

Town Manager's Report, November 22, 2022

- **Highway-**
 - Getting the Equipment Ready for Winter
 - Terry took and passed the CDL test last Friday.

- **Police Department** in the last two weeks has had:
 - 11 Arrests
 - 16 Accidents
 - 96 Traffic stops of which 24 were on Portland Street.
 - The Electronic Sign at the PD has been ordered and the trench for the electrical has been dug by the highway department, the sign will hopefully be in place and up and running within a few weeks.
 - Chief, Lieutenant, and the Detective Sargent all responded to the school shooting Hoax in Sanford last week. They also attended a Critical Incident Tactical meeting at the Kennebunk High School to discuss the incident.

- **Fire Department** - in the last two weeks had
 - 11 Calls and YTD is 373 calls
 - Still working on updating the Procedures and Policies.
 - Rearranging some of the offices to best utilize the space.

- **Code Enforcement** – In the last two weeks:
 - 2 Building Permits
 - 15 Building Inspections
 - 4 Plumbing permits
 - Working on a new ordinance for enforcement action for trash, metal, etc.

- **Planning**
 - Great Hills Road 5-lot subdivision – final approval granted on a 4-lot subdivision connected to public water.
 - Site plan amendment, for project approved in 2021; approval granted for 110 Wadleigh Road (Water District) for an increase in fenced in area due to a larger area needed for the replacement communication tower.
 - Site plan amendment for Hexagon Solar array on Junction Road for an additional cement pad at the requirement of CMP- closer to connection point.
 - LD 2003 meeting with Legislators and Paul Schumacher, SMPDC, regarding a possible delay of enactment. The State does not have protocols in place yet and no guidance to the Municipalities. Supposed to be in effect by June 30,2023

- **The Library** –
 - Working on putting a new advisory board in place. 1 member retired and 2 are getting ready to retire. There are currently 3 people in line for the positions.

- Friends of the Library have a calendar year budget season, currently going over end of year spending and looking at purchasing new DVD's and shelves.
- **Recreation-**
 - Powder-house engine was having issues and the electrician found out the wiring is frayed (due to age). It was repaired and currently running but the whole system will need to be rewired, hopefully the safety gates will last the season.
 - The ski program bus trips are going to cost \$1800 a trip this year, looking into options. This may be the last year for this program as this is a significant increase, which is too bad as it's a popular program.
 - Nikki is working on updating the building/fields policies and agreements.
- **Seniors-**
 - The Seniors had their Cher tribute show last Thursday. The bus was full and they had a great time.
 - Yesterday they had their Thanksgiving lunch at noon, the Rotary did the cooking.
- **Assessing-**
 - Working on Property Tax Stabilization applications. 282 applications. Deadline 12/1 and all letters will be mailed at once around mid/late December.
 - Analyzing sales for the Turn Around Document.
 - Still working on GIS.
- **Town Clerk –**
 - Lots of paperwork to do, and data entry for the State from Voting Day.
- **Transfer Station-**
 - Has been busy on the weekends.
- **Economic Development:**
 - TIFs- still working on it.
 - Met with the Flynn's today.
 - Grant research- To all department heads- send your wish list and ideas for products.

- **Finance/HR & Benefits/Safety:**

- Solar Farm energy meeting scheduled. Looking into the buy in program to see if it will fit or help the town save some money.
- Received the 2 final entries from the auditor. He will present findings to the Town Council on 12/27.
- Mr. Fox approached the Town about placing a composting bin at the Transfer Station for organic waste. We are doing some research and sending the message out on the website and newsletter to the residents for feedback.

- **Admin-**

- Thinking of the budget process and projecting out for the next 18 months. We are worried about Fuel, CMP, Propane, and all utility costs all rising.
- LD290 Update- Concerns
- Town Hall Elevator is starting to show signs of failing again, we are in hopes that the replacement part (which is being refurbished now, in China), will be back in the United States when we need it, or we will be with out an elevator for an undetermined amount of time.
- Christmas Parade
- York Ambulance proposed cost changes.
- Happy Thanksgiving to Everyone!!