Belton City Council Meeting June 14, 2022 – 5:30 P.M.

The Belton City Council met in regular session in the Wright Room of the Harris Community Center. Members present included Mayor Wayne Carpenter and Councilmembers David K. Leigh, Craig Pearson, Dan Kirkley, John R. Holmes, Sr., Daniel Bucher and Stephanie O'Banion. Staff present included Sam Listi, Gene Ellis, John Messer, Amy Casey, Mike Rodgers, Jon Fontenot, Tina Moore, Chris Brown, Charlotte Walker, Judy Garrett, Kim Kroll, Matt Bates, Bob van Til, Paul Romer, Daniel Aguirre, Cynthia Hernandez, Amanda Cox and Jo-Ell Guzman.

The Pledge of Allegiance to the U.S. Flag was led by Councilmember Stephanie O'Banion, and the pledge to the Texas Flag was led by City Manager Sam Listi. The Invocation was given by Mayor Wayne Carpenter.

- 1. Call to order. Mayor Carpenter called the meeting to order at 5:31 p.m.
- 2. Public Comments. (Audio 1:54)

Randy Pittenger thanked the Council for allowing the Chamber to help in encouraging local businesses to apply for the small business grants. He also discussed the Fourth of July activities that are upcoming. He thanked the City for their partnership with the Chamber in this event.

Consent Agenda

Items 3-4 under this section are considered to be routine by the City Council and may be enacted by one motion. If discussion is desired by the Council, any item may be removed from the Consent Agenda prior to voting, at the request of any Councilmember, and it will be considered separately. (Audio 6:50)

- 3. Consider minutes of previous meetings:
 - A. May 23, 2022, Special Called City Council Meeting.
 - B. May 24, 2022, Regular City Council Meeting.
- 4. Consider reappointments to the following Boards/Commissions:
 - A. Parks Board Josh Pearson and Oscar Bersoza
 - B. Zoning Board of Adjustment Mat Naegle and Nelson Hutchinson

Upon a motion by Councilmember Holmes, and a second by Councilmember Kirkley, the Consent Agenda was unanimously approved upon a vote of 7-0.

Planning and Zoning

5. Z-22-10 Hold a public hearing and consider a zoning change from Agricultural (A) to Single Family-3 (SF-3) Residential District on approximately 97.413 acres located at 1000 E. Avenue H, generally east of Interstate 35 on the northside of E. Avenue H, and south of Nolan Creek. (Audio 7:46)

Planner Tina Moore presented this item.

Public Hearing: The following people spoke in favor of the zoning change:

- (1) Nicholas Kale, Applicant's Engineer
- (2) Clarence Griggs, Property Owner
- (3) Mike Avera, Applicant

No one else spoke for or against the item.

Upon a motion for approval of the rezoning by Councilmember Kirkley, and a second by Councilmember O'Banion, the rezoning was approved upon a vote of 6-1 (Councilmember Bucher dissenting) with the condition that the subdivision plat must satisfactorily address access for the 224 dwelling units.

ORDINANCE NO. 2022-21

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF BELTON BY CHANGING THE DESCRIBED DISTRICT FROM AGRICULTURAL TO SINGLE FAMILY-3 RESIDENTIAL DISTRICT ON AN APPROXIMATE 97.413 ACRE PROPERTY LOCATED AT 1000 E. AVENUE H.

Miscellaneous

6. Hold a public hearing and consider an ordinance on second reading, granting a commercial solid waste collection franchise to Paramount Wastewater Solutions LLC. (Audio 29:26)

City Clerk Amy Casey presented this item.

Public Hearing: no one spoke for or against.

Upon a motion for approval by Mayor Pro Tem Leigh, and a second by Councilmember Pearson, the franchise ordinance was approved upon a vote of 7-0.

ORDINANCE NO. 2022-30

AN ORDINANCE GRANTING A FRANCHISE TO PARAMOUNT WASTEWATER SOLUTIONS, LLC TO PROVIDE INDUSTRIAL/COMMERCIAL SOLID WASTE COLLECTION SERVICES WITHIN THE CITY OF BELTON; PROVIDING FOR THE SCOPE AND NATURE OF THE OPERATION; PROVIDING FOR THE DISPOSAL OF GARBAGE, SOLID WASTE AND REFUSE; PROVIDING A PROCEDURE FOR THE HANDLING OF COMPLAINTS; PROVIDING FOR A FRANCHISE FEE; REQUIRING INDEMNITY INSURANCE; PROVIDING FOR REVOCATION AND AMENDMENT; PROVIDING FOR PAYMENT OF TAXES BY THE FRANCHISEE; PROHIBITING

ASSIGNMENT AND SUBLETTING OF THE FRANCHISE WITHOUT CONSENT; PROVIDING FOR FORFEITURE; AND MAKING OTHER PROVISIONS.

7. Consider authorizing the City Manager to execute a construction contract for the N. East Street Water Improvements project (CDBG Project Number 7220021), and any change orders associated with the contract, not to exceed the amount authorized under state law. (Audio 31:08)

Director of Public Works Matt Bates presented this item.

Upon a motion for approval by Councilmember Holmes, and a second by Councilmember O'Banion, the contract with TTG Utilities was approved upon a vote of 7-0.

8. Consider authorizing the City Manager to enter into a professional services agreement with KPA Engineers for construction administration services for the N. East Street Water Improvements project (CDBG Project Number 7220021). (Audio 34:32)

Director of Public Works Matt Bates presented this item.

Upon a motion for approval by Councilmember O'Banion, and a second by Councilmember Kirkley the agreement with KPA Engineers was approved upon a vote of 7-0.

9. Consider a resolution authorizing the execution and delivery of Addendum #4 to the Amended and Restated Water Supply Contract with Bell County Water Control and Improvement District No. 1, in connection with the issuance of the District's Water System Revenue Bonds, Series 2022, concerning Belton's cost share in Standby Power Generation Project at the Water Plant, in the approximate amount of \$2 million plus interest. (Audio 35:46)

City Manager Sam Listi presented this item.

Upon a motion for approval by Councilmember Pearson, and a second by Councilmember Holmes, Addendum #4 to the Amended and Restated Water Supply Contract with BCWCID #1 was approved upon a vote of 7-0.

Budget

- 10. Conduct a work session on FY2023 budget considerations including, but not limited to, the following funds: (Audio 41:46)
 - A. Water and Sewer Fund
 - B. <u>Drainage Fund</u>

Director of Finance Mike Rodgers presented this item as shown in Exhibit "A." No action was required of the Council at this time.

11. Consider a resolution endorsing a 5-year water and wastewater rate structure that is designed to provide financial stability for the Water and Sewer Fund. (Audio 1:08:41)

Director of Finance Mike Rodgers and Consultant Nelisa Heddin presented this item as shown in Exhibit "B."

Councilmember Kirkley made a motion for Water Base Rates by meter size – option 2. The motion was seconded by Councilmember Pearson and was approved upon a vote of 7-0.

Councilmember Holmes made a motion for Water Volumetric Rates with two customer classes: domestic and sprinkler – option 1. The motion was seconded by Councilmember Kirkley and was approved upon a vote of 7-0.

Councilmember Pearson made a motion for Wastewater Base and Volumetric rates for a single customer class. The motion was seconded by Councilmember Kirkley and was approved upon a vote of 7-0.

RESOLUTION NO. 2022-21-R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELTON, TEXAS, ENDORSING A 5-YEAR WATER AND WASTEWATER RATE STRUCTURE THAT IS DESIGNED TO PROVIDE FINANCIAL STABILITY FOR THE WATER AND SEWER FUND.

The Mayor announced that the Council would take a five minute recess at 7:37 p.m.

Executive Session

At 7:42 p.m., the Mayor announced the Council would go into Executive Session for the following item:

12. Executive Session pursuant to the provision of the Open Meetings Law, Chapter 551, Govt. Code, <u>Vernon's Texas Codes Annotated</u>, in accordance with the authority contained in Section 551.072, Deliberation Regarding Real Property.

The Mayor reopened the meeting at 8:13 p.m., and there being no further business, the meeting was adjourned.

Wayne Campenter, Mayor

ATTEST:

Amy M. Casey, City Clerk

EXHIBIT "A"



FY23 Budget Workshop June 14, 2022

Presented by:
Michael Rodgers, CPA
Director of Finance

1



Funds To Be Discussed

- Water and Sewer Fund
- Drainage Fund

2



Water and Sewer Fund Year-End Forecast for FY22

	FY22	FY22
	Adopted	Year-End
	Budget	Estimate
Revenue	\$10,460,630	\$10,312,712
Expenditures	(10,614,980)	(10,415,010)
Incr/(Decr) to Reserve	\$ (154,350)	\$ (102,298)

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Forecast for FY22

- Revenue is expected to increase nine percent over FY 2021 but still fall short of budget by \$147,000
- Expenditures may end the year \$200,000 under budget due to savings related to the water and sewer master plan

Water and Sewer Fund FY23 Statement of Fund Balance

Projected Unrestricted Balance, Sept 30, 2022 \$ 6,055,233 57.0%

Increases/(Decreases) to Fund Balance:

 FY23 Revenue
 12,160,390

 FY23 Expenses
 (12,770,490)

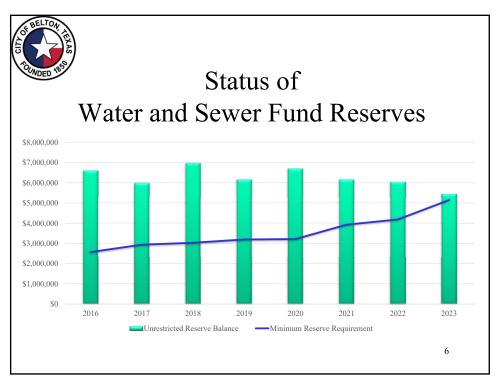
 Net Increase/(Decrease) to Fund Balance
 (610,100)

Projected Restricted Balance, Sept 30, 2023 <u>\$ 5,445,133</u> 42.6%

The City has adopted a fund balance policy with the goal of achieving and maintaining fund balance equal to 30% of budgeted expenditures plus the annual debt service for any fund-supported borrowing from external creditors for the fiscal year. At no time, shall fund balance fall below 25% of budgeted expenditures.

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Budget to Budget Comparison Revenue by Category

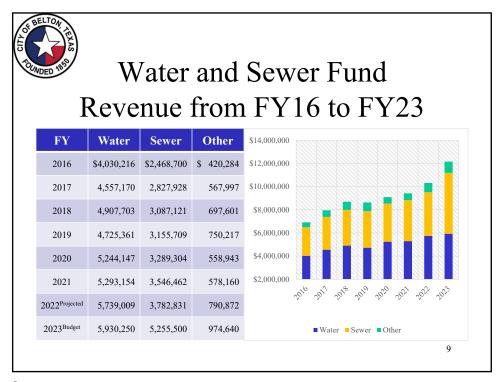
Water and Sewer Fund Revenue Category	FY22 Budget	FY22 Estimate	FY23 Budget	Increase / (Decrease)
Water Revenue	\$ 6,014,130	\$ 5,739,009	\$ 5,930,250	\$ (83,880)
Sewer Revenue	3,829,650	3,782,831	5,255,500	1,425,850
Fees and Other Revenue	489,690	658,550	560,900	71,210
Miscellaneous	127,160	132,322	130,610	3,450
Transfers	0	0	283,130	283,130
Total Revenue	\$10,460,630	\$10,312,712	\$12,160,390	\$ 1,699,760

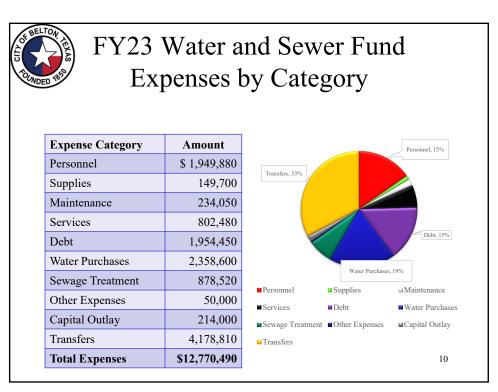
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FY23 Water and Sewer Fund Revenue

- Water revenue increases by three percent which is comparable to the four-year average growth rate
- Sewer revenue increases by \$1.4 million due to increases in base and volumetric rates
- Transfers reflects personnel cost allocations and the use of ARPA funds







Budget to Budget Comparison Expenses by Category

Water/Sewer Fund Expense Category	FY22 Budget	FY22 Estimate	FY23 Budget	Increase / (Decrease)
Personnel	\$ 2,089,620	\$ 2,021,761	\$ 1,949,880	\$ (139,740)
Supplies	123,070	133,688	149,700	26,630
Maintenance	182,350	250,050	234,050	51,700
Services	1,019,210	685,770	802,480	(216,730)
Debt	1,536,880	1,620,809	1,954,450	417,570
Water Purchases	1,500,700	1,511,514	2,358,600	857,900
Sewage Treatment	829,340	807,500	878,520	49,180
Other Expenses	90,000	10,000	50,000	(40,000)
Capital Outlay	404,000	367,000	214,000	(190,000)
Transfers	2,839,810	3,006,918	4,178,810	1,339,000
Totals	\$10,614,980	\$10,415,010	\$12,770,490	\$ 2,155,510

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Water & Sewer Fund Significant Changes

- Personnel costs reflect changes to the method of allocating payroll costs
- Consulting expenses fall by \$256,000 after completion of the rate study and a cost reduction to the utility master plan update
- City debt service payments increase by \$417,000 after the issuance of Certificates of Obligation in 2022 for the elevated storage tank and 6th Ave waterline



Water & Sewer Fund Significant Changes

- Water costs rise by \$857,000 due to increasing operating costs and BCWCID-issued debt for water distribution, water treatment capacity and backup power generation
- Capital outlay includes \$200,000 for water tap materials and \$14,000 for wash bay doors

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Water & Sewer Fund Significant Changes

• Transfers for capital projects total \$2,550,000 in FY23 to cash fund several projects, including

\$1,500,000 TBWWTP expansion (bond offset)

\$ 600,000 Continental lift station offload

\$ 450,000 W Avenue A sewer replacement

Other transfers include

\$ 599,950 Personnel cost allocation

\$ 618,050 Franchise fees and fleet allocation

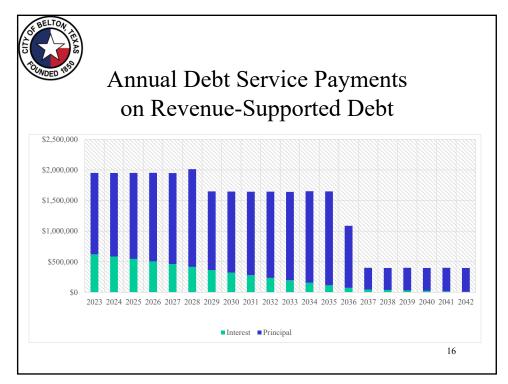
\$ 135,710 Capital equipment replacement

\$ 275,100 Water meter replacement



Outstanding City Debt for FY 2023

Bond Issuance Description	Outstanding Amount
Certificates of Obligation, Series 2008	\$ 58,950
Certificates of Obligation, Series 2015	\$ 5,635,000
Certificates of Obligation, Series 2016	\$ 8,215,000
G.O. Refunding Bonds, Series 2017	\$ 435,000
Certificates of Obligation, Series 2022	\$ 6,070,000
Revenue-Supported Debt Outstanding	\$ 20,413,950





Drainage Fund

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Drainage Fund Year-End Forecast for FY22

		FY22	7	ear-End
	Budget Estimate \$ 580,400 \$ 557,112		Estimate	
Revenue	\$	580,400	\$	557,112
Expenditures		(573,180)		(532,278)
Incr/(Decr) to Reserve	\$	7,220	\$	24,834

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Forecast for FY22

- Revenue grows by five percent over FY 2021 but ends FY 2022 \$23,380 under budget
- Expenses are under budget due to savings in personnel and maintenance

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Drainage Fund FY23 Statement of Fund Balance

Projected Spendable Balance, Sept 30, 2022 \$ 342,071

Increases/(Decreases) to Fund Balance:

FY23 Revenue 582,100

FY23 Expenditures (582,100)

Net Increase/(Decrease) to Fund Balance

Spendable Fund Balance, Sept 30, 2023 \$\) \$\) 342,071



Budget to Budget Comparison Revenue by Category

Drainage Fund Revenue Category	FY22 Budget	FY22 Estimate	FY23 Budget	Increase / (Decrease)
Storm Drainage Fees	\$580,000	\$556,620	\$579,000	\$ (1,000)
Interest Income	400	492	600	200
Transfers	0	0	2,500	2,500
Total Revenue	\$580,400	\$557,112	\$582,100	\$ 1,700

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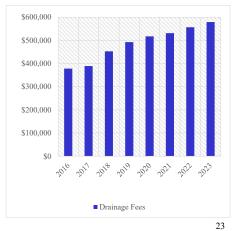


FY23 Drainage Fund Revenue

- No change to the City's drainage fee is proposed for FY23
- Storm drainage fee revenue increases by four percent over the year-end estimate for FY22
- Interest income grows as yields are expected to increase



FY	Drainage Fees
2016	\$377,990
2017	389,230
2018	452,742
2019	492,639
2020	517,462
2021	531,251
2022 ^{Projected}	556,620
2023 ^{Budget}	579,000
2023 ^{Budget}	579,000



Budget to Budget Comparison Expenses by Category

Drainage Fund Expense Category	FY22 Budget	FY22 Estimate	FY23 Budget	Increase / (Decrease)
Personnel	\$ 268,990	\$251,515	\$ 198,610	\$ (70,380)
Supplies	15,630	16,940	17,120	1,490
Maintenance	46,260	30,760	54,360	8,100
Services	30,090	21,185	37,510	7,420
Debt	25,030	25,030	25,130	100
Capital Outlay	8,000	7,668	0	(8,000)
Transfers	179,180	179,180	249,370	70,190
Totals	\$ 573,180	\$532,278	\$ 582,100	\$ 8,920

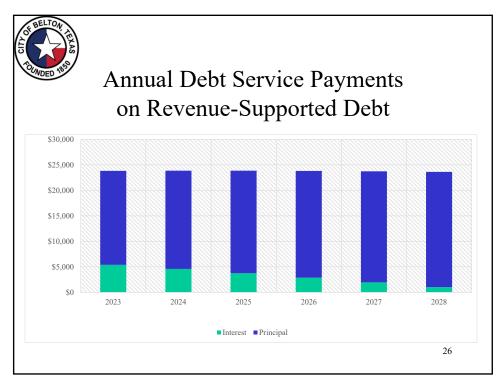


Significant Changes

- Personnel costs and transfers reflect changes to the method of allocating payroll costs
- Flood warning expenses include the replacement of the Roy Reynolds/IH-14 Service Road device with a radar sensor
- Capital outlay decreases after the purchase of a zero-turn mower in FY 2022

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In Summary

- Water & Sewer Fund revenue grows to cover increasing costs for water distribution, water treatment, and backup power generation; additional debt service for the elevated storage tank; and cash-funding for capital projects
- \$2,550,000 will be transferred into capital project funds for upcoming projects
- No rate increases are planned for drainage

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Questions/Comments?

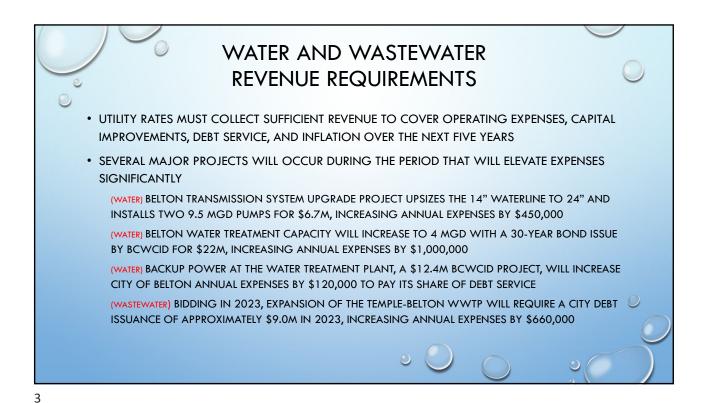
EXHIBIT "B"



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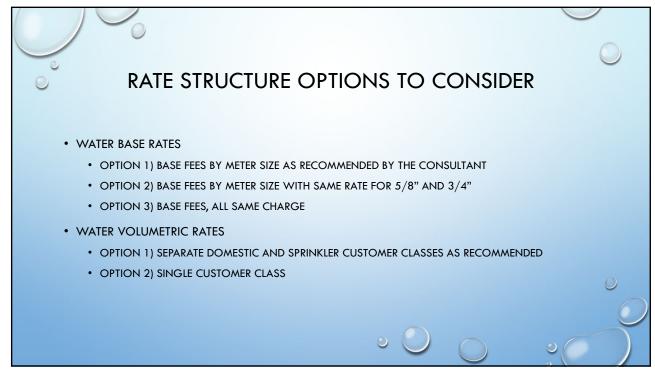
RATE STUDY FOLLOW-UP

- NELISA HEDDIN, PROPRIETOR OF NELISA HEDDIN CONSULTING, LLC, PRESENTED HER STUDY AND RECOMMENDATIONS TO CITY COUNCIL ON MAY 24, 2022
- BASED UPON FEEDBACK, NELISA HAS ADJUSTED THE STUDY ASSUMPTIONS TO INCLUDE
 - COMMERCIAL CONSUMPTION WAS INCREASED BY 1,500,000 GALLONS PER MONTH BEGINNING IN 2024 DUE TO EXPANSION OF THE BELL COUNTY JAIL
 - MULTIFAMILY CONSUMPTION WAS INCREASED BY 600,000 GALLONS PER MONTH IN 2024 AND RAISED AGAIN BY 600,000 GALLONS PER MONTH IN 2026 FOR TWO APARTMENT COMPLEXES
 - CONSUMPTION FOR NEW SCHOOLS WERE ADDED IN 2024 AND 2026
- ON MAY 26, 2022, BELL COUNTY WCID INFORMED THE CITY THAT IT PLANNED TO ISSUE APPROXIMATELY \$12M IN DEBT FOR BACKUP POWER AT THE WATER PLANT. BELTON'S SHARE OF THE PROJECT IS \$1.5M PLUS INTEREST. DEBT SERVICE PAYMENTS OF \$120,000 PER YEAR HAVE BEEN ADDED TO THE STUDY BEGINNING IN 2023



REVENUE REQUIREMENTS **WATER UTILITY** 2023 2024 2027 2025 2026 \$5,503,234 \$6,471,056 \$7,080,236 \$8,161,670 Water Utility \$8,706,589 Increase due to three Increase due to debt BCWCID water projects; service on \$3.9M cash-funded City capital bond issuance by the projects; and additional City and cash-funded staff capital projects

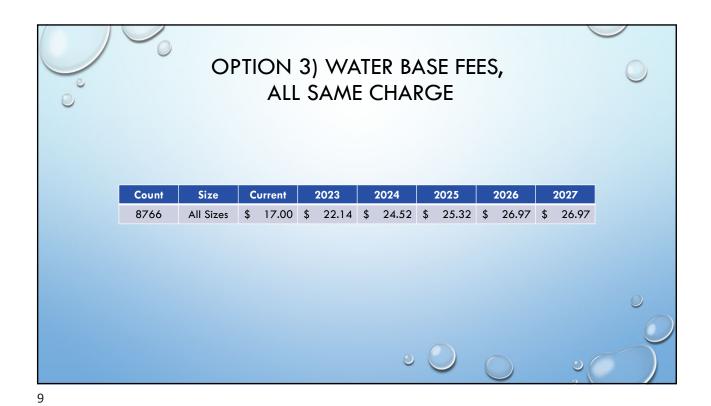




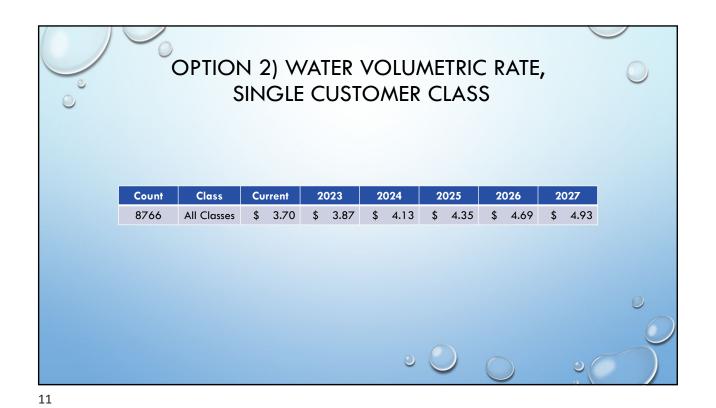
	PTION	1) WA	TER BAS	SE FEES	BY ME	TER SIZ	E	0
Count	Size	Current	2023	2024	2025	2026	2027	
7732	5/8"	\$ 17.00	\$ 20.32	\$ 22.54	\$ 23.36	\$ 24.92	\$ 24.92	
1	3/4"	17.00	25.61	28.62	29.70	31.89	31.89	
563	1"	17.00	36.19	40.80	42.39	45.83	45.83	
122	1.5"	17.00	62.65	71.24	74.10	80.69	80.69	
276	2"	17.00	94.40	107.77	112.16	122.53	122.53	
48	3"	17.00	179.07	205.17	213.65	234.08	234.08	
13	4"	17.00	274.33	314.75	327.83	359.58	359.58	
8	6"	17.00	538.92	619.14	644.98	708.18	708.18	
3	8"	17.00	856.43	984.41	1,025.57	1,126.50	1,126.50	0
0	10"	17.00	1,226.86	1,410.55	1,469.59	1,614.55	1,614.55	
0	12"	17.00	3,502.35	4,028.30	4,197.13	4,612.54	4,612.54	
				9			. [

OPTION 2) WATER BASE FEES BY METER SIZE WITH 5/8" AND 3/4" CHARGED SAME RATE 2027 Count Size Current 2023 2024 2025 2026 5/8 or 7733 \$ 17.00 \$ 20.32 \$ 22.54 23.36 \$ 24.92 24.92 3/4" 563 1" 17.00 36.19 40.80 42.39 45.83 45.83 122 1.5" 17.00 62.65 71.24 74.10 80.69 80.69 276 2" 17.00 94.40 107.77 112.16 122.53 122.53 205.17 48 3" 179.07 234.08 17.00 213.65 234.08 4" 17.00 274.33 314.75 359.58 359.58 13 327.83 8 6" 17.00 538.92 619.14 644.98 708.18 708.18 3 856.43 8" 17.00 984.41 1,025.57 1,126.50 1,126.50 0 10" 17.00 1,226.86 1,410.55 1,469.59 1,614.55 1,614.55 4,612.54 12" 17.00 3,502.35 4,028.30 4,197.13 4,612.54

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OPTION 1) WATER VOLUMETRIC RATE, DOMESTIC AND SPRINKLER CUSTOMER CLASSES Count Class 2023 2024 2025 2026 2027 Current 8044 Domestic 3.70 \$ 3.70 \$ 3.90 \$ 4.10 \$ 4.38 \$ 4.64 722 Sprinkler 3.70 4.75 5.38 5.71 6.43 6.67 SPRINKLER METERS WOULD HAVE NO MONTHLY BASE CHARGE BEGINNING IN FY 2023 VOLUMETRIC RATES APPLY FOR EACH 1,000 GALLONS CONSUMED OF THE 722 SPRINKLER CUSTOMERS, 525 ARE RESIDENTIAL AND 197 ARE COMMERCIAL/MULTI-FAMILY A CUSTOMER USING 10,000 GALLONS THROUGH A 5/8" SPRINKLER METER WOULD PAY \$47.50 IN FY 2023 COMPARED TO \$49.92 USING THE DOMESTIC RATE PLUS BASE CHARGE METHODOLOGY AS IN PRIOR YEARS



EFFECT ON A CUSTOMER WHO USES 5,000 GALLONS THROUGH A DOMESTIC 5/8" METER OPTIONS 1 & 2 **OPTION 3** BASE RATES BY METER SIZE AND SINGLE BASE RATE AND SINGLE TWO CUSTOMER CLASSES **VOLUMETRIC RATE** Amount Amount Base charge, incl 2,000 gallons \$20.32 Base charge, incl 2,000 gallons \$22.14 Volumetric charge (3x\$3.70) 11.10 Volumetric charge (3x\$3.87) 11.61 Total billed for water in FY 2023 31.42 Total billed for water in FY 2023 33.75 Total billed for water in FY 2022 28.10 Total billed for water in FY 2022 28.10 Change from FY 2022 Change from FY 2022 \$3.32 \$5.65



TOTAL WATER AND WASTEWATER BILL FOR A CUSTOMER WHO USES 5,000 GALLONS THROUGH A 5/8" DOMESTIC METER FY 2022 FY 2023 Amount Amount Water base charge \$17.00 Water base charge* \$20.32 11.10 Water volumetric charge* 11.10 Water volumetric charge Wastewater base charge 14.00 Wastewater base charge 16.25 Wastewater volumetric charge 15.00 Wastewater volumetric charge 22.50 Total billed in FY 2022 \$57.10 Total billed in FY 2023* \$70.17 *Bill would be \$72.50 if single-rate options are selected



