



Accessory Building

To include Storage Buildings and Carports

Permit application requirements

- Requirements: Please check the zoning of your property to determine the setbacks. Typically, if the proposed detached structure is at least 10' away from the main structure, a 3' rear and side setback from the property line is allowed. If the structure is less than, 10' from the main structure, the setback for the proposed structure will need to comply with all building setback requirements of the zoning district.
- View your property's zoning here: <http://bit.ly/BeltonMaps> and the coordinating zoning and setbacks can be found at <http://bit.ly/BeltonZoning>
- Site plan: Draw an aerial view showing the location of the accessory building/carport with distances from property lines/fences, the home and any other structures on your property. You can use a Google Earth image or your property's survey. Please include the height, length, and width of the accessory building/carport. Please include the type of materials of which it will consist.

APPLICATION AND FEES

Complete the Building Permit application with one (1) copy of the site plan. Approval usually takes at least five (5) business days. Upon approval, you will be contacted via email of permit approval and to pay the permit fee.

ONLINE: Belton uses an online application at MGOConnect.org. After you create a login, you may upload plans, receive invoices and pay online, and schedule inspections all on MGOConnect.org.

\$60 permit fee

Checks can be made out to City of Belton.

Using a debit or credit card requires a 2% processing fee.

INSPECTIONS

1. Foundation/site inspection (if applicable)
2. Framing inspection (if applicable)
3. Final building inspection

Call 254-933-5812 to schedule an inspection, or using your permit number, go to MGOConnect.org.

Note: If your home is on a septic system, first contact the Bell County Health Department at 254-773-4457.

*Building Official:
Tim Novinger, 727-0557*

*Building Inspectors:
Justin Marin, 394-8059
Nolan Carpenter, 780-5421*

EXAMPLE SITE PLAN

See next page for hand-drawn template for you to use

"Storage shed is 10 feet by 14 feet, 8 feet tall, composition shingles, hardie plank siding to match the home"

Contact the Planning Department located inside City Hall, 333 Water St., 254-933-5812, planning@beltontexas.gov or 254-933-5812

Find more information at beltontexas.gov

