

Town Manager's Report, September 27, 2022

- **Highway-**
 - Water Main and fire suppression was installed Monday at the new Public works building.
 - Cleaning out storm drains
 - Two new traffic speed signs were installed on Portland St. & by the bridge coming into town from Rollinsford.
 - Shoulders on Belle Marsh will be completed on Thursday.
 - Beginning to install the 7 new Drainage Basins on Front Street.
 - Stripping on Belle Marsh road and Hooper Sands road will be complete by the end of October. Total cost \$2100-

- **Police Department** in the last two weeks has had:
 - 7 Arrests
 - 9 Accidents
 - 93 Traffic stops of which 36 were on Portland Street.
 - Interviewing 3 candidates for the 11th slot at the Police Dept.
 - Detective Sargent Stephens will be holding a fraud training at the Community Center for the seniors this week. (Some recent scams in town)
 - Lt. Upton took time out to acknowledge how well Public works, Fire and Police work together at vehicle accidents.
 - Ogunquit PD has reached out to come tour our Police Station, since they are going to be building a new Police Station as well.

- **Fire Department** - in the last two weeks had
 - 18 Calls and YTD is 305 calls, very busy.
 - Conducted interviews for Lieutenant, they had 5 applications and they should have a decision by Friday.
 - Lt. Leach has been preparing for the annual Fire Prevention week. They will be hosting students from Central School, Conducting Fire Drills at all schools and visiting the private schools and daycares.

- **Code Enforcement** – In the last two weeks:
 - 7 Building Permits
 - 3 Plumbing Permits
 - 29 Inspections
 - 3 FOAA Requests

- **Planning**
 - Revision 6 of the Solar Ordinance- Definitions finalized.- Going to Council
 - Still waiting on 3rd Party review quotes to come back for 406 Main St.
 - Zoning Board of Appeals will meet Tuesday October 4th regarding Timber harvest on Ogunquit Road.

- Site plan review of the Land Use Ordinance under review with the Economic Developer.
- **The Library –**
 - August brought 2760 people to the library, with 2358 items borrowed.
 - Maureen has started the Dungeons and Dragons Program, and that is going well so far.
 - October is looking to be a busy month.
- **Recreation-**
 - New Programming Coordinator started last week. She is working on informative sessions for the senior luncheons.
 - Yoga and music programs are going well
 - Powder house President and Nikki have been working together on a proposal that they will bring to the ski team and boosters to offer the hill for ski practice on Monday's.
 - 2nd week of soccer games, Lots of Kids and lots of traffic by the fields, police were patrolling and pulling people over if they were speeding.
 - Getting ready for the Breakfast with Santa, we had two years off because of Covid, but Perry Ellsworth will play Santa once again this year.
- **Seniors-**
 - 30 Seniors just got back from The American Music Cities of Nashville and Memphis trip.
 - On Oct 3rd, the seniors will go on lake Winnepesaukee foliage cruise.
- **Assessing-**
 - We have received over 170 Property Tax Stabilization program applications.
 - Will be analyzing new sales figures.
 - Reporting of our Tree growth to the State.
 - Getting caught up on Deed/name changes now that we have processed the tax billings.
- **Town Clerk –**
 - 400 absentee requests received already
 - 40 new voters thru the Automatic voter registration system.
- **Transfer Station-**
 - New Sign has been put up that states “Resident dumping only, No commercial dumping” It has been working, we were filling 7 Canisters per week, and now we are down to only 2 or 3 Canisters per week.
 - New bags (pay as you throw) with drawstrings have been ordered, The Vendor had a machine break down, and cannot get new parts, so the drawstring bag is all that is available at this time.

- Will be having a meeting to discuss tags/stickers for dumping.

- **Finance:**
 - LOTS of tax payments are coming in!
 - Peter Hall was here all last week, and the Audit went well so far, he has more to finish up, and still may have some questions for Jen. He will plan to present to the Council in December.

- **Economic Development:**
 - Met with all the Department heads to see what the needs are and how/if it can be funded with TIF funds.
 - Met with Sebago Technics last week to get caught up on the traffic study. *Looks like we need to add Norton Street to the scope of work.
 - Going to be working on the Punkintown TIF, and then the Economic Development TIF for Downtown.

- **Admin-**
 - Town Hall Project
 - Revize is moving forward with the Website Migration, this is step 5 of 8. This step should be completed in about 2 weeks.
 - Step 6: Quality Assurance
 - Step 7: Training, Beta Site Review
 - Step 8: Go-Live
 - Denise has joined the Comp plan committee.
 - Discuss canceling the Town council meeting on Election Day? Nov 8th? Reschedule for the 15th? (This will meet the town ordinance of 7 days)
 - Met Fire Chief and with Consultants of York Ambulance.
 - Jen and Tim attended the monthly School Board meeting, we discussed the School Funding formula, budget, and timelines.
 - NEW - First Newsletter to be put up on the website by October 1st.
 - We will also be posting on the website a link to the Manager's Report after the Council meetings.