installed | \$300.00 (includes inspection) |
| Technology Fee (Both Contractor and City Installations) | \$10.00 |

Sec. 23-139 Utility Disconnect, Reconnect and Leak/Overflow/Stoppage Fees

| | |
|---|--------------------|
| Irrigation Meter Reactivation/Deactivation | \$20.00 |
|---|--------------------|

Sec. 23-156 ~~Illegal~~ **Unauthorized** Water and Sewer Taps Usage

Change “Illegal” to “Unauthorized” and “Theft” to “Use” throughout the section.



Miscellaneous Fees

Credit Card Payments

4% **2%**

Internet Payments:

Utility Billing Payments 4% **2% + \$1.25** **\$1.00** convenience fee

Court Fees Payments 4% **2% + \$1.25** **\$1.50** convenience fee



Recommendation:

Adopt the ordinance and corresponding Fee and Rate Schedule for FY 2021.





Staff Report – City Council Agenda Item

Agenda Item #11

Conduct a public hearing on the Fiscal Year 2021 Proposed Annual Budget for the City of Belton, Texas

THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$752,103 OR 10.06%, AND OF THAT AMOUNT \$240,741 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.

Originating Department

Finance Department – Mike Rodgers, Director of Finance

Summary Information

The City Manager presented the Fiscal Year 2021 Proposed Annual Budget to City Council on July 28, 2020. Since that time, seven changes have been made. The FY 2021 Proposed Annual Budget now reflects total city-wide resources of \$31,984,025 and expenditures of \$29,638,477.

Fiscal Impact

In accordance with the FY 2021 Proposed Annual Budget

Recommendation

Hold public hearing. No action required of the Council.

Attachments

FY 2021 Proposed Annual Budget All Funds Summary

City of Belton, Texas
Fiscal Year 2021 Proposed Annual Budget
All Funds Summary

| Resources | | | Special Revenue Funds | | Enterprise Funds | | Internal Service Funds | | Component Unit | Total All Funds |
|--|-------------------|-------------------|-----------------------|-------------------|--------------------|------------------|------------------------|----------------------|---------------------|---------------------|
| | General Fund | Debt Service Fund | Hotel/Motel Fund | TIRZ Fund | Water & Sewer Fund | Drainage Fund | Information Technology | Building Maintenance | BEDC Fund | |
| Property Taxes | \$ 6,430,648 | \$ 1,205,169 | \$ - | \$ 1,630,640 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 9,266,457 |
| Sales Tax | 3,810,000 | - | - | - | - | - | - | - | 1,659,081 | 5,469,081 |
| Franchise & Other Taxes | 1,276,149 | - | 150,215 | - | - | - | - | - | - | 1,426,364 |
| Permit Fees | 246,628 | - | - | - | - | - | - | - | - | 246,628 |
| Court Fines & Fees | 302,550 | - | - | - | - | - | - | - | - | 302,550 |
| Charges for Service | 1,951,269 | - | - | - | 8,871,055 | 546,121 | 814,942 | 443,517 | 27,600 | 12,654,504 |
| Miscellaneous Income | 154,797 | 1,485 | 1,465 | 4,700 | 132,678 | 1,940 | 250 | 250 | 15,518 | 313,083 |
| Intergovernmental | 315,251 | - | - | 1,054,435 | - | - | - | - | - | 1,369,686 |
| Other Financing Sources | 206,586 | - | 51,892 | - | - | - | 74,991 | - | - | 333,469 |
| Total Revenue before Transfers | 14,693,878 | 1,206,654 | 203,572 | 2,689,775 | 9,003,733 | 548,061 | 890,183 | 443,767 | 1,702,199 | 31,381,822 |
| Transfers from Other Funds | 602,203 | - | - | - | - | - | - | - | - | 602,203 |
| Total Resources | 15,296,081 | 1,206,654 | 203,572 | 2,689,775 | 9,003,733 | 548,061 | 890,183 | 443,767 | 1,702,199 | 31,984,025 |
| Expenditures | | | | | | | | | | |
| Personnel | \$ 9,279,802 | \$ - | \$ 30,207 | \$ - | \$ 1,882,602 | \$ 261,427 | \$ 195,007 | \$ 244,866 | \$ 200,468 | \$ 12,094,379 |
| Supplies | 478,969 | - | 165 | - | 120,912 | 16,280 | 69,345 | 31,749 | 7,200 | 724,620 |
| Maintenance | 338,917 | - | - | - | 224,930 | 19,160 | 346,710 | 131,285 | 71,785 | 1,132,787 |
| Services | 4,065,766 | - | 26,700 | - | 473,514 | 30,243 | 96,621 | 19,353 | 144,690 | 4,856,887 |
| Other Costs | 200,651 | - | 121,500 | 50,000 | 2,473,059 | - | - | - | - | 2,845,210 |
| Debt Service | - | 1,177,833 | - | 413,685 | 1,802,548 | 25,790 | - | - | - | 3,419,856 |
| Capital Outlay | 14,495 | - | - | - | 292,410 | - | 182,500 | - | 50,000 | 539,405 |
| Total Expenditures before Transfers | 14,378,600 | 1,177,833 | 178,572 | 463,685 | 7,269,975 | 352,900 | 890,183 | 427,253 | 474,143 | 25,613,144 |
| Transfers to Other Funds | 658,169 | - | 25,000 | 1,480,206 | 1,669,735 | 178,360 | - | 13,863 | - | 4,025,333 |
| Total Expenditures | 15,036,769 | 1,177,833 | 203,572 | 1,943,891 | 8,939,710 | 531,260 | 890,183 | 441,116 | 474,143 | 29,638,477 |
| Resources Over / (Under) Expenditures | \$ 259,312 | \$ 28,821 | \$ - | \$ 745,884 | \$ 64,023 | \$ 16,801 | \$ - | \$ 2,651 | \$ 1,228,056 | \$ 2,345,548 |

Notes: Capital project funds are excluded from presentation because they are not part of the annual appropriations process. Appropriations for capital projects are made on a project basis and carry over until the project is completed.

CITY OF BELTON, TEXAS BUDGET PUBLIC HEARING

Fiscal Year 2021
September 8, 2020

ALL FUNDS SUMMARY

| Resources | FY 2018 Actual | FY 2019 Actual | FY 2020 Budget | FY 2020 Projected | FY 2021 Proposed | Change from 2020 Budget |
|-----------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------------|
| General Fund | \$ 14,580,804 | \$ 14,707,844 | \$ 14,937,319 | \$ 15,226,994 | \$ 15,296,081 | 2.40% |
| Hotel/Motel Fund | \$ 164,046 | \$ 194,772 | \$ 190,436 | \$ 115,601 | \$ 203,572 | 6.90% |
| Debt Service Fund | \$ 1,202,522 | \$ 1,102,941 | \$ 956,110 | \$ 956,781 | \$ 1,206,654 | 26.20% |
| TIRZ Fund | \$ 1,334,440 | \$ 1,496,183 | \$ 1,985,995 | \$ 1,896,881 | \$ 2,689,775 | 35.44% |
| Water & Sewer Fund | \$ 8,692,426 | \$ 8,631,286 | \$ 8,812,129 | \$ 8,790,974 | \$ 9,003,733 | 2.17% |
| BEDC | \$ 1,829,068 | \$ 2,226,045 | \$ 1,949,760 | \$ 1,741,414 | \$ 1,702,199 | -12.70% |
| Drainage Fund | \$ 500,505 | \$ 498,419 | \$ 539,472 | \$ 516,027 | \$ 548,061 | 1.59% |
| Information Technology Fund | \$ - | \$ - | \$ - | \$ - | \$ 890,183 | N/A |
| Building Maintenance Fund | \$ - | \$ - | \$ - | \$ - | \$ 443,767 | N/A |
| Total Resources | \$ 28,303,811 | \$ 28,857,490 | \$ 29,371,221 | \$ 29,244,672 | \$ 31,984,025 | 8.90% |

| Expenditures | FY 2018 Actual | FY 2019 Actual | FY 2020 Budget | FY 2020 Projected | FY 2021 Proposed | Change from 2020 Budget |
|-----------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------------|
| General Fund | \$ 14,562,336 | \$ 14,748,802 | \$ 14,937,305 | \$ 14,289,740 | \$ 15,036,769 | 0.67% |
| Hotel/Motel Fund | \$ 82,481 | \$ 89,141 | \$ 310,436 | \$ 173,089 | \$ 203,572 | -34.42% |
| Debt Service Fund | \$ 1,066,000 | \$ 1,173,249 | \$ 1,183,110 | \$ 1,183,421 | \$ 1,177,833 | -0.45% |
| TIRZ Fund | \$ 1,306,022 | \$ 1,396,798 | \$ 1,961,046 | \$ 1,931,046 | \$ 1,943,891 | -0.87% |
| Water & Sewer Fund | \$ 7,921,791 | \$ 8,505,064 | \$ 8,811,520 | \$ 8,987,387 | \$ 8,939,710 | 1.45% |
| BEDC | \$ 2,328,017 | \$ 2,099,256 | \$ 1,014,489 | \$ 855,595 | \$ 474,143 | -53.26% |
| Drainage Fund | \$ 512,840 | \$ 471,955 | \$ 570,812 | \$ 530,282 | \$ 531,260 | -6.93% |
| Information Technology Fund | \$ - | \$ - | \$ - | \$ - | \$ 890,183 | N/A |
| Building Maintenance Fund | \$ - | \$ - | \$ - | \$ - | \$ 441,116 | N/A |
| Total Expenditures | \$ 27,779,487 | \$ 28,484,265 | \$ 28,788,718 | \$ 27,950,560 | \$ 29,638,477 | 2.95% |

ALL FUNDS SUMMARY

| | General Fund | Hotel/Motel | Debt Service | TIRZ | Water & Sewer | BEDC | Drainage | Information Technology | Building Maintenance | Total |
|--|--------------|-------------|--------------|-------------|---------------|-----------|-----------|------------------------|----------------------|--------------|
| Estimated beginning fund balance | 6,015,158 | 228,471 | 9,514 | 270,677 | 5,962,275 | 1,936,426 | 220,200 | 105,364 | 6,641 | 14,754,726 |
| Proposed revenues ¹ | 15,296,081 | 151,680 | 1,206,654 | 2,689,775 | 9,003,733 | 1,702,199 | 548,061 | 815,192 | 443,767 | 31,857,142 |
| Proposed expenditures | (15,036,769) | (203,572) | (1,177,833) | (1,943,891) | (8,939,710) | (474,143) | (531,260) | (890,183) | (441,116) | (29,638,477) |
| Net impact of proposed budget | 259,312 | (51,892) | 28,821 | 745,884 | 64,023 | 1,228,056 | 16,801 | (74,991) | 2,651 | 2,218,665 |
| Proposed ending fund balance | 6,274,470 | 176,579 | 38,335 | 1,016,561 | 6,026,298 | 3,164,482 | 237,001 | 30,373 | 9,292 | 16,973,391 |
| Operating minimum balance | (3,759,192) | - | - | - | (1,850,791) | - | (126,367) | - | - | (5,736,350) |
| Debt service minimum | - | - | - | - | (1,536,548) | - | (25,790) | - | - | (1,562,338) |
| Proposed fund balance over the minimum | 2,515,278 | 176,579 | 38,335 | 1,016,561 | 2,638,959 | 3,164,482 | 84,844 | 30,373 | 9,292 | 9,674,703 |

¹Excludes Use of Prior Year Reserves in the Hotel/Motel Fund and Information Technology Fund

FY 2021 PROPOSED ANNUAL BUDGET

| Resources | | | Special Revenue Funds | | Enterprise Funds | | Internal Service Funds | | Component Unit | Total All Funds |
|--|-------------------|----------------------|-----------------------|-------------------|-----------------------|------------------|---------------------------|-------------------------|---------------------|---------------------|
| | General Fund | Debt Service Fund | Hotel/Motel Fund | TIRZ Fund | Water & Sewer Fund | Drainage Fund | Information Technology | Building Maintenance | BEDC Fund | |
| Property Taxes | \$ 6,430,648 | \$ 1,205,169 | \$ - | \$ 1,630,640 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 9,266,457 |
| Sales Tax | 3,810,000 | - | - | - | - | - | - | - | 1,659,081 | 5,469,081 |
| Franchise & Other Taxes | 1,276,149 | - | 150,215 | - | - | - | - | - | - | 1,426,364 |
| Permit Fees | 246,628 | - | - | - | - | - | - | - | - | 246,628 |
| Court Fines & Fees | 302,550 | - | - | - | - | - | - | - | - | 302,550 |
| Charges for Service | 1,951,269 | - | - | - | 8,871,055 | 546,121 | 814,942 | 443,517 | 27,600 | 12,654,504 |
| Miscellaneous Income | 154,797 | 1,485 | 1,465 | 4,700 | 132,678 | 1,940 | 250 | 250 | 15,518 | 313,083 |
| Intergovernmental | 315,251 | - | - | 1,054,435 | - | - | - | - | - | 1,369,686 |
| Other Financing Sources | 206,586 | - | 51,892 | - | - | - | 74,991 | - | - | 333,469 |
| Total Resources before Transfers | 14,693,878 | 1,206,654 | 203,572 | 2,689,775 | 9,003,733 | 548,061 | 890,183 | 443,767 | 1,702,199 | 31,381,822 |
| Transfers from Other Funds | 602,203 | - | - | - | - | - | - | - | - | 602,203 |
| Total Resources | 15,296,081 | 1,206,654 | 203,572 | 2,689,775 | 9,003,733 | 548,061 | 890,183 | 443,767 | 1,702,199 | 31,984,025 |
| Expenditures | | | | | | | | | | |
| Personnel | \$ 9,279,802 | \$ - | \$ 30,207 | \$ - | \$ 1,882,602 | \$ 261,427 | \$ 195,007 | \$ 244,866 | \$ 200,468 | \$ 12,094,379 |
| Supplies | 478,969 | - | 165 | - | 120,912 | 16,280 | 69,345 | 31,749 | 7,200 | 724,620 |
| Maintenance | 338,917 | - | - | - | 224,930 | 19,160 | 346,710 | 131,285 | 71,785 | 1,132,787 |
| Services | 4,065,766 | - | 26,700 | - | 473,514 | 30,243 | 96,621 | 19,353 | 144,690 | 4,856,887 |
| Other Costs | 200,651 | - | 121,500 | 50,000 | 2,473,059 | - | - | - | - | 2,845,210 |
| Debt Service | - | 1,177,833 | - | 413,685 | 1,802,548 | 25,790 | - | - | - | 3,419,856 |
| Capital Outlay | 14,495 | - | - | - | 292,410 | - | 182,500 | - | 50,000 | 539,405 |
| Other Financing Uses | - | - | - | - | - | - | - | - | - | - |
| Total Expenditures before Transfers | 14,378,600 | 1,177,833 | 178,572 | 463,685 | 7,269,975 | 352,900 | 890,183 | 427,253 | 474,143 | 25,613,144 |
| Transfers to Other Funds | 658,169 | - | 25,000 | 1,480,206 | 1,669,735 | 178,360 | - | 13,863 | - | 4,025,333 |
| Total Expenditures | 15,036,769 | 1,177,833 | 203,572 | 1,943,891 | 8,939,710 | 531,260 | 890,183 | 441,116 | 474,143 | 29,638,477 |
| Resources Over / (Under) | \$ 259,312 | \$ 28,821 | \$ - | \$ 745,884 | \$ 64,023 | \$ 16,801 | \$ - | \$ 2,651 | \$ 1,228,056 | \$ 2,345,548 |



Staff Report – City Council Agenda Item

Agenda Item #12

Set a date, time, and place for the meeting to adopt the Fiscal Year 2021 Proposed Annual Budget for the City of Belton, Texas

THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$752,103 OR 10.06%, AND OF THAT AMOUNT \$240,741 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.

Originating Department

Finance Department – Mike Rodgers, Director of Finance

Summary Information

The FY 2021 Proposed Annual Budget reflects total city-wide resources of \$31,984,025 and expenditures of \$29,638,477. Section 102.007 of the Texas Local Government Code requires the governing body of a municipality to take action on the proposed budget at the conclusion of the public hearing. However, that action does not have to be adoption of budget. The governing body can instead take action to schedule a meeting to adopt the proposed budget.

Fiscal Impact

In accordance with the FY 2021 Proposed Annual Budget

Recommendation

Staff recommends that a special meeting be called at 5:30PM on September 15, 2020, in the Conference Room of Belton City Hall, 333 Water Street, Belton, Texas, for City Council to consider adoption of the Fiscal Year 2021 Proposed Annual Budget.

Attachments

FY 2021 Proposed Annual Budget All Funds Summary

City of Belton, Texas
Fiscal Year 2021 Proposed Annual Budget
All Funds Summary

| Resources | General Fund | Debt Service Fund | Special Revenue Funds | | Enterprise Funds | | Internal Service Funds | | Component Unit BEDC Fund | Total All Funds |
|--|-------------------|-------------------|-----------------------|-------------------|--------------------|------------------|------------------------|----------------------|--------------------------|---------------------|
| | | | Hotel/Motel Fund | TIRZ Fund | Water & Sewer Fund | Drainage Fund | Information Technology | Building Maintenance | | |
| Property Taxes | \$ 6,430,648 | \$ 1,205,169 | \$ - | \$ 1,630,640 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 9,266,457 |
| Sales Tax | 3,810,000 | - | - | - | - | - | - | - | 1,659,081 | 5,469,081 |
| Franchise & Other Taxes | 1,276,149 | - | 150,215 | - | - | - | - | - | - | 1,426,364 |
| Permit Fees | 246,628 | - | - | - | - | - | - | - | - | 246,628 |
| Court Fines & Fees | 302,550 | - | - | - | - | - | - | - | - | 302,550 |
| Charges for Service | 1,951,269 | - | - | - | 8,871,055 | 546,121 | 814,942 | 443,517 | 27,600 | 12,654,504 |
| Miscellaneous Income | 154,797 | 1,485 | 1,465 | 4,700 | 132,678 | 1,940 | 250 | 250 | 15,518 | 313,083 |
| Intergovernmental | 315,251 | - | - | 1,054,435 | - | - | - | - | - | 1,369,686 |
| Other Financing Sources | 206,586 | - | 51,892 | - | - | - | 74,991 | - | - | 333,469 |
| Total Revenue before Transfers | 14,693,878 | 1,206,654 | 203,572 | 2,689,775 | 9,003,733 | 548,061 | 890,183 | 443,767 | 1,702,199 | 31,381,822 |
| Transfers from Other Funds | 602,203 | - | - | - | - | - | - | - | - | 602,203 |
| Total Resources | 15,296,081 | 1,206,654 | 203,572 | 2,689,775 | 9,003,733 | 548,061 | 890,183 | 443,767 | 1,702,199 | 31,984,025 |
| Expenditures | | | | | | | | | | |
| Personnel | \$ 9,279,802 | \$ - | \$ 30,207 | \$ - | \$ 1,882,602 | \$ 261,427 | \$ 195,007 | \$ 244,866 | \$ 200,468 | \$ 12,094,379 |
| Supplies | 478,969 | - | 165 | - | 120,912 | 16,280 | 69,345 | 31,749 | 7,200 | 724,620 |
| Maintenance | 338,917 | - | - | - | 224,930 | 19,160 | 346,710 | 131,285 | 71,785 | 1,132,787 |
| Services | 4,065,766 | - | 26,700 | - | 473,514 | 30,243 | 96,621 | 19,353 | 144,690 | 4,856,887 |
| Other Costs | 200,651 | - | 121,500 | 50,000 | 2,473,059 | - | - | - | - | 2,845,210 |
| Debt Service | - | 1,177,833 | - | 413,685 | 1,802,548 | 25,790 | - | - | - | 3,419,856 |
| Capital Outlay | 14,495 | - | - | - | 292,410 | - | 182,500 | - | 50,000 | 539,405 |
| Total Expenditures before Transfers | 14,378,600 | 1,177,833 | 178,572 | 463,685 | 7,269,975 | 352,900 | 890,183 | 427,253 | 474,143 | 25,613,144 |
| Transfers to Other Funds | 658,169 | - | 25,000 | 1,480,206 | 1,669,735 | 178,360 | - | 13,863 | - | 4,025,333 |
| Total Expenditures | 15,036,769 | 1,177,833 | 203,572 | 1,943,891 | 8,939,710 | 531,260 | 890,183 | 441,116 | 474,143 | 29,638,477 |
| Resources Over / (Under) Expenditures | \$ 259,312 | \$ 28,821 | \$ - | \$ 745,884 | \$ 64,023 | \$ 16,801 | \$ - | \$ 2,651 | \$ 1,228,056 | \$ 2,345,548 |

Notes: Capital project funds are excluded from presentation because they are not part of the annual appropriations process. Appropriations for capital projects are made on a project basis and carry over until the project is completed.



Staff Report – City Council Agenda Item

Agenda Item #13

Conduct a public hearing on the FY 2021 (Tax Year 2020) proposed ad valorem tax rate of \$0.6400/\$100 of taxable value, which is effectively a 1.57 percent increase in the tax rate

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S RATE.

Originating Department

Finance Department – Mike Rodgers, Director of Finance

Summary Information

When a city proposes an ad valorem tax rate that exceeds the lesser of the no-new-revenue rate or the voter approval rate, the governing body must hold a public hearing on the proposal. This public hearing provides taxpayers the opportunity to express their views on the increase. The governing body may vote on the rate at the public hearing. If it does not, the governing body shall announce the date, time, and place of the meeting to vote on the tax rate. The meeting to vote on the proposed rate must take place no later than the seventh day after the date of the public hearing.

On August 4, 2020, City Council proposed an ad valorem tax rate for fiscal year 2021 in the amount of \$0.6400 per \$100 of taxable value. The proposed rate exceeds the total no-new-revenue tax rate by 1.57 percent.

The average taxable value of a residence last year was \$177,624. Based upon last year's tax rate of \$0.6598/\$100 of taxable value, the amount of taxes imposed last year on the average home was \$1,172. This year's average taxable value of a residence is \$193,483. Should City Council adopt the proposed tax rate of \$0.6400, the taxes imposed on the average home would be \$1,238.

Over the course of several weeks, City Council has discussed tax rates of \$0.6400 and \$0.6300. A comparison of those rates, along with a third option of \$0.6350, is attached. Texas Tax Code Section 26.05(b) states that "the vote on the ordinance setting a tax rate that exceeds the no-new-revenue rate must be a record vote, and at least 60 percent of the members of the governing body must vote in favor of the ordinance." For FY 2021 (Tax Year 2020), five votes will be required to approve an ordinance setting a tax rate above \$0.6301. A rate of \$0.6301 or lower requires only a majority of those present to vote in favor. If City Council does not adopt a tax rate before September 30, Texas Tax Code Section 26.05(c) defaults the tax rate to "the lower of the no-new-revenue rate calculated for that tax year or the tax rate adopted by the taxing unit for the preceding year."

Fiscal Impact

In accordance with the FY 2021 Proposed Annual Budget

Recommendation

Hold public hearing. No action required of Council.

Attachments

Comparison of Tax Rates
Tax Rates of Other Entities
2020 Notice of Tax Rates

| Budget for FY 2021 Comparison of Tax Rates | 2019 Tax Year | 2020 Tax Year | | |
|---|--------------------------|------------------------|---------------------------|------------------------|
| | \$0.6598 Current Rate | \$0.6300 Below NNR | \$0.6350 Middle Option | \$0.6400 Proposed |
| Total Taxable Value | \$1,259,835,810 | \$1,416,328,131 | \$1,416,328,131 | \$1,416,328,131 |
| TIRZ Value | \$188,034,652 | \$242,539,337 | \$242,539,337 | \$242,539,337 |
| O&M Tax Rate | \$0.5712 | \$0.5289 | \$0.5339 | \$0.5389 |
| Debt Service Tax Rate | <u>\$0.0886</u> | <u>\$0.1011</u> | <u>\$0.1011</u> | <u>\$0.1011</u> |
| Total Tax Rate | \$0.6598 | \$0.6300 | \$0.6350 | \$0.6400 |
| <i>Change from current rate</i> | | <i>(\$0.0298)</i> | <i>(\$0.0248)</i> | <i>(\$0.0198)</i> |
| Total Tax Levy | \$8,312,397 | \$8,922,867 | \$8,993,684 | \$9,064,500 |
| Estimated Collections - 98% | \$8,146,149 | \$8,744,410 | \$8,813,810 | \$8,883,210 |
| General Fund | | | | |
| Current Ad Valorem | \$7,196,182 | \$7,490,959 | \$7,561,776 | \$7,632,592 |
| Payment to TIRZ | <u>(\$1,000,079)</u> | <u>(\$1,282,791)</u> | <u>(\$1,294,918)</u> | <u>(\$1,307,044)</u> |
| Net General Fund Current AV Taxes | \$6,196,103 | \$6,208,169 | \$6,266,858 | \$6,325,548 |
| <i>Change from current year</i> | | <i>\$12,066</i> | <i>\$70,755</i> | <i>\$129,445</i> |
| Debt Service | | | | |
| Current Ad Valorem | \$1,116,215 | \$1,431,908 | \$1,431,908 | \$1,431,908 |
| Payment to TIRZ | <u>(\$155,124)</u> | <u>(\$245,207)</u> | <u>(\$245,207)</u> | <u>(\$245,207)</u> |
| Net DS Current AV Taxes | \$961,091 | \$1,186,700 | \$1,186,700 | \$1,186,700 |
| <i>Change from current year</i> | | <i>\$225,610</i> | <i>\$225,610</i> | <i>\$225,610</i> |
| Each \$1M of Tax Value@98% | \$6,466 | \$6,174 | \$6,223 | \$6,272 |
| Penny Tax @ 98% Collection | \$123,464 | \$138,800 | \$138,800 | \$138,800 |
| Penny Tax @ 98% - net of TIRZ | \$105,037 | \$115,031 | \$115,031 | \$115,031 |
| Value of Average Home in Belton | \$177,624 | \$193,483 | \$193,483 | \$193,483 |
| Tax on Average Home | \$1,172 | \$1,219 | \$1,229 | \$1,238 |
| <i>Change from current year</i> | | <i>\$47</i> | <i>\$57</i> | <i>\$66</i> |

| Tax Entity | 2019 Approved Rate | 2020 Approved (A) or Proposed (P) Rate | % Change from 2019 to 2020 | 2020 No New Revenue Rate | 2020 Voter Approval Rate |
|-------------------------|--------------------------|---|----------------------------------|-----------------------------------|-----------------------------------|
| Belton ISD | \$1.456510 | \$1.356510 (A) | -6.86% | \$1.307550 | \$1.356510 |
| Bell County | \$0.420800 | \$0.396800 (A) | -5.70% | \$0.396800 | \$0.420600 |
| Bell County Road | \$0.029200 | \$0.028500 (A) | -2.39% | \$0.027400 | \$0.028500 |
| City of Belton | \$0.659800 | \$0.640000 (P) | -3.00% | \$0.630100 | \$0.668600 |
| Clearwater UWCD | \$0.003570 | \$0.003272 (A) | -8.34% | \$0.003344 | \$0.003626 |
| Max Total Rate | \$2.569880 | \$2.425082 | -5.63% | | |
| | | | | | |
| Other Cities: | | | | | |
| City of Temple | \$0.672700 | \$0.652500 (A) | -3.00% | \$0.625200 | \$0.668700 |
| City of Killeen | \$0.749800 | \$0.733000 (P) | -2.24% | \$0.711000 | \$0.747600 |

2020 Notice of Tax Rates in CITY OF BELTON

Property Tax Rates in CITY OF BELTON. This notice concerns the 2020 property tax rates for CITY OF BELTON. This notice provides information about two tax rates. The no-new-revenue tax rate would impose the same amount of taxes as last year if you compare properties taxed in both years. The voter-approval tax rate is the highest tax rate a taxing unit can adopt without holding an election. In each case, these rates are calculated by dividing the total amount of taxes by the current taxable value with adjustments as required by state law. The rates are given per \$100 of property value.

This year's no-new-revenue tax rate:

| | |
|---|-----------------|
| Last year's adjusted taxes (after subtracting taxes on lost property) | \$7,159,852 |
| This year's adjusted taxable value (after subtracting value of new property) | \$1,136,173,065 |
| =This year's no-new-revenue tax rate | 0.630100/\$100 |
| +This year's adjustments to the no-new-revenue tax rate | \$0 /\$100 |
| =This year's adjusted no-new-revenue tax rate | 0.630100/\$100 |

This is the maximum rate the taxing unit can propose unless it publishes a notice and holds a hearing.

This year's voter-approval tax rate:

| | |
|---|-----------------|
| Last year's adjusted operating taxes (after adjusting as required by law) | \$6,231,026 |
| This year's adjusted taxable value (after subtracting value of new property) | \$1,136,173,065 |
| =This year's voter-approval operating tax rate | 0.548400/\$100 |
| × (1.035 or 1.08, as applicable) = this year's maximum operating rate | 0.567500/\$100 |
| +This year's debt rate | 0.101100/\$100 |
| +The unused increment rate, if applicable | 0.000000/\$100 |
| =This year's total voter-approval tax rate | 0.6686/\$100 |

This is the maximum rate the taxing unit can adopt without an election for voter approval.

Unencumbered Fund Balances:

The following estimated balances will be left in the taxing unit's accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

| Type of Fund | Balance |
|-------------------------|-------------|
| Maintenance & Operation | \$5,085,610 |
| Interest & Sinking Fund | \$236,154 |

2020 Debt Service:

The taxing unit plans to pay the following amounts for long-term debts that are secured by property taxes. These amounts will be paid from property tax revenues (or additional sales tax revenues, if applicable).

| Description of Debt | Principal or Contract Payment to be Paid from Property Taxes | Interest to be Paid from Property Taxes | Other Amounts to be Paid | Total Payment |
|--|--|---|--------------------------|---------------|
| 2003 GO's | \$180,000 | \$23,655 | \$0 | \$203,655 |
| 2005 GO's | \$270,000 | \$38,940 | \$0 | \$308,940 |
| 2008 CO's | \$81,675 | \$30,800 | \$0 | \$112,475 |
| 2015 CO's | \$50,000 | \$22,850 | \$0 | \$72,850 |
| 2017 Refunding | \$145,000 | \$21,163 | \$0 | \$166,163 |
| 2018 CO's | \$30,000 | \$69,800 | \$0 | \$99,800 |
| 2019 Refunding | \$45,000 | \$160,700 | \$0 | \$205,700 |
| Total required for 2020 debt service | | | | \$1,169,583 |
| - Amount (if any) paid from funds listed in unencumbered funds | | | | \$0 |
| - Amount (if any) paid from other resources | | | | \$0 |
| - Excess collections last year | | | | \$0 |
| = Total to be paid from taxes in 2020 | | | | \$1,169,583 |
| + Amount added in anticipation that the unit will collect only 98.510000% of its taxes in 2020 | | | | \$17,690 |
| = Total Debt Levy | | | | \$1,187,273 |

This notice contains a summary of the no-new-revenue and voter-approval calculations as certified by

Name of person preparing this notice: Billy White

Position: Chief Appraiser

Date prepared: August 4, 2020

You can inspect a copy of the full calculations on the taxing unit's website at:

<https://bell.truthintaxation.com/>.

AD VALOREM TAX RATE PUBLIC HEARING

Fiscal Year 2021
Tax Year 2020

CERTIFIED TAX ROLL

| Tax Roll at Certification Date | 2019 Roll (in thousands) | 2020 Roll (in thousands) | Change (in thousands) |
|--------------------------------|-----------------------------|-----------------------------|--------------------------|
| Market Value | \$1,850,610 | \$2,037,636 | \$187,026 |
| Totally Exempt Property | (484,120) | (499,526) | (15,406) |
| Abatements | (5,021) | (2,633) | 2,388 |
| Ag Value Loss | (21,988) | (21,949) | 39 |
| Over-65 Exemptions | (11,633) | (11,910) | (277) |
| Veterans Exemptions | (38,879) | (54,202) | (15,323) |
| Cap on Homestead Increase | (20,021) | (28,915) | (8,894) |
| Disability Exemptions | (1,130) | (1,107) | 23 |
| Charitable Organizations | (847) | (948) | (101) |
| Pollution Control | <u>(118)</u> | <u>(118)</u> | <u>0</u> |
| Total Reductions in Value / % | 31% <u>(583,757)</u> | 30% <u>(621,308)</u> | <u>(37,551)</u> |
| Taxable Value | \$1,266,853 | \$1,416,328 | \$149,475 |

\$621,308,000 of
value lost due to
reductions

\$3,976,000 of
taxes lost due to
value reductions

HISTORICAL VALUES AND COLLECTION RATES

- HISTORICAL TAX LEVY -

| Fiscal Year | Tax Year | Tax Rate Per \$100 of Tax Value | Adjusted ¹ Taxable Value | Change to Taxable Value | Adjusted ¹ Tax Levy | Change to Tax Levy |
|----------------------------|-------------|---------------------------------|-------------------------------------|-------------------------|--------------------------------|--------------------|
| FY 2010 | 2009 | \$ 0.6550 | \$ 718,237,863 | 3.35% | \$ 4,704,458 | 3.35% |
| FY 2011 | 2010 | \$ 0.6550 | \$ 738,235,573 | 2.78% | \$ 4,835,443 | 2.78% |
| FY 2012 | 2011 | \$ 0.6540 | \$ 763,873,089 | 3.47% | \$ 4,995,730 | 3.31% |
| FY 2013 | 2012 | \$ 0.6598 | \$ 790,269,324 | 3.46% | \$ 5,214,197 | 4.37% |
| FY 2014 | 2013 | \$ 0.6598 | \$ 832,786,602 | 5.38% | \$ 5,494,726 | 5.38% |
| FY 2015 | 2014 | \$ 0.6598 | \$ 888,940,133 | 6.74% | \$ 5,865,227 | 6.74% |
| FY 2016 | 2015 | \$ 0.6598 | \$ 951,804,638 | 7.07% | \$ 6,280,007 | 7.07% |
| FY 2017 | 2016 | \$ 0.6598 | \$ 994,876,781 | 4.53% | \$ 6,564,197 | 4.53% |
| FY 2018 | 2017 | \$ 0.6598 | \$ 1,055,315,550 | 6.08% | \$ 6,962,972 | 6.08% |
| FY 2019 | 2018 | \$ 0.6598 | \$ 1,116,728,554 | 5.82% | \$ 7,368,175 | 5.82% |
| FY 2020 | 2019 | \$ 0.6598 | \$ 1,260,228,554 | 12.85% | \$ 8,314,988 | 12.85% |
| FY 2021² | 2020 | \$ 0.6400 | \$ 1,416,328,131 | 12.39% | \$ 9,064,500 | 9.01% |

Highest tax rate in the last 16 years was \$0.7350 in 2004

- HISTORICAL TAX COLLECTIONS -

| Fiscal Year | Tax Year | Adjusted ¹ Tax Levy | Collected Within First Year of Tax Levy | Percentage of Levy | Total Levy Collected to Date | Percentage of Levy |
|----------------------------|-------------|--------------------------------|---|--------------------|------------------------------|--------------------|
| FY 2010 | 2009 | \$ 4,704,458 | \$ 4,629,436 | 98.41% | \$ 4,629,436 | 98.41% |
| FY 2011 | 2010 | \$ 4,835,443 | \$ 4,755,548 | 98.35% | \$ 4,755,548 | 98.35% |
| FY 2012 | 2011 | \$ 4,995,730 | \$ 4,915,146 | 98.39% | \$ 4,915,146 | 98.39% |
| FY 2013 | 2012 | \$ 5,214,197 | \$ 5,124,859 | 98.29% | \$ 5,205,267 | 99.83% |
| FY 2014 | 2013 | \$ 5,494,726 | \$ 5,426,284 | 98.75% | \$ 5,483,457 | 99.79% |
| FY 2015 | 2014 | \$ 5,865,227 | \$ 5,780,783 | 98.56% | \$ 5,848,068 | 99.71% |
| FY 2016 | 2015 | \$ 6,280,007 | \$ 6,213,465 | 98.94% | \$ 6,261,888 | 99.71% |
| FY 2017 | 2016 | \$ 6,564,197 | \$ 6,493,885 | 98.93% | \$ 6,540,240 | 99.64% |
| FY 2018 | 2017 | \$ 6,962,972 | \$ 6,881,333 | 98.83% | \$ 6,929,454 | 99.52% |
| FY 2019 | 2018 | \$ 7,368,175 | \$ 7,282,464 | 98.84% | \$ 7,312,341 | 99.24% |
| FY 2020 | 2019 | \$ 8,314,988 | \$ 8,054,837 | 96.87% | \$ 8,054,837 | 96.87% |
| FY 2021² | 2020 | \$ 9,064,500 | \$ - | | \$ - | |

¹Reflects valuation reductions or additions after the date of original levy as of May 31, 2020.

²Based upon proposed tax rate of \$0.64 per \$100 of taxable value

TAX RATE OPTIONS

| Budget for FY 2021 Comparison of Tax Rates | 2019 Tax Year | 2020 Tax Year | | |
|---|--------------------------|------------------------|---------------------------|------------------------|
| | \$0.6598 Current Rate | \$0.6300 Below NNR | \$0.6350 Middle Option | \$0.6400 Proposed |
| Total Taxable Value | \$1,259,835,810 | \$1,416,328,131 | \$1,416,328,131 | \$1,416,328,131 |
| TIRZ Value | \$188,034,652 | \$242,539,337 | \$242,539,337 | \$242,539,337 |
| O&M Tax Rate | \$0.5712 | \$0.5289 | \$0.5339 | \$0.5389 |
| Debt Service Tax Rate | <u>\$0.0886</u> | <u>\$0.1011</u> | <u>\$0.1011</u> | <u>\$0.1011</u> |
| Total Tax Rate | \$0.6598 | \$0.6300 | \$0.6350 | \$0.6400 |
| <i>Change from current rate</i> | | (\$0.0298) | (\$0.0248) | (\$0.0198) |
| Total Tax Levy | \$8,312,397 | \$8,922,867 | \$8,993,684 | \$9,064,500 |
| Estimated Collections - 98% | \$8,146,149 | \$8,744,410 | \$8,813,810 | \$8,883,210 |
| General Fund | | | | |
| Current Ad Valorem | \$7,196,182 | \$7,490,959 | \$7,561,776 | \$7,632,592 |
| Payment to TIRZ | <u>(\$1,000,079)</u> | <u>(\$1,282,791)</u> | <u>(\$1,294,918)</u> | <u>(\$1,307,044)</u> |
| Net General Fund Current AV Taxes | \$6,196,103 | \$6,208,169 | \$6,266,858 | \$6,325,548 |
| <i>Change from current year</i> | | \$12,066 | \$70,755 | \$129,445 |
| Debt Service | | | | |
| Current Ad Valorem | \$1,116,215 | \$1,431,908 | \$1,431,908 | \$1,431,908 |
| Payment to TIRZ | <u>(\$155,124)</u> | <u>(\$245,207)</u> | <u>(\$245,207)</u> | <u>(\$245,207)</u> |
| Net DS Current AV Taxes | \$961,091 | \$1,186,700 | \$1,186,700 | \$1,186,700 |
| <i>Change from current year</i> | | \$225,610 | \$225,610 | \$225,610 |
| Each \$1M of Tax Value @98% | \$6,466 | \$6,174 | \$6,223 | \$6,272 |
| Penny Tax @ 98% Collection | \$123,464 | \$138,800 | \$138,800 | \$138,800 |
| Penny Tax @ 98% - net of TIRZ | \$105,037 | \$115,031 | \$115,031 | \$115,031 |
| Value of Average Home in Belton | \$177,624 | \$193,483 | \$193,483 | \$193,483 |
| Tax on Average Home | \$1,172 | \$1,219 | \$1,229 | \$1,238 |
| <i>Change from current year</i> | | \$47 | \$57 | \$66 |

TAX RATES FOR OTHER ENTITIES

| Tax Entity | 2019 Approved Rate | 2020 Approved (A) or Proposed (P) Rate | % Change from 2019 to 2020 | 2020 No New Revenue Rate | 2020 Voter Approval Rate |
|------------------|--------------------------|---|----------------------------------|--------------------------------|-----------------------------------|
| Belton ISD | \$1.456510 | \$1.356510 (A) | -6.86% | \$1.307550 | \$1.356510 |
| Bell County | \$0.420800 | \$0.396800 (A) | -5.70% | \$0.396800 | \$0.420600 |
| Bell County Road | \$0.029200 | \$0.028500 (A) | -2.39% | \$0.027400 | \$0.028500 |
| City of Belton | \$0.659800 | \$0.640000 (P) | -3.00% | \$0.630100 | \$0.668600 |
| Clearwater UWCD | \$0.003570 | \$0.003272 (A) | -8.34% | \$0.003344 | \$0.003626 |
| Max Total Rate | \$2.569880 | \$2.425082 | -5.63% | | |
| | | | | | |
| Other Cities: | | | | | |
| City of Temple | \$0.672700 | \$0.652500 (A) | -3.00% | \$0.625200 | \$0.668700 |
| City of Killeen | \$0.749800 | \$0.733000 (P) | -2.24% | \$0.711000 | \$0.747600 |



Staff Report – City Council Agenda Item

Agenda Item #14

Set a date, time, and place for the meeting to adopt the FY 2021 (Tax Year 2020) proposed ad valorem tax rate

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S RATE.

Originating Department

Finance Department – Mike Rodgers, Director of Finance

Summary Information

When a city proposes an ad valorem tax rate that exceeds the lesser of the no-new-revenue rate or the voter approval rate, the governing body must hold a public hearing on the proposal. This public hearing provides taxpayers the opportunity to express their views on the increase. The governing body may vote on the rate at the public hearing. If it does not, the governing body shall announce the date, time, and place of the meeting to vote on the tax rate. The meeting to vote on the proposed rate must take place no later than the seventh day after the date of the public hearing.

Over the course of several weeks, City Council has discussed tax rates of \$0.6400 and \$0.6300. A comparison of those rates, along with a third option of \$0.6350, is attached. Texas Tax Code Section 26.05(b) states that “the vote on the ordinance setting a tax rate that exceeds the no-new-revenue rate must be a record vote, and at least 60 percent of the members of the governing body must vote in favor of the ordinance.” For FY 2021 (Tax Year 2020), five votes will be required to approve an ordinance setting a tax rate above \$0.6301. A rate of \$0.6301 or lower requires only a majority of those present to vote in favor. If City Council does not adopt a tax rate before September 30, Texas Tax Code Section 26.05(c) defaults the tax rate to “the lower of the no-new-revenue rate calculated for that tax year or the tax rate adopted by the taxing unit for the preceding year.”

Fiscal Impact

In accordance with the FY 2021 Proposed Annual Budget

Recommendation

Staff recommends that a special meeting be called at 5:30PM on September 15, 2020, in the Conference Room at Belton City Hall, 333 Water Street, Belton, Texas, for City Council to consider adoption of the FY 2021 (2020 Tax Year) proposed ad valorem tax rate.

Attachments

Comparison of Tax Rates
Tax Rates of Other Entities
2020 Notice of Tax Rates

| Budget for FY 2021 Comparison of Tax Rates | 2019 Tax Year | 2020 Tax Year | | |
|---|--------------------------|------------------------|---------------------------|------------------------|
| | \$0.6598 Current Rate | \$0.6300 Below NNR | \$0.6350 Middle Option | \$0.6400 Proposed |
| Total Taxable Value | \$1,259,835,810 | \$1,416,328,131 | \$1,416,328,131 | \$1,416,328,131 |
| TIRZ Value | \$188,034,652 | \$242,539,337 | \$242,539,337 | \$242,539,337 |
| O&M Tax Rate | \$0.5712 | \$0.5289 | \$0.5339 | \$0.5389 |
| Debt Service Tax Rate | <u>\$0.0886</u> | <u>\$0.1011</u> | <u>\$0.1011</u> | <u>\$0.1011</u> |
| Total Tax Rate | \$0.6598 | \$0.6300 | \$0.6350 | \$0.6400 |
| <i>Change from current rate</i> | | (\$0.0298) | (\$0.0248) | (\$0.0198) |
| Total Tax Levy | \$8,312,397 | \$8,922,867 | \$8,993,684 | \$9,064,500 |
| Estimated Collections - 98% | \$8,146,149 | \$8,744,410 | \$8,813,810 | \$8,883,210 |
| General Fund | | | | |
| Current Ad Valorem | \$7,196,182 | \$7,490,959 | \$7,561,776 | \$7,632,592 |
| Payment to TIRZ | <u>(\$1,000,079)</u> | <u>(\$1,282,791)</u> | <u>(\$1,294,918)</u> | <u>(\$1,307,044)</u> |
| Net General Fund Current AV Taxes | \$6,196,103 | \$6,208,169 | \$6,266,858 | \$6,325,548 |
| <i>Change from current year</i> | | \$12,066 | \$70,755 | \$129,445 |
| Debt Service | | | | |
| Current Ad Valorem | \$1,116,215 | \$1,431,908 | \$1,431,908 | \$1,431,908 |
| Payment to TIRZ | <u>(\$155,124)</u> | <u>(\$245,207)</u> | <u>(\$245,207)</u> | <u>(\$245,207)</u> |
| Net DS Current AV Taxes | \$961,091 | \$1,186,700 | \$1,186,700 | \$1,186,700 |
| <i>Change from current year</i> | | \$225,610 | \$225,610 | \$225,610 |
| Each \$1M of Tax Value@98% | \$6,466 | \$6,174 | \$6,223 | \$6,272 |
| Penny Tax @ 98% Collection | \$123,464 | \$138,800 | \$138,800 | \$138,800 |
| Penny Tax @ 98% - net of TIRZ | \$105,037 | \$115,031 | \$115,031 | \$115,031 |
| Value of Average Home in Belton | \$177,624 | \$193,483 | \$193,483 | \$193,483 |
| Tax on Average Home | \$1,172 | \$1,219 | \$1,229 | \$1,238 |
| <i>Change from current year</i> | | \$47 | \$57 | \$66 |

| Tax Entity | 2019 Approved Rate | 2020 Approved (A) or Proposed (P) Rate | % Change from 2019 to 2020 | 2020 No New Revenue Rate | 2020 Voter Approval Rate |
|-------------------------|--------------------------|---|----------------------------------|-----------------------------------|-----------------------------------|
| Belton ISD | \$1.456510 | \$1.356510 (A) | -6.86% | \$1.307550 | \$1.356510 |
| Bell County | \$0.420800 | \$0.396800 (A) | -5.70% | \$0.396800 | \$0.420600 |
| Bell County Road | \$0.029200 | \$0.028500 (A) | -2.39% | \$0.027400 | \$0.028500 |
| City of Belton | \$0.659800 | \$0.640000 (P) | -3.00% | \$0.630100 | \$0.668600 |
| Clearwater UWCD | \$0.003570 | \$0.003272 (A) | -8.34% | \$0.003344 | \$0.003626 |
| Max Total Rate | \$2.569880 | \$2.425082 | -5.63% | | |
| | | | | | |
| Other Cities: | | | | | |
| City of Temple | \$0.672700 | \$0.652500 (A) | -3.00% | \$0.625200 | \$0.668700 |
| City of Killeen | \$0.749800 | \$0.733000 (P) | -2.24% | \$0.711000 | \$0.747600 |

2020 Notice of Tax Rates in CITY OF BELTON

Property Tax Rates in CITY OF BELTON. This notice concerns the 2020 property tax rates for CITY OF BELTON. This notice provides information about two tax rates. The no-new-revenue tax rate would impose the same amount of taxes as last year if you compare properties taxed in both years. The voter-approval tax rate is the highest tax rate a taxing unit can adopt without holding an election. In each case, these rates are calculated by dividing the total amount of taxes by the current taxable value with adjustments as required by state law. The rates are given per \$100 of property value.

This year's no-new-revenue tax rate:

| | |
|---|-----------------|
| Last year's adjusted taxes (after subtracting taxes on lost property) | \$7,159,852 |
| This year's adjusted taxable value (after subtracting value of new property) | \$1,136,173,065 |
| =This year's no-new-revenue tax rate | 0.630100/\$100 |
| +This year's adjustments to the no-new-revenue tax rate | \$0 /\$100 |
| =This year's adjusted no-new-revenue tax rate | 0.630100/\$100 |

This is the maximum rate the taxing unit can propose unless it publishes a notice and holds a hearing.

This year's voter-approval tax rate:

| | |
|---|-----------------|
| Last year's adjusted operating taxes (after adjusting as required by law) | \$6,231,026 |
| This year's adjusted taxable value (after subtracting value of new property) | \$1,136,173,065 |
| =This year's voter-approval operating tax rate | 0.548400/\$100 |
| × (1.035 or 1.08, as applicable) = this year's maximum operating rate | 0.567500/\$100 |
| +This year's debt rate | 0.101100/\$100 |
| +The unused increment rate, if applicable | 0.000000/\$100 |
| =This year's total voter-approval tax rate | 0.6686/\$100 |

This is the maximum rate the taxing unit can adopt without an election for voter approval.

Unencumbered Fund Balances:

The following estimated balances will be left in the taxing unit's accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

| Type of Fund | Balance |
|-------------------------|-------------|
| Maintenance & Operation | \$5,085,610 |
| Interest & Sinking Fund | \$236,154 |

2020 Debt Service:

The taxing unit plans to pay the following amounts for long-term debts that are secured by property taxes. These amounts will be paid from property tax revenues (or additional sales tax revenues, if applicable).

| Description of Debt | Principal or Contract Payment to be Paid from Property Taxes | Interest to be Paid from Property Taxes | Other Amounts to be Paid | Total Payment |
|--|--|---|--------------------------|---------------|
| 2003 GO's | \$180,000 | \$23,655 | \$0 | \$203,655 |
| 2005 GO's | \$270,000 | \$38,940 | \$0 | \$308,940 |
| 2008 CO's | \$81,675 | \$30,800 | \$0 | \$112,475 |
| 2015 CO's | \$50,000 | \$22,850 | \$0 | \$72,850 |
| 2017 Refunding | \$145,000 | \$21,163 | \$0 | \$166,163 |
| 2018 CO's | \$30,000 | \$69,800 | \$0 | \$99,800 |
| 2019 Refunding | \$45,000 | \$160,700 | \$0 | \$205,700 |
| Total required for 2020 debt service | | | | \$1,169,583 |
| - Amount (if any) paid from funds listed in unencumbered funds | | | | \$0 |
| - Amount (if any) paid from other resources | | | | \$0 |
| - Excess collections last year | | | | \$0 |
| = Total to be paid from taxes in 2020 | | | | \$1,169,583 |
| + Amount added in anticipation that the unit will collect only 98.510000% of its taxes in 2020 | | | | \$17,690 |
| = Total Debt Levy | | | | \$1,187,273 |

This notice contains a summary of the no-new-revenue and voter-approval calculations as certified by
Name of person preparing this notice: Billy White
Position: Chief Appraiser
Date prepared: August 4, 2020

You can inspect a copy of the full calculations on the taxing unit's website at:
<https://bell.truthintaxation.com/>.