

South Berwick Public Library
Advisory Board Meeting Minutes
October 20, 2020 Zoom Meeting at 7:00PM

Attendees: Karen Eger, David Gagnon, Hilda Howell, Katherine Gilchrest, Chris "Mike" Siebach, Mark Dutra

The September minutes were approved with David's motion and Mike seconded. Hilda will attest the minutes and give them to Karen.

Old Business: Handicap Ramp Update: No bid as yet. Not sure of time frame of RFP. Project needs to get bids and scheduled with a contractor. Board expressed concern about the library service which cannot be accessed by patrons who need the handicap ramp. We discussed contractors in the area. Karen will ask Jay Redimacher. for daily check in of the roof during the winter. Karen will post on the library Facebook page and South Berwick Bulletin about the need for a contractor. Hilda asked if the King Foundation has inquired about the fact that we have not used the \$40,000 grant they gave us two years ago for this project. Karen said she updates them periodically.

New Business: Digital Platforms: Our vendor for audiobooks and CD's is out of business. Karen is investigating Canopy, a movie streaming service and Hoopla, a movie, music, audiobooks, TV and ebooks service. Also, possibly adding on to the state consortium. The Friends of the Library are also exploring different models, they funded \$3500 last year for services. According to Karen audiobooks are not used as often now. Mike asked about unlimited services with a vendor. It is \$650 to belong to the state consortium for audiobooks and ebooks. Movies and music not available. Karen is also contacting other libraries for information. Rollinsford has Hoopla. David recommended adding this to Old Business for the November meeting to continue discussion.

Library services and current Covid-19 situation: Karen said they will continue with the present protocol and will update hours as needed. They are only 11% off of last year's patronage and there is no need to do indoor programming. Discussed if the town has a protocol if a staff member got Covid and would they get paid if having to quarantine. The Board requested to see that policy to understand the protocol.

Internet Policy Review: We discussed and reviewed the policy. It was written to comply with the Child Internet Safety Act to protect minors under 18. The librarian can "unblock" a screen for an adult patron but Karen said they are rarely asked. Mike moved to accept the Internet Policy, David seconded, it was passed.

We adjourned at 7:58 PM.
Next meeting: November 17, 2020 Zoom at 7PM
Respectfully submitted by Hilda Howell