Berkley Public Library
Board Meeting Minutes
15 January 2020

Present: Matt Church, Library Director; Carol Hermann, Christopher Rennie, Amanda Rohda, and Mary Jo Armstrong, Board Members; Natalie Price, City Council liaison.

Meeting convened 7:00 p.m.

There were no public comments.

Minutes from 18 December 2019 meeting were approved.

Librarian's Report:

The Library Director presented his reports on programs, services, and staff. Highlights of the report included:

- The library was closed on December 20th for staff training. Additionally, Public Safety conducted ALICE training.
- Matt continues to attend bi-monthly department head meetings at City Hall.
- Library programs were well attended this past month, especially the holiday related programs. 278 people attended Santa at the Library sponsored by the DDA; 117 people attended two Storytime with Santa sessions; 63 people participated in the Letters to Santa event; and 28 people attended a holiday craft program. The Tuesday Book club is doing very well with 20 participants as well as the chess club with 25 attendees.
- New this year, the library was a drop off location for the MOMS Club of Berkley diaper drive and for the hat, mitten, and glove drive by Berkley Huntington Woods Youth Assistance.
- One of two annual endowment checks were received from the Community Foundation of Southeast Michigan.
- The International Academy partnered with the library to put on an information night for parents interested in exploring the academy as an option for their student. 24 people attended.

Old Business:

- Past circulation was reviewed. CD circulation is down, but this past December’s circulation is the highest it has been so far when compared to previous years’ numbers.

New Business:

- The annual report for FY 2018-2019 was reviewed. Downloads and DVDs in general have had the biggest growth.
• The library’s media presence is very good, with 2,230 likes on the library’s Facebook page. The library was mentioned in local media 65 times (articles).
• Items borrowed by Berkley cardholders at consortium libraries was representative of strong support for the Berkley library’s shared system.
• The library was approved to increase the fee charged to patrons who pay for services by credit card to 3%.

Update from City Council Liaison:

• Natalie reported that Aqua Tots will be moving forward to conduct business in the old Farina’s location.
• Matters concerning the marijuana ordinance and a point scoring system are still a focus of city council meetings.
• An ethics ordinance is being established in the city of Berkley.
• The agreement with Vinsetta Garage has been postponed.
• New city-wide trainings will occur every other month, which will be implemented starting February 7th.

Other Matters

• No other matters discussed.

The meeting was adjourned at 7:50 p.m.

Next meeting – 7 p.m. Wednesday, 19 February 2020

Respectfully Submitted,

Mary Jo Armstrong