THE REGULAR MEETING OF THE BERKLEY CITY PLANNING COMMISSION WAS CALLED TO ORDER AT 7:00 PM, DECEMBER 15, 2020 VIA ELECTRONIC MEETING BY CHAIR KRISTEN KAPELANSKI.

The minutes from this meeting are in summary form capturing the actions taken on each agenda item. To view the meeting discussions in their entirety, this meeting is broadcasted on the city’s government access channel, WBRK, every day at 9AM and 9PM. The video can also be seen, on-demand, on the city’s YouTube channel: https://www.youtube.com/user/cityofberkley.

PRESENT:

Joe Bartus, Berkley Michigan
Lisa Kempner, Berkley Michigan
Greg Patterson, Berkley Michigan
Kristen Kapelanski, Berkley Michigan

Julie Stearn, Berkley Michigan
Mark Richardson, Berkley Michigan
Martin Smith, Berkley Michigan

ABSENT:

Matt Trotto – Unexcused

ALSO, PRESENT:

Erin Schlutow, Community Development Director
Ross Gavin, City Council Liaison
Stan Lisica, Chief Innovation Officer
Dan Hill, Public Policy Assistant
Members of the public

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APPROVAL OF AGENDA

It was moved by Commissioner Patterson to approve the Agenda supported by Commissioner Kempner.

AYES: Dahlin, Kempner, Patterson, Richardson, Smith, Stearn, Bartus, Kapelanski
NAYS: None
ABSENT: Trotto

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APPROVAL OF MINUTES

It was moved by Commissioner Kempner to approve the minutes from the regular Planning Commission meeting on December 15, 2020 and supported by Commissioner Patterson.

AYES: Kempner, Patterson, Richardson, Smith, Stearn, Bartus, Dahlin, Kapelanski
NAYS: None
ABSENT: Trotto

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It was moved by Commissioner Bartus to approve the minutes from the Work Session on January 5, 2021. Motion supported by Commissioner Patterson.

AYES: Patterson, Richardson, Smith, Stearn, Bartus, Dahlin, Kempner, Kapelanski
NAYS: None
ABSENT: Trotto

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COMMUNICATIONS
None

CITIZEN COMMENTS
Chair Kapelanski read instructions for public to submit comments during the virtual meeting.
None.

1. PUBLIC HEARING. TO-01-21; Projections. Matter of Conducting a Public Hearing for proposed zoning text amendment to modify Section 138-192 related to Projections and provide clarity on the regulations.

Community Development Director Schlutow summarized the January 21, 2021 report and provided details on the proposed ordinance changes to provide clarity on regulating Projections on residential dwellings.

Chair Kapelanski opened the Public Hearing at 7:07pm.

No comments.

Chair Kapelanski closed the Public Hearing at 7:07pm.

Motion by Commissioner Richardson to recommend approval of TO-01-21, Projections, to City Council, as proposed. Motion supported by Commissioner Patterson.

AYES: Richardson, Smith, Stearn, Bartus, Dahlin, Kempner, Patterson, Kapelanski
NAYS: None
ABSENT: Trotto

2. PUBLIC HEARING. TO-02-21; Exterior Appliances. Matter of Conducting a Public Hearing for proposed zoning text amendment to adopt Division 1.5 Exterior Appliances in order to provide regulations on exterior appliances on residential and commercial properties.

Community Development Director Schlutow summarized the January 21, 2021 report and provided details on the proposed ordinance amendment for permitting and regulating exterior appliances on residential and commercial properties.

Chair Kapelanski opened the Public Hearing at 7:12pm.

No comments.

Chair Kapelanski closed the Public Hearing at 7:12pm.

Commissioner Patterson noted that the updated language captures what the PC had discussed at the previous meeting.

Motion by Commissioner Smith to recommend approval of TO-02-21, Exterior Appliances, to City Council, as proposed. Motion supported by Commissioner Richardson.


Chair Kapelanski noted that it looked like a good plan.

Commissioner Kempner inquired about parking regulations and updating the zoning ordinance.

Commissioner Richardson noted that this is moving in the right direction and also mentioned concern about the business vacancy rate and if there is a strategy to help.

*LIAISON REPORTS*
Commissioner Richardson provided an update on the Environmental Advisory Committee and are proceeding with the plans for the community garden.

Commissioner Stearn was not able to attend the Chamber of Commerce meeting for the month.

Commissioner Kempner provided an update on the Master Plan Steering Committee and continued discussion about the engagement videos and surveys prior to the Open House in March.

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**STAFF/COMMISSIONER COMMENTS**

Director Schlutow noted the upcoming webinar from SEMCOG about electric vehicles.

Commissioner Smith inquired about the next Planning Commission workshop. It will be held Tuesday, February 2, 2021 via Zoom.

Motion to adjourn by Commissioner Kempner. Motion supported by Commissioner Richardson.

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AYES: Smith, Stearn, Bartus, Dahlin, Kempner, Patterson, Richardson, Kapelanski
NAYS: None
ABSENT: Trotto

With no further business, the meeting was adjourned at 7:28pm.