

**THE REGULAR MEETING OF THE CITIZENS ENGAGEMENT ADVISORY COMMITTEE  
WAS CALLED TO ORDER AT 6:30 PM WEDNESDAY, OCTOBER 3, 2018, AT CITY HALL BY  
CHAIR PRICE**

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**PRESENT:** Natalie Price, Sue Citraro, Elizabeth Petry, Jon Long, Tammie Polk

**ABSENT:** Amy Keely, Colleen Graveline

**ALSO PRESENT:** Eileen Steadman, Council Liaison  
Matt Baumgarten, City Manager  
Jay Grossman, Staff Liaison  
Mark Owens, Technology Advisory Committee (TAC)  
John Correla, Technology Advisory Committee

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**APPROVAL OF AGENDA**

It was moved by Committee Member Citraro to approve the agenda as written. Committee Member Petry supported the motion.

AYES: Price, Citraro, Petry, Long, Polk

NAYS: None

**Motion Carried**

**APPROVAL OF MINUTES**

It was moved by Committee Member Citraro to approve the minutes as written. Committee Member Polk supported the motion.

AYES: Price, Citraro, Petry, Long, Polk

NAYS: None

**Motion Carried**

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**CITIZEN COMMENTS**

None

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(continued)

**NEW BUSINESS**

Mr. Owens and Mr. Correla were asked to provide a brief overview of the TAC, and how the CEAC and TAC might work together in the future to better inform Berkley residents about local government services.

Everyone at the meeting agreed the city's mobile app has potential but needs to be more user-friendly. There was also a discussion on how the city receives complaints/inquiries from the public, and what methods are used to track them.

#### **COMMITTEE COMMENTS**

Committee Member Citraro asked if there was an updated draft of the Planning Commission's Public Participation Plan. City Manager Matt Baumgarten said he would find out and report back to the group.

#### **STAFF COMMENTS**

None

**With no further business, the meeting adjourned at 8:12 pm. The next meeting of the CEAC is scheduled for November 7, 2018.**