

BERKLEY HISTORICAL COMMITTEE MEETING MINUTES

Tuesday, August 9, 2022

Present: S. Richardson (Chairperson), J. Tong (Vice-Chairperson), W. Mathis (Treasurer/non-voting), D. Carlson (Secretary), S. Hansen, D. Callihan, K. Grimm, Rachel Patterson, K. Scharra-Eraqi, City Council Liaison S. Baker

Absent: K. Schmeling, M.C. Mueller, Glenn Rubright, J. Cauley

1. The meeting was called to order by S. Richardson at 7:03 pm. S. Richardson called for amendments to the agenda and none were put forth. S. Richardson called for a motion to approve the meeting's agenda. S. Hansen made a motion to approve the meeting's agenda. D. Carlson seconded the motion. The motion passed unanimously without discussion.

2. **City Council Liaison Report:** City Council Liaison Steve Baker reported on a number of matters.
 - a. The City Council meeting of August 8th regarded mostly procedural matters but also included discussions of ongoing improvements to Jaycee Park and improvements to the safety of Coolidge Highway crosswalks.
 - b. A new work truck was recently acquired by the Department of Public Works.
 - c. Grant recipients for four new public murals will be announced at a Downtown Development Authority meeting on August 10th.
 - d. The soon-to-be-opened new public space near Coolidge & Catalpa will include the installation of new art and a city-wide park naming contest.
 - e. The City's Downtown Development Authority (DDA) received a \$500 discretionary grant (secured by Steve from his employer, DTE) and suggestions for its use are welcome.
 - f. Progress among marijuana shop licensees has moved forward steadily.

3. S. Richardson called for possible corrections to the minutes for the June 14th, 2022 meeting of the Committee. None were put forth. S. Hansen made a motion to approve the minutes of the June 14th, 2022 meeting of the Berkley Historical Committee. D. Callihan seconded the motion. The motion passed unanimously without discussion.

4. Treasurer's Report: Treasurer W. Mathis reported a prior balance of \$19,805.38. Numerous reported expenditures and income are enumerated below.

a. Expenditures:	Credit card fees.....	\$77.34
	Past Perfect.....	\$322.00
	J. Tong reimbursement for shelving unit.....	\$429.00
	Banner from 'Signs by Tom'.....	\$149.14
	Foam board from 'Print Stop'.....	\$60.00
	New TV for Museum.....	\$493.83
	TV mounting kit from 'Amazon'.....	\$79.19
	New mugs from 'Pine State'.....	\$575.13
	<u>New display case shelves from 'Alco Glass'.....</u>	<u>\$74.00</u>
	TOTAL	\$2,259.63
b. Income:	Credit card sales.....	\$209.06
	Berkley Public Library Sales.....	\$241.99
	<u>Museum & City Hall Sales + Donations.....</u>	<u>\$680.75</u>
	TOTAL	\$1,131.80

\$18,677.55 was reported as the month ending balance.

5. Curator's Report: J. Tong reported on a number of matters.

- a. The new television has been purchased and installed in the Museum. D. Callihan did the mounting work. There is plenty of topical content available to play during Museum hours. R. Patterson authored instructions for its proper operation and they are kept nearby on top of the Drug Store display case.
- b. The Committee's Berkley Days payout will be determined soon and will almost certainly cover last month's expenditures and some, as event organizers report that it was the "most profitable Berkley Days ever".
- c. The appearance of the Museum's hallway display case has been vastly improved. Rachel and Steve Patterson lined it with attractive contact paper and D. Callihan got its interior light working.

- d. The Museum's Berkley Theater light and other nearby electronics are now all turned on by a single switch on the power strip to the left near the floor as you enter the Museum.
 - e. The Museum's entryway will be repainted this month.
 - f. Numerous recent, significant donations from Berkley's Masonic Hall and the School Board are in the process of being inventoried and organized.
 - g. 'City Institute' will lead a tour of Berkley on August 14th and their group is expected to visit the Museum as part of the event.
 - h. A new Museum display focusing on the development of Woodward Avenue through Berkley is now up and features images from multiple eras but primarily the 1930s.
 - i. The new mug design is not selling as fast as anticipated but it will surely sell out. A selection of the Museum's mug collection is now on sale at "Tootie and Tallulah's" on Twelve Mile Rd and they are displayed alongside a sign that reads "Support the Berkley Historical Museum".
 - j. Committee members volunteering at the Museum were reminded to please check the answering machine messages regularly.
- 6. Historical Marker Reports:** D. Carlson presented to the Committee finalized text for the Village Hall marker, authored by Troy Masserant of the State's Historical Marker Program, and reported the State's intention to invoice the Committee for the price of the marker in the coming weeks or possibly months. D. Callihan presented to the Committee a mock-up of the finalized marker to be installed on the grounds of the Angell School, and also reported a significantly discounted final price for the marker's fabrication of approximately \$1800.00. The marker will be installed in the coming months.
- 7.** J. Tong expressed a need to form a sub-committee for the production of the Berkley 100th Anniversary catalog, which he will lead, and also requested of Committee members emails detailing their proposed contributions. D. Callihan, S. Richardson and R. Patterson volunteered for the sub-committee. D. Carlson volunteered to author up to three pieces. The first meeting of the sub-committee was scheduled for August 29th at 7pm. Volunteers to staff the Museum on Dream Cruise night, August 19th, were also requested. D. Carlson. R. Patterson and S. Richardson volunteered. Also, the need to

form a sub-committee for the development of 100th Anniversary Time Capsule size and contents was expressed and then tabled for discussion at the Committee's next meeting.

8. Little progress on the uniform, t-shirt and collage projects were reported by Committee members and all were tabled for discussion at future meetings. J. Tong stated his intention to locate the original "It's a Berkley Thing" t-shirt art.
9. **New Gifts:** J. Tong reported numerous new gifts to the Museum.
 - a. From Hal Losey of Berkley: A 1966 Berkley High School varsity sweater.
 - b. From the Berkley Masonic Temple: 21 framed photos, four DeMolay ribbons, four scepters, two gavels, a table cover and a banner.
 - c. From Orene E. Crouse of Lincoln Park: a large collection of items and news clippings regarding the Berkley Community Church, many specific to the Van Loon Family.
 - d. From Kristi Sylvester of Berkley: numerous items related to the Berkley High School Class of 1952.

S. Hansen made a motion to accept all of this month's gifts. K. Scharra-Eraqi seconded the motion. The motion passed unanimously without further discussion.

10. S. Hansen presented to the Committee a sample of a sign individually commemorating Berkley Homes and the years of their construction, and suggested it as a possible item for future retail sales at the Museum. Fabrication costs of approximately \$25 to \$30 per sign were quoted. A retail price of \$40 was suggested. The proposal was discussed at length and the Committee came to a generally positive consensus regarding the prototype's design. S. Hansen stated her intention to incorporate Committee suggestions into the next prototype and to present it at the Committee's next meeting.
11. J. Tong presented to the Committee a proposal to produce magnets for retail sale at the Museum with a very modest fabrication cost of 20 cents per. An appeal for volunteers to work on the development of appropriate magnet images was made. D. Carlson and K. Scharra-Eraqi volunteered. D. Carlson made a motion that J. Tong be authorized to expend up to \$275.00 of Committee funds for the purchase of said magnets. K. Scharra-Eraqi seconded the motion. Discussion ensued and D. Carlson amended his

motion to authorize J. Tong to expend up to \$300.00 of Committee funds for the purchase of said magnets. K. Grimm seconded the amended motion. The amended motion passed unanimously without further discussion.

12. S. Richardson reported the Committee's next meeting date of Tuesday, September 13th at 7pm. The Museum shift sign-up calendar was passed around.

13. S. Hansen made a motion to adjourn the meeting at approximately 8:35 pm. R. Patterson seconded the motion. The motion passed unanimously without discussion.