

## Minutes of the Berkley Historical Committee

August 11, 2019

**Present:** S Richardson (Chair), J Tong (Vice Chair and Curator), M-C Mueller, W Mathis (Treasurer), G-E Rubright, D Hunter, K Schmeling, D Ozanich

**Absent:** S Hansen, D Milner, D Carlson, R Raimi, H Hames, S Baker

1. Call to Order - 4:10 pm by Sue Richardson
2. Pledge to the Flag – Recited at 5:30 in honor of David Milner
3. Approval of Agenda – Motion to accept, D Hunter, 2<sup>nd</sup> J Tong - UNAN
4. Approval of Minutes - Minutes for July not available
5. Citizen Comments - None
6. Report of Officers:
  - a. W. Mathis reported income of \$40.00 with a current balance of \$6,946.77
  - b. Curator’s report – J Tong requested assistance during museum shifts to enter data regarding Berkley WW II soldiers into an Excel spreadsheet.
7. Old Business
  - a. Funds from Berkley Days – J Tong will meet with the Berkley Days Committee on August 20<sup>th</sup> and will then know how much the BHC will receive.
  - b. *Berkley Tribune* Microfilm - J Tong and K. Schmeling took the microfilm to a company in Utica to have it digitized. The digitized version will be searchable and covers the early years when Berkley was a village.
  - c. Christmas mugs – D Carlson, H Hames and K Schmeling settled on the art work of Cindy Pendleton depicting Santa with the “Welcome to Berkley” sign as the image to add to the Christmas mugs. Ms. Pendleton has given written permission for the BHC to use her work.
  - d. Storage Room Project – J Tong began cleaning the main storage room and is requesting assistance in moving the large volumes of Tribunes to a smaller storage area.
  - e. Cornerstone of Berkley Elementary School – S Hansen will supply the name of the person who will help transport the cornerstone to the museum.
  - f. Plans for Past Perfect – J Tong is still working on getting this software installed.
8. New Business
  - a. Gift acquisitions – Blueprints depicting a Sears kit home were donated by the grandson of the owner of 2854 Griffiths. Also, the gift includes all documentation relating to the building of the kit home. Motion to accept gift, J Tong, 2<sup>nd</sup> D Ozanich - UNAN

- b. Cruise fest – J Tong volunteered to be at the museum during the Friday night Cruise fest parade. Other BHC volunteers will be present.
  - c. BHC roles – (regarding Berkley’s commercial buildings history): It was suggested that the Committee be contacted by the Berkley Planning Commission when commercial buildings are being renovated. It was agreed that a concrete plan by the BHC be created before approaching the Planning Commission with this request.
  - d. Note cards – K Schmeling, J Tong and D Ozanich agreed to work on printing prices of holiday/note cards with the Santa image.
  - e. The next meeting of the BHC will be September 15, 2019 at 4:00 in the Public Safety Building.
  - f. Sunday Schedule
9. Good and Welfare – J Tong updated the BHC as to the health status of David Milner. W Mathis updated the Committee as to the health status of S Hansen.
10. Adjourn – Motion to adjourn was made by K Schmeling, 2<sup>nd</sup> D Ozanich - UNAN The meeting adjourned at 5:32 pm.

Kathy Schmeling- Recording Secretary