



# Town of South Berwick

180 MAIN STREET  
 SOUTH BERWICK, MAINE 03908-1535  
 TEL. 207-384-3300  
 FAX: 207-384-3303

## Building Permit Application - Other Outbuildings, Pools, Remodels, Additions

Assessing Account # \_\_\_\_\_

1. Property Owner	2. Phone	3. Email
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4. Property Owner Signature:	5. Date:	
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6. Owner's Mailing Address

7. Property Address	8. Map & Lot	9. Zone ___ R1 ___ R1-A ___ R2 ___ R2-A ___ R3 ___ R4 ___ R5 ___ B1 ___ BR ___ I1 ___ I2 ___ Shoreland ___ RP ___ Flood Hazard ___ AP
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10. Contractor	11. Contractor's Address	12. Contractor's Phone
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13. Project Description: <b>(Provide Sketch)</b> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> New <input type="checkbox"/> Remodel <input type="checkbox"/> Addition <input type="checkbox"/> Shed <input type="checkbox"/> Pool <input type="checkbox"/> Demo <input type="checkbox"/>	14. Construction Cost <b>(Attach quote, if needed)</b> _____
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15. Additional Description **(Include all dimensions)**

16. Additional Permits, Approvals, and Inspections Required

Internal Plumbing    
  Septic /HHE, 200    
  D.E.P.    
  E.P.A.    
  Shoreland

Roadway/Driveway Opening    
  Culvert    
  Planning Board    
  Appeals Board

\_\_\_\_\_ Local  
 \_\_\_\_\_ State

## PROPERTY INFORMATION

17. Is there more than one use existing on the property?

Yes

No

Use: \_\_\_\_\_

Non-Conforming

18. Setbacks

\_\_\_\_\_   
 Front

\_\_\_\_\_   
 Side

\_\_\_\_\_   
 Rear

19. Number of dwelling units presently on the lot

\_\_\_\_\_

20. Lot size (either in sq. ft. or acres)

\_\_\_\_\_

Non-Conforming

21. Total sq. ft. of all buildings

Present \_\_\_\_\_

Proposed \_\_\_\_\_

22. Lot coverage (in percent)

Present \_\_\_\_\_

Proposed \_\_\_\_\_

Zone % \_\_\_\_\_

Building Permits do not include SWWD or internal Plumbing Permits.

Building Permits are valid for **ONE** year.

Any false information may invalidate a Building Permit and result in a Stop Work Order.

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### Office Use Only

Permit No. \_\_\_\_\_ Approved By \_\_\_\_\_

Issue Date \_\_\_\_\_ Permit Fee \_\_\_\_\_

Office Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Building Permit Application Submittal

### New Structure

- Fully executed Building Permit Application (if you need help finding your Map/Lot/Zone, please ask)
- Plot Plan with appropriate setbacks indicated for the Zone
- Construction detail
- Sheds (if prefab, include copy of plans & invoice)
- Spec sheets for LVLs and engineered trusses
- Value of project (all inclusive)

### Renovations

- Demolition Permit and explanation of full renovation project required
- For structural changes, plans are required
- Value of project (all inclusive)

### Commercial

- Planning Board approval required before issuance of a permit (except demolition (attach copy of Findings of Fact))
- DEP or FEMA permits (if applicable)
- State Fire Marshal's Construction Permit (if applicable)
- See New Structure above

**Applications must be signed by the Property Owner unless there is an agent acting on their behalf. A letter of authorization must be attached and signed by the Property Owner granting the agent permission to act on the Property Owner's behalf.**

Plan reviewer may request additional information at any time.

### Building Permit Fees

Category	Cost	Category	Cost
<b>All New Residential Structures</b> (to include homes & addition to living areas)	\$0.50 per sq ft	<b>Demolition of Buildings</b>	\$100
<b>All Unfinished Accessory Residential Structures</b> (including decks, porches, garages, barns & sheds)	\$0.25 per sq ft	<b>Special Use Permit</b>	
		Minor Home Occupation	\$25
		All Others	\$50
<b>Swimming Pools</b> (must be fenced)		<b>Minimum Permit Fee</b>	\$25
Above-ground	\$50		
In-ground	\$200		
<b>Commercial/Retail</b> (per story)	\$0.30 per sq ft	<b>Renovation</b>	\$9 per \$1,000 of Construction Costs
<b>Institutional</b>	\$0.50 per sq ft	<b>Decks, Porches</b>	\$0.28 per sq ft
<b>Industrial</b>	\$0.50 per sq ft	<b>Telecommunication Structures</b>	\$6 per \$1,000 of Construction Costs
<b>Signs</b>			
Home Occupation or Replacement	\$25		
Exterior	\$50		