

## **Town Manager's Report, March 26, 2024**

- **Highway-**
  - Softball field-rebuilding infield and batting cages.
  - Ditching on Great Hill Road, replacing driveway culvert.
  - Blasting on Thurrell Road.
  - 2 snowstorms and a windstorm. Fill low shoulders and washouts.
  
- **Police Department-**
  - 5 Arrests. 1 OUI, 1 Warrant, 2 Operating without a license, 1 Driving on a suspended license, and 1 Illegal attachment of plates.
  - 6 Accidents.
  - 94 Traffic stops.
  
- **Fire Department-**
  - 18 Calls in the last two weeks and 93 YTD.
  - The fire in the Gym at the Seacoast Christian School was detected by the smoke detector in the front entryway. The first engine arrived within 6 minutes of the call, and was able to knock the fire down quickly, using just over 1000 gallons of water. Due to the size of the building, a second alarm was called, bringing in assistance from surrounding communities. The building is likely a total loss due to heat and smoke damage throughout. The dollar loss is estimated at \$1,000,000. The State Fire Marshal's Office responded, the cause appears to be accidental and likely electrical in nature.
  
- **Code Enforcement-**
  - 6 Building Permits.
  - 2 Plumbing Permits.
  
- **Planning-**
  - No projects at this time.
  
- **Library-**
  - Started using social media to get the word out for their programs. Already having positive responses out of it.
  - Staff is excited that the Page position was approved. This position will start in July. They will help shelf books and keep the library neat.

- **Recreation-**

- Egg Hunt / Touch-a-Truck was postponed until this weekend, the 30<sup>th</sup>. Fire and Police are planning to bring a car and some trucks over. Public Works is hoping to also bring a truck.
- Summer Camp registration opens April 1<sup>st</sup>.

- **Seniors-**

- Seniors went to an Irish music show in Daversport last Wednesday. They enjoyed the music and said the food was delicious.
- Easter lunch is this Wednesday, the 27<sup>th</sup>.

- **Assessing-**

- KRT staff are working in Vermont this week. Next week they will be back to finish the 2<sup>nd</sup> round of postcards/addresses before starting the 3<sup>rd</sup> round. Here is a list of the streets included in the 3<sup>rd</sup> batch: Berwick Road, Birch Drive, Bittersweet Lane, Colcord Street, Dawson Street, Demers Lane, Echo Hill Drive, Front Street, Goodwin Street, Great Works Drive, High Street, Highland Ave, Hill Drive, Jewett Ave, Norton Street, Paul Street, Railroad Ave, Ross Street, Spillane's Hill, Spring Street, Stevens Street, Tibbetts Street, Union Street, and Wadleigh Lane.
- For citizens who ask about KRT coming to their home for inspections, but they are not home, working from home, or some other issue arises. KRT will still complete exterior inspections and measurements. At the end of the project, next spring, there will be a 2<sup>nd</sup> mailing sent out and appointments can be made.

- **Town Clerk-**

- Monday April 1<sup>st</sup> will be the start of our new office hours: Monday-Wednesday 9-5 and Thursday 9-6.
- On April 3<sup>rd</sup> and 4<sup>th</sup> (Wednesday and Thursday) the Town Clerk will be the only person in the office as both staff members will be attending New Clerks Training.

- **Transfer Station-**

- Even after weeks of educating the public, people are still putting household trash in contractor bags and leaf bags and dumping them in the paper bin. This is causing the Town to receive additional costs due to Casella having to take the time to sort it out as it's considered contaminated and not recyclable materials.

- **Economic Development-**

- Initial conversations with SMPDC/KACTS staff, is that Maine DOT is looking into a “bundled” federal application for the region, Route 236 corridor. (also under grants) Working with KACTS, Stephanie Carver to set up meeting with Maine DOT on next steps after the planning and engineering phase is completed (the \$520,000 grant)
- Comprehensive Plan meets this evening. Public information session is Thursday, April 11th. Going to Town Council for presentation May 14th, and on schedule to send to the State, for consistency review late May, early June.

- **Finance/HR & Benefits/Safety-**

- Assistant Town Manager Meetings: 6 Business Meetings and 35 Staff Meetings.
- ADP- upgrade for payroll.

- **Admin-**

- Town Manager Meetings: 8 Business Meetings and 26 Staff Meetings.
- Congratulations to the Town Clerk, Tyanne Vasapoli, who has gotten married and is now Tyanne Giambusso.
- Police Union Contract ready for Town Council vote.
- Meeting with 1 citizen in reference to 161 Ogunquit Road.