

BERKLEY HISTORICAL COMMITTEE MEETING NOTES Sunday, October 13th, 2019

Present: S. Richardson (Chairperson), J. Tong (Vice-Chairperson), W. Mathis (Treasurer), G. Rubright, D. Hunter, M.C. Mueller, D. Carlson

Absent: J. Novak, D. Ozanich, D. Stewart, K. Schmeling, H. Hames

Regular non-voting attendee Shirley Hansen was present. Steve Baker (City Council Liaison) was not present. Citizen and Berkley City Council candidate Chuck Tyrell also attended.

Meeting called to order by S. Richardson at approximately 4:06pm

A moment of silence was observed and dedicated to recently deceased Committee member David Milner. The committee's recital of the Pledge of Allegiance was also dedicated to David.

1. Approval of Agenda ~ G. Rubright recommended adding 'new member recruitment' to the agenda. The item was added. D. Hunter moved that the agenda be approved as amended. Glen seconded. The motion passed unanimously without discussion.
2. Citizen Comments ~ Meeting attendee and City Council candidate Chuck Tyrell introduced himself and expressed interest in learning of the Committee's plans to honor recently deceased member David Milner.
3. Review of prior meeting's minutes ~ David Hunter recommended that the phrase 'co-chair' be changed to 'vice-chair' in two places. The minutes were amended as recommended. J. Tong moved that the prior meeting's minutes be approved as amended. D. Hunter seconded. The motion passed unanimously without discussion.
4. Treasurer's Report ~ Treasurer W. Mathis reported income of \$4,006.00 and expenditures of \$109.89 since our last meeting, and a current account balance of \$11,199.24. Income came primarily from the sales of mugs, Christmas ornaments and books at the museum and library. Expenditures were payments to Precision Data Products for printing cartridges and Gaylord Brothers for archival tasks.
5. Residency status of current Committee position holders was discussed, as well as residency regulations as they pertain to Committee members. S. Hansen suggested residency requirements for Committee position holders might best be established during the authoring of by-laws, as the Committee currently has none. Other members suggested consultation with the City Manager and/or close examination of city code. There was a general agreement among committee members to seek answers from various sources regarding residency regulations of Committee position holders.
6. Curator's Report ~ Vice-Chairperson J. Tong made numerous announcements including:
  - a. The acquisition of new historical photos including a notable Fire Department image.
  - b. The city manager has indicated that the museum will expand.

c. The completion of digitization of 1923-1925 Berkley Tribune issues. A \$250 invoice is imminent.

d. Brisk sales of Berkley Christmas-themed mugs and ornaments continue. Re-orders will be necessary soon. The artist whose work was featured on this year's mug and ornament design has committed to donating another illustration for next year's.

e. Storage room improvements continue including the addition of more content labels and further removal of obstacles within space; work completed primarily by himself and D. Hunter.

f. The Berkley School 1919 cornerstone is soon to be permanently placed outside of the City Hall/Museum building in a position currently indicated by white flags.

g. The 'Past Perfect' project awaits the input of the city's Chief Innovation Officer Stan Lisica to move forward.

h. The museum's roof leak has yet to be repaired and museum volunteers are asked to be mindful that no items of importance be left in the areas around this active hazard.

7. J. Tong moved that each Committee member be gifted one mug or ornament for each design the Committee produces. The motion was seconded. The motion passed unanimously without discussion.

#### 8. New Business:

a. Committee Chairperson S. Richardson read a card addressed to the Committee from S. Hansen thanking the Committee for a gift of flowers during her recent cancer treatments.

b. Committee Vice-Chairperson J. Tong announced the recent acquisition of 1980s/1990s Berkley High School marching band uniforms, donated by Nancy Butka, and also expressed a need for a new mannequins to display said donations.

c. J. Tong moved that the Committee accept Nancy Butka's donations. D. Hunter seconded. The motion passed unanimously without discussion.

d. S. Richardson informed the Committee of a proclamation regarding the life of recently deceased Committee member David Milner, to be made at the upcoming Berkley City Council meeting on the evening of Monday, October 21st at 7pm and encouraged Committee members to attend if at all possible.

e. D. Hunter moved that no Berkley High School yearbooks over 75 years old be put up for public sale by the museum without a Committee vote. J. Tong

seconded. Discussion ensued. G. Rubright suggested amending 'Berkley High School yearbooks' to read 'historical artifacts' and amending 'over 75 years old' to read 'produced before 1950'. D. Hunter then amended his motion as recommended with additional changes: that no historical artifact produced before 1950 be re-sold or discarded by the museum without a committee vote. The motion was seconded. The motion passed unanimously.

f. Berkley Days ~ J. Tong informed the committee that there will be no craft sale at the 2020 Berkley Days event, and therefore there will likely be no place for the Historical Committee to engage with the public as in years past. Committee members expressed an interest in exploring other participation possibilities. The matter is currently pending.

g. New Member Recruitment ~ G. Rubright suggested the committee author a pamphlet containing a call for Historical Committee membership. J. Tong offered to hunt down an old pamphlet to build upon. G. Rubright suggested a newsletter or flyer featuring a description of the duties of Historical Committee members. D. Carlson, D. Hunter and G. Rubright volunteered to serve on a sub-committee to develop recruitment pamphlet/flyer; layout, printing and distribution issues to be considered. Committee's first meeting was scheduled for Wednesday, October 21st, 10am, at the Historical Museum.

h. J. Tong updated the Committee on our WWII service project, noting that some recent entries into the database were not properly saved and will need to be re-entered.

9. S. Richardson announced the date of the next Historical Committee meeting: Sunday, November 15th at 4pm.

10. D. Hunter moved to adjourn the meeting. W. Mathis seconded. The motion passed unanimously without