

Berkley Public Library Board Meeting Minutes 17 June 2020

Present: Matt Church, Library Director; Rita Van Brandeghen, Chairperson; Christopher Rennie, Amanda Rhoda, and Mary Jo Armstrong, Board Members; Natalie Price, City Council liaison. Meeting was conducted via ZOOM in compliance with the State of Michigan Stay at Home order due to the COVID-19 crisis.

Meeting convened 7:00 p.m.

There were no public comments.

Minutes from 20 May 2020 meeting were approved.

Librarian's Report:

The Library Director presented his reports on programs, services, and staff. Highlights of the report included:

- Library staff continued to complete senior wellness calls in the community during the library closure, with many stating they were very grateful.
- Library staff continues to engage with various social media projects including online story times twice per week, content review videos, movie recommendation lists, craft instructions, and comics.
- Several library meetings have been conducted virtually both at the consortium level and the statewide level which were attended by Rebecca Stout, Wendy Scott, and Matt Church.
- Rebecca Stout is now the full-time youth librarian.
- 6 viewers were in attendance per online story time and 4 kids participated in the library's first youth book discussion.
- 17 people were in attendance to the first online meeting of the Tuesday afternoon Book Club, noting that they have now met twice, and it is going very well.
- 3 people were in attendance to the Friends book discussion.
- The library created a video tour for the Roger's community walk.
- The library's summer reading program will be conducted virtually this year. People are registering online with google forms being used for further information.
- The library's finances were discussed, noting budget hearings were conducted on Zoom this year.
- Updates were provided from the Friends. The spring book sale was cancelled, and the Friends are not yet accepting donations of books and AV at this time. They will meet again in August.

Old Business:

- May circulation was reviewed which totaled 3,357. Hoopla was down in May; Overdrive continues to have a strong presence with patrons.
- The library has been adding additional licenses for high demand items as appropriate.
- Kanopy is a new service which was added by the library which includes documentaries, independent films, and kids' content.

New Business:

- Amanda Rhoda was reappointed to the library board for an additional term.
- The library's reopening plans were discussed and reviewed. Parks and Recreation dropped off a picnic table for outdoor use.
- Social distancing guidelines are being followed along with mask use and staggered work shifts in order to adhere to strict COVID protocols to maintain staff safety upon return to the library.
- Curbside services start on June 22, noting this is a no contact service. Local book deliveries may also be an option to Berkley addresses only.
- The library board meeting schedule was discussed. The board is in agreeance with meeting every other month moving forward (6 meetings per year) with the understanding that if a meeting is deemed necessary, the board has the option to meet additionally.
- The Zoom allowance for board meetings expires on June 30 per executive orders from the state. Matt is continuing to monitor for any possible changes to this order prior to the next meeting. If allowed, the board may meet again via Zoom to maintain board safety during COVID pandemic.

Update from City Council Liaison:

- Natalie reported that the city passed a temporary order for outdoor seating for social distancing measures. 5 locations will be closed down for restaurant use/outdoor seating. There is an application process for restaurants to apply which will be reviewed quickly to assist businesses. The order is adaptable with amendments if needed.
- The City of Berkley made a proclamation to recognize Juneteenth.
- July is Parks and Recreation month.
- The Woodward Talk publication has resumed.

Other Matters

No other matters were discussed.

The meeting was adjourned at 7:52 p.m.

Next meeting – 7 p.m. Wednesday, 19 August 2020 with location TBD.

Respectfully Submitted,

Mary Jo Armstrong