

## **BERKLEY HISTORICAL COMMITTEE MEETING MINUTES**

Tuesday, November 9, 2021

**Present:** S. Richardson (Chairperson), W. Mathis (Treasurer/non-voting), D. Carlson (Secretary), K. Schmeling, M.C. Mueller, Glenn Rubright, K. Scharra-Eraqi, Rachel Patterson, S. Hansen (non-voting), D. Callihan (non-voting), City Council Liaison S. Baker

**Absent:** J. Tong (Vice-Chairperson), J. Cauley

1. The meeting was called to order by S. Richardson at 7:06 pm. S. Richardson called for possible amendments to the meeting agenda. D. Callihan requested that discussion of Committee uniforms be added. M.C. Mueller requested discussion of Christmas decorating of the Museum be added. The items were added. S. Richardson called for a motion to approve the meeting's agenda as amended. K. Scharra-Eraqi made a motion to approve the meeting's agenda as amended. D. Carlson seconded the motion. The motion passed unanimously without discussion. S. Richardson called for citizen comments and none were made.
2. **City Council Liaison Report:** City Council Liaison S. Baker reported that he has requested a reappointment to the Historical Committee, that a decision on the matter will be rendered at City Council's next meeting on Nov. 15th, and that his reappointment is likely. Also, the annual Berkley Holiday Lights parade is scheduled for Saturday, Dec. 4th at 5 pm, the tree lighting immediately after at approximately 6:30, and the Downtown Development Authority has organized a public unveiling of a new DIA sponsored, Berkley themed mural at 12 Mile & Robina to take place at 4 pm, immediately prior to the parade and tree lighting. All of the events will be "Covid conscious". S. Hansen inquired about possible plans to honor recently retired City Council Person Jack Blanchard at the upcoming City Council meeting. S. Baker stated that a group of state representatives, senators and other prominent citizens will be making honoring statements at the Nov. 15th meeting and invited Committee members to do so also.
3. S. Richardson called for possible corrections to the minutes for the October 12th, 2021 meeting of the Committee. K. Scharra-Eraqi suggested a correction to point #11. S. Richardson suggested clarifications to points #6 and #7. D. Carlson stated his intention

to make the suggested edits. K. Scharra-Eraqi made a motion to approve as amended the minutes of the October 12th, 2021 meeting of the Berkley Historical Committee. K. Schmeling seconded the motion. The motion passed unanimously without discussion.

- 4. Treasurer's Report:** Treasurer W. Mathis reported a prior balance of \$17,356.84, income of \$2,824.44 in funds transferred from the account of the recently dissolved Berkley High School Alumni Association, earmarked for the Angell School historical marker project, \$20.00 in retail sales income from the Berkley Public Library, \$500.00 expended on printing and packaging of the Museum's 30th Anniversary commemorative photograph, \$123.00 paid to Michigan Graphix for our sidewalk plaque, and a resulting balance of \$19,578.28.
- 5. Curator's Report:** No report was made on account of J. Tong's absence. Committee Chairperson S. Richardson reported in place of J. Tong that the Museum's new Christmas ornament will arrive soon and be publicized on the Museum's Facebook page and the City's website. It was also recommended that the Committee continue to distribute complimentary copies of the Museum's 30th Anniversary commemorative photograph until further notice. S. Richardson also thanked D. Callihan and D. Carlson for their recent timely contributions to a City magazine project. The Museum's contribution to the DDA's recent Trick-or-Treat event was also noted. Discussion of the storage area organization project was tabled until the Committee's next meeting.
- 6. D. Callihan reported on his findings regarding progress on the Angell School historical marker project and stated his belief that no author for the historical marker has yet been selected and that little progress has been made on such a project on account of no organizing body having actually taken a leadership role as of yet. S. Hansen recommended contacting Angell School principal Vincent Gigliotti to confirm that no person or group is already engaged in such a project before attempting to move forward on our own. It was also suggested that Berkley Schools superintendent Scott Francis also be contacted with similar inquiries. S. Baker stated his intention to contact S. Francis, whom he knows personally, about the matter. The subject was tabled until the next meeting.**

7. D. Callihan solicited opinions of Committee members regarding possible website construction in the coming months. Numerous options and variables were presented. S. Baker suggested the possibility of designing web space within the DDA's currently active website, and also that the City's Technology Committee might be able to assist in any efforts to expand the Museum's online presence. D. Callihan stated his intention to further develop ideas for our online presence and present them at an upcoming meeting.
8. The Museum and Committee's Mission Statement was discussed. D. Carlson presented to the Committee the most recent version of the Statement, as recently edited by K. Scharra-Eraqi. D. Carlson stated his intention to create in the coming weeks a group email through which the Committee can discuss and refine the Statement to its satisfaction.
9. S. Richardson reported two recent donations to the Museum's collection: a set of table and chairs formerly used in the Berkley School, donated by Edie Watson of Berkley, and an 8mm film of Berkley High School Track & Field and Football events, donated by The Jordan Family of Berkley. D. Carlson made a motion to accept the donations. K. Scharra-Eraqi seconded the motion. The motion passed unanimously without discussion. D. Carlson stated his intention to write thank you letters to the donors.
10. The Museum's "Holiday Lights" opening on December 4th was discussed. S. Richardson suggested that cookies be served. D. Carlson and J. Tong volunteered to ride in the City's historic vehicle for the parade. Numerous Committee members volunteered to be present. D. Carlson stated his intention to buy disposable bows to affix to complimentary copies of the Museum's 30th Anniversary commemorative photograph.
11. The possibility of creating Committee by-laws was discussed. The subject was tabled for further review at future meetings.
12. D. Callihan suggested to the Committee the possibility of purchasing uniforms for future use at public events and possibly t-shirts for retail sale. He stated his intention to present ideas for such at an upcoming meeting. R. Patterson recommended an online firm by the name of Underground Printing for the fabrication of such items.

- 13.** The Museum's annual Christmas Tree trimming, scheduled for Sunday, November 28th, was discussed. R. Patterson, S. Richardson, M.C. Mueller and K. Scharra-Eraqi volunteered to do the trimming. S. Richardson noted J. Tong's recent expenditure of personal funds for the purchase of a new artificial tree for the Museum. D. Carlson made a motion that J. Tong be reimbursed up to \$75 of Committee funds for his recent purchase of an artificial Christmas Tree. K. Scharra-Eraqi seconded the motion. The motion passed unanimously without further discussion.
- 14.** The Museum shift sign-up calendar was passed around. S. Richardson announced that no Committee meeting will be held in the month of December and that the next meeting will be on January 11th, 2022.
- 15.** D. Carlson made a motion to adjourn the meeting at approximately 8:25 pm. K. Scharra-Eraqi seconded the motion. The motion passed unanimously without discussion.