

South Berwick Public Library Advisory Board Meeting  
June 15, 2021. 7PM held at the library

Attendees: Karen Eger, David Gagnon, Chris (Mike) Siebach, Mark Dutka, Hilda Howell  
Katherine Gilchrist was unable to attend.  
Minutes from the May meeting were approved and attested.

Old Business: Handicap Ramp Update (now referred to as the canopy)  
Almost complete. Just needs to change out sprinkler heads and painting.  
The Friends of the Library want to do a small event to celebrate the canopy in the fall.

HVAC system update: Johnson Controls is to replace software. To hardwire system to be secure. Can then monitor multiple buildings. Ultra Geothermal will then get the system up.

Latest Maine Covid-19 executive orders and how it affects the library:

- Library is back to previous hours
- Staffing is thin at times
- Karen will update volunteer list and call in to assist as needed
- Masks to be worn in children's area.

Three year plan survey and fall planning:

Survey completed by Karen and Mike, who are the administrators of the survey.  
Posters will be distributed around town by board members and Karen will promote on the library fb page. Roll out of results set for September.

Karen passed out The E's of Libraries, an advocacy initiative to promote public awareness of what libraries do and what is their emphasis for communities.  
We had a long discussion on Education, Employment and Entrepreneurship, Empowerment and Engagement, highlighting Diversity, Inclusion and Equity.  
Karen said libraries are moving to eliminate late fees due to the stigma barriers and shaming. Possibly have a donation jar as Rollinsford Library has. Karen said the library usually brings in \$2000 in late book fees yearly.  
Discussed Sustainability with programs on environmental issues, social sustainability with people gathering, how to serve the teen population, and community engagement with partnerships. Mike to add an age question in the survey.

The meeting was adjourned at 8:30 PM  
Next meeting will be on September 21, 2021

Submitted by Hilda Howell

*attested by Hilda Howell.  
Oct. 19, 2021*