

# Building Committee Meeting

3/16/23 DATE

9am TIME

1<sup>st</sup> Floor Meeting Room

---

**Meeting called by:** Jennifer Janelle

**Type of meeting:** Informational

**Attendees:** Jennifer Janelle, Denise Clavette, Tim Pellerin, Building Committee: Tom Harmon, Dave Stansfield, **Port City Arch:** Lita Semrau

Missing from Building Committee: Brad Christo, Fred Wildnauer, Mark Gagnon

---

## Minutes

**Agenda item:** Town Hall

**Presenter:** Lita Semrau

### **Discussion:**

Lita passed out an updated Space Needs assessment which was approximately 10,500 square feet.

We went over all the spaces needed for all the offices, and that included three offices for future use/growth. We need to be sure that the building is sufficient for 50+ years.

We discussed the Cost of Renovation is approximately \$425-450 per square foot vs. new building would be approximately \$550 per square foot.

If a renovation of the current building is chosen, then the entire building would need to be renovated, which is approximately 20,070 square feet.

The building has no insulation, boilers are failing, windows do not close, bricks would need to be repointed, HVAC system would need to be installed, the building would need to come up to current building codes.

---

### **Conclusion:**

#### **Action items**

#### **Person responsible**

#### **Deadline**

*Digest all these costs, review space needs.*

*First order of business at our next meeting is to decide if we renovate or build new. (Phase 1)*

*next meeting (3/30/23 at 9am)*

---