

**Berkley Public Library
Board Meeting Minutes
March 15, 2023**

Present: Matt Church, Library Director; Rita Van Brandeghen, Chairperson; Amanda Rohda, Jordan Paterra, and Margaret McGee, Board Members.

I. Call to Order

The meeting was called to order at 7:00pm.

II. Public Comments

There were no public comments.

III. Approval of Minutes from February 15 Meeting

The Board approved the minutes as printed.

IV. Librarian's Report

The Library Director presented reports on Library Staff, building and grounds, programming, finances, technology, and the Friends of the Berkley Public Library fundraising. Highlights of the report include:

- Battle of the Books is currently taking place through Berkley Schools.
- Damage to the HVAC system resulted after a recent power outage. The centralized unit that powers the system did not come back online after power was restored, so a refurbished unit is currently powering the system.
- Friends Book Sale is 3/15.
- Attendance at programs has been strong.
- Amazon Smile has been discontinued, which has impacted the Friends' budget.
- Budget projects for year ahead include:
 - o Reupholstering 14 lounge chairs, which had been reallocated to the current painting project.
 - o Document scanning station needs to be replaced.
 - o Security system requires additional cameras to ensure all areas are captured.
- Proclamation for former City Council Member and Library Liaison Natalie Price was drafted.

V. Old Business

- Reviewed Establishing Ordinance.
- Began review of first draft of Bylaws, review will continue.

VI. New Business

- Library Director participating in FEMA training in April.

VII. Update from City Council Liaison

- Current focus is on millage updates, strategic planning meetings, and budget planning.
- Upcoming Council Meetings will celebrate the contributions of Former Mayor Dan Terbrack and Former Council Member / Library Liaison Natalie Price.
- Participating in Leprechaun Scavenger Hunt.

The meeting was adjourned at 8:02.

The next Library Board Meeting is Wednesday, April 19, 2023.