

Town Manager's Report, December 27, 2022

- **Highway-**
 - For this past weekend's storm, we had 8 people for 17 hours each.
 - December 12-18th salted and plowed twice at 2 ½ hours each time.
 - 1st storm had 8 people for 13 hours each
 - 2nd storm had 8 people for 33 hours each.
 - 256 tons of salt used so far this winter, which is average.

- **Police Department** in the last two weeks has had:
 - 2 Arrests on Christmas day for domestic violence.
 - 6 Accidents
 - 42 Traffic stops
 - Mid-January a site tour is scheduled to finalize the Accreditation thru the State of Maine.

- **Fire Department** - in the last two weeks had
 - 61 Calls and YTD is 456 calls
 - 40 of the 61 calls came in Friday & Saturday with the Storm.
 - Fire Station was staffed for 30 hours during the storm.

- **Code Enforcement** – In the last two weeks:
 - 2 Building Permits
 - 4 Plumbing permits
 - 12 Inspections
 - 2 violation letters sent out

- **Planning**
 - Two projects on the table:
 - 406 Main Street
 - Samville Estates

- **The Library** –
 - Flooding on Friday during the storm, all is dry now and no damage was done.
 - Developing a best book list for 2022. There is about 50 books so far the library has on hand.

- **Recreation-**
 - New sessions to begin in January such as Zumba, Yoga, art, music and science.
 - Ski Programs are filling up quickly.

- **Seniors-**
 - Wednesday was the Senior Christmas Lunch and Yankee swap.

- **Assessing-**
 - Last week sent out 332 approval letters for the Property Tax Stabilization program.
 - Wrapping up the setup of GIS Online. We anticipate adding a link to the website for public access as well as questions and even corrections to come in from property owners.
 - Continuing to review sales in the process of determining our Certified Ratio.

- **Town Clerk –**
 - Kathy Peterson is Retiring at the end of this week, and we have started looking for her replacement.

- **Transfer Station-**
 - Still considering Composting

- **Economic Development:**
 - Working with several businesses
 - 2 new constructions
 - 1 property acquisition
 - Bringing in a new business to the pharmacy location
 - Working on Grants for the Town.
 - Building up the Economic Development website page.

- **Finance/HR & Benefits/Safety:**
 - We received a \$5000 donation specific for the purchase of Fire Equipment
 - Working on FY24 budgets
 - Great Works Internet will be moving forward on getting Fiber to all our buildings, this was scheduled to be done in August, but was delayed.
 - We are working on Annual Reviews for all the staff.
 - Working on Quotes for the Boilers – Only one has been received so far.

- **Admin-**

- Tin with Great works land trust is submitting the application to the state for funding for the land on the salmon falls river.
- Opened a warming center at the Community Center this past weekend.
- Fire, Police and Highway all worked very well together over the holiday weekend storm.
- Working on Updating the Parking Ordinance.
- Planning review meeting planned with EMA, Fire, Police and Public works for storm review policies.
- Working on finalizing the RFP for the Current Town Hall.
- Tim rode with Jay during one of the last storms.
- York Ambulance is working on a letter to send to South Berwick Residents asking for donations for equipment needed for the Ambulance.
- Met with Economic Development regarding new businesses interested in coming to Town.
- Working on FY24 Budget
- Personnel staffing review
- Will be appointing Ray Delcourt Safety & Health officer for the Town.