The minutes from this meeting are in summary form capturing the actions taken on each agenda item. To view the meeting discussions in their entirety, this meeting is broadcasted on the city’s government access channel, WBRK, every day at 9AM and 9PM. The video can also be seen, on-demand, on the city’s YouTube channel: https://www.youtube.com/user/cityofberkley.

PRESENT:  Martin Smith  Mark Richardson  Lisa Kempner
          Tim Murad          Michele Buckler  Ann Shadle
          Kristen Kapelanski  David Barnett  Joe Tangari

ABSENT:   N/A

ALSO PRESENT:  Ross Gavin, City Council Liaison
                Tim McLean, Community Development Director
                Several members of the public

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APPROVAL OF AGENDA
It was moved by Commissioner Barnett to approve the agenda and supported by Commissioner Richardson.

AYES:  Richardson, Murad, Kempner, Smith, Shadle, Kapelanski, Kempner, Tangari, and Buckler
NAYS:  None
Motion Carried.

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APPROVAL OF MINUTES
It was moved by Commissioner Murad to approve minutes from December 12, 2017 and minutes from January 9, 2018 with one correction to the January 9 minutes and supported by Commissioner Kapelanski.

AYES:  Richardson, Murad, Kempner, Smith, Shadle, Kapelanski, Kempner, Tangari, and Buckler
NAYS:  None
Motion Carried.

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COMMUNICATIONS
Chairperson Buckler noted items for communication included in the packet.

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CITIZEN COMMENTS
Kurt Hite, Robina: Referenced the traffic study done as part of the proposed LaSalette development. Mr. Hite stated his belief that the traffic study was invalid due to the fact that the study was completed when school was on summer break. Mr. Hite referenced higher traffic
volumes during the morning when school is in session. Mr. Hite questioned the four votes for approval for the LaSalette P.U.D. in August 2017.

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1. **DISCUSSION: Work Plan 2018**

Chairperson Buckler opened a discussion about prioritizing work/projects to be done by the Planning Commission in 2018. Each Commissioner had the opportunity to weigh in on items they felt were essential for 2018 and beyond.

Commissioner Smith stated that he believes updating the Master Plan, updating the Zoning Ordinance, and engagement in the Redevelopment Ready Communities Program are high priorities.

Commissioner Richardson would like to see ordinances reviewed and updated; especially requirements for Planned Unit Developments. He indicated that sustainable development needs to be addressed during the Master Plan update. Commissioner Richardson also stated that green initiatives need to be addressed in the Capital Improvements Plan. A Complete Streets Ordinance/Plan is also a high priority.

Commissioner Kapelanski noted the importance of prioritizing these items. A complete re-write of the Master Plan is a high priority. Commissioner Kapelanski noted that the Master Plan for the City of Ferndale was very well done and suggested the Community Development Director review it. A review of the Zoning Ordinance with Attorney Staran was recommended. It may be time to do a comprehensive re-write of all ordinances. Commissioner Kapelanski stated she would like to allow for more administrative approval on site plans.

Commissioner Murad would like to see a review of the P.U.D. ordinance and have it possibly revised. Updating the Master Plan and more information on the Redevelopment Ready Communities Program were also high priority items.

Commissioner Barnett would like to see the Zoning Ordinance updated to meet current building codes. Updating the Master Plan is also a high priority.

Commissioner Shadle would like to see a more user-friendly Zoning Ordinance. A major re-write of the Master Plan is a high priority. Developing a public participation plan is also a very high priority.

Commissioner Tangari echoed the statements of the other commissioners. A public participation plan is key. The Zoning Ordinance needs major work. Landscaping and trees need to be addressed in the Zoning Ordinance. The Redevelopment Ready Communities Program is a high priority.

Commissioner Kempner would like to see a Master Plan update. She also stated that the Redevelopment Ready Communities Program will help to address many of the other stated priorities as well.

Chairperson Buckler asked the Community Development Director to come back with five model
Master Plans. She would like to see benchmarking and best practices of Master Plans.

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LIAISON REPORTS
Commissioner Murad provided an update on the Chamber of Commerce. There was a treasure hunt and art exhibit. The gift certificate program was very successful.

Commissioner Smith discussed the City Council meeting on January 22. He discussed the proposed millage proposals for roads, the Community Center, and City Hall renovation.

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STAFF/COMMISSIONER COMMENTS
Commissioner Murad offered a clarification response from the Public Comment portion of the meeting. Commissioner Murad clarified that the City did not pay for the traffic study.

Commissioner Tangari welcomed new Commissioner Lisa Kempner to the Planning Commission.

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With no further business, a motion was made by Commissioner Barnett and supported by Commissioner Murad to adjourn. All in favor. Meeting adjourned at 8:37PM.