

**Berkley Public Library  
Board Meeting Minutes  
July 20, 2022**

**Present:** Matt Church, Library Director; Rita Van Brandeghen, chairperson; Carol Hermann, Amanda Rohda, Jordan Paterra, Margaret McGee, Board Members, and Natalie Price, City Council Liaison.

**I. Call to Order**

The meeting was called to order at 7:01pm.

**II. Public Comments**

There were no public comments.

**III. Approval of Minutes from June 22 and July 6 Meetings**

The Board approved the minutes as printed.

**IV. Librarian's Report**

The Library Director presented his reports on Library Staff, building and grounds, programming, finances, technology, and the Friends of the Berkley Public Library fundraising. Highlights of the report include:

- The Library Director conveyed the city-wide wage increases to the Library Staff.
- The City hosted an information session for full-time staff on June 24.
- The Library Director reviewed the Library's Programs and Services for June 2022, which included:
  - Rogers Elementary School visited the Library. Library Staff introduced the library to the students.
  - The Library was invited to participate in the Berkley High School Summer Reading event. The event's purpose was to assist students in registering for library cards and to share information about digital resources.
  - On June 16, the Summer Reading program kicked off with an ice cream social sponsored by the Friends of the Library. The Library Board was grateful for the Friends of the Library's support of the event.
  - The Library's Spanish class has been a big hit with the community. It will continue to be held every other Saturday, at least through October 2022. The instructor is paid an honorarium amount, \$50, which is paid by the Friends of the Library.
- The Library Director reviewed the Library's failing HVAC system.
- The Library Director discussed the passing of Cath Matthews-Pennanen. Community members made donations to the Library in her name. 210 books were purchased for the Library's collection. Books were added to the youth, teen, and adult collections. The Friends of the Library purchased a stained glass piece in Cath's honor.
- The Friends of the Library planned to meet on July 25, at 7pm.

**V. Old Business**

- The Library Director reviewed circulation with the Library Board.

- The Library Board discussed the Library Board establishing ordinance and the procedure for recommending amendments to the ordinance. The Library Board discussed and recommended the following changes:
  - The Library Board discussed Section 66-22, Filling of Vacancy and suggests a change: “At the Board’s discretion, any vacancy can remain open until the Board, by quorum, recommends an applicant.”
  - The Library Board recommended removing “vice chairperson.”
  - The Library Board approved the changes in Sections 66-24 and 66-25.
  - In Section 66-26, Expenses and Obligations, the Library Board recommended changing “he” to “they” wherever “he” is used and to remove “his” and replace with “their.” The Library Board recommend removing references to “employee” and adding “as an appointed Board member.” The Library Board recommended added “incurred in the course of service” to the section.
- The Library Board discussed City Ordinance 2-178 and 2-177 regarding attendance. The Library Board will continue discussion on those ordinances at the August 2022 meeting.

#### **VI. New Business**

- The Library Board discussed new ideas for programming and updates to the materials review policy. The Library Board will discuss the materials review policy at the August 2022 meeting.

#### **VII. City Council**

- The City Council liaison discussed the HVAC system and requests for assistance from state and federal governments for City-wide HVAC needs. Requests have been made to state and federal government for financial assistance in replacing the HVAC system. Discussions about financial commitments from state and federal governments are ongoing.
- The City Council liaison discussed the City’s recent community events, including the Berkley Art Bash, the Street Art Festival, and the Downtown Development Authority’s Pride event.

**The meeting was adjourned.**

**The next Library Board Meeting is Wednesday August 24, 2022.**