

**BELTON CITY COUNCIL MEETING
MARCH 12, 2013**

The Belton City Council met in regular session with the following members present: Mayor Pro Tem Marion Grayson, Councilmembers David K. Leigh, Wayne Carpenter, Craig Pearson, John Agan, and Frank Minosky. Mayor Jim Covington was absent. Staff present were John Messer, Cristy Daniell, Connie Torres, Gene Ellis, Francisco Corona, Byron Sinclair, Erin Newcomer, Kim Kroll, Sandy Slade, Charlotte Walker, Denny Lassetter, Paul Romer, and Aaron Harris.

The Pledge of Allegiance to the U.S. Flag was led by Planning Director Erin Newcomer, the Pledge of Allegiance to the Texas Flag was led by City Councilmember David K. Leigh, and the invocation was given by Dr. Shawn Shannon, Director of Student Baptist Ministries at the University of Mary Hardin-Baylor.

The Mayor Pro Tem called the meeting to order at 5:34 p.m.

Public comments. There were none.

Consent Agenda

Upon motion by Councilmember Leigh, seconded by Councilmember Pearson, the following items were unanimously approved:

Minutes of previous meeting. Approved as presented.

Consider a resolution nominating a candidate for election to the Board of Directors of the Central Texas Water Supply Corporation.

Approved the resolution captioned below nominating City Manager Sam A. Listi for election to the Central Texas Water Supply Corporation's Board of Directors.

RESOLUTION NO. 2013-10

RESOLUTION NOMINATING CANDIDATE FOR ELECTION TO THE BOARD OF DIRECTORS AT THE ANNUAL MEETING OF THE CENTRAL TEXAS WATER SUPPLY CORPORATION.

Consider an amendment to the lease agreement between the City of Belton and Belton Christian Youth Center (BCYC) regarding location of playground equipment purchased by BCYC for placement in Confederate Park.

Approved amendment of the lease to allow BCYC to locate playground equipment at Confederate Park as proposed by City staff. The Parks Board unanimously recommended approval of the item at its March 4th meeting.

Consider award of bid for 2013 Seal Coating Program.

Awarded the bid for this year's seal coating program to F. N. Ploch Construction Company, with a single course seal coat price of \$2.03 per square yard and a double course price at \$4.00 per square yard. The bid is for a one-year term, with the option to extend for two additional one-year periods upon mutual agreement of the City and the bidder, with pricing and quantities to be negotiated upon extension.

Consider award of bid and authorizing the City Manager to execute a contract for the North Sparks Street 12" Wastewater Improvements Project, and any change orders associated with the contract, not to exceed the amount authorized under state law.

Awarded the bid to Bell Contractors, Inc. in the amount of \$319,623.50 (base bid and add-alternate), and authorized the City Manager to execute the contract and change orders thereon, not to exceed the amount authorized under state law. Time frame to complete the project is 120 calendar days, with funding from Water & Wastewater capital project funds, to be reimbursed by UMHB via development agreement.

Miscellaneous

Consider award of bid and authorizing the City Manager to execute a contract for the State Highway 317 Utility Relocation Project, and any change orders associated with the contract, not to exceed the amount authorized under state law, and approval of funding source.

Acting City Manager Cristy Daniell gave an overview of this project which will provide relocation of water and sewer infrastructure in connection with the State's project to widen SH 317. She indicated it's important to take this opportunity to secure a widened SH 317 where it is needed, especially given the scarcity of Texas Department of Transportation funds. KPA Engineer was awarded a contract in November 2012 to design, bid and prepare construction documents for this project, however construction phase services were not included, and will be presented for Council consideration at a later date.

Ms. Daniell stated two bids were received on Monday, March 11th, with the low bid from TTG Utilities in the amount of \$362,128.35 (base bid plus add alternate). She indicated funding will come from 2007 Water & Sewer CO's and the Commerce Street project fund (Water & Sewer fund contributions), and recommended award to TTG Utilities and approval of the funding source identified. (Ginger Tolbert, KPA Engineers, was present to address any questions).

Councilmember Carpenter made a motion to award the bid to TTG Utilities, and authorize the City Manager to execute the contract and any associated change orders not to exceed the amount authorized under state law, and to approve the funding source as stated. The motion was seconded by Councilmember Agan and carried unanimously.

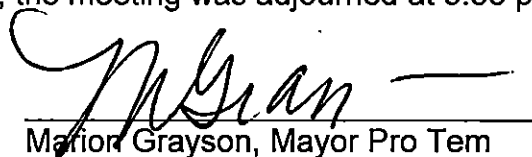
Presentation of the Comprehensive Annual Financial Report for Fiscal Year 2012.

Acting City Manager Cristy Daniell introduced Mike Abel of the City's auditing firm, Jaynes, Reitmeier, Boyd & Therrell, P.C., CPA's of Waco, who presented the City's Comprehensive Annual Financial Report for the fiscal year ended September 30, 2012. The City received a clean opinion on the financial statements, with no material weaknesses in internal control noted. Due to the amount of federal grants received by the City in FY 2012, a single audit of federal programs was required. The single audit also received a clean opinion, with a finding that the City complied with the requirements of its major federal program, with no material weaknesses or deficiencies in internal control reported.

Ms. Daniell commented that net assets of the City consist of not just cash, but also include streets, utility infrastructure, land, buildings, parks, and other assets that will likely never be converted to cash, and are therefore not "spendable". She also noted that the General Fund as shown in the audit report, includes several other small non-budgeted funds. These fund balances are earmarked for special purposes, such as payment of civil service sick leave and public access fees. She indicated some of General Fund balance was used in 2011, as a match for the Hike & Bike Trail extension grant, and other capital projects. General Fund balance beyond the minimum balance will also be evaluated as a funding source for projects identified in the Capital Improvements Plan process. Ms. Daniell added that the Water & Sewer fund balance had increased in the last two fiscal years as a result of record water sales due to dry, hot weather, and the FY 2013 budget includes using some of this fund balance to rehab and paint the City's two major water storage tanks.

In closing, Ms. Daniell thanked JRBT and Mr. Abel for their expertise and for being easy to work with during the audit process. She also thanked Assistant Finance Director Karen Evans for her hard work throughout the audit process. Councilmember Carpenter thanked Ms. Daniell and Ms. Evans for their consistently good work on the audit and the City's financials.

There being no further business, the meeting was adjourned at 5:56 p.m.


Marjorie Grayson, Mayor Pro Tem

ATTEST:


Connie Torres, City Clerk