

South Berwick Public Library
Library Advisory Board Minutes
February 16, 2021. 7:00 PM via Zoom

In attendance: Karen Eger, David Gagnon, Hilda Howell, Chris Siebach, Katherine Gilchrist
Unable to attend: Mark Dutra

The minutes from the December and January meetings were approved. Chris will attest them and take them to Barbara Bennett.

Old Business: Handicap Ramp

"No time set yet" per Karen. The yellow tape gets taken on and off the ramp. Karen said it's cold enough that snow and ice are not melting. David expressed concern about patrons and librarians getting hurt. The board agreed with his concern.

Collection Policy: We will review further and vote at next meeting.

Covid Workplace Infection Document: We reviewed and voted to approve.

New Business: Policy Reviews

Deborah Clark, regional consultant, said our policies need to be displayed on our website. Karen will accelerate efforts to get them up and or put them in a binder for people to view. Karen said the policies we completed are on our website.

Reference Services Policy: To reflect any kind of question a person asks a librarian that requests some kind of research or knowledge base a librarian can provide. Eg. Referral, direction, resources. Receive from 200-400 requests per month. The staff cannot offer legal advice. There are free legal forms on the state database.

We discussed reopening the library with limited service and proper safeguards. Karen talked to the staff last week. Karen said patrons like to go into the library and choose their own books. David encouraged vaccine for the staff and double masking. The board supports reopening on a limited basis.

Next meeting: March 16, 2021 via Zoom

The meeting was adjourned at 7:50.

Respectfully submitted by Hilda Howell

*attested by Hilda Howell
on 3/16/2021*