

Town of South Berwick
Application for Abatement of Property Taxes
(under Section 841, Title 36, MRSA)

Separate application should be filed for each separately assessed parcel of real estate or personal property account claimed to be overvalued. (See other side for instructions).

1. Name of Applicant: _____

2. Mailing Address: _____

3. Telephone #: _____

4. Tax Map/Lot #: _____ Account #: _____

5. Property Address (location): _____

6. Assessed valuation of real estate: _____

7. Assessed valuation of personal property: _____

8. I/We have timely filed a current list of Estates Not Exempt from Taxation per MRSA Title 36, Section 706. Yes _____ No _____ ** N/A _____ (** If I have not already filed this required form, I realize I am barred from making an application for abatement or any appeal therefrom.)

9. Abatement amount requested: _____

10. Reason for requesting abatement (please be specific, stating grounds for belief that property is overvalued for tax purposes). *Note: It is important to answer this question fully. In order to prevail at a hearing on an appeal, the applicant must prove by preponderance of evidence that the Assessment is not equitable. (see Property Tax Bulletin #10)

11. Date property purchased: _____ Price: _____

In accordance with the provisions of Section 841, Title 36, MRSA, I hereby make written application for abatement of property taxes as noted above. The above statements are correct to the best of my knowledge and belief.

Applicant's Signatures: _____ Date: _____

This application must be filed within 185 days from the date of commitment.

Instructions:

Before filing an application for abatement, obtain and read Property Tax Bulletin #10 published by the Maine Revenue Service. Bulletin #10 is available in the Assessor's Office or on line at: <http://www.maine.gov/revenue/forms/property/appsformspubs.htm>

- Line 1: Print full name of owner. If application is being filed by someone other than the owner, the applicant needs to provide written authorization from the actual property owner before the application will be considered.
- Line 2: Print full mailing address.
- Line 3: Daytime telephone number where applicant may be reached.
- Line 4: Enter the map and lot number of the property in question.
Enter the Account number of the property in question. (These numbers are identified on the tax bill..)
- Line 5: Address of property in question.
- Line 6: REAL ESTATE: Enter the actual assessed valuation of the particular parcel of real estate covered by this application. If abatement of real estate valuation is not requested, do not fill in this item.
- Line 7: PERSONAL PROPERTY: Enter the actual assessed valuation of personal property for which abatement is requested. If abatement of personal property valuation is not requested, do not fill in this item.
- Line 8: Check appropriate block.
- Line 9: Enter the amount by which you believe valuation should be reduced. For example, if valuation (shown on Line 6 or Line 7) is \$3,000 and you believe it should be \$2,500, this entry would be \$500.
- Line 10: State reasons for your claim; for example, sales price of this or comparable properties. Please be **SPECIFIC**, bearing in mind that the valuation should be in accord with the actual worth of the property and in line with the valuation of similar property. Please refer to Property Tax Bulletin #10 for more information.
- Line 11: Purchase price and date of purchase of the property.
- Signature: Sign and date the application.

NOTE: This application must be filed within 185 days of the date of commitment. In the event additional information is requested from you the required information must be returned within 60 days of the date of your original application. Otherwise the application for abatement is deemed denied unless an extension is agreed upon in writing. Please refer to Property Tax Bulletin #10 for more information regarding your rights, the requirements for submission and the appeal process.