



# Belton Parks & Recreation



## Harris Community Splash Pad Pavilion Rental

(Memorial Day Weekend Through Labor Day Weekend)

Today's Date: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Organization (if applicable): \_\_\_\_\_

Applicant Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

(if any refunds are approved, check will be sent to applicant name & address listed on this form)

Home/Cell Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Pavilion (circle one): RED PAVILION BLUE PAVILION

Brief description of activities planned: \_\_\_\_\_

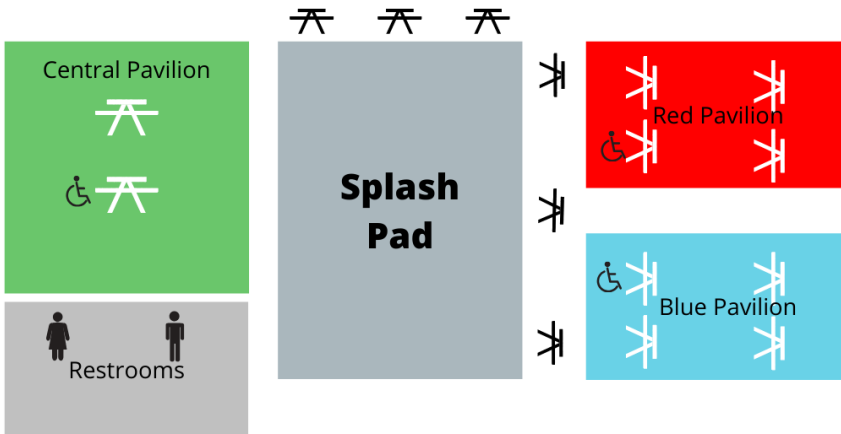
Date of Event: \_\_\_\_\_ Time Slot (circle one): 10:00 AM-1:00 PM 1:30 PM-4:30 PM 5:00 PM-8:00 PM

**\*\*10:00 AM-1:00 PM SLOT NOT AVAILABLE ON MONDAYS\*\***

By signing this permit, user has read and agrees with the terms and conditions on the back of this form and any other regulations set forth by city ordinance. It is also agreed that the undersigned will be responsible for clean-up of the area in accordance with City ordinance. If clean-up is acceptable to the City Parks Department, the clean-up deposit will be refunded. Applicant will be responsible for the behavior of all people attending the event.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return completed form and applicable fees to the Harris Community Center, P.O. Box 120, Belton TX 76513. **Make all checks payable to the City of Belton.** For reservation problems encountered during the event, contact the Belton Police Department for assistance at 254-933-5840.



| FOR OFFICE USE ONLY  |          |                |
|----------------------|----------|----------------|
| Reservation Fee      | \$ _____ |                |
| Clean Up Deposit     | \$ _____ |                |
| Credit Card Fee (2%) | \$ _____ |                |
| Total Amount Due     | \$ _____ |                |
| Cash                 | Check #  | Credit Auth. # |
|                      |          |                |

Alexander Street

Date Paid: \_\_\_\_\_

City Rep: \_\_\_\_\_

### FEE SCHEDULE

(for the purpose of this agreement, residents are considered those residing in the city limits of Belton. Applicant may be required to provide proof of residency)

- Clean Up Deposit \$100.00
- Facility (Resident) \$50.00  
(inside city limits)
- Facility (Non-Resident) \$75.00

Price listed above is for a three-hour time block. **Electrical is NOT available at any of the Splash Pad Pavilions.**

### FOR OFFICE USE ONLY

Date of Clean Up Inspection: \_\_\_\_\_ By Parks Staff: \_\_\_\_\_  
 Refund: Yes / No Amount: \_\_\_\_\_ Processing Date: \_\_\_\_\_  
 Reason for Denied Refund: \_\_\_\_\_

Signature of Parks & Recreation Rep: \_\_\_\_\_ Date: \_\_\_\_\_



# Belton Parks & Recreation



## Terms & Conditions for use of Belton Park Facilities

- Park hours are 8:00 am to 11:00 pm. Some exceptions apply and City Ordinances must be followed. **Splash Pad Hours are Memorial Day Weekend Through Labor Day Weekend:**
  - **Monday: 1 PM-8 PM**
  - **Tuesday-Sunday: 10 AM-8 PM**
- Alcoholic beverages of any kind are not allowed in any City Park at any time.
- All trash must be disposed of properly at the conclusion of each permit period.
- Fires are allowed in barbecue pits/grills only. Fires must be extinguished properly before leaving park area. No barbecue pits/grill are allowed around 25 feet of splash pad areas.
- Animals must be on a leash at all times, excluding park with designated "off-leash" area and all pet waste must be disposed of properly. No pets are allowed in organized athletic activity areas, excluding service animals. **No animals allowed on the Splash Pad.**
- The responsibility for crowd control/discipline is assumed by the permit holder. All proceedings shall be orderly.
- **NO PARKING** is allowed in fire or emergency vehicle lanes, on grass areas, or any other location other than designated parking areas. Parking in these other areas may result in a fine.
- Noise levels must be lower at 10:00 pm and all City noise ordinances must be followed, including possible special permit.
- All traffic/speed limits must be adhered to.
- No firearms are allowed in any City Park at any time.
- No smoking or tobacco products are allowed in organized athletic activity areas when organized athletic activities are being conducted at those facilities; and at any time in the splash pad areas, including all covered pavilions and adjoining play-grounds.
- Digging, excavating, defacing, disfiguring, injuring or tampering with any City property is prohibited.
- The Heritage Park Baseball and Soccer Complexes, Chisholm Trail Softball Complex and Jaycee Field are not available for practice play without a separate league agreement with the City of Belton. For more information on the league you play in, please contact that league's President.
- Practice is allowed at Continental Field, Griggs Field, and Heritage Park Practice Field on a first come, first served basis with no fee.
- If person or organization is requesting street closures, map of proposed must be presented thirty (30) days prior to the event.
- Lions Softball Field is reserved for scrimmages and/or recreational games only, with no fee. Reservation permit must be submitted for use.
- All athletic complexes may be reserved for tournament play, excluding when under separate agreement or maintenance.
- **Park Attendant fee will be paid based on the hours indicated by the permit. The City of Belton Parks and Recreation Department reserves the right to extend time frame up to 30 minutes prior or 30 minutes after event hours to ensure park cleanliness.**
- No person, group or organization may reserve Yettie Polk Park for more than two (2) consecutive days and not more than two (2) days in a ninety-day period.
- If person or organization is placing a reservation for use of an entire park area, a meeting must be held one week prior to event, with Park and Recreation Department in order to verify setup and final activities to occur in park.
- Patrons must cancel event 24 hours prior in order to receive a refund. **A \$5.00 administrative fee will be assessed for processing.**
- The use of the City property is subject to all pertinent State Laws, City Ordinances, Health Department Regulations and Facility Rules.
- The holder of this permit will be held responsible for damage to City property resulting from use herein.
- The permit holder shall indemnify and hold harmless the City of Belton, the officers, employees and its agents, and assigns from any and all claims for injury and/or damages to persons or property, including wrongful death, resulting from the use of this permit.
- The City reserves the right to close any park or cancel all activities in a park therein by order of the Mayor and/or his designated representative. The City reserves the right to refuse to issue permits for any activities requiring a permit. Any person aggrieved by the refusal of a permit may appeal such refusal. Any applicant denied a permit may appeal such denial to the City Council by filing a written appeal with the City Manager within five (5) days of the refusal. The City Council shall hold a hearing on such appeal within ten (10) days of its filing, and the decision of the Council shall be final. If the permit is denied with insufficient time for it to be considered by the City Council under the provisions of this paragraph, then, in that event, the permit shall be considered to have been denied by the City Council.
- Any person, group or organization violating any of the provisions of this division shall be subject to summary ejection from the facility in which the violation occurs by either a member of the staff of the Parks and Recreation Department of the City or a police officer of the City. In addition to ejection, as above, any person violating any provision of this division shall be deemed guilty of a misdemeanor and, upon conviction, be subject to a fine not exceeding two hundred dollars (\$200.00), and each occurrence constitutes a separate offense.
- By signing this permit, user has read and agrees with the terms and conditions on the back of this form and any other regulations set forth by City ordinances. It is also agreed that the undersigned will be responsible for clean-up of the area in accordance with City ordinance. If clean-up is acceptable to the City Parks Department, the clean-up deposit will be refunded. Applicant will be responsible for the behavior of all people attending event.