

BERKLEY HISTORICAL COMMITTEE MEETING MINUTES

Tuesday, March 14, 2023

Present: S. Richardson (Chairperson), D. Carlson (Secretary), G. Rubright, K. Grimm, K. Schmeling, M.C. Mueller, D. Callihan, S. Hansen, K. Scharra-Eraqi, R. Patterson, D. Bennoune, City Council Liaison S. Baker

Absent: J. Tong (Vice-Chairperson), W. Mathis (Treasurer/non-voting), J. Cauley

1. The meeting was called to order by S. Richardson at 7:06 pm. S. Richardson noted the addition of cemetery tour discussion to the agenda and called for additional amendments. None were put forth. S. Hansen made a motion to approve the meeting's agenda. K. Scharra-Eraqi seconded the motion. The motion passed unanimously without discussion. No citizen comments were made.
2. **City Council Liaison Report:** City Council Liaison Steve Baker reported on a number of matters discussed at the meeting of the Berkley City Council on Monday, March 6th, 2023, including:
 - a. Library painting plans.
 - b. Continuing discussions of the recently opened "Puppygrams" store on Woodward Avenue.
 - c. Women's History Month proclamations.
3. S. Richardson called for possible corrections to the minutes for the February 21st, 2023 meeting of the Committee. Edits were recommended for bullet point #2E and a correction to the spelling of Clarence Black's name. D. Carlson stated his intention to make the recommended edits. S. Hansen made a motion to approve the amended minutes of the February 21st, 2023 meeting of the Berkley Historical Committee. D. Callihan seconded the motion. The motion passed unanimously without further discussion.
4. **Treasurer's Report:** S. Hansen reported, in place of Treasurer W. Mathis, a prior balance of \$16,504.70. Expenditures and income are enumerated below:

a. Expenditures:	Adjustment.....	\$2.00
	<u>American Association for State & Local History.....</u>	<u>\$98.00</u>
	TOTAL	\$100.00
b. Income:	<u>Misc. sales & donations.....</u>	<u>\$12.00</u>
	TOTAL	\$12.00

\$16,416.70 was reported as the month ending balance.

5. **Curator's Report:** R. Patterson reported, in place of J. Tong, on a number of matters:
 - a. S. Patterson has repaired and suspended from the Museum ceiling the John Benjamin grain cradle. An accompanying photo and plaque will be added to the display soon.
 - b. A Berkley "timeline" will be placed over the theater doors in the near future.
 - c. The city's old "Public Works" sign will be mounted over the Museum's desk in the near future.
 - d. A reorder of the Santa mugs will be made soon.

6. **Historical Markers:** D. Carlson reported that his contacts with the State of Michigan historical marker program have issued an estimated delivery date for our marker of June 2023. Discussion followed and the Committee agreed to a marker unveiling ceremony date of July 15th, 2023. D. Callihan suggested that a memorial medal be distributed to the public on the day of the unveiling ceremony. He reported no progress on the scheduling of an Angell School historical marker unveiling date. Also, he is waiting until spring to make the Pattengill school photo to be included on its historical marker.

7. **100th Anniversary Catalog:** R. Patterson reported that eight of the promised articles have been submitted by catalog contributors. A handful of formatted articles were passed around.

8. **"Berkley Home" plaques:** R. Patterson passed around a newly revised plaque order form to be included in the 100th Anniversary catalog and asked for any ideas to improve it. Inclusion of "checks payable to..." and "office use only" phrases were suggested.

- 9. Time Capsule:** The Committee is seeking from the public only suggestions of time capsule contents; not actual contents. The upcoming historical marker unveiling date of July 15th was suggested as a possible date for the time capsule burial, as well. K. Grimm distributed to Committee members by email an article entitled “So You Want to Do a Time Capsule” that gives pro advice on how to do it right. S. Baker and R. Patterson expressed J. Tong’s intent to provide a timeline for time capsule plans by the next meeting.
- 10. Smocks/Uniforms/Museum Patch:** M.C. Mueller and S. Richardson reported no progress on finding the right smock or vest online but stated their intention to keep looking. D. Callihan reported that an order for 20 of the new patches has been made at a cost to the Committee of \$139.21. They can be ironed on or stitched on.
- 11. Credit Card Fees:** S. Baker stated his intention to make sure the Committee's credit card machine usage obligations are fully completed and that all future Committee associations with credit card machine usage are canceled.
- 12. Berkley Kit Home Tour:** D. Carlson reported a Kit Home Tour date change to September 16th, 2023. The Chamber of Commerce's current lack of an events coordinator was cited as the overriding factor in the decision. Recruitment of kit home homeowners was discussed.
- 13. Gifts to the Museum** - R. Patterson reported one recent donation: an illustration by Vaugh McDaniel, who was a member of the Berkley High School band from 1966 to 1967. D. Carlson made a motion to accept the gift. S. Hansen seconded the motion. The motion passed unanimously without further discussion. K. Grimm reported the donation of a 1980s Berkley/Oak Park illustrated business map that he recently acquired on eBay. A donation form will be filled out. D. Carlson made a motion to accept the gift. R. Patterson seconded the motion. The motion passed unanimously without discussion.
- 14.** The idea of a Roseland Park Cemetery tour was put forth and discussed. There was a general consensus that a fall date and evening time would work best. S. Richardson

stated her intention to add it to the next meeting's agenda at which time a date will be set. S. Baker stated his intention to contact cemetery administrators to open a dialogue.

15. Good & Welfare: S. Baker commended D. Callihan for his recent Parke-Davis history work and his continuing service to the Committee.

16. S. Richardson reported Tuesday, April 11th as the date of the next Committee meeting. The Museum shift sign-up calendar was passed around.

17. S. Hansen made a motion to adjourn the meeting at approximately 8:43 pm. D. Carlson seconded the motion. The motion passed unanimously without discussion.