

**South Berwick Comprehensive Plan Committee
6:00pm August 28, 2023
(Town Hall Basement Meeting)**

MINUTES

Raegan Young	SMPDC	ryoung@smpdc.org
Denise Clavette	Economic Developer	dclavette@sbmaine.us
Laura Leber	Committee Chair	laura.leber.maine@gmail.com
Jessica Cyr	Town Council	jcyr@sbmaine.us
Elita Galvin	Committee Member	elita.galvin@gmail.com
Deb Ganster	Committee Member	djganster@yahoo.com
Chris Harris	Committee Member	chrisbharris@gmail.com

Committee Members Not Present: Nora Gibson, Jeff Minihan, Jack Kareckas, Scott McPhedran, Jonathan Donahue, Paul Schumacher (SMPDC)

- Motion by Jessica Cyr to accept the June 12, 2023 minutes amended to read “Motion by Elita Galvin to accept the April 10, 2023 minutes as written, seconded by Deb Ganster. Motion passed unanimously” seconded by Chris Harris. Motion passed 4-0; Laura Leber abstained.
- Motion by Elita Galvin, seconded by Chris Harris to accept the July 24, 2023 minutes as written. Motion passed 4-0; Laura Leber abstained.
- Jessica Cyr appointed to Interim Secretary.
- Inventory Draft Chapter complete – reviewed pages 23, 27, 38-41, 94-96, 98-99 and 100-103.
- Overview of Local Economy GPS that stem from the Market Analysis.
- Elita Galvin asked to remove duplicative “Create attractive and interesting signs...” in the 2nd DRAFT Historic & Arch Goals Policies & Strategies SB file.
- Dollars added as a column to weigh GPSs.
- Jessica Cyr added comments from the Town Council meeting of August 8 regarding implementation of the plan. The Town Council should be listed as the responsible party for the GPSs. Additional responsible parties may be added. An Implementation Committee will not be seated at this time.
- Devote a few months to review the Comprehensive Plan checklist to ensure consistency with Maine's Growth Management Act. This may increase the timeline to March/April 2024, additional work to be scoped by Town Administration, Town Council and SMPDC.
- Deb Ganster requested to add comments regarding structures in the Downtown to be kept in similar materials within the historic district.
- Edited “Create trails or paths to provide off road access to Marshwood Middle School from Old Mill, Agamenticus Estates, or other high concentrations of residential development” to remove *Middle* and replace with *Great Works*. Had a conversation about Drury Lane and Beaver Dam Road.
- Elita Galvin expressed concern about not creating prohibitive EV parking spots.
- Raegan Young provided us an update from the previous Comp Plan to say that the former plan did not have traditional goals – only structured policies and strategies, which is shown below:

State Goal: *To promote and protect the availability of outdoor recreation opportunities for all Maine citizens, including access to surface waters.*

Town Goal:

- Chris Harris asked about the Greenbelt Plan. Deb Ganster provided an update on the grants from the Conservation Commission and the desire to update the Greenbelt Plan to update the Open Space Plan. She would also like to have the Conservation Commission added as a responsible party.
- Housing & Land Use GPS next month.
- Laura Leber motioned to adjourn at 7:29, seconded by Chris Harris. Motion passed unanimously.

Meeting adjourned at 7:29pm.

Attest: 

Jessica Cyr, Interim Secretary