



3338 Coolidge Hwy.
Berkley, Michigan 48072
(248) 658-3320
FAX (248) 658-3321
www.berkleymich.org

UTILITY/SEWER PERMIT APPLICATION

Work being done at:

Address: _____ Day Telephone: _____

Name of Property Owner: _____

Subdivision _____ Lot No. _____ Lot Size _____

Contractor/Applicant:

Company Name: _____

License Holder: _____

Address: _____ City: _____ State/zip: _____

Telephone: _____ EMAIL: _____

Federal Employer ID number: _____ Contractors License Number & Expiration: _____

If contractor is not pulling the permit in person, a letter of authorization must be present to obtain a permit.

Authorized person (not the contractor): _____ Drivers License Number: _____

_____	_____	_____
Contractor's Signature	Contractors Name (printed)	Date

Refund Policy: Upon request, all cancelled permits with no inspections will be refunded at 50% of the permit costs with a minimum refund of \$25.00. Permit fees will not be refunded after inspections have been completed.

If the applicant is the homeowner, please fill out the reverse side.

WORK BEING PERFORMED:

Please be advised that fees are set with the understanding of work being completed in a timely and workmanlike manner. If additional inspections or inspections are needed after hours, costs will be invoiced to the contractor and/or forfeited from the posted bond.

Sewer (Diameter of Line being repaired or replaced): _____

Extent of Work:

Between the building and the sidewalk (not including the sidewalk) _____

Between the building and the curb (not including the curb) _____

Going into the street _____ Indicate: Half Road _____ Full Road _____

Sewer is in the rear of the property _____

Water Tap for New Construction Only

Size of Service _____

Water Service (from Valve to Point in Use)

Size of Service _____

List any additional work not listed above: _____

**CITY OF BERKLEY
COMMUNITY DEVELOPMENT DEPARTMENT
HOMEOWNER PERMIT**

Michigan State Law gives a homeowner who lives or intends to live in a single family house an exemption that allows him to act as his own contractor for that single family house

This means that a homeowner may obtain a permit for work at his own home. If you choose to act as your own contractor and obtain the required permits, please be aware of the following:

- As the permit holder, you incur all of the liability and all of the responsibility that a licensed contractor would normally assume.
- The City of Berkley cannot assist you in any cause of action against an unlicensed contractor you have hired to perform work under the permit you obtained.
- As the permit holder, it is your responsibility to have a complete understanding of the current codes.
- As the permit holder, you are responsible to correct any code violations regardless of whether or not a contractor or other persons did the work under the permit you obtained.
- As the permit holder, you are responsible for completing the job under the permit you obtained.

I have read and understand the conditions set forth by the State of Michigan for the issuance of a permit to a homeowner.

(Print Name)

(Address)

(Signature)

(Date)

(Drivers License Number)

(Date of Birth)

(Phone Number)

EMAIL _____

* Section 23a of the State Construction Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws



CITY OF BERKLEY COMMUNITY DEVELOPMENT

3338 COOLIDGE HWY, BERKLEY, MICHIGAN 48072

RULES AND REGULATIONS FOR WATER/SEWER REPLACEMENT

Know before you start

Inspections	
Business Hours	Emergency/Afterhours/Weekend
Inspections are available M-F 8 A.M. - 2 P.M. These need to be scheduled at least 24 hours in advance.	Please call Public Safety at (248)-658-3380 to request an emergency inspection. Please note a FEE WILL BE REQUIRED.

- All utilities must be located prior to digging.** Pictures are not acceptable as proof of materials or workmanship (Michigan Plumbing Code 107.1).
- Water Curb Stops/Shutoff valves are to be operated by CITY PERSONNEL ONLY. Water shutoff is at no cost during regular business hours. After hours, weekends, and holidays may require a fee.
- NOTE: Sidewalk or Road closures require advanced notification and approved traffic control plan that follows current MMUTCD guidelines. (Guidelines are available on the city website)
- For approved fitting types for connection to main sewer call DPW at (248) - 658 -3490.

During the Job

- RC style Fernco is required.
- No cleanouts allowed in the Right of Way (R-O-W).
- Pipe must be bedded in pea gravel or dry compacted sand and pitched .125 per foot minimum.
- A minimum of 4" of topsoil and seed are required for restoration in the easement area.
- 18" of compacted 21aa stone and 3" of cold patch is required for temporary road repair.
- Any Excavation in the R-O-W to be filled with Class 2 Sand. Sand backfill must be tested and certified to meet 95% of maximum density and a maximum of 1' lifts at the time of testing.
- If lead water service is disturbed it must be replaced.
- Excavations in the R-O-W shall be filled immediately and a temporary cold patch placed on hard surfaces within 48 hours of the initial dig start time.

Bond Information

Bond will be forfeited for failure to maintain any temporary road or sidewalk repairs