

Town Manager's Report, January 31, 2023

- **Highway-**
 - Finishing up tree/limb removal from the storm.
 - 256 tons of salt used during the storm.
 - 372 hours worked for the storm.
 - 2 of the big trucks were down. Both fixed inhouse saving the town a lot of money.
 - Maintenance Custodian position open.

- **Police Department** in the last week has had:
 - 10 Arrests
 - 10 Accidents
 - 50 Traffic stops
 - New Patrol Officer Johnny Sprouse was accepted into the full-time BLEPT 43rd police academy and started on 1/20.
 - Sponsored a birthday party for a 5-year-old boy who insistent on becoming a SB Police Officer when he grows up. The parents were grateful for the experience.
 - Officers have been increasing traffic stops which has made for less complaints.

- **Fire Department** - in the last week had
 - 114 Calls and YTD is 121
 - 380 hours of storm-related work
 - Assisted with opening the warming center and shelter at the Community Center.

- **Code Enforcement** – In the last week:
 - 4 Building Permits
 - 4 Internal Plumbing permits
 - 1 Demo permit
 - 1 Complete Renovation Permit
 - 1 Violation

- **Planning**
 - Two projects on the table:
 - 406 Main Street- 3rd party review is complete and the application is moving forward.
 - Samville Estates- at Preliminary Plan, applicant is awaiting DEP permits.
 - New Business- 3 lot subdivision and 2 confidential businesses preparing for submittal.

- **The Library –**
 - Total of 6 shelving units were ordered. 2 are funded by the Friends of the Library.
 - Starting a Coding Program, drop-in learning for all age groups every Wednesday.
 - Trying extended hours- open until 8 p.m.

- **Recreation-**
 - Powderhouse Hill is finally open and within 7 days sold 620 tickets.
 - Snowshoe loan program has picked up.
 - AARP will be setting up for tax preparation starting 2/10- simple taxes free.

- **Seniors-**
 - Programs were suspended due to the storm and using the Community Center as a warming shelter.

- **Assessing-**
 - GIS is live on the website.
 - Sending out the Personal Property Declaration letters with BETE applications to current Personal Property tax accounts as well as businesses we are aware of that are not on the tax roll.
 - Recommends a full measure and list revaluation, last one was 2003.

- **Town Clerk –**
 - Having a hard time filling the open position.
 - Dog licenses are due back 1/31 and there is a \$25 per dog late fee.

- **Transfer Station-**
 - People are refusing to recycle and break items down.
 - Complaints that the bags are too small, larger bags will be ordered next time.
 - A lot of people refusing to show ID and are being turned away, plate numbers are given to Chief Ruger.

- **Economic Development:**
 - TIF applications are in Augusta awaiting approval.
 - Working with 4 businesses, 2 are significant businesses on Rt. 236.
 - Secured a volunteer that is willing to put in about 30 hours a week.

- **Finance/HR & Benefits/Safety:**

- 1st round of budget meetings are complete.
- Safety Committee has been formed and had first meeting on 1/10.
- Boiler quotes still coming in. Hard to find vendors that deal with this kind of system.

- **Admin-**

- Staff office position changes for better organization.
- Traffic Study, working on final draft for presentation.
- Working on staff annual evaluations.
- RFP's due 2/1. 1/27 Town Hall walk through.