Berkley Public Library
Board Meetings Minutes
January 19, 2022

Present: Matt Church, Library Director; Rita Van Brandeghen, chairperson; Carol Hermann, Amanda Rohda, and Jordan Paterra, Board Members; Natalie Price, City Council Liaison.

Meeting Convened 7:00 p.m.

Minutes from November 17th meeting were approved as printed.

There was no public comment.

Librarian's Report:
The Library Director presented his reports on staff, building and grounds, programming, finances, technology, and the Friends of the Berkley Public Library fundraising.

Highlights of the report include:

- There are now six hotspot units available for Berkley residents to check out.
- Alex Brown joined the City Staff as the new Facilities Manager.
- Fees for dvd/blue ray rentals and replacement library cards has been dropped.
- The Friends of the Library purchased a new early literacy computer for the Children’s Room.
- The Library Network is now making deliveries five days week instead of four days.
- Take home kits are still very popular.
- The Night Before Christmas story time event had 44 participants.
- The Staff workroom now has a shred bin to securely dispose of holds slips.
- One of the hot water heaters was replaced.
- The Friends accepted used book donations on January 8th.

Old Business:
Circulation: Overall circulation is staying pretty steady.
COVID: Nothing new
Code of Conduct: Board approved November meeting changes to Code of Conduct
Library Board’s Establishing Ordinance: Board will review ordinance before February meeting and each will determine if any changes/adjustments are warranted.

New Business:
Library programming plans:
- In-person programming will resume in April.
- Summer Reading programs will be outside
- Moving to quarterly planning for programs to coincide with the Berkley Buzz

Update from City Council Liaison:
- DDA will have a block party in February
- Tot spot will be installed at Oxford Park in early spring
- Looking at next budget round for wage increases

The meeting was adjourned.
Next meeting – February 16th at 7pm.

Respectfully Submitted, Amanda Rohda