

**South Berwick
Town Council Meeting
March 26, 2024**

Chair Mallory Cook called the meeting to order at 6:00pm. Councilors present included Vice Chair John James, Jessica Cyr, Melissa Costella, and Jeff Minihan. Town Manager Tim Pellerin was also in attendance.

Executive Session

1. On a motion by Vice Chair James seconded by Chair Cook it was voted 5-0 to go into executive session 1 MRSA §405.6A Personnel at 6:03pm.

2. On a motion by Vice Chair James seconded by Chair Cook it was voted 5-0 to come out of executive session 1 MRSA §405.6A Personnel at 6:29pm.

Approval of Minutes

1. Town Council 3-12-24: On a motion by Vice Chair James, seconded by Councilor Costella, it was voted 4-0 to adopt the minutes as written. Councilor Minihan abstained.

2. Special Town Meeting 3-19-24: On a motion by Vice Chair James, seconded by Councilor Costella, it was voted 5-0 to adopt the minutes as written.

Treasurer's Warrant

1. On a motion by Vice Chair James, seconded by Chair Cook, it was voted 5-0 to sign the warrant dated March 21, 2024, in the amount of \$237,052.14.

Unfinished Business

1. Councilor Cyr discussed the Comprehensive Plan process and shared the tentative timeline of remaining work and meetings to be achieved. Councilor Cyr suggests going forward we keep a smaller committee to continue the upkeep of the plan. No action taken.

2. On a motion by Chair Cook, seconded by Vice Chair James, it was voted 5-0 to approve the Fiscal Year 25 draft Expense Budget increase of \$829,717, for a total of \$10,088,474.

On a motion by Chair Cook, seconded by Vice Chair James, it was voted 5-0 to approve the Fiscal year 25 draft Revenue Budget increase of \$150,555, for a total of \$4,767,489.

New Business

1. Town Manager Pellerin presented to the council a project he approved monies for in the amount of \$2,248.06 to the Conservation Commission to repair bridges in the Town Forest.

2. On a motion by Vice Chair James, seconded by Chair Cook, it was voted 3-2 to present the Warrant Article at the Town Meeting on May 21st, 2024.

On a motion by Chair Cook, seconded by Vice Chair James, it was voted 5-0 to move forward with option 2 of the presented warrant questions; To see if the Town will vote to appropriate up to \$200,000 from the Undesignated Fund to Great Works Regional Land Trust for stewardship start-up costs related to the Salmon Falls Tidal Waters project, and authorize the Town Council to review and approve any expenditures for such costs submitted by the Great Works Regional Land Trust, as the Council deems in the best interest of the Town?

On a motion by Chair Cook, seconded by Vice Chair James, it was voted 5-0 to authorize the Town Manager to work with legal to draft additional language to accompany the warrant article covering the information to the question.

3. On a motion by Vice Chair James, seconded by Chair Cook, it was voted 5-0 to sign the Corporate Resolutions and Incumbency certificate, and allow the Town Manager to sign the lease for the new 2024 Electric Hyundai Ioniq 5 for a yearly payment of \$1,794 for three years.

4. On a motion by Vice Chair James, seconded by Chair Cook, it was voted 5-0 to approve the Police Department Labor Contract for patrol officers and sergeants effective July 1, 2024, through June 30, 2026.

Town Manager's Report

- **Public Works** Softball field rebuilding infield and batting cage. Ditching on Great Hill Road, replaced driveway culvert. Blasting Thurrell Road. 2 snowstorms and a windstorm. Fill low shoulders and washouts.

- **Police Department** 6 Accidents, 5 Arrests, and 94 Traffic Stops.

- **Fire Department** 18 Calls in the last two weeks and 93 YTD. The fire in the Gym at the Seacoast Christian School was detected by the smoke detector in the front entryway. The first engine arrived within 6 minutes of the call, and was able to knock the fire down quickly, using just over 1000 gallons of water. Due to the size of the building, a second alarm was called, bringing in assistance from surrounding communities. The building is likely a total loss due to heat and smoke damage throughout. The dollar loss is estimated at \$1,000,000. The State Fire Marshal's Office responded, the cause appears to be accidental and likely electrical in nature.

- **Transfer Station** people are still putting household trash in contractor and leaf bags and dumping them in the paper bin. This is causing the Town to receive additional costs due to Casella having to take the time to sort it out. The Town may end up closing the paper bin down and have no more recycling. The Transfer Station does not have the staffing to go through all the materials brought to the Transfer Station.

- **Code Enforcement** 6 Building Permits and 2 Plumbing Permits.

- **Planning** No projects at this time.

- **Library** Started using social media to get the word out for their programs. Already having positive responses out of it. Staff is excited that the Page position was approved. This position will start in July. They will help shelf books and keep the library neat. Tyanne was the first lunch with an employee guest. It was very successful! Next will be Heather Stanley in April.

- **Recreation/Senior Center** Egg Hunt / Touch-a-Truck was postponed until this weekend, the 30th. Fire and Police are planning to bring a car and some trucks over. Public Works is hoping to also bring a truck. Seniors went to an Irish music show in Daversport last Wednesday. They enjoyed the music and said the food was delicious. Easter lunch this Wednesday, the 27th. We tried to open Powderhouse Hill this weekend, but the snow didn't quite work out.

- **Town Clerk** Got married! She is now Tyanne Giambusso (Jam-Boo-So) Next Monday April 1st will be the start of our new office hours: Monday-Wednesday 9-5 and Thursday 9-6. On April 3rd and 4th (Wednesday and Thursday) the Town Clerk will be the only person in the office as both staff members will be attending New Clerks Training.

- **Assessing** I am out in the field doing the permit passes. KRT staff are working in Vermont this week. Next week they will be back to finish the 2nd round of postcards/addresses before starting the 3rd round. Here is a list of the streets included in the 3rd batch: Berwick Road, Birch Drive, Bittersweet Lane, Colcord Street, Dawson Street, Demers Lane, Echo Hill Drive, Front Street, Goodwin Street, Great Works Drive, High Street, Highland Ave, Hill Drive, Jewett Ave, Norton Street, Paul Street, Railroad Ave, Ross Street, Spillane's Hill, Spring Street, Stevens Street, Tibbetts Street, Union Street, and Wadleigh Lane.

For citizens who ask about KRT coming to their home for inspections, but they are not home, working from home, or some other issue arises. KRT will still complete exterior inspections and measurements. At the end of the project, next spring, there will be a 2nd mailing sent out and appointments can be made.

- **Economic Development** Initial conversations with SMPDC/KACTS staff, is that Maine DOT is looking into a "bundled" federal application for the region, Route 236 corridor. (also under grants) Working with KACTS, Stephanie Carver to set up meeting with Maine DOT on next steps after the planning and engineering phase is completed (the \$520,000 grant) Comprehensive Plan meets this evening. Public information session is Thursday, April 11th. Going to Town Council for presentation May 14th, and on schedule to send to the State, for consistency review late May, early June.

- **Assistant Town Manager/Finance/HR** Last and final budget meeting was on 3/19. 3 positions added with Town Council approval. 2 PD Officers and 1 Library Paige. The Police Union Contract will be voted on tomorrow 3/26. There was good effort by the Town Council and Chief Ruger helped in the process. We appreciate all the police officers and the work they do.

- **Town Manager** 8 Business Meetings and 26 Staff Meetings. Police Union Contract ready for Town Council vote. Town Clerk submitted a memo to express a reminder to all board and committee members that upon being appointed or re-appointed you must be administered an oath of office by the Town Clerk. This ensures you are officially appointed for your term as well as grants the authority to vote on Board Affairs. Kickoff with Oak Point today. We took a tour with 6 attendees. I am pleased and in favor of their approach with ideas and priorities. More information TBA.

Councilor Comments

1. Jessica Cyr: Unfortunate about the situation going on at the Transfer Station, we need proper compliance with recycling. Until the ongoing issues get sorted out the idea of reopening the swap shop can't happen. The 6th grade chorus is traveling tomorrow to Augusta to sing the National Anthem.
2. John James: I'd like to thank Tyanne and her staff it's incredible the amount of good comments I'm hearing about the office and how it's run and how friendly you all are it's very well noticed within the community. Thank you to all.
3. Jeff Minihan: Congratulations to Tyanne. Thank you to Chief Ruger for the hard work put into the contract showing the data it was good to see and understand what is going on.
4. Melissa Costella: Very interested in the Community Police Academy Program being put on by Sgt. Pelkey and would like to know when the application will be available.
5. Mallory Cook: The presentation presented by Chief Ruger showing data as to why they need more staff will be made available for public viewing. Mamma Mia opens this weekend at Marshwood High School.

Chair Cook allowed an additional public comment to be made;
Rob Bernier, Chair of the South Berwick Republican Committee, wanted to thank and recognize Tyanne and her staff for all their hard work and help with election work during stressful times.

Adjournment

On a motion by Vice Chair James, seconded by Chair Cook, it was voted 5-0 to adjourn the meeting at 8:02pm.

Attest:

Tyanne Giambusso, Town Clerk

A / P WarrantSouth Berwick
10:40 AM

Bank: KENNEBUNK - Operating

04/03/2024
Page 1

Type	Check	Amount	Date	Wrnt	Payee
P	48112	30.00	03/22/24	62	0396 MAINE TOWN & CITY CLERKS ASSOC MTCCA
P	48113	174.84	03/27/24	62	1176 TREASURER STATE OF MAINE
P	48114	390.25	03/27/24	62	1346 NEW ENGLAND AUTOMAX INC
P	48115	26,509.64	03/29/24	62	0132 BUREAU OF MOTOR VEHICLES
P	48116	30,757.00	04/02/24	62	0132 BUREAU OF MOTOR VEHICLES
R	48117	599.05	04/03/24	62	0891 2-Way Communications Services, Inc.
R	48118	208.90	04/03/24	62	0042 ADMIRAL FIRE & SAFETY
R	48119	236.00	04/03/24	62	1288 ALLEGRA
R	48120	78.84	04/03/24	62	0103 ASHLINE, KERA
R	48121	1,774.49	04/03/24	62	0771 ATLANTIC FUELS
R	48122	247.35	04/03/24	62	0054 BAKER & TAYLOR
R	48123	918.97	04/03/24	62	0288 BROX INDUSTRIES
R	48124	550.65	04/03/24	62	0062 BUSINESS EQUIPMENT UNLIMITED
R	48125	6,691.75	04/03/24	62	0183 CENTRAL MAINE POWER
R	48126	479.46	04/03/24	62	1158 CINTAS CORP
R	48127	760.00	04/03/24	62	0540 CIVIL CONSULTANTS
R	48128	75.00	04/03/24	62	1223 CLAVETTE, DENISE
R	48129	329.65	04/03/24	62	0181 CONSOLIDATED COMMUNICATIONS
R	48130	166.16	04/03/24	62	0156 DRAKE, NICOLE
R	48131	1,539.00	04/03/24	62	1161 EQUATURE
R	48132	368.20	04/03/24	62	0056 FISHER AUTO PARTS, INC.
R	48133	33.00	04/03/24	62	1353 GAGNON, ALBERT
R	48134	26.96	04/03/24	62	0293 GALLS LLC
R	48135	4,550.00	04/03/24	62	0030 GINO'S PLUMBING & HEATING
R	48136	111.68	04/03/24	62	1355 GODBERSEN, SOREN
R	48137	1,686.75	04/03/24	62	1169 GREAT WORKS INTERNET-GWI
R	48138	75.00	04/03/24	62	0052 HAMEL, NICHOLAS
R	48139	1,223.41	04/03/24	62	1027 HANCOCK LUMBER
R	48140	21,400.00	04/03/24	62	1351 HL PATTEN CONSTRUCTION
R	48141	2,246.75	04/03/24	62	0168 HOME DEPOT CREDIT SVCS
R	48142	410.00	04/03/24	62	1348 HOWARD, BRITTANY
R	48143	1,164.00	04/03/24	62	0077 HUSSEY EXCAVATION INC
R	48144	120.00	04/03/24	62	0209 HUSSEY SEPTIC
R	48145	1,000.00	04/03/24	62	1354 INFORMATION TECHNOLOGY EXCHANGE, INC
R	48146	773.45	04/03/24	62	1245 INGRAM LIBRARY SERVICES
R	48147	1,400.00	04/03/24	62	1233 J.M. HAYDEN EQUIPMENT LLC
R	48148	75.00	04/03/24	62	0699 JANELLE , JENNIFER
R	48149	595.00	04/03/24	62	1349 JC TACTICAL LLC
R	48150	834.74	04/03/24	62	0452 KONE, BROOKLYN
R	48151	41,220.82	04/03/24	62	0127 MAINE MUNICIPAL ASSOCIATION
R	48152	280.50	04/03/24	62	0082 MAINE RESOURCE RECOVERY
R	48153	752,849.08	04/03/24	62	0129 MAINE SAD 35
R	48154	500.00	04/03/24	62	1350 MAINE SECRETARY OF STATE
R	48155	80.00	04/03/24	62	0396 MAINE TOWN & CITY CLERKS ASSOC MTCCA
R	48156	62.50	04/03/24	62	0595 MAINE TREASURER
R	48157	220.00	04/03/24	62	0595 MAINE TREASURER
R	48158	417.50	04/03/24	62	0595 MAINE TREASURER
R	48159	120.00	04/03/24	62	0595 MAINE TREASURER

A / P Warrant

South Berwick
10:40 AM

Bank: KENNEBUNK - Operating

04/03/2024
Page 2

Type	Check	Amount	Date	Wrnt	Payee
R	48160	1,635.00	04/03/24	62	0228 MBW TRACTOR SALES
R	48161	75.00	04/03/24	62	1187 MCCABE, JENI
R	48162	249.95	04/03/24	62	0084 MICK BODYWORKS INC
R	48163	85.00	04/03/24	62	0458 MMTCTA
R	48164	9,508.22	04/03/24	62	0455 MORTON SALT
R	48165	323.27	04/03/24	62	1061 NEGM ELECTRIC, LLC
R	48166	228.00	04/03/24	62	0284 NEPTUNE UNIFORMS & EQUIPMENT
R	48167	410.02	04/03/24	62	1300 NEW ENGLAND KENWORTH
R	48168	1.75	04/03/24	62	0128 NH EZ-PASS CSC
R	48169	76.41	04/03/24	62	0044 OFFICE OF INFORMATION TECH A/P
R	48170	27.99	04/03/24	62	0944 O'REILLY FIRST CALL
R	48171	435.68	04/03/24	62	0088 P GAGNON & SONS INC
R	48172	75.00	04/03/24	62	1071 PELLERIN, TIMOTHY
R	48173	232.95	04/03/24	62	0172 PERMA-LINE CORPORATION
R	48174	1,168.52	04/03/24	62	0089 PIKE INDUSTRIES INC
R	48175	143.55	04/03/24	62	0219 PITNEY BOWES GLOBAL FINACIAL SERVICES
R	48176	185.28	04/03/24	62	0785 POWER PRODUCTS SYSTEMS, LLC.,DBA'S
R	48177	75.00	04/03/24	62	0167 REDIMARKER, JAY
R	48178	4,504.00	04/03/24	62	1334 Route One Carpet and Blinds
R	48179	5,381.64	04/03/24	62	1096 ROWE FORD WESTBROOK
R	48180	2,198.13	04/03/24	62	1123 SAFETY KLEEN SYSTEMS INC
R	48181	661.25	04/03/24	62	0483 SEACOAST PRINTING INC.
R	48182	89.00	04/03/24	62	1287 SNAPOLOGY OF DOVER
R	48183	515.82	04/03/24	62	0226 SOUTHWORTH MILTON INC
R	48184	1,350.00	04/03/24	62	0174 STANTEC ARCHITECTURE INC
R	48185	69.96	04/03/24	62	0936 STAPLES-LIBRARY ACCOUNT
R	48186	1,465.99	04/03/24	62	1352 STEVENS ENGINEERING
R	48187	215.00	04/03/24	62	0397 SULLIVAN TIRE CO.
R	48188	140.34	04/03/24	62	0931 Thompson, Kandice
R	48189	15.00	04/03/24	62	0594 TREASURER STATE OF MAINE
R	48190	30.00	04/03/24	62	0594 TREASURER STATE OF MAINE
R	48191	60.00	04/03/24	62	0594 TREASURER STATE OF MAINE
R	48192	15.00	04/03/24	62	0594 TREASURER STATE OF MAINE
R	48193	174.84	04/03/24	62	1176 TREASURER STATE OF MAINE
R	48194	1,121.76	04/03/24	62	0098 VFW POST 5744
R	48195	90.00	04/03/24	62	1252 WENTWORTH-DOUGLAS HOSPITAL
R	48196	2,318.19	04/03/24	62	0100 WEX BANK
R	48197	693.19	04/03/24	62	1063 WHITE CAP L.P
R	48198	8,470.00	04/03/24	62	0102 YORK AMBULANCE ASSN INC
R	48199	38.00	04/03/24	62	0066 YORK COUNTY REGISTRY OF DEEDS
R	48200	15.00	04/03/24	62	0533 YORK COUNTY TOWN & CITY CLERK'S ASSOCIATION

Total 950,930.04

Count

Checks	89
Voids	0

Melissa Costella _____

John James _____

Jeff Minihan _____

Jessica Cyr _____

Mallory Cook _____

APPROVED _____

DATE _____

TOWN MANAGER _____

TOWN COUNCIL
Agenda Information Sheet

Meeting Date: 4/9/2024	UB #1
Agenda Item: Spirit of America Foundation Tribute Winner	
Informational:	
<p>The Town Council is asked to pick a local person, project, or group to receive the 2024 South Berwick Spirit of America Foundation Tribute for outstanding community service using their own criteria and to honor the recipient at a town meeting.</p> <p>Spirit of America information was sent to the Town Council on 12/21/2023 and brought to the Town Council on 1/9/2024.</p> <p>Submissions must be submitted before June 30th via the Spirit of America website.</p>	
Town Manager's Recommendation:	
<p>To appoint a recipient of the award on 4/9/2024. Recipient to be announced at the Town Meeting on May 21, 2024.</p>	
Requested Action:	
<p>Town Council wishes.</p>	
Vote	

TOWN COUNCIL
Agenda Information Sheet

Meeting Date: 4/9/2024	UB #2
Agenda Item: Fiscal Year 25 Budget	
Informational:	
Recommendation:	
To approve the Budget draft for Fiscal Year 2025	
Requested Action:	
<p>To make a motion to approve the Fiscal Year 25 draft Expense Budget increase of \$829,717, for a total of \$10,088,474.</p> <p>To make a motion to approve the Fiscal year 25 draft Revenue Budget increase of \$150,555, for a total of \$4,767,489.</p>	
Vote	

TOWN COUNCIL
Agenda Information Sheet

Meeting Date: April 9, 2024	UB #3
Agenda Item: Great Works Regional Land Trust Warrant Question	
Informational:	
<p>This is the final wording as approved by Town legal council for the proposed warrant question for Great Works Regional Land Trust.</p> <p>To see if the Town of South Berwick will vote to appropriate up to \$200,000 from the Undesignated Fund to the Great Works Regional Land Trust to support public access to the Salmon Falls Tidal Water property on Old Fields Road. The Town's funds will be used for stewardship startup costs related to the Salmon Falls Tidal Waters project to include developing a management plan, engineer and construct a parking area, trails, viewing areas, signage, and informational and educational kiosks. The Town Council will review and authorize for such costs submitted by the Great Works Regional Land Trust, within the discretion of the council. This Warrant Article replaces the fall 2022 decision by voters to approve \$250,000 in Undesignated Funds to purchase lands for this project.</p>	
Town Manager's Recommendation:	
For Town Council to motion.	
Requested Action:	
Motion to approve for Town Warrant, to appropriate \$200,000 from the Undesignated Fund for the Great Works Regional Land Trust for the Salmon Falls Tidal Water property as written and proposed.	
Vote	

TOWN COUNCIL
Agenda Information Sheet

Meeting Date: April 9, 2024	NB #1
Agenda Item: Liquor License Renewal for Spring Hill Inc.	
Department Head Recommendation:	
There have been no issues reported.	
Town Manager's Recommendation	
Requested Action	
Motion and vote to approve the Liquor License Renewal Spring Hill Inc.	
Vote	



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

**Section I: Licensee/Applicant(s) Information;
Type of License and Status**

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

Legal Business Entity Applicant Name (corporation, LLC): Spring Hill, Inc	Business Name (D/B/A): Spring Hill Banquet Hall
Individual or Sole Proprietor Applicant Name(s): na	Physical Location: 117 Pond Road, South Berwick, ME
Individual or Sole Proprietor Applicant Name(s): na	Mailing address, if different: na
Mailing address, if different from DBA address: na	Email Address: springhillmaine@gmail
Telephone # Fax #: na	Business Telephone # Fax #: (207) 384-2693 (207) 384-8399
Federal Tax Identification Number: 20-0622559	Maine Seller Certificate # or Sales Tax #: 1080464
Retail Beverage Alcohol Dealers Permit: na	Website address: springhillmaine.com

1. New license or renewal of existing license? ☐ New Expected Start date: _____

☒ Renewal Expiration Date: 05/02/2024

2. The dollar amount of gross income for the licensure period that will end on the expiration date above:

Food: \$ 247,698.00 Beer, Wine or Spirits: \$ 77,075.00 Guest Rooms: _____

3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

☒ Malt Liquor (beer) ☒ Wine ☒ Spirits

4. Indicate the type of license applying for: (choose only one)

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Restaurant
(Class I, II, III, IV) | <input type="checkbox"/> Class A Restaurant/Lounge
(Class XI) | <input type="checkbox"/> Class A Lounge
(Class X) |
| <input type="checkbox"/> Hotel
(Class I, II, III, IV) | <input type="checkbox"/> Hotel – Food Optional
(Class I-A) | <input type="checkbox"/> Bed & Breakfast
(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)
(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary | <input type="checkbox"/> Mobile Cart |
| <input type="checkbox"/> Tavern
(Class IV) | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> Qualified Caterer | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) | |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

117 Pond Road, South Berwick, ME

6. Is the licensee/applicant(s) citizens of the United States? ☒ Yes ☐ No

7. Is the licensee/applicant(s) a resident of the State of Maine? ☒ Yes ☐ No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

☒ Yes ☐ No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

☐ Yes ☒ No

☐ Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

☐ Yes ☒ No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Rosalie G Scharf (Goodwin)	06/10/1940	Dover, NH

Residence address on all the above for previous 5 years

Name	Address:
Rosalie G Scharf	123 Pond Road South Berwick, ME 03908

Name	Address:
------	----------

Name	Address:
------	----------

Name	Address:
------	----------

13. Will any law enforcement officer directly benefit financially from this license, if issued?

☐ Yes ☒ No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? ☒ Yes ☐ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: Eric Scharf (bartender)

Date of Conviction: *

Offense: Failure to notice fake ID

Location: Spring Hill, 117 Pond Rd., S. Berwick

Disposition: fine - * The conviction was Mid-late 1980's - all business records were lost in fire, Feb. 2001

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____

Date of Conviction: _____

Offense: _____

Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? ☒ Yes ☐ No

17. Does the licensee/applicant(s) own the premises? ☒ Yes ☐ No

If No, please provide the name and address of the owner:

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: _____

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

One story building with three function rooms, attached deck and in summer a tent approximately 200 ft in field from back of building.

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Our Lady of Angels Catholic Church

Distance: 1.5 miles

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: March 19, 2024

Rosalie Scharf
Signature of Duly Authorized Person

Rosalie G. Scharf
Printed Name Duly Authorized Person

Signature of Duly Authorized Person

Printed Name of Duly Authorized Person

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: _____

Who is approving this application? ☐ Municipal Officers of _____

☐ County Commissioners of _____ County

- ☐ **Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

**This Application will Expire 60 Days from the date of
Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine's liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime;

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

D-1. Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

E. A violation of any provision of this Title;

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
 - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its [Retail Beverage Alcohol Dealers](https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers) permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

Section V: Fee Schedule

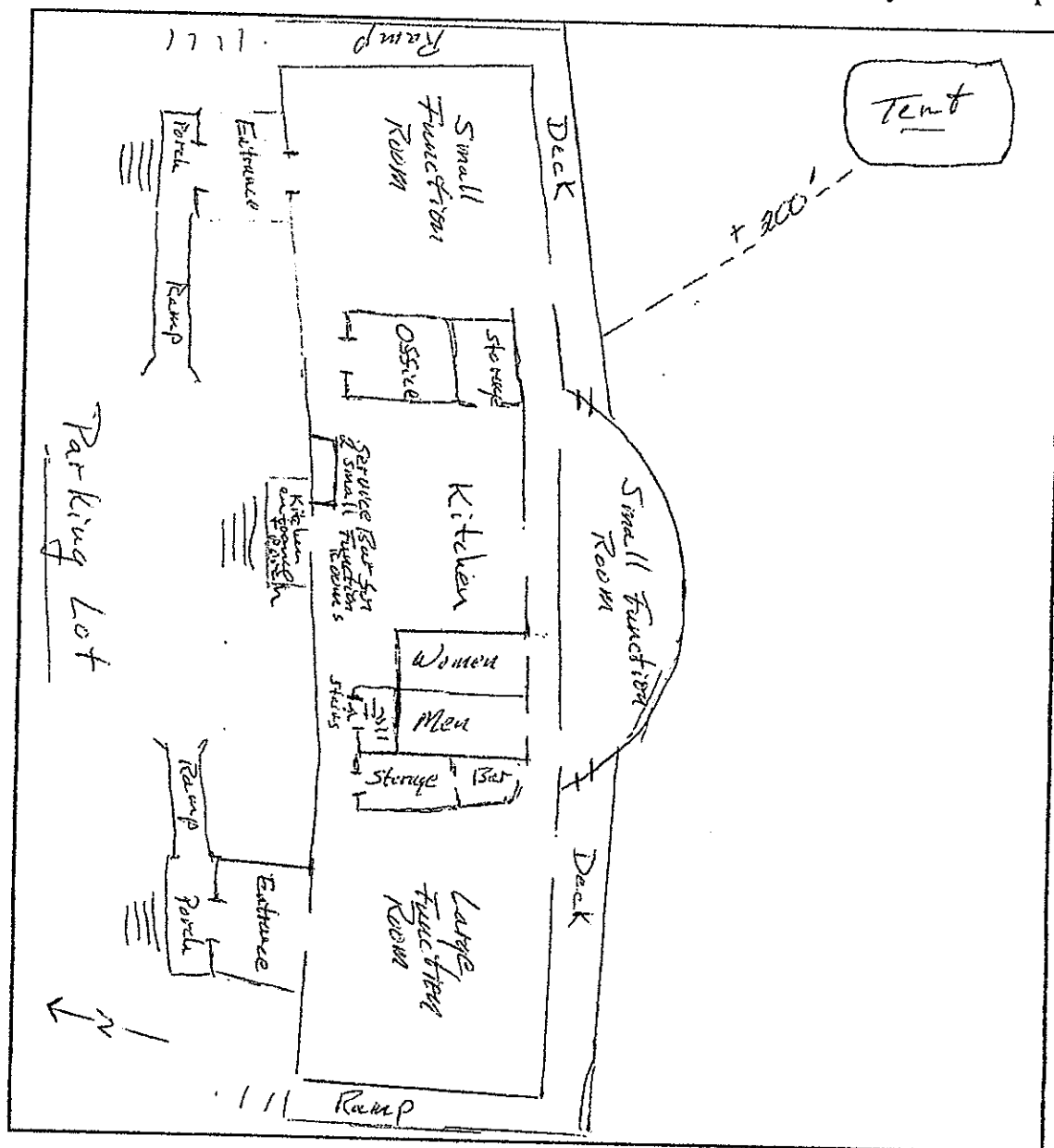
Filing fee required. In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

Please note: For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

Class of License	Type of liquor/Establishments included	Fee
Class I	For the sale of liquor (malt liquor, wine and spirits) This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
Class I-A	For the sale of liquor (malt liquor, wine and spirits) This class includes only hotels that do not serve three meals a day.	\$1,100.00
Class II	For the Sale of Spirits Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
Class III	For the Sale of Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class IV	For the Sale of Malt Liquor Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class III and IV	For the Sale of Malt Liquor and Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
Class V	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Club without catering privileges.	\$ 495.00
Class X	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Class A Lounge	\$2,200.00
Class XI	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Restaurant Lounge	\$1,500.00

an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



**Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises
Liquor License Who are Legal Business Entities**

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: Spring Hill, Inc
2. Doing Business As, if any: Spring Hill Banquet Hall
3. Date of filing with Secretary of State: 01/21/2004 State in which you are formed: Maine
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Rosalie Scharf	123 Pond Rd., So. Berwick, ME	06/10/1948	Owner	100.0000

(Ownership in non-publicly traded companies must add up to 100%.)

TOWN COUNCIL
Agenda Information Sheet

Meeting Date: April 9, 2024	NB #2
Agenda Item: Special Amusement Permit for Spring Hill Inc.	
Department Head Recommendation:	
There have been no issues reported.	
Town Manager's Recommendation	
Requested Action	
Motion and vote to approve the Special Amusement Permit for Spring Hill Inc.	
Vote	

SPECIAL AMUSEMENT PERMIT APPLICATION

AS DEFINED IN SECTION 201 OF THE TOWN OF SOUTH BERWICK SPECIAL AMUSEMENT ORDINANCE, NO LICENSEE FOR THE SALE OF LIQUOR TO BE CONSUMED ON HIS LICENSED PREMISES SHALL PERMIT, ON HIS LICENSED PREMISES, ANY MUSIC, EXCEPT RADIO OR OTHER MECHANICAL DEVICE, ANY DANCING OR ENTERTAINMENT OF ANY SORT UNLESS THE LICENSEE SHALL HAVE FIRST OBTAINED FROM THE MUNICIPALITY IN WHICH THE LICENSED PREMISES ARE SITUATED A SPECIAL AMUSEMENT PERMIT SIGNED BY AT LEAST A MAJORITY OF THE MUNICIPAL OFFICERS.

YOUR APPLICATION FOR A SPECIAL AMUSEMENT PERMIT SHOULD BE FILED ON THIS FORM WITH THE TOWN COUNCIL OR ITS DESIGNATED AGENT. PAYMENT OF A \$35 FEE IS REQUIRED AT THE TIME THE APPLICATION IS FILED. A COPY OF THE SPECIAL AMUSEMENT PERMIT ORDINANCE IS AVAILABLE UPON REQUEST FROM THE SOUTH BERWICK TOWN CLERK.

THE TOWN COUNCIL SHALL, PRIOR TO GRANTING A PERMIT, HOLD A PUBLIC HEARING WITHIN 30 DAYS OF THE DATE YOU FILE YOUR COMPLETED APPLICATION AT WHICH TIME TESTIMONY WILL BE RECEIVED FROM YOU OR YOUR DESIGNATED AGENT AND/OR ANY INTERESTED MEMBER OF THE PUBLIC. FAILURE TO ATTEND THE PUBLIC HEARING MAY RESULT IN A DELAY IN ISSUING THE PERMIT.

Name of Applicant for Permit: Spring Hill, Inc

Address of Applicant: 117 Pond Rd., South Berwick

Telephone # of Applicant: (207) 384-2693

Name of Business to be Conducted: Spring Hill Restaurant & Banquet Facility

Address of Business: 117 Pond Rd., South Berwick

Telephone # of Business: (207) 384-2693

Nature of Business: Restaurant & Banquet facility

Is Business a Corporation, Partnership or Proprietorship? (Circle One)

Type of Entertainment Planned: weddings, functions,
banquet

Has Applicant ever had a license to conduct the Business described herein denied or revoked or has Applicant or any partner or corporate officer ever been convicted of a felony? No

If yes, please provide full details on reverse side of this Application.

Current Liquor License #: 5307

Signature Rosalie G. Schaf Date 3/27/24

TOWN COUNCIL
Agenda Information Sheet

Meeting Date: April 9, 2024	NB #3
Agenda Item: Downtown Revitalization Plan – provide refreshments and childcare at the public workshop on May 16, 2024.	
Informational:	
<p>The Downtown Revitalization Plan Advisory Committee at its last meeting, held on April 1, 2024, made a motion to provide refreshments at its public workshop on May 16, 2024, at a cost of up to \$200. Motion passed 7-0</p> <p>The Downtown Revitalization Plan Advisory Committee at its last meeting, held on April 1, 2024, made a motion to provide childcare at its public workshop on May 16, 2024, at a cost of up to \$200. Motion passed 6 in favor, and 1 abstention.</p>	
Town Manager’s Recommendation:	
Requested Action:	
Council wishes.	
Vote	

TOWN COUNCIL
Agenda Information Sheet

Meeting Date: 4/9/2024	NB #4
Agenda Item: Town Meeting Date	
Informational:	
Recommendation:	
Set the Annual Town Meeting for Tuesday, May 21, 2024, at 6pm at the Town Hall, on the 3 rd Floor.	
Requested Action:	
To vote and set the Annual Town Meeting for Tuesday, May 21, 2024, at 6pm at the Town Hall, on the 3 rd Floor.	
Vote	

TOWN COUNCIL
Agenda Information Sheet

Meeting Date: 4/9/2024	NB #5
Agenda Item: 2024/2025 Town Meeting Warrant	
Informational:	
Recommendation:	
To approve the Town Meeting Warrant for Fiscal Year 2024/2025	
Requested Action:	
To approve the Town Meeting Warrant for Fiscal Year 2024/2025.	
Vote	

TOWN OF SOUTH BERWICK
WARRANT
2024/2025

State of Maine

County of York, ss.

TO: Linda Wozny, a Resident of South Berwick in the County of York, State of Maine.

GREETINGS:

In the name of the Town of South Berwick, you are required to notify the inhabitants of said Town, qualified to vote in Town affairs, to assemble at the Town Hall on 180 Main Street in said Town on Tuesday, the 21st of May 2024, at 6:00 o'clock in the evening, then and there to act on the following articles:

ARTICLE 1. To elect a moderator to preside at said meeting. Election to take place at 6:00 p.m. Business session will be held immediately following.

ARTICLE 2. To see if the Town will authorize the Town Council to dispose of tax acquired property in any manner in which the Town Council deems to be in the best interests of the Town.

TOWN COUNCIL RECOMMENDS: Adoption

ARTICLE 3. To see if the Town will vote to authorize the Tax Collector to charge and collect interest at a rate of eight (8.5) percent per annum on all unpaid taxes not paid by the due dates, with one-half of the taxes due on September 30, 2024 and one-half due on March 31, 2025.

TOWN COUNCIL RECOMMENDS: Adoption

ARTICLE 4. To see if the Town will vote to authorize the Tax Collector to accept prepayment of taxes not yet due or assessed. Any excess paid in over the amount finally assessed shall be repaid at zero (0) percent interest.

TOWN COUNCIL RECOMMENDS: Adoption

ARTICLE 5. To see if the Town will vote to authorize the Tax Collector to continue an eight (8) month payment plan known as the "Tax Club", with interest waived for all members of the Club making regular payments in accordance with the rules and regulations governing said Club.

TOWN COUNCIL RECOMMENDS: Adoption

ARTICLE 6. To see if the Town will vote to set the rate of interest paid on overpayment of taxes due to abatement at four (4.25) percent per annum as per MRSA36/506A.

TOWN COUNCIL RECOMMENDS: Adoption

ARTICLE 7. To see if the Town will vote to appropriate from the Undesignated Fund for the payment of property tax abatements (and applicable interest) granted during this fiscal year.

TOWN COUNCIL RECOMMENDS: Adoption

ARTICLE 8. To see if the Town will vote to authorize the deposit of all proceeds from the Parking Lease Agreement between the Town and Avesta Young Street LP dated December 12, 2014 and December 22, 2015 into a non-lapsing designated reserve account and to appropriate and expend those funds to pay any costs associated with the repair and maintenance of said parking lot.

TOWN COUNCIL RECOMMENDS: Adoption

ARTICLE 9. To see if the voters will allow the Town Council to utilize funds from the TIF Accounts for the purposes denoted in the Final TIF agreements approved in 2023.

TOWN COUNCIL RECOMMENDS: Adoption

ARTICLE 10. To see if the Town will vote to raise and appropriate the following amounts for Police Services:

Police Department/Animal Control	\$ 1,606,190
Dispatch	<u>287,055</u>
Total	\$1,893,245

TOWN COUNCIL RECOMMENDS:

Raise and appropriate from general taxation and other revenue sources	\$1,893,245
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ARTICLE 11. To see if the Town will vote to raise and appropriate the following amounts for Emergency Services:

Fire Department/Emergency Management Services	\$ 392,922
Water Hydrants/Fire Protection	329,709
Ambulance/Rescue Services	<u>195,040</u>
Total	\$ 917,671

TOWN COUNCIL RECOMMENDS:

Raise and appropriate from general taxation and other revenue sources	\$ 917,671
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ARTICLE 12. To see if the Town will vote to raise and appropriate the following amounts for Public Works:

Town Hall	\$ 110,712
Community Center	80,512
Community Center Food Pantry	200
Highway	1,174,911
Public Parks/Fields/Monuments	66,735
Town Garage Buildings	36,100
Transfer Station	<u>594,767</u>
Total	\$ 2,063,937

TOWN COUNCIL RECOMMENDS:

Raise and appropriate from general taxation and other revenue sources	\$ 2,063,937
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ARTICLE 13. To see if the Town will vote to appropriate \$99,800 from the Department of Transportation Highway Block Grant (URIP/LRAP) funds and raise and appropriate the following amounts for Capital Improvements – Roads and Road Bond Debt:

CIP Roads	\$ 280,000
Road Bond Debt	<u>378,000</u>
Total	\$ 658,000

TOWN COUNCIL RECOMMENDS:

Appropriate from DOT Highway Block Grant (URIP/LRAP) \$ 99,800
and

Raise and appropriate from general taxation and other revenue sources	\$ 558,200
Total	\$ 658,000

ARTICLE 14. To see if the Town will vote to appropriate \$900,000 from Undesignated funds and to raise and appropriate for the following amounts for General Government:

Town Council	\$ 9,250
Town Manager	246,925
Town Clerk	173,018
Finance	139,659
Computer	70,733
Administration	243,699
Tax Assessment	164,826
Employee Benefits	1,714,100
Streetlights	<u>7,500</u>
Total	\$ 2,769,710

TOWN COUNCIL RECOMMENDS:

Appropriate from Undesignated Fund Balance	\$900,000
Raise and appropriate from general taxation and other revenue sources	\$ 1,869,710
Total	\$ 2,769,710

ARTICLE 15. To see if the Town will vote to appropriate from general taxation and other revenue sources the following amounts for Debt Service:

Young Street Debt	\$ 37,741
2010 CIP Debt	45,723
Library Construction Debt	107,375
Police Bond	278,765
Hwy Equipment	27,143
Hwy Building	<u>29,980</u>
Total	\$ 526,727

Raise and appropriate from general taxation and other revenue sources	\$ 526,727
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ARTICLE 16. To see if the Town will vote to raise and appropriate the following amounts for Code Enforcement and Health Departments:

Code Enforcement	\$ 102,788
Planning	91,807
Historic District Commission	500
Zoning Board of Appeals	<u>750</u>
Total	\$ 195,845

TOWN COUNCIL RECOMMENDS:

Raise and appropriate from general taxation and other revenue sources	\$ 195,845
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ARTICLE 17. To see if the Town will vote to raise and appropriate the following amounts for Public Welfare:

Social Services/General Assistance	\$ 40,800
Social/Civic Contributions	11,500
Recreation	158,841
Conservation Commission	4,750
Library	<u>265,174</u>
Total	\$ 481,065

TOWN COUNCIL RECOMMENDS:

Raise and appropriate from general taxation and other revenue sources	\$ 481,065
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ARTICLE 18. To see if the Town will vote to raise and appropriate the following amounts for Capital Improvements – Reserves:

Highway Equipment	\$ 118,125
Office Equipment	8,000
Fire Equipment	87,500
Police Equipment	75,000
Transfer Station	72,000
Town Buildings Reserve	80,000
Compensated Absence Reserve	50,000
Land/Code Ordinance Update	15,000
Town Clerk Record Preservation	1,500
Assessing Town Revaluation	<u>75,150</u>
Total	\$ 582,275

TOWN COUNCIL RECOMMENDS:

Raise and appropriate from general taxation and other revenue sources	\$ 582,275
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ARTICLE 19. To see if the Town will vote to apply the following amounts from Excise Taxes, Non-Tax General Fund Revenues, Revenue Sharing, BETE Reimbursement and Homestead Exemption Reimbursement to use toward the 2024/2025 Budget Appropriations, thereby decreasing the amount to be raised by taxation.

TOWN COUNCIL RECOMMENDS THE FOLLOWING APPLICATIONS:

Excise Taxes	\$ 1,445,000
Non-Tax General Fund Revenues	1,604,489
State Revenue Sharing	1,255,000
Homestead Exemption Reimbursement	450,000
BETE Reimbursement	<u>13,000</u>
Total	\$ 4,767,489

TOWN COUNCIL RECOMMENDS: Adoption

ARTICLE 20. To see if the Town of South Berwick will vote to appropriate up to \$200,000 from the Undesignated Fund to the Great Works Regional Land Trust to support public access to the Salmon Falls Tidal Water property on Old Fields Road. The Town's funds will be used for stewardship startup costs related to the Salmon Falls Tidal Waters project to include developing a management plan, engineer and construct a parking area, trails, viewing areas, signage, and informational and educational kiosks. The Town Council will review and authorize for such costs submitted by the Great Works Regional Land Trust, within the discretion of the council. This Warrant Article replaces the fall 2022 decision by voters to approve \$250,000 in Undesignated Funds to purchase lands for this project.

ARTICLE 21. To see if the Town will vote to increase the property tax levy limit of \$ 5,854,945 established for the Town of South Berwick by State law in the event that the municipal budget approved under the preceding articles will result in a tax commitment that is greater than that property tax levy limit.

TOWN COUNCIL RECOMMENDS: Adoption

ARTICLE 22. To see if the Town will vote to adjourn the Town Meeting.

Given under our hands in the Town of South Berwick, this 9th day of April 2024 A.D.

Mallory Cook

John J James

Jeff Minihan

Jessica Cyr

Melissa Costella