

## **BERKLEY HISTORICAL COMMITTEE MEETING MINUTES**

Tuesday, November 15, 2022

**Present:** S. Richardson (Chairperson), W. Mathis (Treasurer/non-voting), D. Carlson (Secretary), K. Schmeling, M.C. Mueller, D. Callihan, K. Scharra-Eraqi, R. Patterson, S. Hansen, City Council Liaison S. Baker, Berkley resident Dorothy Bennoune

**Absent:** J. Tong (Vice-Chairperson), Glenn Rubright, K. Grimm, J. Cauley

1. The meeting was called to order by S. Richardson at 7:03 pm. S. Richardson called for amendments to the agenda. None were put forth. S. Richardson called for a motion to approve the meeting's agenda. S. Hansen made a motion to approve the meeting's agenda. M.C. Mueller seconded the motion. The motion passed unanimously without discussion. No citizen comments were made.
2. **City Council Liaison Report:** City Council Liaison Steve Baker reported on a number of matters.
  - a. The last City Council meeting on October 17th included continuing progress on the licensing of the city's soon-to-be operational recreational marijuana business and discussion of the City's upcoming Holiday Lights Parade to take place at 5:30 pm on the evening of Saturday, Dec. 3rd.
  - b. Multiple issues were discussed at the Wednesday, November 9th meeting of the Downtown Development Authority (DDA) including the success of the recent "Boo-kley Days" event, pedestrian and traffic safety on Coolidge Hwy between Catalpa Dr and Twelve Mile Rd, the continued closure of Griffith Ave at Twelve Mile for the uses of the Berkley Common, continuing development of the new Coolidge Hwy "Art Space", and the possibility of additional mural projects in the downtown area.
  - c. At the request of S. Hansen, a rundown of the DDA's primarily tax-sourced funding was given.
3. S. Richardson called for possible corrections to the minutes for the October 11th, 2022 meeting of the Committee. None were put forth. S. Hansen made a motion to approve

the minutes of the October 11th, 2022 meeting of the Berkley Historical Committee. D. Callihan seconded the motion. The motion passed unanimously without discussion.

- 4. Treasurer's Report:** Treasurer W. Mathis reported a prior balance of \$15,788.19. Expenditures and income are enumerated below:

a. Expenditures:	Credit card fees.....	\$79.62
	<u>State of Michigan historical marker.....</u>	<u>\$2,900.00</u>
	<b>TOTAL</b>	<b>\$2,979.62</b>
b. Income:	Public Library retail sales.....	\$30.00
	Credit card sales.....	\$75.47
	<u>Berkley Days payout.....</u>	<u>\$2,532.50</u>
	<b>TOTAL</b>	<b>\$2,637.97</b>

\$15,446.54 was reported as the month ending balance. S. Baker stated his intention to further investigate the Committee's exorbitant credit card fees of the past few months.

- 5. Curator's Report:** S. Richardson reported on a few matters in place of J. Tong.
- a. A fresh order of the "Berkley"/Arcadia Press book has been made at a fair price.
  - b. Berkley Days 2023 will take place on Mother's Day weekend (May 12-14). Scheduling conflicts prevented it taking place on its usual weekend.
  - c. Submissions for the city's 100th Anniversary catalog are due in mid-January.
  - d. The "Boo-kley Days" Halloween event's Museum stop was a huge success and hundreds of kids passed through on the day of. R. Patterson, D. Bennoune, M.C. Mueller and J. Tong all contributed to the volunteer effort.
  - e. A new door handle and possibly a dead bolt is needed for the Village Hall's Museum entry door.
- 6. Gifts to the Museum:** S. Richardson reported one gift made to the Museum over the last month, a model tall ship assembled by the former owner of Berkley's "Doll Hospital", donated by his family. R. Patterson stated her husband Steve's intention to build a display stand for it. S. Richardson also reported progress on developing a delivery plan

for the recently donated Pattengill School phone booth. At the conclusion of leaf season, Department of Public Works employees will pick it up in Brooklyn, Michigan and deliver it to the Museum free of charge.

7. R. Patterson announced her husband Steve's intention to join the Committee in the coming months.
8. **"Berkley Home" plaques:** R. Patterson passed around mock-ups of the proposed order form and asked for constructive criticisms from the Committee. S. Baker suggested that the signs be promoted in an upcoming issue of "Woodward Talk" and that the order form should be included in such an advertisement.
9. **Historical Marker Reports:** D. Carlson informed the Committee that we currently await delivery of the Village Hall historical marker. A tentative unveiling ceremony date of April 15th, 2023 was announced.. D. Callihan reported that no date has yet been set for the Angell School marker unveiling and that he intends to procure an historical marker for the Pattengill School in the coming year.
10. **Smocks/T-Shirts/Uniforms/Museum Patch:** D. Callihan passed around a black and white mock-up of a Berkley Historical Museum patch rendered by a local artist and stated his intention to produce a color mock-up for the examination of Committee members. S. Baker advised the Committee to have the design approved by Torri Mathes before moving forward with fabrication. Also, S. Richardson announced that the Committee has been authorized to use the Berkley Theater artwork of past Berkley Days t-shirt sales. Hunting down the actual artwork is the next step.
11. **Magnets:** Tabled until next meeting.
12. **Berkley Kit Home Tour:** Developments in the planning of a Berkley Kit Home Tour tentatively scheduled for May of 2023 were presented by D. Carlson. Saturday, May 6th was announced as the tour's official date. Committee members were encouraged to be part of the volunteer force that will be put together for the event. D. Callihan and R.

Patterson both suggested the production of a legal waiver to be signed by four participants.

- 13.** S. Richardson called for volunteers to assist in the holiday decorating of the Museum on Nov. 27th from 2 to 4 pm. D. Carlson, R. Patterson, D. Bennoune, M.C. Mueller and S. Richardson all volunteered. Volunteers were also solicited to staff the Museum for the Berkley Holiday Lights event on Dec. 3rd at 5:30 pm. S. Hansen, R. Patterson, M.C. Mueller and J. Tong all volunteered.
- 14.** S. Richardson reported Dec. 13th as the date of the next Committee meeting. The Museum shift sign-up calendar was passed around.
- 15.** S. Hansen reported upon the health of our fellow Committee member, Glenn Rubright, and stated that improvements in her condition are ongoing despite a slow healing trachea.
- 16.** S. Hansen made a motion to adjourn the meeting at approximately 8:32 pm. D. Callihan seconded the motion. The motion passed unanimously without discussion.