

**Berkley Public Library**  
**Board Meetings Minutes**  
**January 19, 2022**

**Present:** Matt Church, Library Director; Rita Van Brandeghen, chairperson; Carol Hermann, Amanda Rohda, and Jordan Paterra, Board Members; Natalie Price, City Council Liaison.

Meeting Convened 7:00 p.m.

Minutes from November 17th meeting were approved as printed.

There was no public comment.

**Librarian's Report:**

The Library Director presented his reports on staff, building and grounds, programming, finances, technology, and the Friends of the Berkley Public Library fundraising.

Highlights of the report include:

- There are now six hotspot units available for Berkley residents to check out.
- Alex Brown joined the City Staff as the new Facilities Manager.
- Fees for dvd/blue ray rentals and replacement library cards has been dropped.
- The Friends of the Library purchased a new early literacy computer for the Children's Room.
- The Library Network is now making deliveries five days week instead of four days.
- Take home kits are still very popular.
- The Night Before Christmas story time event had 44 participants.
- The Staff workroom now has a shred bin to securely dispose of holds slips.
- One of the hot water heaters was replaced.
- The Friends accepted used book donations on January 8<sup>th</sup>.

**Old Business:**

Circulation: Overall circulation is staying pretty steady.

COVID: Nothing new

Code of Conduct: Board approved November meeting changes to Code of Conduct

Library Board's Establishing Ordinance: Board will review ordinance before February meeting and each will determine if any changes/adjustments are warranted.

**New Business:**

Library programming plans:

- In-person programming will resume in April.
- Summer Reading programs will be outside
- Moving to quarterly planning for programs to coincide with the Berkley Buzz

**Update from City Council Liaison:**

- DDA will have a block party in February
- Tot spot will be installed at Oxford Park in early spring
- Looking at next budget round for wage increases

The meeting was adjourned.

Next meeting – February 16th at 7pm.

Respectfully Submitted, Amanda Rohda