



Building & Planning
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 Berkley, MI 48072
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 www.berkleymich.org

CITY OF BERKLEY, MICHIGAN

SEASONAL SALE APPLICATION

Application for a permit to (Describe what you are proposing to do):

Work being done at:

Address: _____ Day Telephone: _____

Name of Property Owner: _____

Applicant (if different from above):

Name: _____ Driver's License: _____

Address: _____ City: _____ State/zip: _____

Telephone: _____

If the applicant is different than the property owner, a letter of permission from the property owner must be submitted with the application.

Dates and Hours of Event?
How many employees?
How will site be secured during off-hours?
What type of merchandise will be sold?
Will there be any electricity outside the building (e.g., extension cords, heaters, lights)? If yes, an electrical inspection by the City will be required after set up and before opening.
Include a Site Plan showing where merchandise will be sold, how pedestrian and vehicular traffic will circulate on the site.
What are your plans for set up and removal?

Please be advised of the following:

By Ordinance, each Seasonal Sale Event is limited to a maximum of 45 days from date of permit approval. Any property is limited to two Seasonal Sale Events in a given calendar year.

An application will be denied or an event shut down if complete and accurate information is not provided.

For City Use Only

	Approve	Deny	Signature	Date
Planning/Building	<input type="checkbox"/>	<input type="checkbox"/>		
Public Safety	<input type="checkbox"/>	<input type="checkbox"/>		

CONDITIONS: _____