

## **BERKLEY HISTORICAL COMMITTEE MEETING MINUTES**

Tuesday, September 13, 2022

**Present:** S. Richardson (Chairperson), J. Tong (Vice-Chairperson), W. Mathis (Treasurer/non-voting), D. Carlson (Secretary), M.C. Mueller, S. Hansen, D. Callihan, R. Patterson, K. Grimm, City Council Liaison S. Baker

**Absent:** K. Schmeling, Glenn Rubright, K. Scharra-Eraqi, J. Cauley

Also present were Museum volunteer and soon-to-be Committee member Dorothy Bennoune and local business owner Robert Jamison.

1. The meeting was called to order by S. Richardson at 7:02 pm. S. Richardson called for amendments to the agenda and none were put forth. S. Richardson called for a motion to approve the meeting's agenda. S. Hansen made a motion to approve the meeting's agenda. R. Patterson seconded the motion. The motion passed unanimously without discussion.
2. **City Council Liaison Report:** City Council Liaison Steve Baker reported on a number of matters.
  - a. The last City Council meeting took place on August 8th and a special session will take place on September 16th.
  - b. September's status as National Suicide Prevention Awareness Month, National Recovery Month, National Childhood Cancer Awareness Month and National Preparedness Month was acknowledged.
  - c. New partially grant-funded playground equipment to be installed at Jaycee Park will be "inclusive", meaning that it will be accessible to all ages & skill levels.
  - d. New fencing will be installed at Community Field #2.
3. S. Richardson called for possible corrections to the minutes for the August 9th, 2022 meeting of the Committee. S. Baker recommended an alteration to the phrasing of Section 2, bullet point "e". D. Carlson stated his intention to make the recommended edit. S. Hansen made a motion to approve the amended minutes of the August 9th, 2022

meeting of the Berkley Historical Committee. R. Patterson seconded the motion. The motion passed unanimously without discussion.

- 4. Treasurer's Report:** Treasurer W. Mathis reported a prior balance of \$18,677.55. Expenditures and income are enumerated below:

a. Expenditures:	Credit card fees.....	\$88.24
	Pine State for New Mugs.....	\$1,126.12
	<u>Int'l Bronze Plaque Co. for Angell School.....</u>	<u>\$1,765.00</u>
	<b>TOTAL</b>	<b>\$2,259.63</b>
b. Income:	<u>Museum &amp; City Hall Sales + Donations.....</u>	<u>\$90.00</u>
	<b>TOTAL</b>	<b>\$90.00</b>

\$15,788.19 was reported as the month ending balance.

- 5. Curator's Report:** J. Tong reported on a number of matters.
- The Berkley High School Class of 1962 will make a group visit to the Museum on Saturday, Sept. 17th. R. Patterson, J. Tong and S. Hansen volunteered to staff the Museum at that time.
  - Yearbooks available for sale will now be stored in the Museum's hall closet with a corresponding list kept on the Museum desk. Museum volunteers are asked to record all yearbook sales by deleting the corresponding year from the list.
  - Two donations to the Museum made in memory of the recently deceased Robert David Sherman total \$175.00. D. Carlson stated his intention to send out 'thank you' letters to the donors as well as the relative of Sherman who requested charitable donations to the Museum in lieu of flowers.
  - The Downtown Development Authority plans to make improvements to the City Hall grounds around the gazebo including the installation of some plaques. Suggestions for subject matter to be included are sought.
  - The Museum's entryway has been repainted and the Museum's primary overhead light repaired, both by Alex.

- f. Museum organization work executed by R. Patterson was acknowledged including the creation of new sales forms, deposit forms, price lists and sales logs.
  - g. The first order of Berkley themed magnets is expected to be made within the next week.
- 6. S. Hansen noted the recent sale of the building inhabited by Tootie & Tallulah's and their uncertain future, and recommended discussion of the Committee's future business relationship with the company.
- 7. **Historical Marker Reports:** D. Carlson noted a last round of text approvals recently completed by State Historical Marker Program officials. Receipt of the State's invoice for fabrication and delivery of the marker is anticipated in the coming weeks. D. Callihan reported that the fabrication of the Angell School marker is expected to be completed within four weeks. He is working on organizing an unveiling ceremony and will update the Committee on his progress at the next meeting.
- 8. Little progress on the uniform, t-shirt and collage projects were again reported by Committee members and all were tabled for discussion at future meetings.
- 9. J. Tong reported a Berkley Days 2022 payout to the Historical Committee of \$2,000, as well as a deposit of \$517.50 from various sources of income, both of which were not included in the current monthly Treasurer's Report. He also noted that next year's Berkley Days event will be the 100th.
- 10. The City's 100th Anniversary catalog and time capsule were again discussed. J. Tong passed around a sheet of proposed topics to be covered in the catalog and stated his intention to create a timeline featuring an important event pertinent to the City's history for every year since 1923. January 2023 was reported as the submission deadline for contributing members. A single suggestion for a time capsule insert was requested of each Committee member. Berkley citizen and local business owner Robert Jamison introduced himself to the Committee and offered to collaborate on the development of a

Berkley 100th Anniversary logo to be used in the catalog and possibly incorporated into retail products to be sold at his shop at 3171 Twelve Mile Rd.

- 11.** S. Richardson suggested the possibility of discontinuing Museum openings for future Dream Cruises, citing very low attendance at the last event. The subject will be added to a future meeting agenda.
- 12.** The “Berkley Home” plaque project was again discussed. An order form was agreed upon as the most efficient way to manage purchases. S. Hansen stated her intention to produce another prototype with the size of the word “Built” increased for presentation at the next meeting.
- 13.** K. Grimm and R. Patterson announced the creation of new Berkley Historical Museum profiles for both Twitter and Instagram and the development of an audience that thus far totals over 100 on Twitter and 71 on Instagram. Also, 75 Tweets have been issued thus far and the Birmingham Historical Museum has been retweeting our content.
- 14.** J. Tong solicited volunteers for the Berkley Kit Home Tour tentatively scheduled for a date in the Spring of 2023. S. Richardson volunteered.
- 15.** J. Tong suggested to the Committee that the approximately \$1,000 remaining from the Berkley High School Alumni Committee’s donation towards the fabrication of the Angell School historical marker be committed to the creation of a similar marker for the Pattengill School. The idea was agreed upon all around. J. Tong then made a motion that the monies remaining from the Berkley High School Alumni Committee’s donation towards the fabrication of the Angell School historical marker be committed to the creation of a similar marker for the Pattengill School. K. Grimm seconded the motion. The motion passed unanimously without further discussion.
- 16.** S. Richardson reported the Committee’s next meeting date of Tuesday, October 11th at 7pm. The Museum shift sign-up calendar was passed around.

**17.** D. Callihan made a motion to adjourn the meeting at approximately 8:37 pm. R.

Patterson seconded the motion. The motion passed unanimously without discussion.