

**South Berwick Town Council
Public Hearing
Chapter 130 Traffic & Vehicles
December 12, 2023**

Chair Mallory Cook opened the hearing at 6:00pm. Councilors present included John James and Melissa Costella. Mr. Minihan participated by Zoom. Town Manager Tim Pellerin and Assistant Town Manager Jennifer Janelle were also in attendance. Ms. Cyr was not present.

The purpose of the hearing was to receive public comment on the proposed changes to Section 33 of Chapter 130 Vehicles and Traffic. As suggested by the Police Chief, the proposed changes are being made to clarify parking fines and the process the Town takes if the fines are not paid. The proposed changes will strengthen the Town's position if any get as far as the court system.

-Tamre Steinhauer, Hill Dr, questioned whether the Town gets to keep the money. Yes, the Town keeps the money from parking fines, but not from moving violations such as speeding.

-Sam Flinkstrom, Main St, stated that he is in favor of the changes. He commented that some clarification should be added: calendar days vs. working days, is timeframe from 1st offense to 2nd concurrent with the 1st or after it has lapsed, the word 'refusal' is ambiguous, and should state why we will contact the BMV. He also commented that section B is inconsistent with section A.

Mr. Flinkstrom added that the winter parking ban should be re-evaluated.

No one on zoom wished to comment.

The hearing was closed at 6:11pm.

Attest:

Barbara Bennett, CCM

**South Berwick Town Council
Public Hearing
Chapter 140 Zoning
Accessory Dwelling Units
December 12, 2023**

Chair Mallory Cook opened the hearing at 6:30pm. Councilors present included John James and Melissa Costella. Mr. Minihan participated by Zoom. Town Manager Tim Pellerin and Assistant Town Manager Jennifer Janelle were also in attendance. Jessica Cyr was not present.

The purpose of the hearing was to receive public comment on the proposed changes to Chapter 140, Zoning §§9, 46, 46.1, 47, Table A, and Table B. The changes are being made to conform with State law requirements (originally known as LD2003) regarding accessory dwelling units/housing density.

No one on zoom wished to comment.

The hearing was closed at 6:31pm.

Attest:

Barbara Bennett, CCM

Draft

**South Berwick
Town Council Meeting
December 12, 2023**

Chair Mallory Cook called the meeting to order at 6:32pm. Councilors present included John James and Melissa Costella. Jeff Minihan participated by Zoom. Town Manager Tim Pellerin and Assistant Town Manager Jennifer Janelle were also in attendance. Jessica Cyr was not present.

Approval of Minutes

1. Town Council 11-28-23: On a motion by Mr. James, seconded by Mrs. Cook, it was unanimously voted to adopt the minutes as written.

Treasurer's Warrant

1. On a motion by Mr. James, seconded by Mrs. Cook, it was unanimously voted to sign the warrant dated December 7, 2023, in the amount of \$877,800.30. Note was made that this includes the monthly school payment of \$752,849.08.

Public Comment

1. Tamre Steinhauer, Hill Dr, asked if people "Zooming in" is considered in person. And "why are we still using Zoom"? Mrs. Cook responded that anyone participating by Zoom would be required to turn on their video and give their name and address, the same as people in the room having to state their name and address. Mrs. Cook went on to explain that it is being done for the ease and convenience of the Council and staff.

2. Mrs. Cook read an email from David A. Sanborn of Schoolhouse Ln. The email is attached.

Mr. James stated that he asked the Chair to read the email because he is the Councilor referred to in Mr. Sanborn's email. Mr. James explained that the administrators of the Bulletin make decisions as a group. Mr. James added that he has resigned as an administrator for the site.

Mrs. Cook read a statement regarding the Council conducting business as a non-partisan group. The statement is attached.

On a motion by Mr. James, seconded by Mrs. Costella, it was unanimously voted to move New Business #1 up on the agenda for earlier action. See below.

Unfinished Business

1. It was agreed that the entire Board should be present for action on the appointment to the Zoning Board of Appeals. On a motion by Mr. James, seconded by Mrs. Costella, it was unanimously voted to table the ZBA appointment until the next meeting on January 9th.

2. On a motion by Mrs. Cook, seconded by Mr. James, it was unanimously voted to adopt the amendments to Chapter 140, Zoning §§9, 46, 46.1, 47, Table A and Table B, regarding accessory dwelling units, as emergency legislation to meet the State deadline of year end.

3. On a motion by Mrs. Cook, seconded by Mr. James, it was unanimously voted to table action on the amendments to Chapter 130, Vehicles and Traffic, until the next meeting.

New Business

1. Manager Pellerin explained that he would like to amend the MePers Plan 1C to allow firefighters who work 20 or more regularly scheduled hours the ability to join. [This is the plan our Police have.] Only the Chief qualifies.

On a motion by Mr. James, seconded by Mrs. Costella, it was unanimously voted to: a) Provide Special Plan 1C to its Firefighters who work 20 or more regularly scheduled hours per week and who are not seasonal or temporary for service rendered after December 31, 2023. Service rendered from July 1, 1996, through December 31, 2023, for these firefighters remains under Regular Plan AC and service rendered before July 1, 1996, remains under Regular Plan AN, and b) To authorize Timothy E. Pellerin, Town Manager, to sign the amended agreement between the Town of South Berwick and the Maine Public Employees Retirement System.

Town Manager's Report

- Highway: Picking up and hauling leaves. Only the north side of town needed salting after the last storm. Some millings were used to improve the parking lot at the boat landing.
- Police: Made 2 arrests, attended 11 accidents, and made 54 traffic stops. Officer Legendre will be graduating from the Academy this week. He will be deployed until March. Recovered an ATV stolen in York.
- Fire: Had 16 calls; 444YTD. The annual turnout gear inspections are complete.
- Code/Planning: Issued 7 building permits, 2 plumbing permits and investigating 2 violations. There are currently 3 projects in front of the Planning Board.
- Library: Writing letter to Santa was well attended.
- Recreation: Breakfast with Santa was a great success with over 170 people attending. Current programs are wrapping up and new programs will begin in January. The seniors are providing a giving tree for the residents of Berwick Estates on the 20th.
- Assessing: KRT will begin the revaluation process after the 1st of the year. Finalizing the state valuation report. Still waiting for the final updates to the tax maps.
- Town Clerk: The new carpet and workstation have been installed. Will be conducting a second round of interviews this week for the customer service position.
- Transfer Station: The new bailer has broken down. A new piston has been ordered under warranty.
- Economic Development: The Downtown Revitalization Committee met last week. The public engagement event is scheduled for January 22nd.
- Finance/HR: Will begin meeting with staff to discuss budgets. Working on calendar year end duties. New IRS rules require everything to be transmitted electronically, learning the new programs. There are no foreclosures this year. The Christmas party will be Monday the 18th at noon.
- Admin: Management training wrapped up on the 7th, after a total of 12 hours over 8 weeks. Met in North Berwick to begin solid waste negotiations. Working on the Police Union Contract. Have been meeting with Jay & Dan to discuss the needed repairs at the Transfer Station.

Councilor Comments

1. Mr. James:
 - Apologized for any issues or problems caused by his participation in the Bulletin.
 - Reminded everyone that the library has 200 various shaped baking pans to lend out.
 - Wishes everyone a safe and merry Christmas.
2. Mrs. Costella:
 - Gave a shoutout to the Home for the Holidays crew. The new organizers did a great job.
 - Merry Christmas everyone.
3. Mrs. Cook:
 - Thanked everyone for their patience.
 - Happy holidays.

Executive Session

1. On a motion by Mr. James, seconded by Mrs. Costella, it was unanimously voted to enter executive session at 7:25pm, pursuant to 1MRSA §405.6A to discuss a personnel issue and 405.6D to discuss the union contract negotiations.

The Chair reported the following to the Clerk:

On a motion by Mr. James, seconded by Mrs. Costella, it was unanimously voted to end the executive session at 7:50pm.

Adjournment

On a motion by Mr. James, seconded by Mrs. Costella, it was unanimously voted to adjourn the meeting at 7:50pm.

Attest:

Barbara Bennett, CCM

A / P Warrant

South Berwick
9:09 AM

Bank: KENNEBUNK - Operating

12/28/2023
Page 1

Type	Check	Amount	Date	Wrnt	Payee
P	47598	369.68	12/12/23	40	1176 TREASURER STATE OF MAINE
P	47599	38,718.17	12/20/23	40	0132 BUREAU OF MOTOR VEHICLES
P	47600	70.00	12/20/23	40	0424 MAINE TREASURER
P	47601	7,186.72	12/22/23	40	0182 CARD MEMBER SERVICE
R	47602	258.30	12/27/23	40	0042 ADMIRAL FIRE & SAFETY
R	47603	175.00	12/27/23	40	0417 AFFILIATED HEALTHCARE MANAGEMENT
R	47604	1,305.00	12/27/23	40	1069 AFFORDABLE OFFICE SOLUTIONS
R	47605	372.50	12/27/23	40	0002 ALLIED EQUIPMENT LLC
R	47606	50,230.57	12/27/23	40	0059 ANTHEM BLUE CROSS BLUE SHIELD
R	47607	31.90	12/27/23	40	0103 ASHLINE, KERA
R	47608	1,459.13	12/27/23	40	0771 ATLANTIC FUELS
R	47609	10,250.00	12/27/23	40	0151 ATLANTIC RECYCLING EQUIPMENT LLC
R	47610	2,504.99	12/27/23	40	0351 AXON ENTERPRISE, INC.
R	47611	12,336.00	12/27/23	40	1316 BAKER BALLISTICS, LLC
R	47612	2,800.00	12/27/23	40	1212 BC FORESTRY LLC
R	47613	16,516.44	12/27/23	40	0132 BUREAU OF MOTOR VEHICLES
R	47614	1,366.10	12/27/23	40	1319 CENTRAL APPLIANCES
R	47615	6,080.88	12/27/23	40	0183 CENTRAL MAINE POWER
R	47616	725.04	12/27/23	40	1158 CINTAS CORP
R	47617	41.36	12/27/23	40	1223 CLAVETTE, DENISE
R	47618	1,051.60	12/27/23	40	0142 COLONIAL LIFE & ACCIDENT INS.
R	47619	10,543.93	12/27/23	40	1318 COMMERCIAL LOAN SERVICES
R	47620	274.94	12/27/23	40	0181 CONSOLIDATED COMMUNICATIONS
R	47621	360.00	12/27/23	40	1121 CONVENIENTMD LLC
R	47622	3,355.99	12/27/23	40	0549 CORE LOGIC TAX SERVICE
R	47623	221.45	12/27/23	40	0070 DEMCO
R	47624	149.00	12/27/23	40	0448 DIRIGO SAFETY, LLC
R	47625	36.00	12/27/23	40	0563 DOWN EAST
R	47626	200.00	12/27/23	40	0911 FADDEN CUSTOM PEST SERVICES LLC
R	47627	149.50	12/27/23	40	0164 FASTENER WAREHOUSE
R	47628	72.85	12/27/23	40	0056 FISHER AUTO PARTS, INC.
R	47629	362.90	12/27/23	40	0867 HANNAFORD
R	47630	2,500.00	12/27/23	40	1190 HARMAN, KAREN PSY.D, LLC
R	47631	312.50	12/27/23	40	1315 HR MAINE CONSULTING
R	47632	300.00	12/27/23	40	0077 HUSSEY EXCAVATION INC
R	47633	420.53	12/27/23	40	0117 HYGRADE BUSINESS GROUP
R	47634	531.05	12/27/23	40	1245 INGRAM LIBRARY SERVICES
R	47635	72.78	12/27/23	40	0079 JANETOS MARKET
R	47636	1,434.57	12/27/23	40	0229 JORDAN EQUIPMENT LLC
R	47637	2,945.52	12/27/23	40	0452 KONE, BROOKLYN
R	47638	250.02	12/27/23	40	0251 LAWSON PRODUCTS
R	47639	100.00	12/27/23	40	1095 LEXISNEXIS RISK SOLUTIONS
R	47640	46,432.18	12/27/23	40	0080 LIBBY SCOTT INC.
R	47641	85.45	12/27/23	40	0169 M W GRENIER ENTERPRISES LLC
R	47642	54,494.80	12/27/23	40	0127 MAINE MUNICIPAL ASSOCIATION
R	47643	48,316.50	12/27/23	40	1030 MAINE MUNICIPAL ASSOCIATION
R	47644	120.00	12/27/23	40	0701 MAINE RECREATION AND PARK ASSOC
R	47645	620.50	12/27/23	40	0082 MAINE RESOURCE RECOVERY

A / P Warrant

South Berwick
9:09 AM

Bank: KENNEBUNK - Operating

12/28/2023
Page 2

Type	Check	Amount	Date	Wrnt	Payee
R	47646	26.95	12/27/23	40	0081 MAINE TURNPIKE AUTHORITY
R	47647	389.95	12/27/23	40	0327 MARSHALL & SWIFT/BOECKH LLC
R	47648	2,000.00	12/27/23	40	0857 MCLAUGHLIN YOUNG EMPLOYEE SERVICES
R	47649	45.00	12/27/23	40	0379 MEGFOA
R	47650	60.00	12/27/23	40	0458 MMTCTA
R	47651	12.04	12/27/23	40	1119 MOREAU, DAWN
R	47652	291.30	12/27/23	40	1061 NEGM ELECTRIC, LLC
R	47653	258.48	12/27/23	40	1300 NEW ENGLAND KENWORTH
R	47654	531.55	12/27/23	40	0276 NORTH COAST SERVICES
R	47655	1,216.00	12/27/23	40	1160 NORWOOD, ASHLEY
R	47656	35.22	12/27/23	40	0158 OMNI SERVICES INC.
R	47657	5,533.76	12/27/23	40	0088 P GAGNON & SONS INC
R	47658	124.60	12/27/23	40	0172 PERMA-LINE CORPORATION
R	47659	241.14	12/27/23	40	0915 PINE STATE ELEVATOR COMPANY
R	47660	45.86	12/27/23	40	0232 QUILL CORPORATION
R	47661	359.70	12/27/23	40	0820 SEACOAST FIRST AID & SAFETY
R	47662	225.99	12/27/23	40	0236 SIRCHIE
R	47663	712.00	12/27/23	40	1287 SNAPOLOGY OF DOVER
R	47664	3,340.00	12/27/23	40	0195 SOUTHERN MAINE PLANNING & DEVLOPMENT, INC
R	47665	1,890.78	12/27/23	40	1314 SPRAGUE FLOOR COVERING
R	47666	84.76	12/27/23	40	0936 STAPLES-LIBRARY ACCOUNT
R	47667	35.00	12/27/23	40	0496 STATE OF MAINE, CHAPTER OF IAAO
R	47668	6,130.19	12/27/23	40	0095 STELLAR NETWORKS
R	47669	931.95	12/27/23	40	0397 SULLIVAN TIRE CO.
R	47670	426.00	12/27/23	40	0520 TREASURER, STATE OF MAINE
R	47671	58.53	12/27/23	40	0462 ULINE
R	47672	661.71	12/27/23	40	0097 VERIZON WIRELESS
R	47673	499.11	12/27/23	40	0100 WEX BANK
R	47674	133.00	12/27/23	40	0066 YORK COUNTY REGISTRY OF DEEDS
Total		354,812.91			

Count

Checks 77
Voids 0

Melissa Costella _____

John James _____

Jeff Minihan _____

Jessica Cyr _____

Mallory Cook _____

APPROVED _____

DATE _____

TOWN MANAGER _____

A / P Warrant

Bank: KENNEBUNK - Operating

Type	Check	Amount	Date	Wrnt	Payee
P	47675	3,636.37	12/28/23	42	0182 CARD MEMBER SERVICE
P	47676	369.68	12/28/23	42	1176 TREASURER STATE OF MAINE
P	47677	28,011.01	12/29/23	42	0132 BUREAU OF MOTOR VEHICLES
R	47678	45,384.33	01/04/24	42	0059 ANTHEM BLUE CROSS BLUE SHIELD
R	47679	596.82	01/04/24	42	0771 ATLANTIC FUELS
R	47680	1,250.41	01/04/24	42	0011 BERGERON PROTECTIVE CLOTHING LLC
R	47681	16,026.63	01/04/24	42	1320 BULLDOG FIRE APPARATUS INC.
R	47682	658.30	01/04/24	42	0183 CENTRAL MAINE POWER
R	47683	75.00	01/04/24	42	1223 CLAVETTE, DENISE
R	47684	348.00	01/04/24	42	0023 DEB & DUKE MONOGRAMMERS
R	47685	290.25	01/04/24	42	0036 FIRE TECH & SAFETY OF NE, INC
R	47686	570.82	01/04/24	42	0056 FISHER AUTO PARTS, INC.
R	47687	693.11	01/04/24	42	0526 GRAINGER
R	47688	1,686.75	01/04/24	42	1169 GREAT WORKS INTERNET-GWI
R	47689	973.02	01/04/24	42	0168 HOME DEPOT CREDIT SVCS
R	47690	937.88	01/04/24	42	1315 HR MAINE CONSULTING
R	47691	145.00	01/04/24	42	0209 HUSSEY SEPTIC
R	47692	1,813.36	01/04/24	42	1245 INGRAM LIBRARY SERVICES
R	47693	75.00	01/04/24	42	0699 JANELLE , JENNIFER
R	47694	237.50	01/04/24	42	0179 MAINE DEPARTMENT OF INLAND FISHERIES AND WILD LIFE
R	47695	100.00	01/04/24	42	0610 MAINE FIRE CHIEFS ASSOCIATION
R	47696	6,209.91	01/04/24	42	0141 MAINE MUNICIPAL ASSOCIATION
R	47697	303.75	01/04/24	42	0193 MAINE OXY
R	47698	752,849.08	01/04/24	42	0129 MAINE SAD 35
R	47699	75.00	01/04/24	42	1187 MCCABE, JENI
R	47700	56.97	01/04/24	42	0437 NATIONAL GEOGRAPHIC
R	47701	100.00	01/04/24	42	1146 NEW ENGLAND VEHICLE OUTFITTERS
R	47702	2,719.70	01/04/24	42	0944 O'REILLY FIRST CALL
R	47703	75.00	01/04/24	42	1071 PELLERIN, TIMOTHY
R	47704	2,093.94	01/04/24	42	1132 PORTSMOUTH FORD
R	47705	75.00	01/04/24	42	0167 REDIMARKER, JAY
R	47706	600.00	01/04/24	42	1205 SIMS U SHARE
R	47707	356.00	01/04/24	42	1287 SNAPOLOGY OF DOVER
R	47708	1,890.78	01/04/24	42	1314 SPRAGUE FLOOR COVERING
R	47709	186.13	01/04/24	42	0936 STAPLES-LIBRARY ACCOUNT
R	47710	46.20	01/04/24	42	0095 STELLAR NETWORKS
R	47711	245.00	01/04/24	42	0461 SUPERIOR FIRE PROTECTION, INC.
R	47712	30.00	01/04/24	42	0143 TREASURER OF STATE-CONCEALED FIREARMS
R	47713	61.00	01/04/24	42	0594 TREASURER STATE OF MAINE
R	47714	159.00	01/04/24	42	0180 Treasurer, State of Maine
R	47715	222.80	01/04/24	42	0827 Treasurer, State of Maine DR&Vital Statistics
R	47716	5,196.66	01/04/24	42	1317 TROUBH HEISLER, LLC
R	47717	7.20	01/04/24	42	1304 TRP STORE 005
R	47718	1,313.28	01/04/24	42	1130 UNITED AG & TURF
R	47719	242.26	01/04/24	42	0845 Weirs Motor Sales
R	47720	683.66	01/04/24	42	0100 WEX BANK
R	47721	8,470.00	01/04/24	42	0102 YORK AMBULANCE ASSN INC

South Berwick
10:28 AM

A / P Warrant

01/04/2024
Page 2

Bank: KENNEBUNK - Operating

Type	Check	Amount	Date	Wrnt	Payee
R	47722	38.00	01/04/24	42	0066 YORK COUNTY REGISTRY OF DEEDS
R	47723	675.00	01/04/24	42	0914 YORK COUNTY TREASURER
Total		888,860.56			

Count

Checks	49
Voids	0

Melissa Costella _____ John James _____

Jeff Minihan _____ Jessica Cyr _____

Mallory Cook _____

APPROVED _____

DATE _____

TOWN MANAGER _____

Town of
South Berwick, Maine

Financial Audit Overview

June 30, 2023

Presented by Peter J Hall CPA LLC
South Portland, Maine

Town of South Berwick, Maine Overview of Audit Process and Results

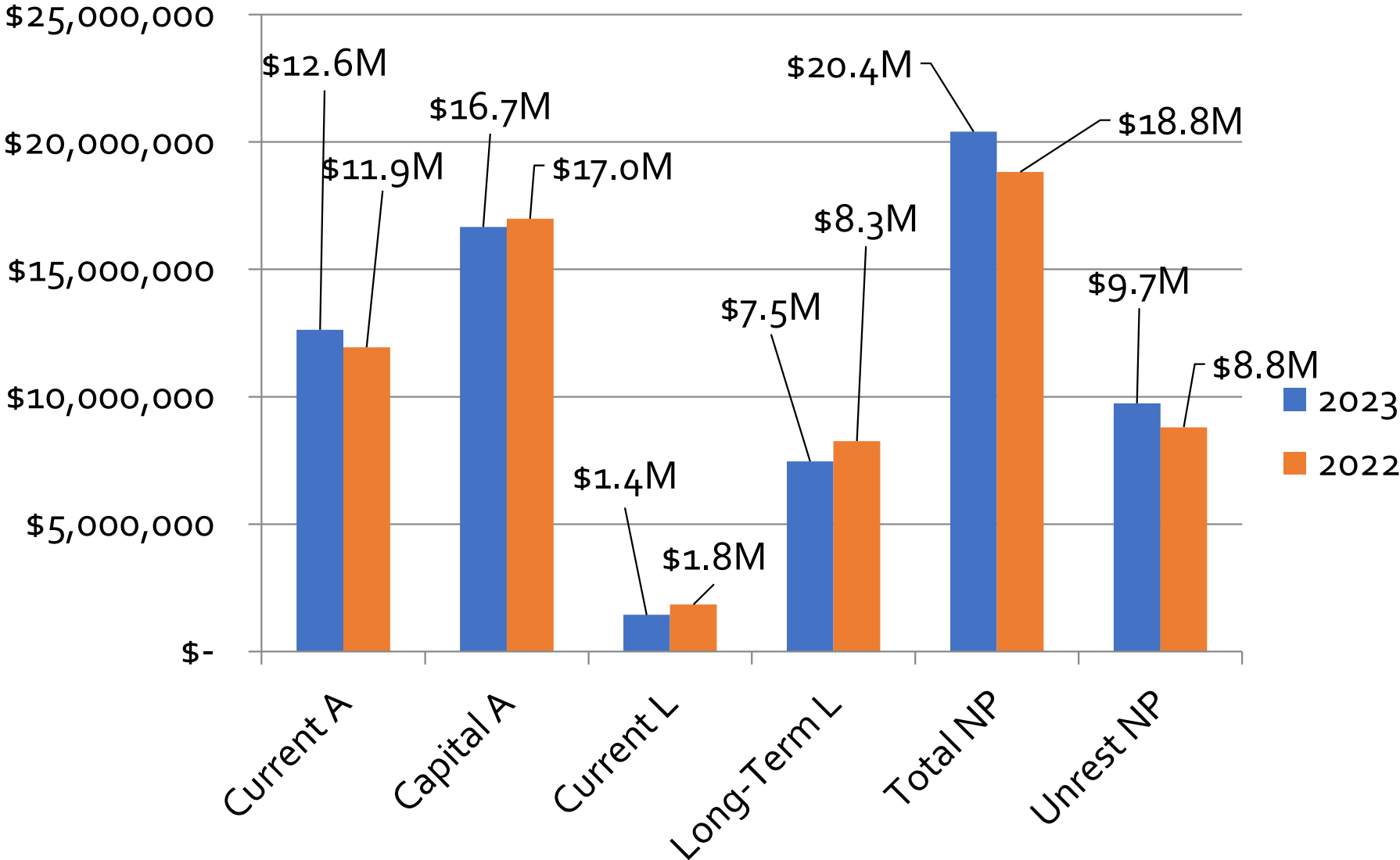
-Process

- Management Extremely Well Prepared
- Audit Procedures Commenced in September
- Financial Statements and Reports Drafted Late December/Early January

- Results

- Clean Audit Opinion
- No Material Weaknesses or Significant Deficiencies Reported
- Recommendations
 - ✓ Review and Update of Policies and Procedures as Warranted

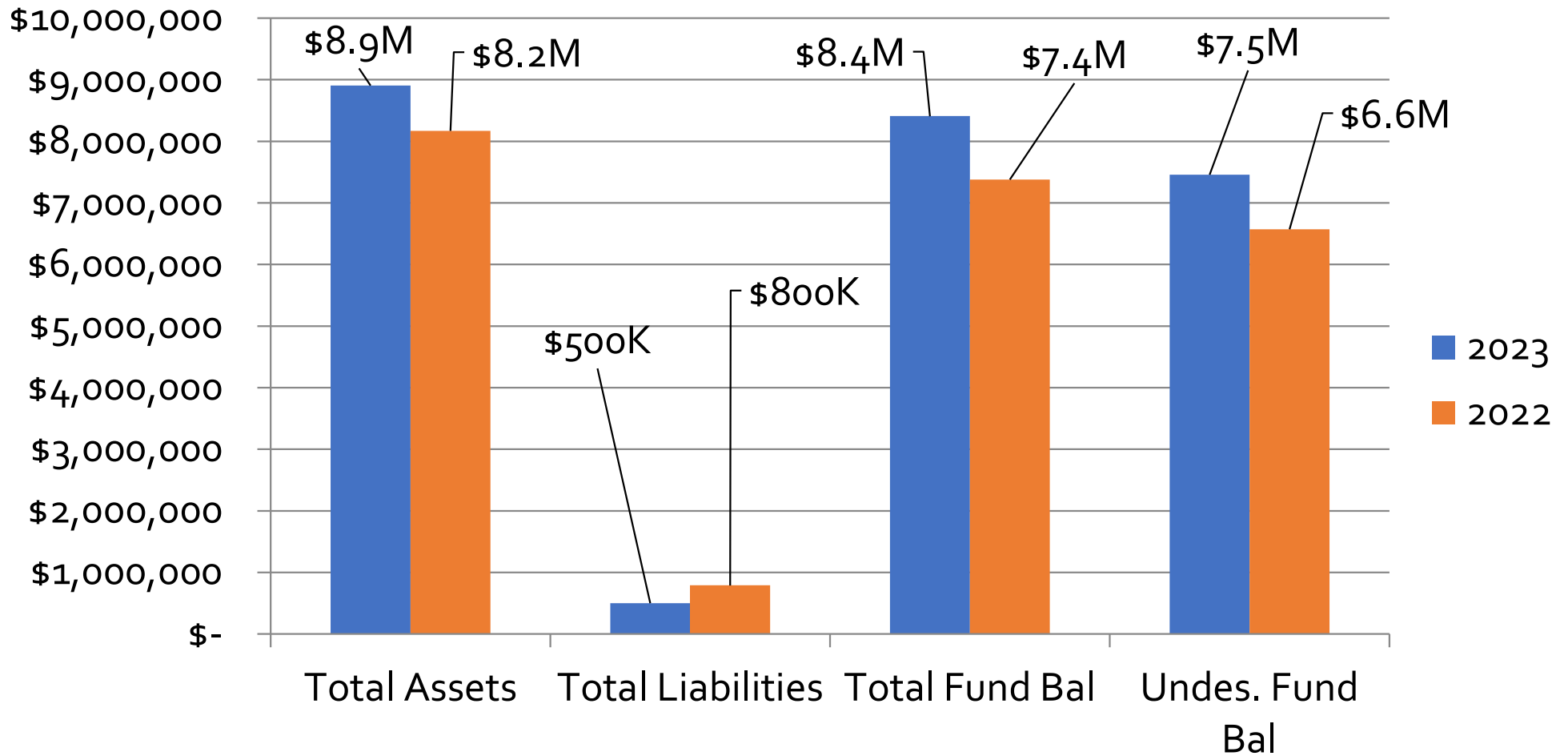
Town of South Berwick, Maine Government –Wide Balances



Key Results

- Increase in Total Net Position of \$1.6M
- Unrestricted Net Position Grew by \$900K

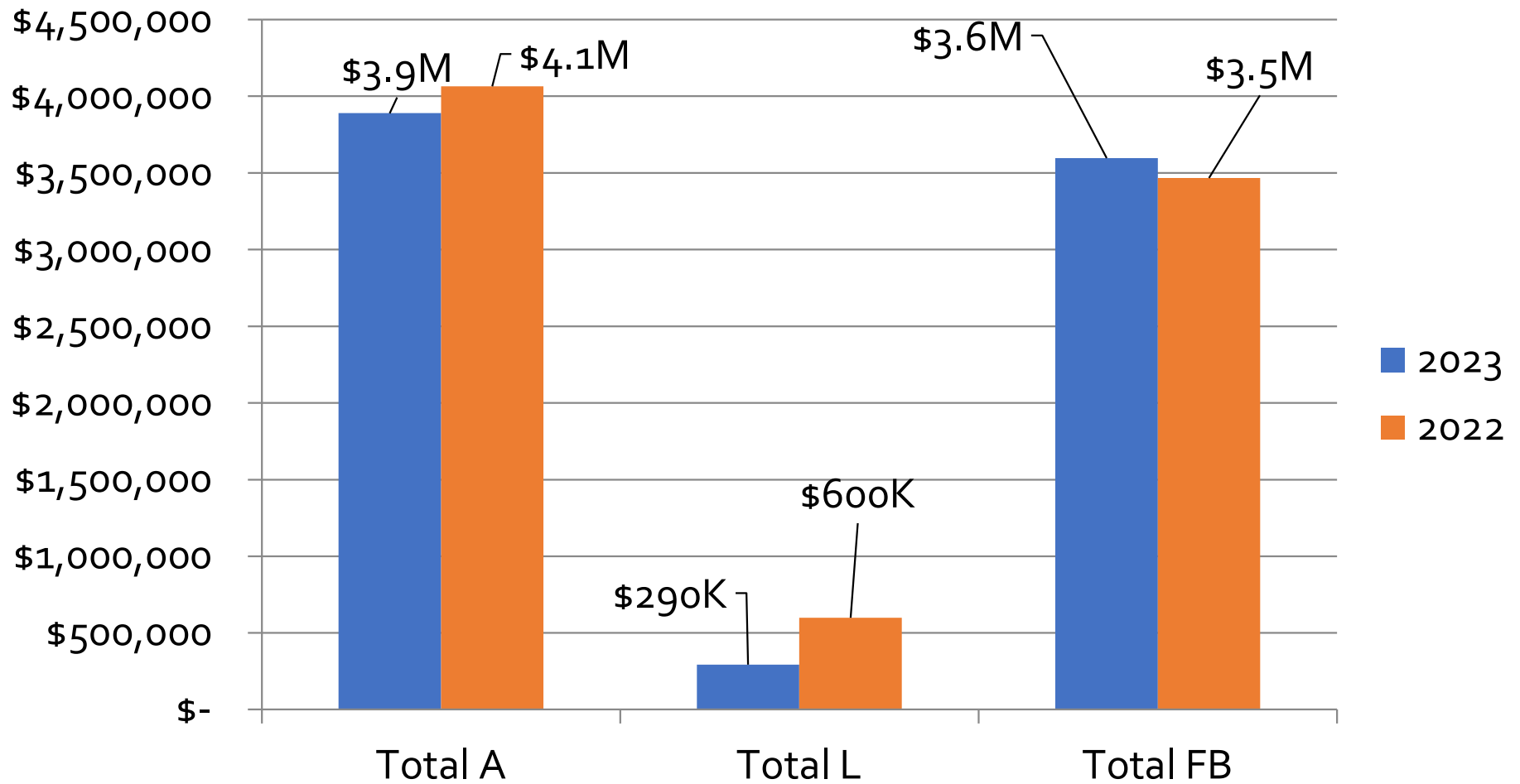
Town of South Berwick, Maine General Fund



Key Results

- Total Fund Balance Grew by \$1M
- Undesignated Fund Balance Grew by \$900K

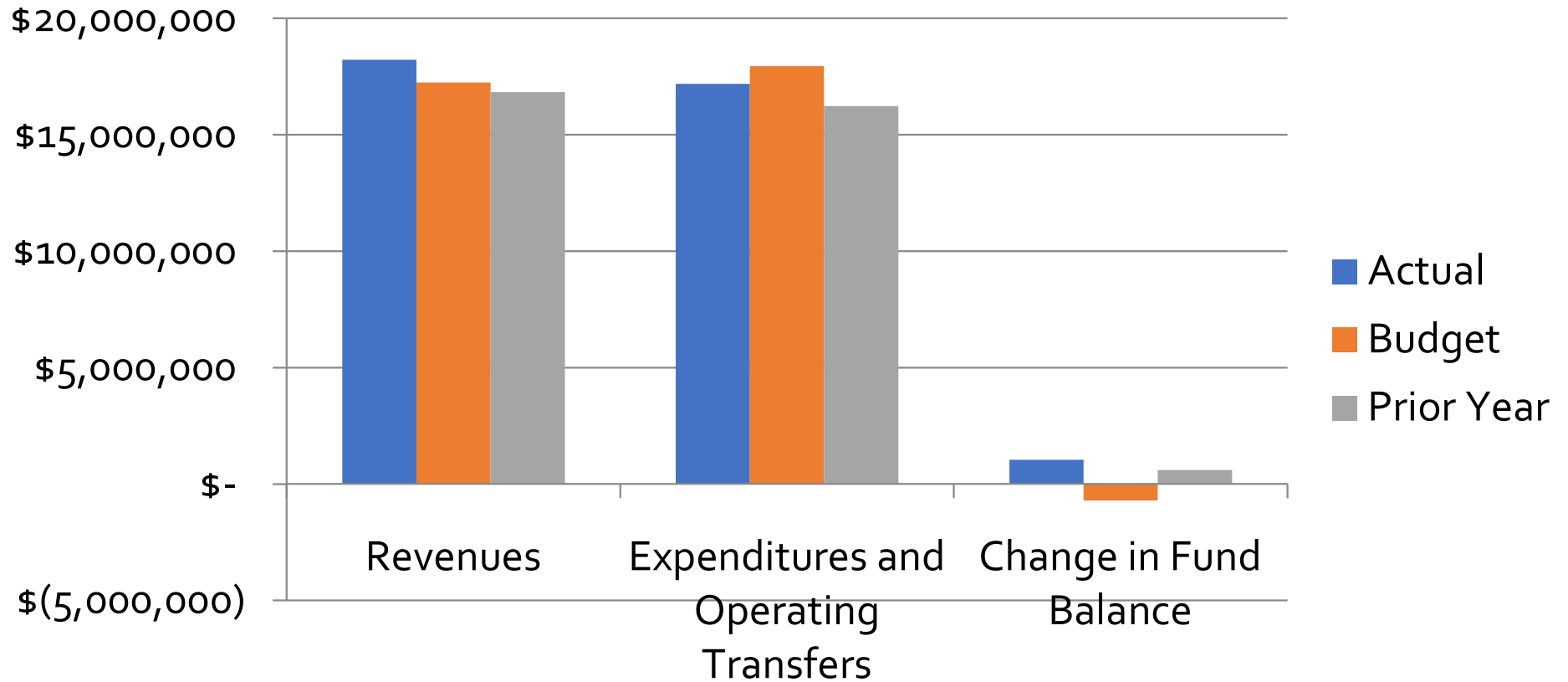
Town of South Berwick, Maine Other Governmental Funds



Key Results

- Reflects Reductions in Both Assets and Liabilities
- Total Fund Balances Grew Slightly

Town of South Berwick, Maine General Fund Revenues, Expenditures and Change in Fund Balance – Budgetary Basis



	Actual	Budget	Prior Year
Revenues	\$ 18,220,095	\$ 17,233,562	\$ 16,829,095
Expenditures & Operating Transfers	\$ 17,177,933	\$ 17,933,562	\$ 16,225,827
Change in Fund Balance from Operations	\$ 1,042,162	\$ (700,000)	\$ 603,268

TOWN COUNCIL
Agenda Information Sheet

Meeting Date: January 9, 2024	UB #1
Agenda Item: Appointment to ZBA	
Informational: If appointed the term would expire June 30, 2024	
Town Manager's Recommendation:	
Requested Action:	
Council wishes	
Vote	

TOWN COUNCIL

Agenda Information Sheet

Meeting Date: 1/9/24	UB #2
Agenda Item: Public Hearings	
Informational:	
<p>I had a chance to review the Town’s charter related to the public hearing requirement on ordinances (Art. II, Sec. 11), and it contains only a general notice requirement without any specific reference to the time during a Council meeting that the public hearing will be held (conversely, the public hearing requirement related to the budget in Article IV, Sec. 2 requires the Council to “fix the time and place for holding a public hearing.”</p> <p>In my view, if a public hearing on ordinances will be held during a Town Council meeting, it can be included as an agenda item and the notice can reference the date, time, and place of the meeting itself during which the public hearing will be held. I am not aware of any requirement that the notice include the specific time during the meeting that each specific public hearing will take place. There are certain times that you may want to include a specific time, for instance if the only item on the agenda is the public hearing itself.</p> <p>Philip Saucier Shareholder Municipal & Governmental Services Practice Group Leader 207 228-7160 direct 207 774-1200 main 207 774-1127 fax My Bio LinkedIn Twitter</p> <p>BERNSTEINSHUR</p>	
Town Manager’s Recommendation:	
Requested Action: None, Informational only	
Vote	

TOWN COUNCIL

Agenda Information Sheet

Meeting Date: 1/9/24	UB #3
Agenda Item: Town Hall Renovation Short List	
Informational:	
We had four companies send in a RFQ/P 1- Placework 2- Paul Designs Project 3- Oak Point Associates (Lassel Architects) 4- McHenry Architecture	
Town Manager's Recommendation:	
It is our recommendation that all four RFQ/P's be put on the "Short List"	
Requested Action:	
Motion to accept all four RFQ/P's to be put on the short list, Placework, Paul Designs Project, Oak Point Associates, and McHenry Architecture.	
Vote	

TOWN COUNCIL

Agenda Information Sheet

Meeting Date: 1/9/2024	UB #4
Agenda Item: Town Hall Renovation RFQ/P Schedule	
Informational:	
Schedule needs to be adjusted	
Town Manager's Recommendation:	
Town Council review & approval of RFP	11/28/2023
Solicitation release	11/29/2023
Statements of qualifications due	12/20/2023 at 12:00 p.m.
Notification of shortlist	No later than 01/10/2023
(Mandatory) Informational meeting	01/17/2024 at 09:00 a.m.
Deadline for written questions	01/24/2024 at 12:00 p.m.
Response to questions by	01/31/2024
Formal proposals due	02/14/2024 at 12:00 p.m.
Interviews/oral presentations	Week of 02/19/2024 and 02/22/2024
Award announcement	03/13/2024
Holiday closings	12/25/2023; 01/01/2024
Requested Action: Make a motion to accept the changes to the schedule as written	
Vote	

TOWN COUNCIL
Agenda Information Sheet

Meeting Date: January 9, 2024	NB #1
Agenda Item: Legislative Update	
Department Head Recommendation:	
Town Manager's Recommendation	
To review the provided legislative update and provide the Town Manager with specific items on this list you would like to address and or have him follow.	
Requested Action	
No action taken.	
Vote	



HOUSE OF REPRESENTATIVES

2 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0002

(207) 287-1400

TTY: MAINE RELAY 711

Tiffany Roberts

35 Buttonwood Road

South Berwick, ME 03908

Residence: (207) 210-3287

Tiffany.Roberts@legislature.maine.gov

131st Second Session Municipal Update

As we head into the second regular session of the 131st Legislature, there are approximately 400 bills carried over from the last session, approximately 100 new pieces of legislation, and some Department/Administrative bills. This is the highest number of bills in the second session since we have started meeting annually and previous to that. I thought that it would be prudent to flag the legislation that may be of municipal interest and is at a level that warrants monitoring for any impact on the Town.

Please use this list as a general guide, and not exhaustive of all bills with municipal impact. As always, I am available to answer any questions or listen to any concerns.

Bills of Municipal Interest by Policy Area

Commerce

LD1215 An Act to End the Sale of Flavored Tobacco Products *

LD1967 An Act to Support Municipal Franchise Agreements *

LD996 An Act to Allow a Municipality to Establish a Local Option Sales Tax *

EMS

LD1832 An Act to Require Reimbursement of Fees for Treatment Rendered by Public and Private Ambulance Services (Emergency) *

LD1751 An Act to Maximize Federal Funding in Support of Emergency Medical Services *

LD1515 An Act to Fund Delivery of Emergency Medical Services *

General Assistance

LD1732 An Act to Expand the General Assistance Program (Emergency) *

LD1664 An Act to Increase Reimbursement Under the General Assistance Program *

LD1426 An Act to Secure Housing for the Most Vulnerable Maine Residents by Amending the Laws Governing Municipal General Assistance *

LD1675 An Act to Amend the Laws Governing the General Assistance Program Regarding Eligibility, Housing Assistance, and State Reimbursement and to Establish a Working Group *

Housing

LD1710 An Act to Establish the Maine Rental Assistance and Guarantee Program and Amend the Laws Regarding Tenants and the Municipal General Assistance Program *

LR2932 An Act to Prohibit Certain Municipalities from Enforcing Moratoria on Emergency Shelters

LR2791 An Act to Support Shelters for the Unhoused

Land Use/Planning

LD1976. An Act to Update the Growth Management Program Laws *

LD1294 An Act to Implement Certain Recommendations of the Commission to Increase Housing Opportunities in Maine by Studying Land Use Regulations and Short-term Rentals *

LD1934. Report back on how to improve planning and technical assistance to municipalities and regional planning organizations *

LD1864 An Act to Increase Maine's Housing Supply by Prohibiting Certain Zoning Requirements in Areas Where Public Sewer and Water Infrastructure Are Available and in Designated Growth Areas *

LD1493 An Act to Increase Affordable Housing by Expanding Tax Increment Financing *

LD1298 An Act to Allow a Local Option Sales Tax on Short-term Lodging to Fund Affordable Housing *

LD1893 An Act to Allow a Municipality to Impose a Fee on Short-term Rentals for the Benefit of That Municipality *

LR2752 An Act to Create Workforce Housing to Promote Economic Development in Maine

LR2899 An Act Regarding Municipal Shoreland Enforcement

Property Tax

LD1737 An Act to Provide up to \$5,000 in Property Tax Relief to Veterans *

LD 1335 An Act to Amend the Property Tax Stabilization for Senior Citizens Law *

LD 2048 An Act to Amend the Content of Notices Provided concerning Tax Liens on Certain Property

LR2718 An Act Regarding the Property Value Reassessment Process

LR2929 An Act to Support Municipalities by Repealing the Law Limiting the Municipal Property Tax Levy

LR2842 An Act to Provide Property Tax Relief

LR2694 An Act Regarding the Poverty Abatement Timeline

Other

LD2006 An Act to Amend the Laws Regarding Adjustments for Sudden and Severe Disruption of Municipal Valuation *

LR2798 An Act Regarding Municipal Solid Waste Disposal

* Carried over from the last session

LR Denotes that a bill has not been printed at the time of this memo

Links

MMA:

https://www.memun.org/DesktopModules/Bring2mind/DMX/API/Entries/Download?Command=Core_Download&EntryId=1445&language=en-US&PortalId=0&TabId=38

Leg 2nd session: <https://legislature.maine.gov/doc/10437>

TOWN COUNCIL

Agenda Information Sheet

Meeting Date: January 9, 2024	NB #2
Agenda Item: Spirit of America Foundation Tribute winner	
Department Head Recommendation:	
<p>Town Council is asked to pick the local person, project, or group to receive the 2024 South Berwick Spirit of America Foundation Tribute for outstanding community service using your own criteria and to honor the recipient at a town meeting.</p> <p>A submission for the community's pick must be submitted before June 30th.</p> <p>Spirit of America information was sent via email to all Town Councilor's on 12/21/2023. Visit the website for more information. https://spirame.org</p>	
Town Manager's Recommendation	
To appoint a recipient of the award on 5/28/2024.	
Requested Action	
Town Council to pass motion as stated above.	
Vote	