

**Public Notice  
City of Berkley**

Citizens Engagement Advisory Committee Meeting  
Wednesday, 12/04/2019  
6:30 PM – Public Safety Building, 2<sup>nd</sup> Floor  
248-658-3300

Call to Order – 6:35 PM

Roll Call

In attendance: Liz Petry, Sue Citraro, Chris Copacia, Colleen Graveline

Not in attendance: Brandon Alger, Tammy Polk

City Council attendance: Natalie Price

City Staff attendance: Torri Mathes

Approval of Agenda – With the amendment to Citizen Comment

- Liz to approve
- Chris to second

Approval of Minutes from 11/13/2019 Meeting

- Liz to approve
- Colleen to second

Citizen Comment

- Reside - Bob Lathrup coming to visit all the groups and share tidbits that could be helpful to them
  - Discussion of presentation templates
  - Discussion of tree board needing volunteers for tree inventory
  - Discussion of utilizing ArcGIS for tree inventory

Order of Business

1. Appoint new Chairperson
  - a. Discussion to wait until next meeting with clarification of how nominations work
2. Appoint new Secretary
  - a. Motion to have a rotating secretary
    - i. Colleen to approve
    - ii. Liz to second
3. Review applicants for open position(s)
  - a. Discussion of applicants
    - i. CEAC to recommend to council to appoint Eileen
      1. Natalie to ask council if it is possible to have the other two as alternates
    - ii. Motion to recommend Eileen
      1. Liz to approve
      2. Colleen to second
    - iii. Torri to send out the recommendation to council
4. Reports from liaisons:
  - a. DDA
    - i. No updates at the moment as they have not met yet
    - ii. Discussion to see if Brandon can attend the next one
      1. Sue to check with him
  - b. Park & Rec Advisory Board
    - i. No updates at the moment

5. Review chapter 1 – 3 of Communications Plan in preparation for submission to City Council

a. Discussion of changes and Torri to make updates

Additional Committee Member Comments

- Discussion of moving the time to 7PM
  - Liz to approve
  - Chris to second
- Discussion of next meeting being on Jan. 9, 2020 due to the New Year's holiday being on the first Wednesday

Staff Comments

- Discussion of upcoming projects that the City is working on:
  - Lead water testing
  - Census

Adjourned – 8:04 PM

- Liz to approve
- Colleen to second