

Town Manager's Report, October 11, 2022

- **Highway-**
 - Water lines have been updated on Front & Spring Street; they are scheduled to be paved on Friday.
 - Cleaning out storm drains
 - A Basin on Willow Street will be repaired this week.
 - Winterization on the Sprinkler systems at the Fields and monuments will be completed this week.

- **Police Department** in the last two weeks has had:
 - 4 Arrests
 - 9 Accidents
 - 67 Traffic stops of which 20 were on Portland Street.
 - Detective Sargent Stephens will be holding a fraud training at the Community Center for the seniors. (Some recent scams in town)
 - Officer Arsenault, our new Firearms instructor, did an excellent job with his first year of instructing the mandated annual firearms class.
 - School Resource Officer Macleod is doing an incredible job at the Marshwood High school as it has been very busy dealing with the students being back in school.
 - Police Station will be tinting the 1st floor windows to stay in compliance with the Privacy protection act.

- **Fire Department** - in the last two weeks had
 - 18 Calls and YTD is 323 calls
 - Brad Gorman has been promoted to Lieutenant effective 10/1/2022.
 - For Fire Prevention week: They will be hosting students from Central School., Conducting Fire Drills at the schools and visiting the local daycares.

- **Code Enforcement** – In the last two weeks:
 - 2 Building Permits
 - 23 Building Inspections
 - 3 Violation letters
 - 2 Pre-Construction Meetings with Developers.
 - 2 Trainings – Stormwater & Chimneys
 - Reviewed 2 past Subdivision Site plans
 - Zoning Board of Appeals Meeting

- **Planning**
 - Cannabis Policy and Licensing Application are being addressed.
 - Great Hill Road 5-lot subdivision preliminary plans have been approved; the density calculations are being reviewed due to the soil types on Great Hill Road;

- Community questions and concerns being addressed
 - Ordinance Reviews – definitions, language, suggestions made from board meetings.
 - Berwick Academy proposed projects under review.
 - New guidance received from SMPDC for LD 2003 – will be sharing with all committees.
 - Reviewing Land Use Ordinance for compliance with the white paper on Erosion and Sedimentation Ordinance changes due to be effective 1 July 2023;
 - Annual Stormwater Inspections being accomplished over the last two weeks.
- **The Library –**
 - Jen and Lee will be meeting with Revision to go over the Solar Panel system, with 144 solar array we should be generating more electricity monthly. We want to understand and be educated to monitor the System moving into the future. And Save more electricity costs as intended.
- **Recreation-**
 - The New Programming Coordinator is going to be starting up a Coyote Club, this has been a very successful program in Eliot.
 - Mad Science has started back up.
 - They are also working on setting up new classes for Zumba, Yoga, and Art.
 - Setting up the Ski Programs for the winter months.
- **Seniors-**
 - On Oct 3rd, 50 seniors went on Winnepesaukee foliage cruise.
 - Next week they will be closed to clean and wax the floors.
- **Assessing-**
 - We are continuing to receive and process Property Tax Stabilization applications.
 - Finished the Tree Growth Roster
 - Reporting of sales, to the State, for our new ratio for next year.
 - Deeds are nearly caught up and will be qualifying sales by analyzing listings, sending out questionnaires and visiting the properties to verify data.
- **Town Clerk –**
 - Over 500 absentee requests received already and mailed back out
- **Transfer Station-**
 - New Dumpster/Canister has arrived.
 - New Draw string bags (Pay as you throw) have arrived.
 - We had a part time person resign, looking for part time help.

- New Bin for donations has been added, this will help the fund Veterans.

- **Economic Development:**

- Met with Town Attorney regarding a new TIF
- Met with SMPD to continue to work together on Mapping which will go hand and hand with the Comp Plan. (no additional fees)
- Getting the Town access to many Grants

- **Finance:**

- Only 6 homes are in risk of Foreclosure for the fiscal year 2021, Letters will be going out late October. This is the lowest number since Heather has been taking care of the Foreclosures. It is typically about 17-25 per year.
- Still working with Peter Hall on some questions and finalizing the audit.
- Jen has reached out to Kennebunk Savings Bank to set up a meeting to discuss our interest earnings. We feel that with all the rapid rising of interest rates that the rate that we are earning should be going back up as well.
- Jen is working with Lee at the Library
- Meetings with Denise and the Town Attorney to learn more about which TIF zones will work best for the Town and the financial impacts.
- Hard to believe that we are already 25% done with this current fiscal year!

- **Admin-**

- Met and greet at Berwick Academy today. Great way to open the communication, we will be meeting quarterly.
- Met with Police Chief and Lieutenant about MEPERS options.
- Management & Leadership training for all Department heads will be starting in November.
- Route 91 & 236 intersection work started today, moving Telephone poles, cutting trees.