

# Appendices



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## Berkley begins parks and recreation master plan process

Berkley, MI | candnews.com | 29d



BERKLEY — The Berkley Parks and Recreation Department has started its master plan process, and it is asking residents to provide feedback on what they want in their parks. The department has begun to create the master plan for its parks over the next five years, from 2021 to 2025. Recently, a survey was created for residents to share their thoughts about what they think the parks in Berkley need. That survey can be found at [tinyurl.com/BerkleyParksSurvey](https://tinyurl.com/BerkleyParksSurvey), and it will remain open until Friday, Aug. 14.

## Berkley begins parks and recreation master plan

ward Talk | Published July 21, 2020

city Parks and Recreation Department has process, and it is asking residents to provide want in their parks.



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"We always ask people to say exactly what their thoughts are, even if it seems a little pie in the sky, because we want to hear, in your perfect community, what recreation looks like," said Parks and Recreation Director Theresa McArdle. "Where you think maybe there are not amenities that you would like to see or things that we don't offer that you would like, whether that's a farmers market or a sand volleyball court or something like that, we want to hear that and we want to hear how many people may think those things."

Berkley is in the first third of its planning process, McArdle said. Recently, it awarded the contract to lead the process to Carlisle | Wortman & Associates. According to the city's website, they are facilitating a nine-month process with three phases for its master plan: vision and outreach, plan design and drafting, and final plan adoption.

So far, city staff and Carlisle | Wortman consultants have held preliminary meetings to discuss the current recreation amenities and programs. The survey results, McArdle said, will help them plan what they're looking at in terms of capital funding and how to plan for bigger projects.

"It helps us to make that plan as we set forward to looking to fund those projects," she said. "It's also used when we do look to the state to apply for funding. They do require you to have an updated plan, so it's used for that as well. It really helps to inform us."

Parks and Recreation Advisory Board Chair Mike Kerby felt that one of the main things Berkley should be looking at going forward is pocket parks.

"We're going to do some small parks on ... pieces of property around the city, specifically in the northeast corner," he said. "We don't really have a park in that section, so that's an important item."

Kerby also stated that smart infrastructure in parks will be important in future updates, such as adding Wi-Fi in all parks.

"It's coming pretty quick on us, and I think everybody's in tune to that," he said. "The things that we are currently doing to involve some of that technology would be great within the next few years. I think that's one of the more important things."

At 6 p.m. Thursday, Aug. 6, on Zoom, Carlisle | Wortman & Associates will host a virtual town hall to hear from the community. People can get more information on that meeting on the Parks and Recreation Facebook page at [facebook.com/BerkleyParksandRec](https://facebook.com/BerkleyParksandRec). To stay up-to-date with Berkley's Parks and Recreation master plan process, visit [berkleymich.org/recremasterplan2020](https://berkleymich.org/recremasterplan2020).

"We, obviously as parks and recreation professionals, can know what we have, what we would like to see, but the community belongs to the people, and hearing from them and getting feedback is essential," McArdle said. "They're the ones that are using our fields, our courts, our parks, our community center, our senior transportation, all of that. They're the ones that are a big part of paying for it, and we want to hear from them."

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## Parks & Recreation

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[2019 Berkley CruiseFest](#)

### Parks & Recreation Contact Info

2400 Robins  
 Berkley, MI 48072  
 248.658.3470 phone  
 248.658.3473 fax  
[park@berkleymich.net](mailto:park@berkleymich.net)  
**Office Hours**  
 M-F 8:30am-5pm

## 2020 Parks & Recreation Master Plan

### What is a Recreation Master Plan?



The City of Berkley Parks and Recreation Master Plan conveys a vision for our parks and recreation within the City. The purpose of this plan is to guide the recreation planning and development efforts of the City over a five year period. Once adopted, the plan is the official document to be used by City staff and the community to guide decisions regarding parks and recreation. Additionally, the plan is intended to meet state standards for community recreation planning and is necessary to gain eligibility for grant programs.

Check out the current **2016 Recreation Master Plan**.

### What is the process?

City officials and staff with the consultant team, **Carlisle Wortman & Associates**, are committed to a master plan with a compelling vision supported by realistic goals and objectives.

City staff and consultants are facilitating a 9 month process with three phases:

1. Vision & Outreach
2. Plan Design & Crafting
3. Final Plan Adoption

### We Want to Hear from You!



We are encouraging residents and those representing all facets of the Berkley community to share their thoughts and ideas, as well as help us better understand the recreation needs of the community.

To share your feedback [CLICK HERE](#)

The **DEADLINE** to submit your thoughts and ideas is **Friday, August 14, 2020**.

If you would like a hard copy of the survey, they will be available upon request. You can email Theresa McArdle, our Parks and Recreation Director at [tmcardle@berkleymich.net](mailto:tmcardle@berkleymich.net). All responses are completely confidential.

The results of this survey will be used to inform the recommendations on how parks, trails, and recreation services are developed in the 2021 - 2025 Recreation Plan.

### Join Us for a Virtual Town Hall on the Parks and Rec Master Plan!



The City and CWA will be hosting a Virtual Town Hall to hear from the community on **Thursday, August 6, 2020, at 6 PM**.

Join Zoom Meeting: [berkleymich.zoom.us/j/93693515453](https://berkleymich.zoom.us/j/93693515453)  
 Meeting ID: 936 9351 5453  
 Dial In by phone: 1-512-626-6799



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**AFFIDAVIT OF PUBLICATION**  
2125 Butterfield Dr, Suite 102N • Troy MI 48084

**CITY OF BERKLEY**  
3338 Coolidge Hwy

**Berkley, MI 48072**  
**Attention: Torri Mathes**

**STATE OF MICHIGAN,**  
**COUNTY OF OAKLAND**

The undersigned Cynda Slater Cynda Slater, being duly sworn the he/she is the principal clerk of Royal Oak Tribune, Oakland Press, theoaklandpress.com, published in the English language for the dissemination of local or transmitted news and intelligence of a general character, which are duly qualified newspapers, and the annexed hereto is a copy of certain order, notice, publication or advertisement of:

**CITY OF BERKLEY**

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Vicki Arsenault  
Notary Public, State of Michigan  
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**CITY OF BERKLEY**  
**PARKS & RECREATION DEPARTMENT**  
2400 ROBINA AVENUE, BERKLEY MI 48072  
248-658-3470

**NOTICE OF PLAN AVAILABILITY FOR REVIEW**

Berkley Parks and Recreation is seeking public input regarding the City of Berkley 2021 - 2025 Parks and Recreation Master Plan. The Michigan Department of Natural Resources requires a minimum 30-day public review process as part of the master planning process. The plan will be available for review from October 16 to November 16. A formal public hearing for adoption of the Plan will be held at the regularly scheduled City Council meeting on Monday, December 7, 2020.

The draft master plan is available for review at the following locations:

- Berkley Community Center, 2400 Robina Ave, Berkley, MI 48072.
- The draft plan is also available online on the City's website at [www.berkleymich.org/recmasterplan2020](http://www.berkleymich.org/recmasterplan2020).
- For questions or comments, please call 248.658.3470.



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**Attention: Torri Mathes**

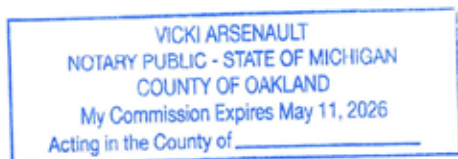
**STATE OF MICHIGAN,**  
**COUNTY OF OAKLAND**

The undersigned Cindy Slater *Cindy Slater*, being duly sworn the he/she is the principal clerk of Royal Oak Tribune, Oakland Press, theoaklandpress.com, published in the English language for the dissemination of local or transmitted news and intelligence of a general character, which are duly qualified newspapers, and the annexed hereto is a copy of certain order, notice, publication or advertisement of:

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Vicki Arsenault  
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**CITY OF BERKLEY**  
**PARKS & RECREATION DEPARTMENT**  
2400 ROBINA AVENUE, BERKLEY MI 48072  
248-658-3470

**NOTICE OF PLAN AVAILABILITY FOR ADOPTION**

The City of Berkley is looking to adopt the Berkley 2021 - 2025 Parks and Recreation Master Plan. The Public Hearing will take place as part of the regularly scheduled City Council meeting at 7:00 PM on December 21, 2020.

Due to COVID-19 restrictions, meetings are being held virtually.

A draft copy of the plan has been available for review since October 16, 2020, and will remain available through the date of the public hearing.

The plan can be viewed at the following locations:

- The draft plan is also available online on the City's website at [www.berkleymich.org/recmasterplan2020](http://www.berkleymich.org/recmasterplan2020)
- For questions or comments, please call 248-658-3470

All interested citizens are invited to attend the Public Hearing.

Comments may be made in person on the night of the Public Hearing or may be made in writing. All written comments must be submitted to the Clerk's Office or emailed to [clerk@berkleymich.net](mailto:clerk@berkleymich.net) before 5:00 PM on the date of the Public Hearing.

If you would like to join Zoom Meeting:  
<https://berkleymich.zoom.us/j/94929846645>

Dial by Phone: 1-312-626-6799  
Meeting ID: 949 2984 6645

You can also watch the meeting:  
[www.berkleymich.org/livestream](http://www.berkleymich.org/livestream)

**CITY OF BERKLEY PARKS AND RECREATION ADVISORY BOARD  
RESOLUTION TO RECOMMEND ADOPTION OF THE  
CITY OF BERKLEY 2021 – 2026 PARKS & RECREATION MASTER PLAN**

**WHEREAS**, The City of Berkley has undertaken the update of its five-year recreation plan which describes the City's physical and social characteristics, existing parks and recreation facilities, and the desired actions to be taken to improve our system of parks and recreation facilities during the period of 2021 through 2026; and

**WHEREAS**, City residents were given the opportunity to provide input through an online survey which was made available from July 14 through August 14, 2020, at five virtual meetings held in July and August, and at a Public Hearing to be held on December 21, 2020; and

**WHEREAS**, the City of Berkley's Parks & Recreation Advisory Board reviewed the 2021 – 2026 Parks & Recreation Master Plan for completeness and accuracy and deemed that the Plan meets the desires and needs of the community; and

**WHEREAS**, the Plan was made available for public review in a manner required by law and all comments from the public have been considered by the Parks & Recreation Advisory Board; and

**WHEREAS**, the plan was developed for the benefit of the entire community;

**NOW, THEREFORE BE IT RESOLVED** that the City of Berkley Parks & Recreation Advisory Board recommends the adoption of the 2021 – 2026 Berkley Parks & Recreation Master Plan by the City Council on December 21, 2020.

Motion by: Greg Patterson

Supported by: Josh Pollard

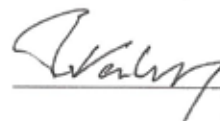
Votes in favor: Gary Polk, Melissa Hammond, Mike Kerby

Votes opposed:

Abstained:

Absent: Betty Smith, John Nicolai

I hereby attest that the above is a true and complete copy of a resolution duly adopted by the Parks & Recreation Advisory Board at a public meeting held on the 10<sup>th</sup> day of December, 2020.



Mike Kerby, Chair  
Parks & Recreation Advisory Board  
City of Berkley, Michigan

**CITY OF BERKLEY**  
**PUBLIC NOTICE**  
**PARKS AND RECREATION ADVISORY BOARD**  
**AGENDA**  
**7:00 P.M. – ZOOM DECEMBER 10, 2020**

Following the Governor's executive order this meeting was held via an electronic platform.

**CALL TO ORDER:** 702

**Present:** Josh Pollard, Melissa Hammond, Mike Kerby, John Nicolai, Greg Patterson, Gary Polk

**Also present:** Theresa McArleton, Scott Jennex, Mayor Pro Tem Bridget Dean

**Absent excused:** Betty Smith

**APPROVAL OF AGENDA** Melissa Gary Support by Greg

**APPROVAL OF 10/8/20 MINUTES** Approved by Gary and Josh

**PUBLIC COMMENTS** No public present and not emails

**BOARD BUSINESS**

**1. FIVE YEAR RECREATION MASTER PLAN RESOLUTION OR**

A discussion was held. It was moved by to Greg with support from Josh to recommend approval by city council.

**2. COVID RESTRICTIONS UPDATE**

The building was open for about five weeks with no known issues. The building is currently closed under the new/updated restrictions. The current plan is to reopen when safe to do so. Friends of Park and Rec did donate money for an outdoor rink. They are still having activities online and planning more social media outreach. Staff is currently looking for more ideas to open safely and currently planning for next year. Looking for creative ways to hold activities outside safely.

**3. SPECIAL EVENTS REVIEW**

Two Halloween events were held. Over 150 families attended. The event was held socially distanced and reported to be a success. Junior Woman's, Dad's Club, Steelers, Youth Assistance, Mom's Club, and others helped to make the event successful. It might be adjusted to move the event outdoors in future years.

**4. OXFORD/MERCHANTS PARK UPDATE**

Most of the work that was needed for the fall work is completed. Work will resume when the weather allows. Spring 2021 is the projected date of finishing and appears to be on schedule at this point. A lot of collaboration has been happening with all departments of the city.

**MISCELLANEOUS**

There was a discussion on when new signage will be placed. Everyone was wished a happy holiday season. Tot-lot to get new equipment in the spring it was planned and has already gone to bid. Santa's drive-by was appreciated. Condolences were sent to those that have experienced loss. The Friends has donated a food pantry to be placed outside the community center.

**ADJOURNMENT** 750 PM Motioned by John and Second by Josh

**NEXT MEETING FEBRUARY 11, 2021**

**THE ELECTRONIC REGULAR MEETING OF THE THIRTY-EIGHTH COUNCIL OF THE CITY OF BERKLEY, MICHIGAN WAS CALLED TO ORDER AT 7:00 PM ON MONDAY, DECEMBER 21, 2020 BY MAYOR TERBRACK**

**PRESENT:** Steve Baker, Berkley, Oakland County, Michigan  
Jack Blanchard, Berkley, Oakland County, Michigan  
Bridget Dean, Berkley, Oakland County, Michigan  
Ross Gavin, Berkley, Oakland County, Michigan  
Dennis Hennen, Berkley, Oakland County, Michigan  
Natalie Price, Berkley, Oakland County, Michigan  
Daniel Terbrack, Berkley, Oakland County, Michigan

**APPROVAL OF AGENDA**

Councilmember Gavin moved to approve the Agenda  
Seconded by Councilmember Hennen  
Ayes: Blanchard, Dean, Gavin, Hennen, Price, Baker, and Terbrack  
Nays: None  
Motion Approved.

**INVOCATION:** Pastor Zack Dunlap

**PUBLIC COMMENT – ITEMS ON THE AGENDA**

There was no one present wishing to speak.

***Consent Agenda***

Councilmember Blanchard moved to approve the following Consent Agenda, seconded by Councilmember Baker:

**APPROVAL OF THE MINUTES:** Matter of approving the minutes of the 38<sup>th</sup> Regular City Council Meeting on Monday, December 7, 2020.

**RESOLUTION NO. R-45-20:** Matter of authorizing a resolution of the Council of the City of Berkley, Michigan recognizing and celebrating Robert Damery on the occasion of his 100<sup>th</sup> birthday.

Ayes: Dean, Gavin, Hennen, Price, Baker, Blanchard, and Terbrack  
Nays: None  
Motion Approved.

***Regular Agenda***

**PRESENTATION:** Matter of recognizing the 2020 Berkley Beautification Advisory Committee Holiday Spirit Award recipients.

Mr. Dan Mihaescu, Chair of the Beautification Advisory Committee, recognized each Committee member by name along with Councilmember Natalie Price who serves as Council liaison. He stated they all helped canvass the city to look for those deserving of the Holiday Spirit Award. Mr. Mihaescu said as always, the homes were amazing and it was hard to narrow down the winners. He provided a

presentation of all of the winning homes. The 2020 Berkley Beautification Advisory Committee Holiday Spirit Award recipients are 4039 Kenmore, 1615 Wiltshire, 1616 Wiltshire, 4252 Prairie, 2343 Phillips, 2369 Phillips, 2120 Kipling, 2020 Kipling, 3665 Buckingham, 2958 Buckingham, 1349 Oxford, 2935 Cummings, 1716 Rosemont, 2279 Oakshire, 2075 Bacon, 3675 Kenmore, 3695 Robina, 3774 Kenmore, 1851 Franklin, and 2312 Buckingham.

Mayor Terbrack thanked everyone involved and the honored families for going above and beyond especially this year during a time when everyone is looking for some joy.

Councilmember Price thanked everyone involved. She said she is so thankful to her neighbors and all of the other homes for making the streets more festive and fun.

**MOTION NO. M-68-20:** Motion to approve the Mayor and City Manager to enter into an Intergovernmental Agreement for Lockup Services, Animal Control Services, Use of the Berkley DPS Range, and Dispatch Services between the City of Berkley and the City of Pleasant Ridge for a \$6,500 fixed yearly fee for each full-time equivalent (FTE) reflected in the Michigan Commission on Law Enforcement Standards (MCOLES) Fall Semi-Annual Law Enforcement Distribution Report for Pleasant Ridge Police Department. This Agreement shall be effective for a term commencing approximately March 1, 2021 and continuing until June 30, 2023.

Councilmember Blanchard moved to approve Motion No. M-68-20

Seconded by Mayor Pro Tem Dean

Ayes: Gavin, Hennen, Price, Baker, Blanchard, Dean, and Terbrack

Nays: None

Motion Approved.

**MOTION NO. M-69-20:** Matter of authorizing Hubbell, Roth & Clark (HRC) for engineering design services related to the 2021 Sidewalk Replacement Program at a cost not to exceed \$20,097 from the Sidewalk Fund, account number 470-938-821-000.

Councilmember Gavin moved to approve Motion No. M-69-20

Seconded by Councilmember Hennen

Ayes: Hennen, Price, Baker, Blanchard, Dean, Gavin, and Terbrack

Nays: None

Motion Approved.

**MOTION NO. M-70-20:** Matter of approving the Intergovernmental Agreement between the City of Berkley and the Berkley School District for Shared Resources and Services.

Councilmember Price moved to approve Motion No. M-70-20

Seconded by Councilmember Blanchard

Ayes: Price, Baker, Blanchard, Dean, Gavin, Hennen, and Terbrack

Nays: None

Motion Approved.

**PUBLIC HEARING:** Matter of holding a Public Hearing regarding the updated Parks & Recreation Master Plan.

The public hearing opened at 7:32 p.m.

There was no one present wishing to speak.

The public hearing closed at 7:33 p.m.

**RESOLUTION NO. R-46-20:** Matter of authorizing a resolution of the Council of the City of Berkley, Michigan adopting the Five-Year Recreation Master Plan for the period of 2021-2025.

Mayor Pro Tem Dean moved to approve Resolution No. R-46-20

Seconded by Councilmember Price

Ayes: Baker, Blanchard, Dean, Gavin, Hennen, Price, and Terbrack

Nays: None  
Motion Approved.

**RESOLUTION NO. R-47-20:** Matter of authorizing a resolution of the Thirty-eighth Council of the City of Berkley, Michigan designating the time and place of City Council Meetings and its Rules and Order of Procedure.

Councilmember Gavin moved to approve Resolution No. R-47-20

Seconded by Councilmember Blanchard

Ayes: Blanchard, Dean, Gavin, Hennen, Price, Baker, and Terbrack

Nays: None

Motion Approved.

**CLOSED SESSION:** Matter of considering whether to meet in closed session to consult with the City's attorneys regarding trial or settlement strategy in connection with specific pending litigation, specifically Doot, et al v City of Berkley, et al; Hanover Insurance Group v City of Berkley; and Jacob v City of Berkley, Oakland County Circuit Court Case Nos. 2017-157459-NZ, 2017-160247-NZ, and 2019-178474-NZ, respectively.

Councilmember Baker moved to meet in closed session

Seconded by Mayor Pro Tem Dean

Ayes: Dean, Gavin, Hennen, Price, Baker, Blanchard, and Terbrack

Nays: None

Motion Approved.

A closed session of the 38<sup>th</sup> Council of the City of Berkley, Michigan was called to order at 8:05 p.m. by Mayor Terbrack.

**PRESENT:** Steve Baker, Berkley, Oakland County, Michigan  
Jack Blanchard, Berkley, Oakland County, Michigan  
Bridget Dean, Berkley, Oakland County, Michigan  
Ross Gavin, Berkley, Oakland County, Michigan  
Dennis Hennen, Berkley, Oakland County, Michigan  
Natalie Price, Berkley, Oakland County, Michigan  
Daniel Terbrack, Berkley, Oakland County, Michigan

Mayor Pro Tem Dean moved to adjourn the closed session at 8:26 p.m.

Seconded by Councilmember Blanchard

Ayes: Gavin, Hennen, Price, Baker, Blanchard, Dean, and Terbrack

Nays: None

Motion Approved.

The regular meeting of the 38<sup>th</sup> Council of the City of Berkley, Michigan was called back to order at 8:27 p.m. by Mayor Terbrack.

**PRESENT:** Steve Baker, Berkley, Oakland County, Michigan  
Jack Blanchard, Berkley, Oakland County, Michigan  
Bridget Dean, Berkley, Oakland County, Michigan  
Ross Gavin, Berkley, Oakland County, Michigan  
Dennis Hennen, Berkley, Oakland County, Michigan  
Natalie Price, Berkley, Oakland County, Michigan  
Daniel Terbrack, Berkley, Oakland County, Michigan

**MOTION NO. M-71-20:** Matter of authorizing Class Action Settlement Agreement to compromise and settle pending litigation, specifically Doot, et al v City of Berkley, et al; Hanover Insurance Group v City of Berkley; and Jacob v City of Berkley, Oakland County Circuit Court Case Nos. 2017-157459-NZ, 2017-160247-NZ, and 2019-178474-NZ, respectively, and further authorizing the City's Attorneys

to sign on behalf of the City any necessary documents and undertake appropriate actions to finalize the settlement.

Councilmember Hennen moved to approve Motion No. M-71-20

Seconded by Mayor Pro Tem Dean

Ayes: Hennen, Price, Baker, Blanchard, Dean, Gavin, and Terbrack

Nays: None

Motion Approved.

## **PUBLIC COMMENT – ITEMS NOT ON THE AGENDA**

There was no one present wishing to speak.

## **COMMUNICATIONS**

**COUNCILMEMBER PRICE:** thanked all of the city leaders, department heads, and the rest of the city staff who continue to serve the residents well, despite the global pandemic. Councilmember Price said the Berkley Public Library continues to offer curbside pickup and door/porch delivery. She stated the library is also checking out hot spots to residents. She said for anyone not familiar with a hot spot, it is usually a wallet-size device that allows someone to connect to the internet from anywhere they are. She said anyone who does not have the ability to access the internet at their home or vacation spot, they may check one out for free with their library card. Councilmember Price said she encourages everyone to receive the Covid vaccine when they have the opportunity. She said in the meantime, we can protect ourselves and each other by staying home as much as possible and wearing a mask when we go out in public. Councilmember Price wished a Merry Christmas to all those who celebrate, and a Happy New Year to all.

**COUNCILMEMBER BLANCHARD:** wished Mr. Robert Damery an incredibly happy 100<sup>th</sup> birthday. He also thanked the Berkley American Legion Post 374 for conducting a food drive and providing Christmas food baskets that were delivered to 18 veterans' homes around the area. He said the Legion also received a grant from the county to assist with veteran support. Councilmember Blanchard asked everyone to remember to support our local businesses and especially our restaurants as they are open for carryout. He stated don't forget to tip. Councilmember Blanchard wished everyone a Merry Christmas and Happy New Year, and asked everyone to stay safe and watch those Christmas trees for fire hazards.

**COUNCILMEMBER BAKER:** complimented city staff and the residents for doing what they could to make this year as safe as it could be. He also thanked them for making their voices heard. Councilmember Baker said the Technology Advisory Committee met on December 9<sup>th</sup> and the next meeting is scheduled for February 17<sup>th</sup>. He discussed the potential for cyber-attacks and said to be safe while online. Councilmember Baker said the Historical Committee met on November 10<sup>th</sup> and the next meeting is scheduled on January 12<sup>th</sup>. He stated the special, limited-edition holiday mugs are still available and to contact city hall or email the museum directly at [museum@berkleymich.net](mailto:museum@berkleymich.net) for more information. Councilmember Baker said the Downtown Development Authority board last met on December 9<sup>th</sup> and members will meet again on January 13<sup>th</sup>. He stated Merry Month festivities continue. He said people may still participate in the Shop Main Street raffle opportunity to win up to \$750 of downtown Berkley bucks. He said all you need to do is shop in the downtown area and email a picture of your receipt with the date and time stamp to [marketing@downtownberkley.com](mailto:marketing@downtownberkley.com). Councilmember Baker said there is also a winter-themed scavenger hunt taking place, which is a socially-distant and fun event continuing through February 1<sup>st</sup>. He said the first three individuals to successfully complete the hunt will receive \$50 in downtown Berkley bucks. He said to contact [marketing@downtownberkley.com](mailto:marketing@downtownberkley.com) for more details. Councilmember Baker asked everyone to please continue to stay safe as the vaccine is just around the corner. He said that does not mean we should let our guards down. He said the holidays are going to be very different and unique and hopefully these times will pass soon. He said we all need to remain vigilant.

Councilmember Baker wished everyone a safe and happy holiday. He said to live up to the Berkley motto, "We care."

**MAYOR PRO TEM DEAN:** stated the Parks and Recreation Department continues to provide outdoor recreation ideas on Facebook. She said there will be individually guided recreation opportunities beginning in January. She stated the Department looks forward to reopening when it is safe to do so. Mayor Pro Tem Dean again congratulated the winners of the Holiday Spirit Awards. She stated she has enjoyed driving around and admiring all of the efforts residents have made to brighten these dark days. Mayor Pro Tem Dean wished everyone a very happy holiday and a healthy and Happy New Year.

**COUNCILMEMBER HENNEN:** stated he had nothing to report tonight from the Zoning Board of Appeals and Tree Board. Councilmember Hennen wished everyone happy holidays, asked everyone to remain safe, and said he is looking forward to a better year in 2021.

**COUNCILMEMBER GAVIN:** stated the Planning Commission met last week and discussed projections and setbacks both above and below ground. He stated they also discussed regulations for exterior appliances. He said the next Planning Commission meeting will take place 7 p.m. Tuesday, January 26<sup>th</sup>. Councilmember Gavin stated the Environmental Advisory Committee has not met since the last city council meeting and will meet at 6:30 p.m. on January 21<sup>st</sup>. Councilmember Gavin said the Master Plan Steering Committee had a great discussion on Greenfield Road housing and other important topics. Councilmember Gavin wished everyone a wonderful holiday and again offered a big thank you to Dan and Ella, along with the entire Beautification Advisory Committee, for creating such great events. He said he really enjoys seeing the homes that go all out. Councilmember Gavin thanked city staff members for their adaptability, commitment, and effort. He said he is thankful for everyone this year including committee members, residents, city staff, and his colleagues on Council. He said he is also thankful for friends and family and thanked everyone for their dedication to staying safe. He said for everyone to stay happy as we have the holidays coming up.

**CITY MANAGER BAUMGARTEN:** thanked council members for their words of encouragement for city staff. He said this year has been very difficult and he has been very proud of the adaptability that city staff has shown. He said we continue to keep services high and we definitely look forward to the day where we can reopen all of our buildings and welcome everyone back. He stated we all got into public service for the public portion of it and right now it is all service and no public. He said this New Year's Eve will be more saying goodbye to 2020 than celebrating the beginning of 2021. Mr. Baumgarten said from city staff and the Baumgarten family, happy holidays and a happy 2021.

**ATTORNEY STARAN:** commended and applauded city council as well as the city manager and his administration on navigating their way through a very difficult year with no past history or playbook to use for navigation. He wished everyone a Merry Christmas, happy holidays, and best wishes for what he surely hopes will be a happier, healthier, and more peaceful 2021.

**MAYOR TERBRACK:** wished Robert Damery a happy 100<sup>th</sup> birthday. He stated it was unfortunate that they could not honor him in-person during a meeting. He said as Councilmember Blanchard said earlier, he looks forward to doing that next year for his 101<sup>st</sup> birthday. Mayor Terbrack thanked Councilmember Hennen for continuing the tradition of our elected officials by representing our community across the state as he participated in a Michigan Municipal League panel for newly elected officials on December 16<sup>th</sup>. Mayor Terbrack said 2020 wasn't great. He said dwelling on the past doesn't take away though from the pain, frustration, fear, loss and the anxiety that all of us felt at one time or another throughout the year. Mayor Terbrack said the City has shown incredible resilience and strength and will continue to show these traits. He said he looks forward to a 2021 full of health, Berkley Days, Berkley Art Bash, Lids for Kids, Summerfest, Winterfest, CruiseFest, Holiday Lights Parade, and so many more events that Berkley hosts. Mayor Terbrack said he hopes everyone has a very Merry Christmas, happy holidays, and thanked everyone who helped us and our community get through this past year.

**ADJOURNMENT**

Councilmember Baker moved to adjourn the Regular Meeting at 8:51 p.m.

Seconded by Mayor Pro Tem Dean

Ayes: Baker, Blanchard, Dean, Gavin, Hennen, Price, and Terbrack

Nays: None

Motion Approved.

I, Victoria Mitchell, being duly appointed City Clerk of the City of Berkley; hereby certify that this is a true and correct copy of the minutes of the December 21, 2020 Berkley City Council meeting, which was approved by the Berkley City Council at its regular meeting held on Monday, January 4, 2021.

Victoria Mitchell

### **A RESOLUTION**

#### **of the Council of the City of Berkley, Michigan** **adopting a Five-Year Recreation Master Plan for the period of 2021-2025**

**WHEREAS,** the City of Berkley has undertaken a five-year Parks and Recreation Plan which describes the physical features, existing recreation facilities and the desired actions to be taken to improve and maintain recreation facilities during the period between 2021 and 2025; and

**WHEREAS,** a public hearing was held on Monday, December 21, 2020 to provide an opportunity for citizens to express opinions, ask questions and discuss all aspects of the Recreation Plan; and

**WHEREAS,** City residents were given the opportunity to provide input through an online survey, five virtual meetings and a public hearing; and

**WHEREAS,** the plan was made available for public review and comment in a manner required by law; and

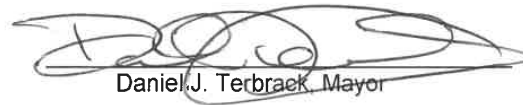
**WHEREAS,** the City of Berkley has developed the plan for the benefit of the entire community and to adopt the plan as a document to assist in meeting the recreation needs of the community; and

**WHEREAS,** the Parks and Recreation Advisory Board voted to recommend adoption by the City Council of the said Recreation Plan.

#### **NOW, THEREFORE, THE CITY OF BERKLEY RESOLVES:**

**SECTION 1:** That the City Council does hereby adopt a Five-Year Recreation Plan for the period of 2021-2025 as a guideline for improving recreation for the residents of the City of Berkley.

Introduced and passed at a Regular City Council Meeting on Monday, December 21, 2020.

  
Daniel J. Terbrack, Mayor

Attest:

  
Victoria Mitchell, City Clerk



**Carlisle | Wortman**

ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

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January 12, 2021

Kristen Wiltfang  
Principal Planner  
Economic Development & Community Affairs  
Executive Office Building  
2100 Pontiac Lake Road  
Building 41W  
Waterford, Michigan 48328

Dear Ms. Wiltfang:

The Berkley City Council adopted the attached Parks & Recreation Master Plan at a meeting held on December 21, 2020. The plan and Certification Checklist have been uploaded to the MDNR website for their review and approval. The plan will be subject to future review and updates as deemed necessary by the Council and the Parks & Recreation Advisory Board.

Please feel free to contact the City of Berkley or myself if you have any comments regarding this plan.

Thank you for your consideration,

CARLISLE/WORTMAN ASSOC., INC.

**Chris Nordstrom, PLA, ASLA**  
**Landscape Architect**

cc. Theresa McArleton, Parks & Recreation Director

Richard K. Carlisle, *President* Douglas J. Lewan, *Executive Vice President* John L. Enos, *Principal*  
David Scurto, *Principal* Benjamin R. Carlisle, *Principal* Sally M. Elmiger, *Principal* Craig Strong, *Principal* R. Donald Wortman, *Principal*  
Laura K. Kreps, *Associate* Paul Montagno, *Associate*



## Carlisle | Wortman

ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

January 12, 2021

Tyler Klifman  
Regional Review Office  
Southeast Michigan Council of Governments  
1001 Woodward Avenue, Suite 1400  
Detroit, Michigan 48226

Dear Mr. Klifman:

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Please feel free to contact the City of Berkley or myself if you have any comments regarding this plan.

Thank you for your consideration,

CARLISLE/WORTMAN ASSOC., INC.

**Chris Nordstrom, PLA, ASLA**  
**Landscape Architect**

cc. Theresa McArleton, Parks & Recreation Director