AN ELECTRONIC BUDGET WORK SESSION OF THE THIRTY-EIGHTH COUNCIL OF THE CITY OF BERKLEY, MICHIGAN WAS CALLED TO ORDER AT 6:00 PM ON WEDNESDAY, MAY 13, 2020 BY MAYOR DANIEL J. TERBRACK

PRESENT:  
Steven W. Baker  Dennis S. Hennen  
Jack Blanchard  Natalie Price  
Bridget Dean  Daniel J. Terbrack  
Ross Gavin

ALSO PRESENT:  
Matthew C. Baumgarten, City Manager  
Mark Pollock, Finance Director/Treasurer  
Laurie Fielder, Staff Accountant  
Victoria Mitchell, City Clerk  
Stan Lisica, Chief Innovation Officer  
Erin Schlutow, Community Development Director  
Derrick Schueller, Public Works Director  
Shawn Young, Public Works Superintendent  
Theresa McArleton, Parks and Recreation Director  
Matt, Koehn, Public Safety Director  
Torri Mathes, Community Engagement Officer

APPROVAL OF AGENDA
Councilmember Blanchard moved to approve the Agenda  
Seconded by Councilmember Hennen  
Ayes: Blanchard, Dean, Gavin, Hennen, Price, Baker, and Terbrack  
Nays: None  
Motion Carried.

CITIZENS COMMENTS: None

BUDGET WORK SESSION: Matter of a discussion of the proposed 2020-2021 City of Berkley Budget.

The following budgets were reviewed:

A. City Clerk  
B. Finance and Treasury  
C. Community Development  
D. Public Works  
E. Parks and Recreation  
F. Finance Debt Funds

The following corrections were made to the budget:

1. Council requested an additional $2,500 be added to the Clerk’s postage account following City Clerk Victoria Mitchell’s new calculation based on running elections in a Covid-19 environment.

2. Additional wage increases were included in the Clerk’s Department.

3. There were adjustments (decreases) to MTF in fund 202 and 203 due to Covid-19.

4. There were adjustments to payroll moving two Department of Public Works (DPW) employees from general fund to 202 (Major) and 203 (Local) Street Funds.

5. In the DPW budget, a full-time mechanic was discussed to be added to 101-442 and the vehicle maintenance in 101-442 was doubled.
6. Vehicle maintenance of $41,750 was removed from 101-755-986-000 because it was already budgeted in 101-755-760-000.

7. Revenue in the Public Works budget was adjusted due to changes in gas tax resulting from lack of sales.

8. A grant in the Parks & Recreation Department was reduced from $220,000 to $180,000.

9. Discussion continued throughout the Parks & Recreation budget presentation regarding how the budget would be adjusted based on Covid-19. Some expenses and revenue changes are known and Director Theresa McArleton stated she would discuss this with finance before the budget is adopted. Other changes would still be under consideration and would be handled as budget amendments.

A recess was taken at 8:10 p.m. The work session reconvened at 8:15 p.m.

Mayor Terbrack thanked the city manager, finance director/treasurer and staff for the 2020/21 budget presentation. He reiterated his comments from the prior evening regarding how different this budget process has been because we are dealing with something that we don’t know when it will be over and when we will recover. He said what we do know is that COVID-19 has significantly impacted not only our budget, but also the budgets at the state and federal level. He stated we have a strong fund balance that will provide the City with some flexibility in the future. Mayor Terbrack thanked Council for all the time it takes to go through these budgets and the discussions with department heads beforehand. He also thanked them for their dedication.

Mayor Pro Tem Dean echoed Mayor Terbrack’s comments and thanked all of staff. She said she is thankful we have such a cohesive group at City Hall.

ADJOURN

Mayor Pro Tem Dean moved to adjourn the work session at 9:05 PM. 
Seconded by Councilmember Baker
Nays: None
Motion Approved unanimously.

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Daniel J. Terbrack, Mayor

Attest:

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Victoria Mitchell, City Clerk