

**Belton City Council Meeting**  
**November 24, 2020 – 5:30 P.M.**

The Belton City Council met in regular session in the Wright Room of the Harris Community Center. Members present included Mayor Wayne Carpenter, Mayor Pro Tem Dan Kirkley (Zoom) and Councilmembers John R. Holmes, Sr., Craig Pearson and Daniel Bucher. Councilmember Guy O'Banion was absent. Staff present included Sam Listi, Gene Ellis John Messer, Amy Casey, Jon Fontenot, Paul Romer, Chris Brown, Mike Rodgers, Bob van Til, Charlotte Walker, Tina Moore, Cynthia Hernandez, Judy Garrett and Angellia Points.

The Pledge of Allegiance to the U.S. Flag was led by Mayor Wayne Carpenter, and the Pledge of Allegiance to the Texas Flag was led by Interim Director of Planning Bob van Til. The Invocation was given by Councilmember Craig Pearson.

1. **Call to order.** Mayor Carpenter called the meeting to order at 5:32 p.m.
2. **Public Comments.** *(Audio 1:25)*

There were none.

**Consent Agenda** *(Audio 1:39)*

Items 3-5 under this section are considered to be routine by the City Council and may be enacted by one motion. If discussion is desired by the Council, any item may be removed from the Consent Agenda prior to voting, at the request of any Councilmember, and it will be considered separately.

3. **Consider minutes of previous meetings:**
  - A. **November 10, 2020 City Council Meeting.**
  - B. **November 16, 2020 Special Called City Council Meeting.**
4. **Consider an ordinance adopting Budget Amendment #1 to the City of Belton FY 2020 Annual Budget.**
5. **Consider adopting a resolution of support for a grant application to the U.S. Department of Interior National Park Service's African American Civil Rights Preservation Grant application on behalf of Mount Zion United Methodist Church, located at 218 Alexander Street.**

Mayor Carpenter asked that Item #5 be pulled for a presentation.

Upon a motion for approval by Councilmember Holmes, and a second by Councilmember Pearson, Consent Agenda Items 3-4, including the following captioned ordinance, were unanimously approved upon a vote of 6-0.

Interim Director of Planning Bob van Til presented a resolution for support of a grant application benefitting Mt. Zion Methodist Church.

Upon a motion for approval by Councilmember Leigh, and a second by Councilmember Holmes, Consent Agenda Item 5, including the following captioned resolution, was unanimously approved upon a vote of 6-0.

**ORDINANCE NO. 2020-47**

**AN ORDINANCE OF THE CITY OF BELTON, TEXAS, ADOPTING AMENDMENT NO. 1 TO THE BUDGET OF THE CITY OF BELTON, TEXAS, FOR ITS FISCAL YEAR 2020; BY PROVIDING DETAILED LINE INCREASES; BY MAKING SUPPLEMENTAL APPROPRIATIONS; DECLARING THIS A MATTER OF PUBLIC NECESSITY; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.**

**RESOLUTION NO. 2020-31-R**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELTON, TEXAS, IN PARTNERSHIP WITH AND IN SUPPORT OF A GRANT APPLICATION TO THE NATIONAL PARK SERVICE'S AFRICAN AMERICAN CIVIL RIGHTS PRESERVATION GRANT PROGRAM 2020 FOR MOUNT ZION UNITED METHODIST CHURCH.**

**Regular Agenda**

6. **Receive a presentation on recipients of Coronavirus Relief Funding small business grants Phase 2, and consider authorizing grants of \$25,000 each to Helping Hands Ministry and Belton Senior Citizens Center.** *(Audio 9:49)*

Upon a motion for approval by Councilmember Pearson, and a second by Councilmember Holmes, Item #6 was unanimously approved upon a vote of 6-0.

**Planning and Zoning**

7. **Consider a final plat of Ming Addition, comprising 2.5606 acres, located at 2900 Elm Grove Road, Belton, TX, on the west side of Elm Grove Road, south of Decker Road, in Belton's ETJ.** *(Audio 17:03)*

Councilmember Holmes made a motion for approval of the final plat of Ming Addition, including approval of variances as follows:

- Approval of variance to water flow requirement for fire protection; and
- Approval of variance to the right of way standards for Elm Grove Road to be reduced from a Minor Arterial to a Minor Collector requiring 60' of ROW and associated reduction in that classification on the Thoroughfare Plan in a future amendment.

The motion was seconded by Councilmember Pearson, and was unanimously approved upon a vote of 6-0.

8. **Consider a final plat of Three Creeks Phase VIII, comprising 33.81 acres, located generally east of FM 1670 and south of IH-14, on the south side of Three Creeks Blvd., near its intersection with Rocking M Lane, in Belton's ETJ.** (Audio 21:33)

Councilmember Leigh made a motion for approval of the final plat of Three Creeks Phase VIII contingent on meeting the conditions in Staff letter to the applicant dated November 12, 2020. The motion was seconded by Councilmember Holmes and was unanimously approved upon a vote of 6-0.

### **Miscellaneous**

9. **Hold a public hearing and consider an ordinance amending Chapter 22, Article VI, Section 22-106, Schedule A of the Code of Ordinances regarding traffic schedules and speed limit regulations.** (Audio 27:33)

Public Hearing: No one spoke for or against.

The following will be added to Schedule A for traffic signage:

#### **Hubbard Branch Phase 1**

- A stop sign at the northwest corner of Settlers Oak Drive facing west at its intersection with Fossil Trail.
- A stop sign at the southeast corner of Settlers Oak Drive facing east at its intersection with Leon Overlook Trail.
- A stop sign at the southeast corner of Cedar Glen Drive facing east at its intersection with Leon Overlook Trail.
- A stop sign at southeast corner of Cowgirls Trail facing east at its intersection with Leon Overlook Trail.
- A stop sign at southeast corner of Belle Hubbard Trail facing east at its intersection of Leon Overlook Trail.
- A stop sign at northwest corner of Belle Hubbard Trail facing west at its intersection of Leon Overlook Trail.
- A stop sign at the northwest corner of Cowgirl Trail facing west at its intersection of Fossil Trail.
- A stop sign at the northwest corner of Cedar Glen Drive facing west at its intersection of Fossil Trail.
- A stop sign at the southeast corner of Belle Hubbard Trail facing east at its intersection of OT Tyler Drive.
- A stop sign at northeast corner of OT Tyler Drive facing east of its intersection of FM436/Holland Road.

- A stop sign at northeast corner of Leon Overlook Trail facing east of its intersection of FM 436/Holland Road.

West Canyon Trails Phase 1 and 2

- A stop sign at southwest corner of Daniel Drive facing west of its intersection of Long Creek Lane.
- A stop sign at northwest corner of Daniel Drive facing east of its intersection of Adam Lane.
- A stop sign at northwest corner of Alan Trails Facing north of its intersection of Ayham Trails.
- A stop sign at southeast corner of Alan Trails facing south of its intersection of West Avenue O.
- A stop sign at southwest corner of Ayham Trails facing west of its intersection of Long Creek Lane.
- A stop sign at southeast corner of Long Creek Lane facing south at its intersection of West Avenue O.

Sendero Estates

- A stop sign at northwest corner of Sendero Estates Drive facing north at its intersection of US 190 Highway.
- A 25 mph speed limit sign on northbound side of Sendero Estates Drive near intersection of Sendero Estates Drive and US 190 Highway.
- A stop sign at southeast corner of Sendero Estates Drive facing south at its intersection of Charbray Drive.
- A 25 mph speed limit sign on eastbound side of Charbray Drive east of Sendero Estates and Charbray Drive intersection.
- A 25 mph speed limit sign on southbound side of Galloway Drive near intersection of Galloway Drive and James Ridge Dr.
- A stop sign on southeast corner of Galloway Drive facing south at its intersection of Digby Drive.
- A 25 mph speed limit sign on westbound side of Digby Drive near intersection of Holstein Drive and Digby Drive.
- A stop sign on northeast corner of Digby Drive facing east at its intersection of Damascus Drive.
- A 25 mph speed limit sign on southbound side of Damascus Drive near the intersection of Damascus Drive and Digby Drive.
- A 25 mph speed limit sign on the westbound side of Charbray Drive near intersection of Charbray Drive and Sendero Estates Drive.
- A stop sign on southwest corner of Victoria Meadow Drive facing west at its intersection of Galloway Drive.
- A stop sign on northeast corner of Victoria Meadow Drive facing south at its intersection of Damascus Drive.
- A stop sign on northeast corner of James Ridge Drive facing south at its intersection of Damascus Drive.

- A stop sign at southwest corner of James Ridge Drive facing west at its intersection of Galloway Drive.
- A stop sign on northwest corner of Holstein Drive facing north at its intersection of Digby Drive.
- A stop sign on southeast corner of Damascus Drive facing south at its intersection of Braford Dr.
- A stop sign southwest corner of Digby Drive facing west at its intersection of South Wheat Road.

#### Downtown

- A stop sign at northwest corner of East Street facing north at its intersection of Water Street
- A stop sign at southwest corner of Water Street facing west at its intersection of East Street
- A stop sign at southeast corner of East Street facing south at its intersection of Water Street
- A stop sign at northeast corner of Water Street facing east at its intersection of East Street.

Upon a motion by Councilmember Pearson, and a second by Councilmember Holmes, Item #9, including the following captioned ordinance, was unanimously approved by a vote of 6-0.

#### **ORDINANCE NO. 2020-46**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELTON, TEXAS, AMENDING CHAPTER 22, ARTICLE VI, SECTION 22 OF THE CODE OF ORDINANCES, AMENDING SCHEDULE A REGARDING TRAFFIC CONTROL SIGNS IN CITY STREETS; REPEALING ALL ORDINANCES TO THE EXTENT THEY ARE IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

10. **Consider authorizing the City Manager to enter into a professional services agreement with Kasberg, Patrick and Associates for design of the Heritage Park expansion.** (Audio 29:36)

Upon a motion for approval by Councilmember Kirkley, and a second by Councilmember Bucher, Item #10 was unanimously approved upon a vote of 6-0.

#### **Work Session**


11. **Receive a presentation and discuss scope of work on the E. 13<sup>th</sup> Avenue Sidewalks project.** (Audio 43:42)

Director of Public Works Angellia Points presented Exhibit "A." No action was required of the Council.

12. Receive a presentation from Turley Associates regarding the public infrastructure development plans around the Belton ISD school site at Loop 121 and Shanklin Road. (Audio 56:58)

Director of Public Works Angellia Points and Jennifer Ryken of Turley Associates presented Exhibit "B." City Manager Sam Listi discussed a development plan for the area, as well as possible funding mechanisms for the needed infrastructure. No action was required of the Council.

There being no further business, the Mayor adjourned the meeting at 7:03 p.m.

  
Wayne Carpenter, Mayor

ATTEST:

  
Amy M. Casey, City Clerk

# E 13<sup>TH</sup> AVE SIDEWALKS

Scope of Work Discussion – Update

November 24, 2020

Exhibit "A"

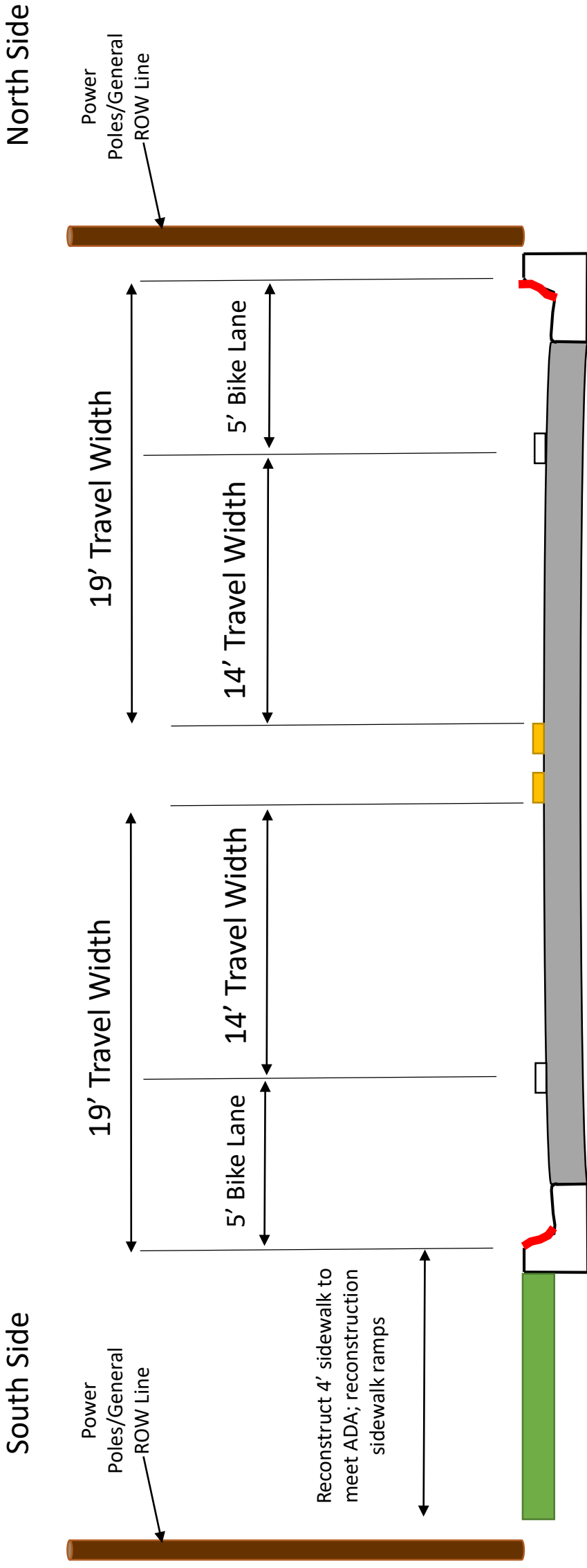
# E 13<sup>TH</sup> AVE SIDEWALKS – SUMMARY

- ▶ Awarded TxDOT Transportation Alternatives Program (TAP) grant funding for E 13<sup>th</sup> Ave sidewalks in 2019
- ▶ KTMOPO project scope was to install new sidewalks/SUP on the north side of E 13<sup>th</sup> Ave between Main and Old Waco Road
  - ▶ Challenges: ROW required from 36 property owners, strict timeline from TxDOT to meet terms of grant (bid in 2023)
- ▶ Staff evaluated options; presented option to TxDOT and gained preliminary approval
- ▶ Discussed project with Council on Oct 13, 2020
- ▶ Direction was to poll property owners on support for project and bike lanes, understanding where a bike lane was striped, on-street parking would be prohibited
- ▶ **Today's goal: define the scope of the project so KTMOPO-STIP approval can be obtained, and design can begin.**



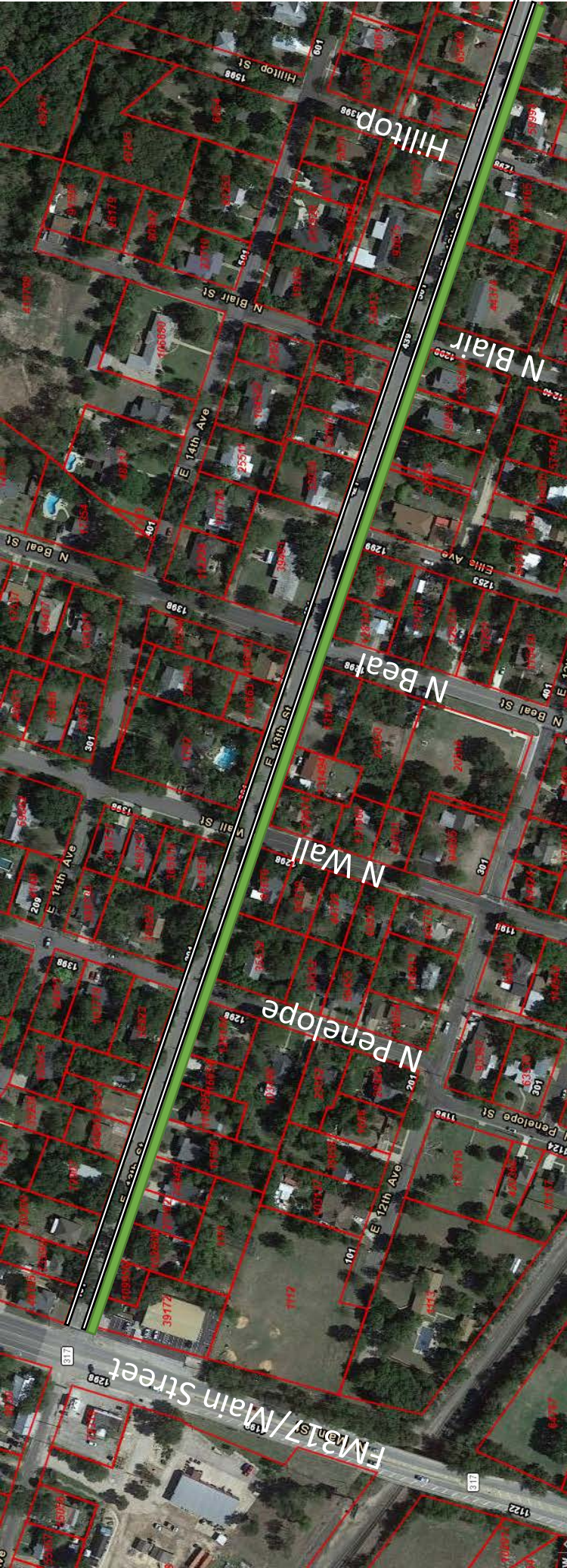
## E 13<sup>th</sup> Ave – Proposed Design

Reconstruct south side sidewalks; add 1 or 2 bike lanes



1. Existing sidewalk between Main and Park Lane to be reconstructed, as needed to meet ADA; reconstruct all pedestrian ramps, construct new 4' sidewalk between the drainage channel to FM817. Also, construct 4' sidewalk on north side of E 13<sup>th</sup> Ave between existing nursing home sidewalk and Park Lane within existing ROW.
2. Stripe 5' bike lane between Main and FM817; 5' is measured from face of curb.
3. Paint curb along bike lane(s) for no on-street parking.





E 13<sup>th</sup> Ave – Proposed  
Design  
(Approved by TxDOT)

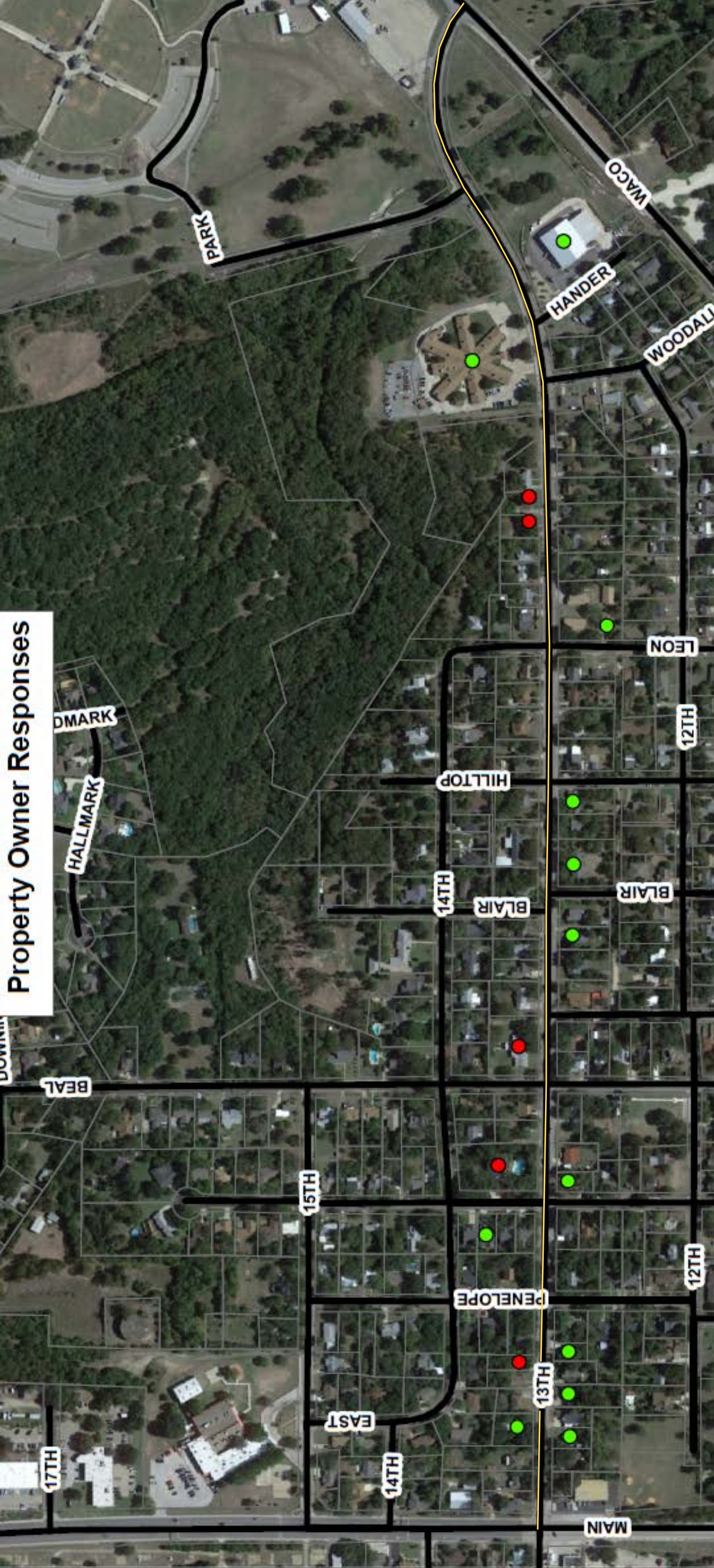
Reconstruct existing,  
as needed (green) &  
install new where  
missing (orange).  
Bike lane in white.  
(Number of bike  
lanes TBD)



# PROPERTY OWNER RESPONSES

- ▶ 73 property owners contacted via letter
- ▶ 17 responses were received
- ▶ Generally, all supported sidewalks along E 13<sup>th</sup> Ave
- ▶ Support: Many supported bike lanes, citing safety reasons. Some supported bike lanes to discourage on-street parking.
- ▶ Protest: 5 protested bike lanes and/or taking away on-street parking; those protesting were all located along north side of E 13<sup>th</sup> Ave. No one on south side of E 13<sup>th</sup> Ave protested the bike lanes.
  - ▶ North Side Property Owners
    - ▶ 2 in support + 1 request from Park Place Manor to waive on-street parking ticketing during events
    - ▶ 5 protests bike lanes
  - ▶ South Side Property Owners
    - ▶ 9 in support
    - ▶ No protests





Property Owner Responses

73 Letters Sent  
17 Responded

Support - 12  
Protests - 5

# DISCUSSION ITEMS

- ▶ In addition to the sidewalk reconstruction, as needed, along south side of E 13<sup>th</sup> Ave, one or two bike lanes will be striped in the pavement.
- ▶ Are one or two bike lanes desired?
- ▶ If one bike lane, which side (north or south)?
- ▶ Next Steps
  - ▶ Decide on bike lane(s)
  - ▶ KTMPO amendment to project scope
  - ▶ RFQ for engineering services after approval
  - ▶ Begin design



# LOOP 121 & SHANKLIN RD

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CITY OF BELTON & BISD DEVELOPMENT PLANNING

EXHIBIT "B"



# LOOP 121 & SHANKLIN ROAD BISD DEVELOPMENT PLANNING

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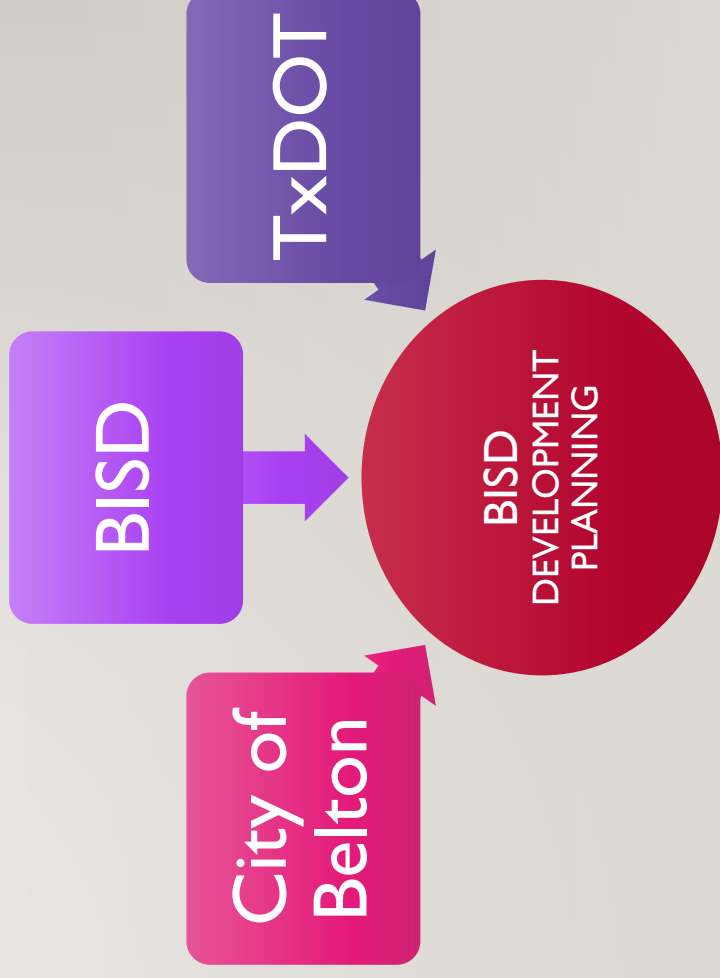
- Introductions – Sam Listi, City Manager
- Project Purpose & Background – Angellia Points, P.E., Public Works Director
- Presentation – Jennifer Ryken, P.E., C.F.M., Turley Associates Inc.



# OVERVIEW

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- Planning Tool for the City of Belton
- Evaluation of Infrastructure Improvements to the Area
- Coordination and Input
- Presented to BISD Facilities Committee on November 18, 2020 and was well received

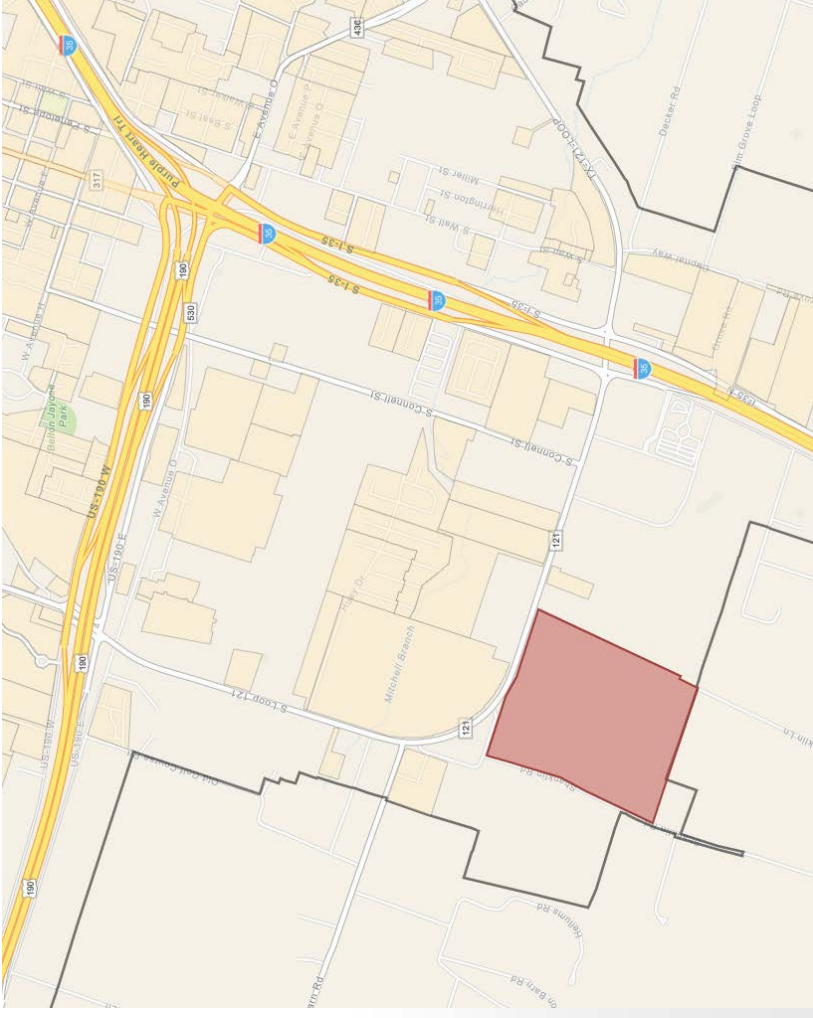




# BISD PROPERTY

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- 108.59 Acres
- W. Loop 121 to the North
- Shanklin Road to the West
- Bell County Expo Center to the East
- Bell County Justice Center to the North.



# THOROUGHFARE PLANNING

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- W. Loop I 21
- Shanklin Road
- Southwest Parkway
- Location for Lighted Intersection





# W. LOOP 121

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- 40 ft Wide
- 1 Travel Lane Each Direction
- Major Arterial
- Portions Funded by TxDOT for Widening and Upgrading
- TxDOT Actively Acquiring Right-of-Way



# SHANKLIN ROAD

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- 20 ft Wide
- Major Collector
- Currently at Rural Standards
- Adjacent to Subject Property
- Sharp Short Curve to Intersection
- Intersection with W Loop 121 is in a Curve

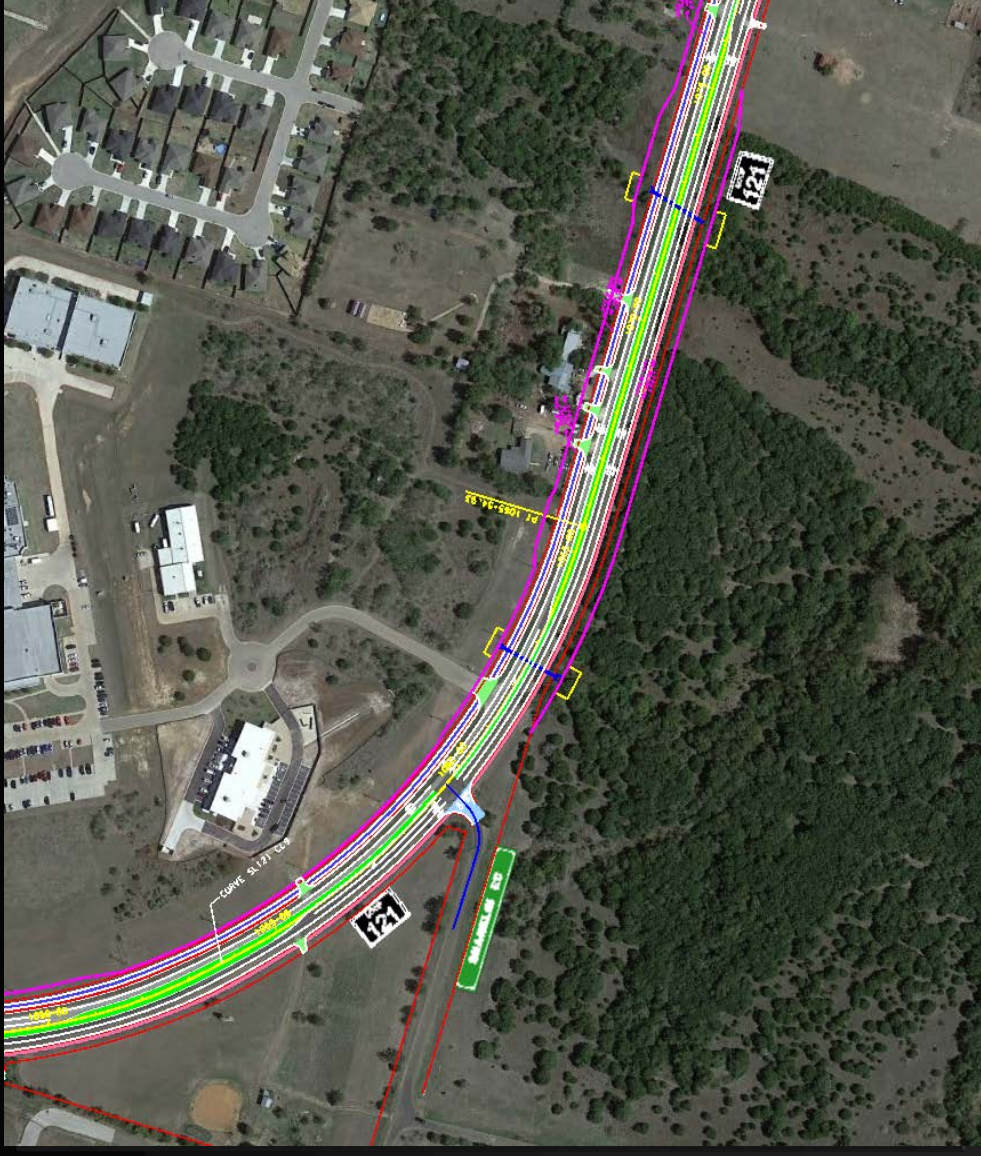


Looking South Near  
Intersection Loop 121



# TXDOT

- Preliminary Design
- Not Funded in Subject Area
- Raised Median/Island
- Dedicated Left Turns
- 2 Lanes of Traffic Each Direction
- Warrant Study for Traffic Light



# BISD

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## POSSIBLE FUTURE USE & STATISTICS

- Elementary School: 16-acre campus, 800 students, 100 staff
- Middle School: Low probability of a middle school being built on this property
- Highschool: 85-acre campus, 2400 students, 200 staff
- Athletic Complex with Fields and/or Natatorium

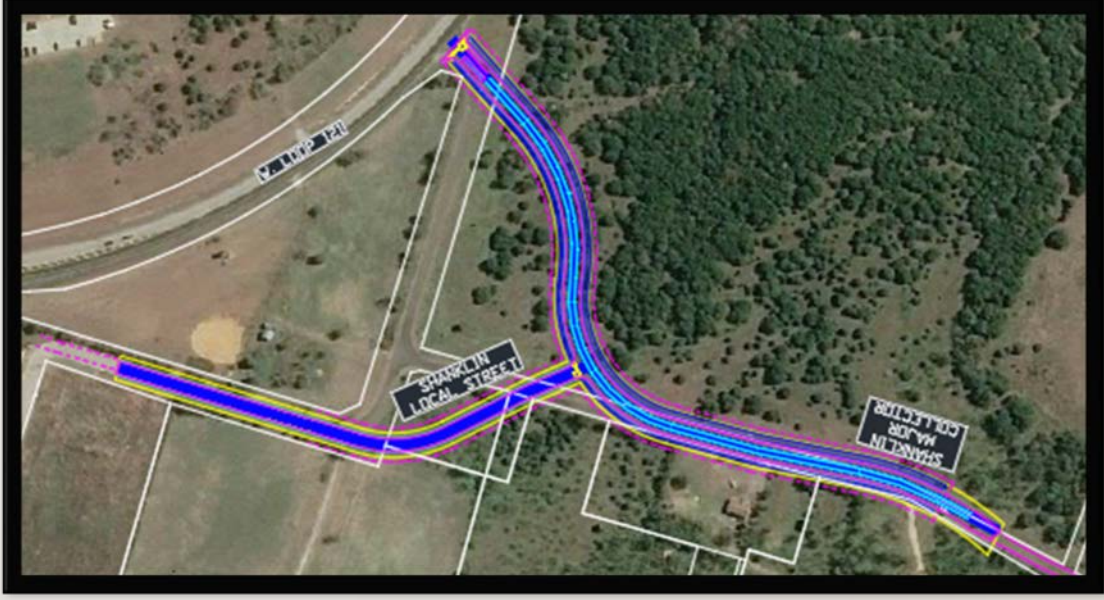




# SHANKLIN ROAD REALIGNMENT

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- Minimizes Impact to BISD Site
- Upgrade to a Major Collector
- Not Recommended as Primary access
- Not Well Suited For Traffic Light





# TRAFFIC & GROWTH

- Average Annual Daily Trips 2018
- Growth & Traffic from Three Creeks
- Southwest Parkway & Connell Street
- Property is west of IH-35 and south of IH-14

55,444  
AADT

6,365  
AADT

71,469  
AADT

6,457  
AADT

5,853  
AADT





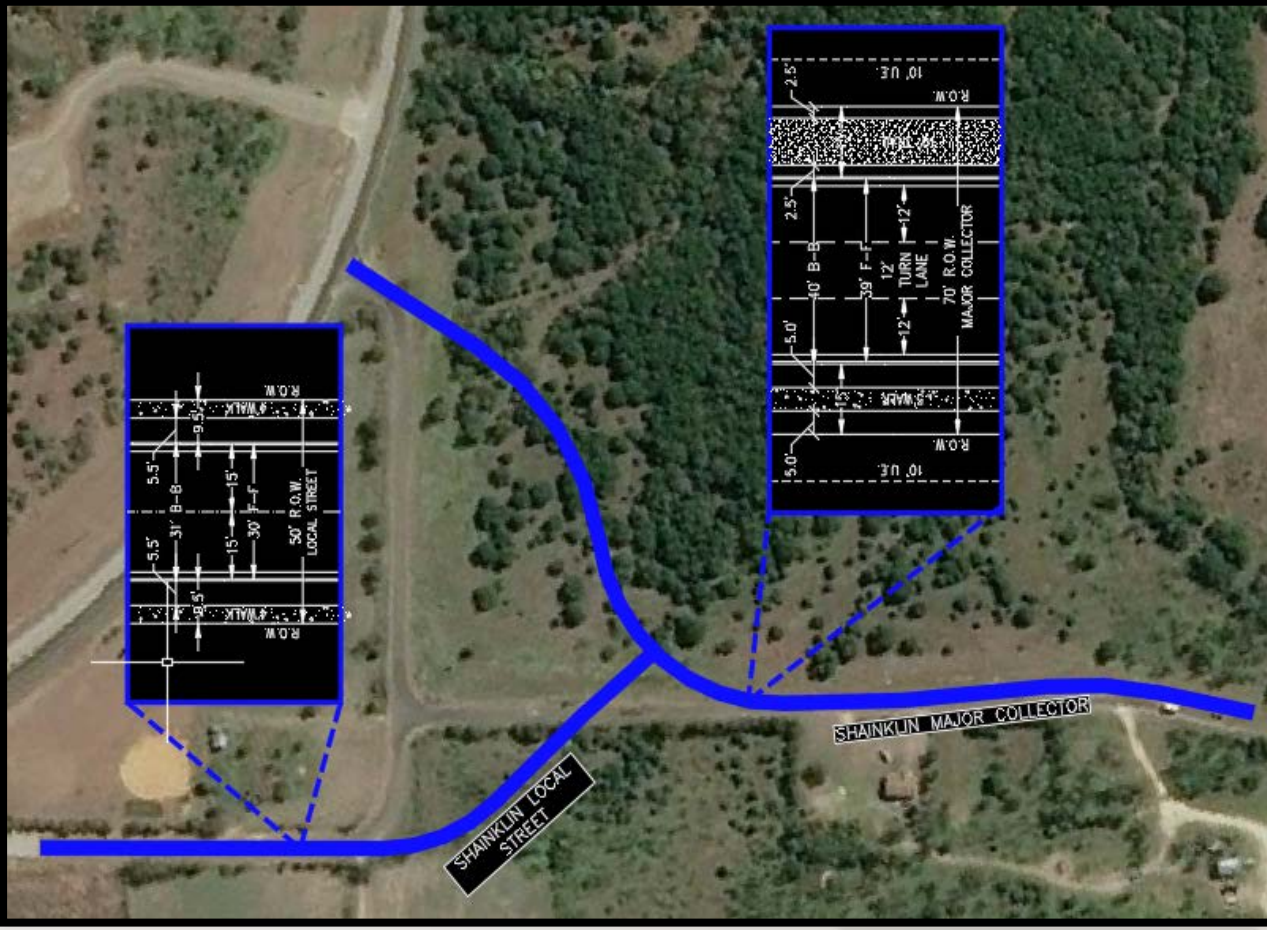
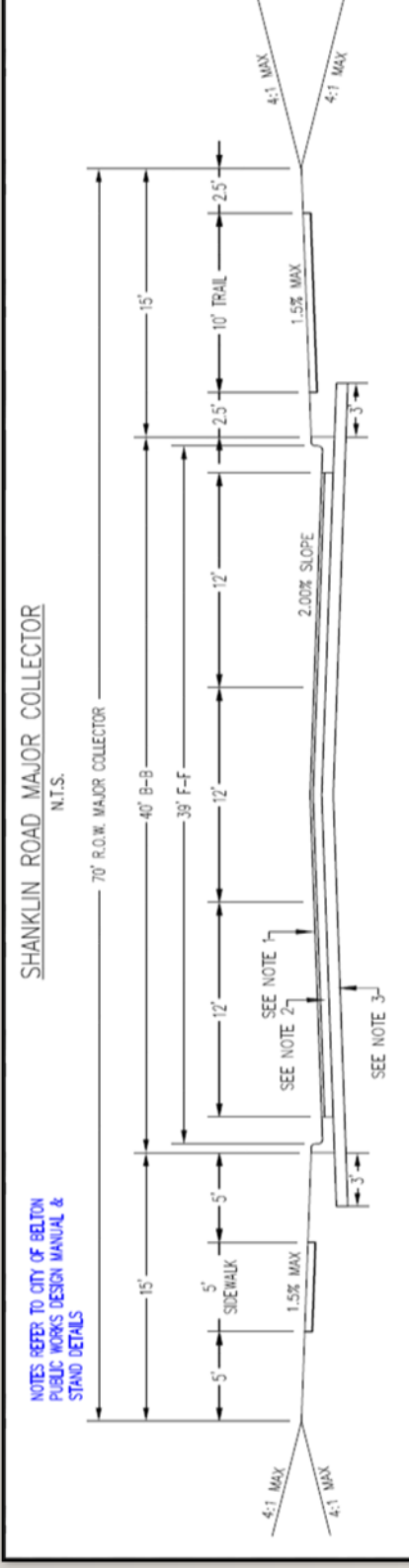
# THOROUGHFARE RECOMMENDATIONS

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- Realignment and Reconstruction of Shanklin Road to a Modified Major Collector
- Extending Southwest Parkway to the South of W. Loop 121, Constructing as a Modified Major Collector
- Construction of a Local Road Connecting Southwest Parkway to the BISD Property



100



90' R.O.M. MAJOR COLLECTOR (NOTIFIED TYPE D)

NOTES REFER TO CITY OF BELTON  
INDEPENDENT DESIGN MANUAL &  
STANDARD DETAILS

10' TRAIL

25'

40' B-B

39' F-F

12'

12'

12'

20'

5' SIDEWALK

2.00% SLOPE

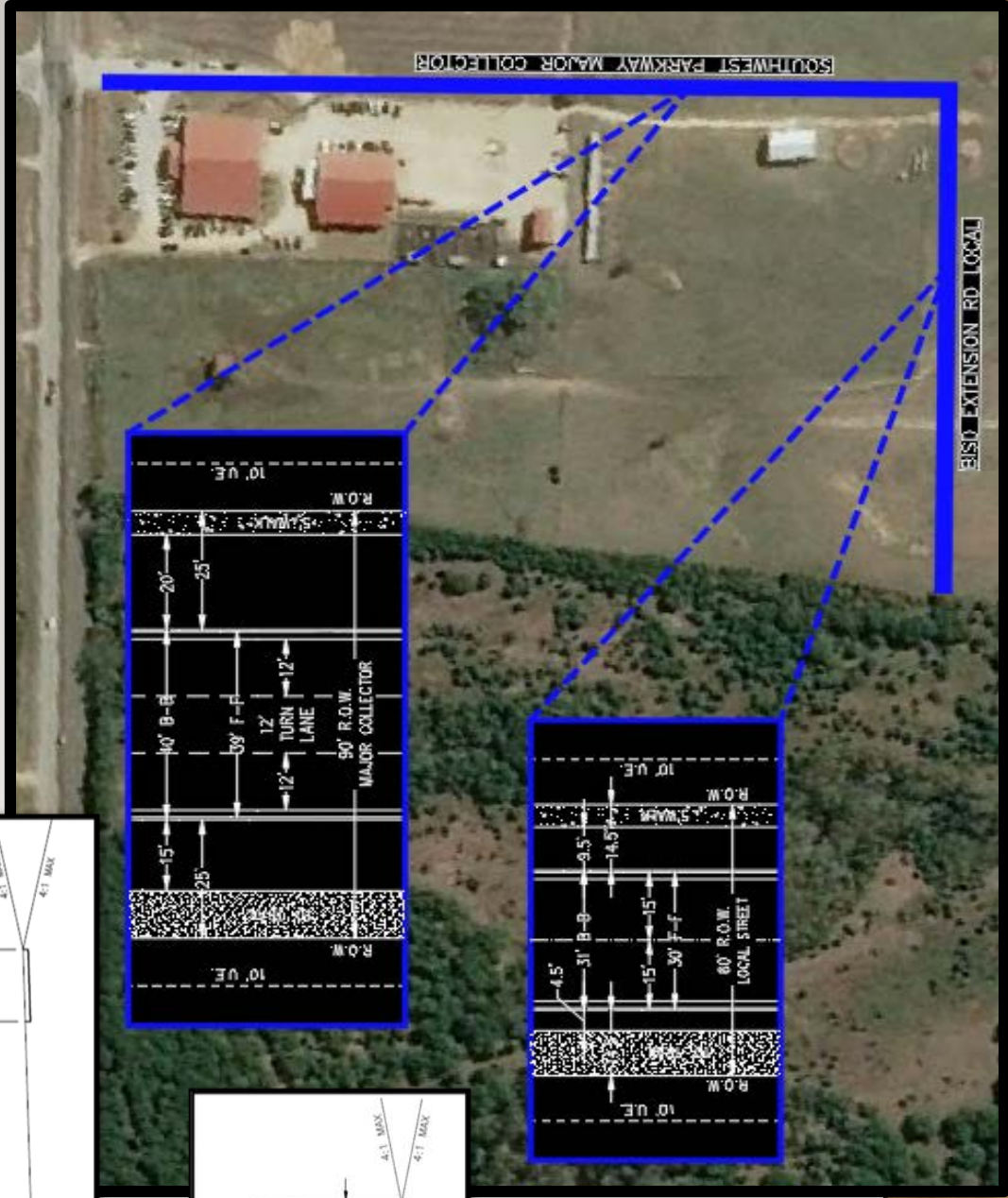
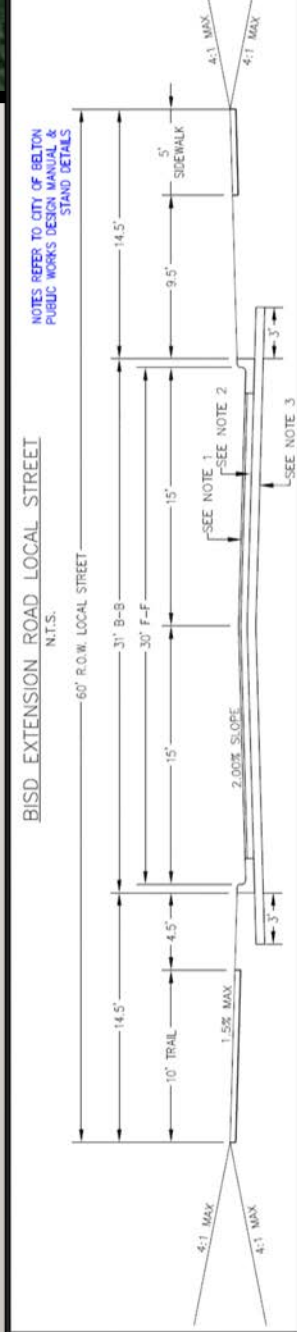
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SEE NOTE 1

SEE NOTE 2

SEE NOTE 3





# UTILITY PLANNING

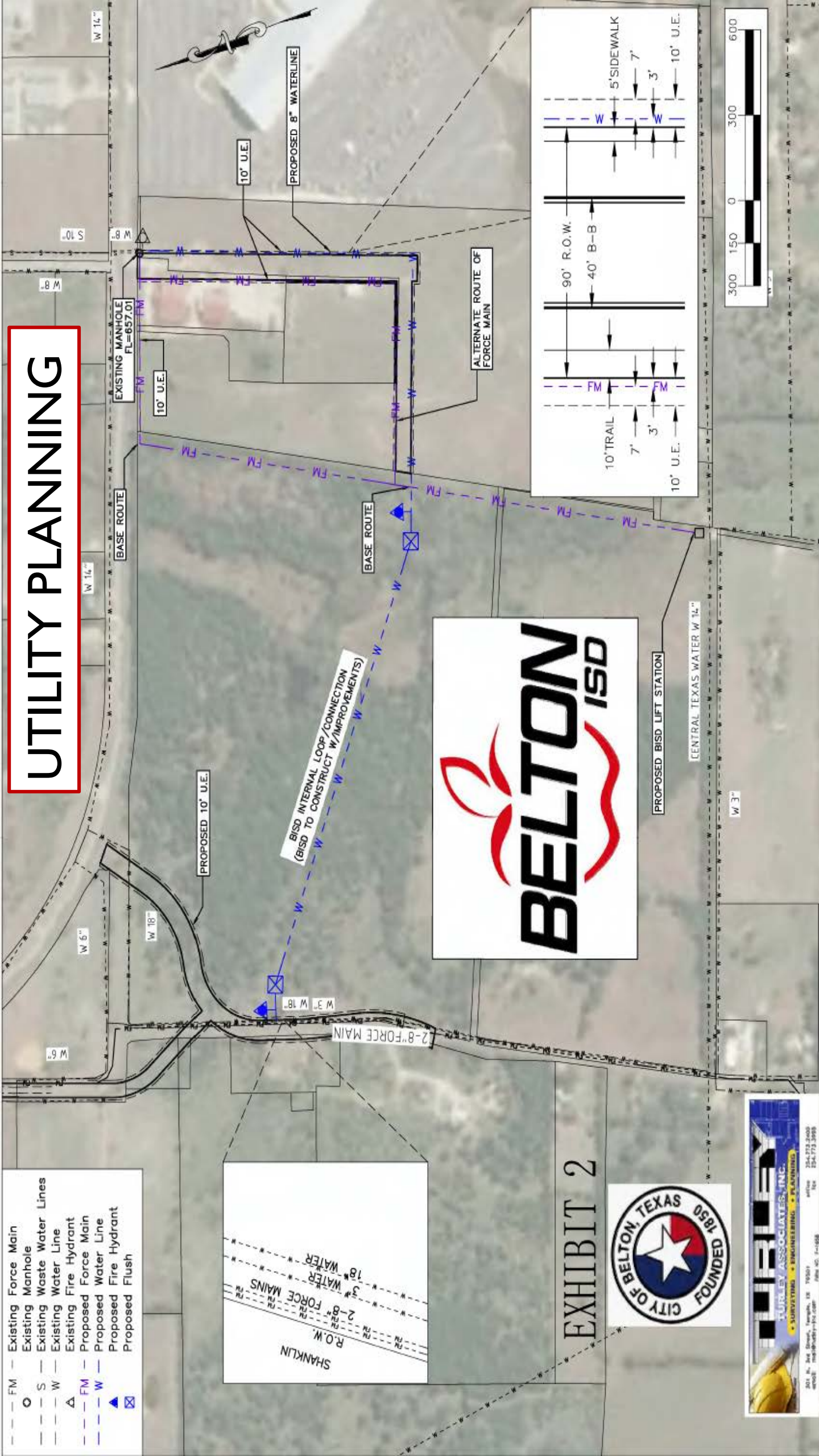


EXHIBIT 2

**TUTTLE ASSOCIATES, INC.**  
 SURVEYING • ENGINEERING • PLANNING  
 201 N. 2nd Street, Temple, TX 76781  
 Phone: 254-773-3000  
 Fax: 254-773-3995  
 Website: matt@tuttle-inc.com

# UTILITY RECOMMENDATIONS

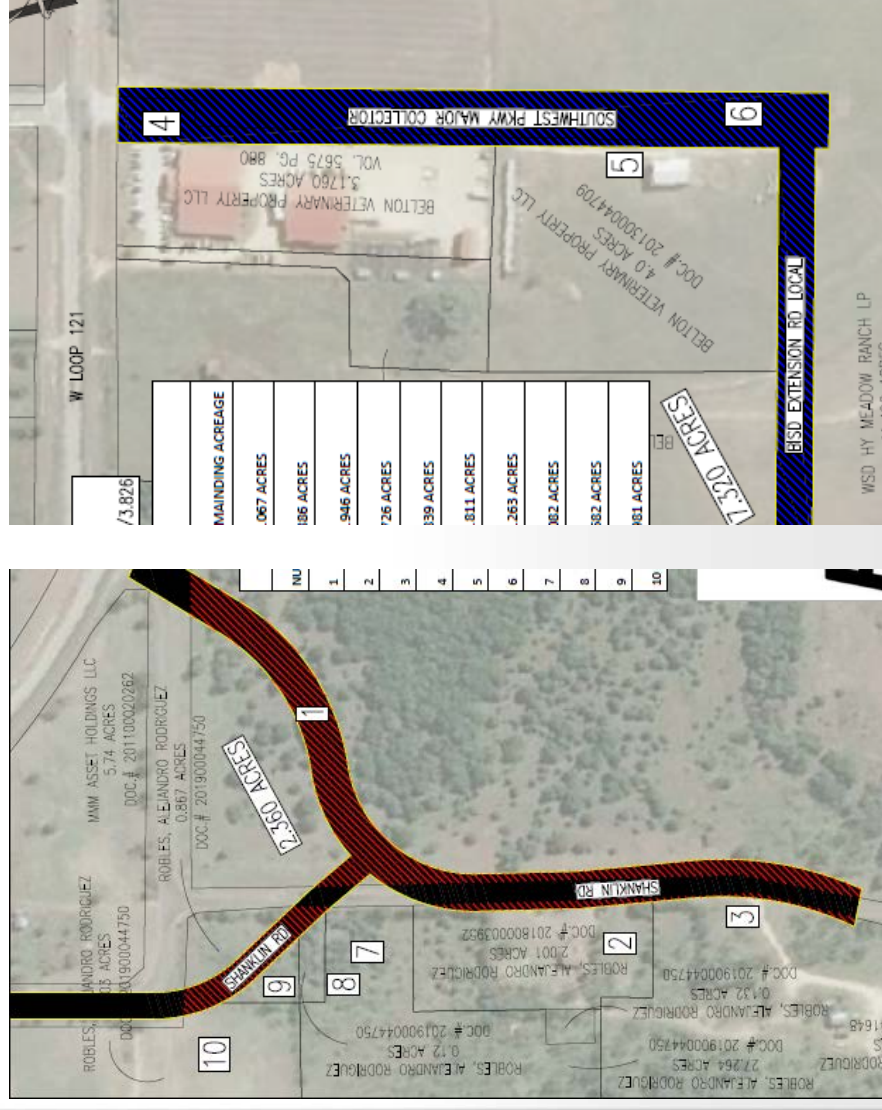
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- Extend 8" Waterline South Along S.W. Parkway and East Along BISD Extension Rd.
- BISD Internal Loop from 18" to the 8" Waterline
- Tap 18" Waterline on Shanklin (needed for looped connection and capacity of Three Creeks Subdivision)
- Lift Station on BISD Property
- Force Main Alternate Location
- Pump to Existing Manhole East of Vet Clinic.



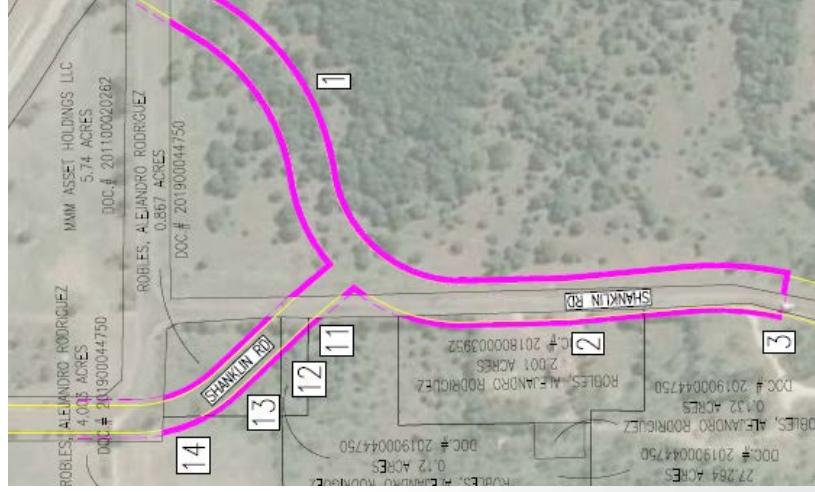
# RIGHT-OF-WAY ACQUISITION

- R.O.W from BSD: 1.439 ac.
- R.O.W. for S.W. PKWY & BSD Extension Rd: 3.292



# EASEMENT ACQUISITION

- Easements needed from BISD  
Property: 0.492 ac.
- Needed for utilities outside of  
ROW: waterlines, sewer lines,  
electric, telecom, etc.





# INFRASTRUCTURE IMPROVEMENT COSTS

• Shanklin Road (Major Collector):	\$1.3M
• Shanklin Road (Local Road):	\$550,000
• Southwest Parkway (Major Collector):	\$1.0M
• BISD Extension Road (Local Road):	\$450,000
• <u>Utilities (Water, Sewer, Lift Station):</u>	<u>\$450,000</u>
<b>Total:</b>	<b>\$ 3.75M</b>

Costs include professional services (design), geotechnical investigations, TDLR review, environmental, etc.  
Costs to not include drainage improvements, which would be addressed during the BISD site development phase.

# QUESTIONS?

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301 N. 3rd Street, Temple, TX 76501 office 254.773.2400  
email: [mail@turley-inc.com](mailto:mail@turley-inc.com) fax 254.773.3998

FIRM NO. F-1658